

### **Comprehensive Maintenance Plan**

3. Authorize the submission of the district's Annual M1 and Comprehensive Maintenance Plan for the West Windsor-Plainsboro Regional School District to the Executive County Superintendent in compliance with the New Jersey State Department of Education requirements, pursuant to N.J.A.C. 6A:26-20.5.

### **School Safety and Security Plan Review Statement of Assurance**

4. Postponed.

### **Policy: First Reading**

5. First reading of the following policies:

P1121 Benefits Covering Non-Affiliated (Category C) Central Office Administrative Employees  
P1122 Benefits Covering Non-Affiliated (Category A) Administrative Employees  
P4420 Benefits Covering Non-Affiliated (Category B) Support Staff  
P8505 Local Wellness Policy/Nutrient Standards for Meals & Other Foods  
P8550 Unpaid Meal Charges-Outstanding Food Charges

### **Professional Services**

6. Whereas the Public School Contracts Law (N.J.S.A. 18A: 18A-5) requires a resolution authorizing the award of contracts/agreements for "professional services" without competitive bids; it is recommended that approval be given to adopt the following resolutions for the 2018-2019 school year:
  - a) Authorize the execution of an agreement with the Center for Behavioral Health MD, PA and Dr. Rajeswari Muthuswamy, MD, to provide evaluations at a cost not to exceed \$525 per evaluation.

### **CURRICULUM AND INSTRUCTION**

Upon motion by Ms. Krug, seconded by Ms. Herts, and by roll call vote with all Board members present voting yes, except Ms. Herts who voted no on item 2 and yes on all others, the following board actions were approved:

#### **Curriculum Revisions**

1. Approve the following revised curricula:
  - a) Creative Design
  - b) International Business and Culture

#### **Disposal of Instructional Materials**

2. Approve the disposal of the following obsolete items in accordance with R7300.1.  
[Items are so worn and/or damaged as to preclude effective use and economical repair or restoration]:
  - a) 397 books from the Town Center Elementary School Media Center
  - b) 889 books from the Maurice Hawk Media Center

**STARTALK Grant**

- 3. Recommend the submission of the 2019 STARTALK grant application for Hindi/Urdu Summer Immersion Camp for Grades 3-5 in the amount of approximately \$78,951. [WW-P will serve as lead agency.]
- 4. Recommend the submission of the 2019 STARTALK grant application for Hindi/Urdu Summer Immersion Camp for Grades 6-12 in the amount of approximately \$89,967. [WW-P will serve as lead agency.]
- 5. Recommend the submission of the 2019 STARTALK grant application for Pre- Kindergarten Mandarin Jumpstart Program in the amount of approximately \$79,289. [WW-P will serve as lead agency.]

**Professional Development - Consultants**

- 6. Approve Jennifer W. Lempp to provide a one-day on-site training for 3rd grade teachers of mathematics entitled "Math Workshop Model" in February 2019, at a cost of \$3,000.

**Educational Resources**

- 7. Approve EdGems mathematical educational resources for Grades 4-7 for the 2018-2019 school year, at a cost of \$1,500.

**Internet Safety Program**

- 8. Approve Gaggle Safety Management System for the 2018-2019 school year. The total cost is \$46,644.00.

**Non Public Technology Expenditure**

- 9. Approve expenditures of the FY 2019 NJ Nonpublic School Technology Initiative as follows:

French American School of Princeton	\$ 4,019.55
Montessori Country Day	\$ 194.49

**Field Trips**

- 10. Approve the following overnight field trips:

Community/Grover Middle School

- a) FTC & FRC Robotics Team to FIRST Robotics World Championships in Detroit, MI, from April 23, 2019 to April 28, 2019. The cost of the trip is approximately \$1,050 per student.

High School North

- b) Model Congress to Washington, D.C., from November 15, 2018 to November 18, 2018. The cost of the trip is approximately \$450 per student.
- c) Model Congress to Yale University, New Haven Connecticut, from November 29, 2018 to December 3, 2018. The cost of the trip is approximately \$400 per student.

- d) Science Olympiad to MIT in Cambridge, Massachusetts, from January 11, 2019 to January 13, 2019. The cost of the trip is approximately \$400 per student.
- e) FRC Robotics Team to Mt. Olive High School in Mt. Olive, New Jersey, from March 8, 2019 to March 10, 2019. The cost of the trip is approximately \$225 per student.
- f) FRC Robotics Team to Lehigh University in Lehigh, PA, from April 2, 2019 to April 7, 2019. The cost of the trip is \$600 per student.
- g) FTC & FRC Robotics Team to FIRST Robotics World Championships in Detroit, MI, from April 23, 2019 to April 28, 2019. The cost of the trip is approximately \$1,050 per student.
- h) Science Olympiad to Cornell University in Ithaca, New York, from May 31, 2019 to June 2, 2019. The cost of the trip is approximately \$700 per student.

#### High School South

- i) FRC Robotics Team to Mt. Olive High School in Mt. Olive, New Jersey, from March 8, 2019 to March 10, 2019. The cost of the trip is approximately \$225 per student.
- j) FRC Robotics Team to Lehigh University in Lehigh, PA, from April 2, 2019 to April 7, 2019. The cost of the trip is \$600 per student.
- k) FTC & FRC Robotics Team to FIRST Robotics World Championships in Detroit, MI, from April 23, 2019 to April 28, 2019. The cost of the trip is approximately \$1,050 per student.

### **FINANCE**

An addendum was included for submission of a grant.

Upon motion by Mr. Zhong, seconded by Ms. Juliana, and by roll call vote with all Board members present voting yes, the following board actions were approved:

#### **Business Services**

1. Payment of bills as follows:
  - a) Bills List General for October 30, 2018 (run on 10-24-18) in the amount of \$15,122,891.42.
2. Budget adjustments as follows:
  - a) 2018-2019 school year as shown on the expense account adjustments for September 2018 (run on 10-04-18) (Adjustment Numbers 169 - 222).
3. Accept the following reports, which will become a permanent part of the Board Minutes:
  - a) A-148 Report of the Secretary to the Board of Education as of August 31, 2018, indicating that no major account is over-expended and the board secretary certifies that no line item is over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.
  - b) A-149 Report of the Treasurer of School Monies to the Board of Education as of August 31, 2018.

## **Equipment Disposal**

4. The disposal of obsolete equipment that has met the district's life expectancy. [The age and/or physical condition of the equipment rendered it ineffective.]

### Community Middle School

Projector, Overhead - 6

### Grover Middle School

Keyboard, Yamaha - 5

### High School North Athletics

Blocking bags, Ridell - 5

Water Cooler, GE

Water Mist Fans, GE – 2

### Maurice Hawk Elementary School

Shredder, Fellows

Shredder, Universal

### Technology

Fabric Interconnects, Cisco - 2

UCS Chassis and power supplies - 2

## **Change Orders**

5. Change Order No. 1 – Contract No. 1 General Construction Work of 3R Painting & Contracting, Inc., for Addition and Renovations at Maurice Hawk Elementary School (Architects/Planners Project No. 4989), as recommended by Fraytak Veisz Hopkins Duthie, for removal of additional trees, creation of additional parking, overtime costs, removal of abandoned concrete footings, repair of damaged asphalt, constructing additional cross walk at bus loop, and installation of traffic control drop arm, in the amount of \$147,449.00. This change order increases the contract amount of \$9,438,500 to \$9,585,949.
6. Change Order No. 2 – Contract No. 1 General Construction Work of 3R Painting & Contracting, Inc., for Addition and Renovations at Maurice Hawk Elementary School (Architects/Planners Project No. 4989), as recommended by Fraytak Veisz Hopkins Duthie, for credit for change of specified stainless steel bollards to steel pipe bollards, credit for change of mortise lock sets to cylindrical lock sets, credit for replacing fence along wetlands buffer and installing trees, and credit for reduction in landscaping, in the amount of \$111,070.00. This change order decreases the contract amount of \$9,585,949 to \$9,474,879.
7. Change Order No. 1 – Contract No. 3 Plumbing, Drainage & Gas Fittings Work of 3 G's Plumbing for Addition and Renovations at Maurice Hawk Elementary School (Architects/Planners Project No. 4989), as recommended by Fraytak Veisz Hopkins Duthie, to provide and install pipe insulation on storm water and hot water piping, not shown on construction documents, in the amount of \$25,725. This change order increases the contract amount of \$699,000 to \$724,725.

**Procurement of Goods and Services**

8. Be it resolved by the Board of Education of the West Windsor-Plainsboro Regional School District pursuant to Title 18A: 18A-10, and *N.J.A.C. 5:34-7.29(c)*, on timely basis, to procure goods and services utilizing state contract vendors to meet the needs of the school district who agree to sell goods and services to the Board of Education in accordance with all conditions of the individual state contract that may or may not exceed the bid threshold in the aggregate.

The duration of the contracts between the West Windsor-Plainsboro Regional School District and the referenced State Contract Vendors shall be for the 2018-2019 School Year as amended from time to time by the Division of Purchase and Property in the Department of the Treasury, Cooperative Purchasing Program.

<u>Commodity/Service</u>	<u>Vendor</u>	<u>State Contract No. or Co-op</u>
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<b>Abigail’s Law Compliant Sensor System &amp; Accessories BID # HCESC-Trans-8A</b>		
Safetech Professional		Co-op

<b>BIO-Decontamination Services Bid # ESCNJ 18/19-32 Co-op:</b>		
Pathogend of New Jersey		Co-op

<b>Equipment &amp; Tool Rental Contract # CC-0028-18 Somerset Co-op:</b>		
Herc Rentals, Inc.		Co-op
Envirosight		Co-op
Pumping Services, Inc.		Co-op
Vacuum Sales, Inc.		Co-op

<b>Food Service Supplies &amp; Equipment Bid # HCESC-CAT-18-05 Co-op:</b>		
BHS Foodservice Solutions		Co-op
S.A.N.E.		Co-op
W.B.Mason		Co-op

<b>Gasoline, Diesel &amp; #2 Fuel Oil HCESC-Fuel-18-19 Co-op:</b>		
Griffith – Allied Oil	#2 Fuel Oil (#2 low Posted Newark Reseller Rack)	Co-op
Griffith – Allied Oil	Ultra-Low Sulfur Diesel (ULS Diesel Dyed Low Posted Newark Reseller Rack)	Co-op

<b>HVAC Mercer CK09MERCER 2016-15 Preventive Maintenance &amp; Repair:</b>		
McCloskey Mechanical, Inc.		Co-op
Multi-Temp Mechanical, Inc.		Co-op
Peterson Service Company, Inc.		Co-op

<b>Lawn &amp; Grounds Parts &amp; Repair Equipment State Contract:</b>		
AC Equipment		A43033
Cammps Hardware & Lawn		A43032
Central Jersey Equipment LLC		A43037
Charles A Michel		A43026
Chem Tek Industries Inc.		A43025
Cherry Valley Tractor Sales		A43022
Contractor Services		A43024
Farm Rite Incorporated		A43035



Bus Evacuation Drills - Fall

9. Acknowledge the following bus evacuation drills were performed in compliance with *N.J.A.C. 6A: 27-11.2*:

Date	Time	School	Location	Routes	Overseer
10/24/2018	7:25	HS North	90 Grovers Mill Rd	HN1-32/NC50-58	J. Dauber
10/22/2018	8:40/ 12:40	Maurice Hawk	303 Clarksville Rd	MH1-18/MH52-53 MHK90-94	T. Buell
10/24/2018	8:40	Millstone River	75 Grovers Mill Rd	MR1-24 MR50-54	R. Citro
10/24/2018	8:40/ 12:40	Wicoff	510 Plainsboro Rd	WE1-10/WE51-52 WEK90-91	M. Wellborn
10/24/2018	8:40/ 12:40	Town Center	700 Wyndhurst Dr	TC1-17/TC50-57 TCK 90-92	J. Bowes
10/25/2018	7:25	CMS	95 Grovers Mill Rd	CM1-CM26/NC50-58	S. Carter
10/23/2018	7:25	TGMS	10 Southfield Rd	TG1-25/TG50-51	L. Thomas
10/23/2018	8:40	Village	601 New Village Rd	VE1-20, VE51	B. Gould
10/25/2018	7:25	HSS	326 Clarksville Rd	HS1-26/HS50-54	D. Lepold
10/25/2018	8:40/ 12:40	Dutch Neck	392 Village Rd E	DN1-18/DN50 DNK90-93	D. Argese

Cancellation - Quotes

10. Cancel quoted Student Transportation Contracts, as routes were re-awarded as part of Bid PUB18-4 for the 2018-2019 school year as follows:

<u>Contractor</u>	<u>Route Number</u>	<u>Final Adjusted Cost</u>
ABC Trans Corp.	HN02/MR13	\$14,220.00
ABC Trans Corp.	HN13/MR15	\$14,220.00
ABC Trans Corp.	HN18/VE12	\$14,220.00
ABC Trans Corp.	HN23/MH10	\$14,220.00
ABC Trans Corp.	NC50/TC55	\$12,960.00
ABC Trans Corp.	NC52/DN50	\$11,880.00
ABC Trans Corp.	TG02/MR02	\$13,825.00
ABC Trans Corp.	TG12/DN03	\$13,825.00
Irvin Raphael, Inc.	COLSD12A	\$24,186.00

Bid Awards - Public Routes and Special Education

11. Award the October 16, 2018, Bid Number PUB18-4, Student Transportation Contract – Multi Contract for the 2018-2019 school year effective July 1, 2018, through June 30, 2019, as follows:

a) Student Transportation Contract-Multi Contract Number AB-PUB18-4 to ABC Trans Corp.:

<u>Route</u>	<u>Destination</u>	<u>Cost per Diem</u>	<u>#Days</u>	<u>Aide per Diem</u>	<u>Inc/Dec</u>
HSGSA	High School South	\$370.00	145	N/A	\$3.00
SEDAY12A	Frank Delfino School	\$370.00	157	65.00	\$3.00

b) Student Transportation Contract-Multi Contract Number IR-PUB18-4 to Irvin Raphael, Inc.:

<u>Route</u>	<u>Destination</u>	<u>Cost per Diem</u>	<u>#Days</u>	<u>Aide per Diem</u>	<u>Inc/Dec</u>
COLL12A	Collier School	\$340.00	155	\$77.00	\$1.95

c) Student Transportation Contract-Multi Contract Number RB-PUB18-4 to Rick Bus Company:

<u>Route</u>	<u>Destination</u>	<u>Cost per Diem</u>	<u>#Days</u>	<u>Aide per Diem</u>	<u>Inc/Dec</u>
HN02A	High School North	\$181.00	145	N/A	\$3.00
MR13A	Millstone River	\$181.00	145	N/A	\$3.00
HN13A	High School North	\$181.00	145	N/A	\$3.00
MR15A	Millstone River	\$181.00	145	N/A	\$3.00
HN18A	High School North	\$186.00	145	N/A	\$3.00
VE12A	Village School	\$186.00	145	N/A	\$3.00
HN23A	High School North	\$186.00	145	N/A	\$3.00
MH10A	Maurice Hawk	\$186.00	145	N/A	\$3.00
NC50A	High School North/ Community MS	\$181.00	145	\$52.00	\$3.00
TC55A	Town Center	\$181.00	145	\$52.00	\$3.00
NC56A	High School North/ Community MS	\$181.00	145	\$52.00	\$3.00
DN50A	Dutch Neck	\$181.00	145	\$52.00	\$3.00
TG02A	Thomas Grover MS	\$181.00	145	N/A	\$3.00
MR02A	Millstone River	\$181.00	145	N/A	\$3.00
TG12A	Thomas Grover MS	\$186.00	145	N/A	\$3.00
DN03A	Dutch Neck	\$186.00	145	N/A	\$3.00

Cancellation – (Renewal)

12. Cancel 2018-2019 Student Transportation Contract – Multi Contract Number RB-PUB17-3, route VIPS5P awarded to Rick Bus Company on June 12, 2018. Total route cost is \$110.65.

Grant Submission

13. Authorize the submission of an application to Sustainable Jersey for Schools for a \$10,000 grant, funded by the 2018 Gardinier Environmental Fund, intended to support energy projects focused on energy conservation, efficiency, and renewable energy.

PERSONNEL

Three personnel addendums were added. Addendum 1 included Personnel Items: B. Certificated Staff – one change; D. Substitute/Other – one change; E. Extracurricular/Extra Pay – one appointment and two changes, E. Stipend Athletic – several additions; and F. Community Education – two appointments. Addendum 2 was for a civil action and addendum 3 was for an examination for cause.

Upon motion by Ms. Ho, seconded by Mr. Cheng, following a correction to the personnel agenda, and by roll call vote with all Board members present voting yes, the following board actions were approved: