

the first day of school is scheduled for September 8, 2020; professional development for teachers is scheduled for September 2 and 3, 2020; and, the “tentative” graduation date is June 18, 2021. The Superintendent gave the Committee an overview of summer projects completed and still in progress. Of note were the following: Wicoff - the bleacher installation is complete as well as door repairs and trim. Aramark is installing a climbing wall, and a district technician is installing power. HS North – the roof dumpster has been removed, the school store door and accompanying security camera were installed, and the field is complete and in use. Community MS – the bus loop road is complete; HS South – the turf field and track are complete and in use, one set of toilets is available for use, and the other set of toilets is two weeks away. Maurice Hawk - the bus loop is complete, crushed concrete has been placed along the curb line at parking spaces, the parking lot has been swept, the striping is complete, two temporary egress tunnels have been erected (these tunnels will be used only in an emergency to guide students out of the building to a safe location in the event of an evacuation), and the contractor completed sidewalks, curbs, fencing, and signage for the start of school.

The Assistant Superintendent for Planning/Pupil Services updated the Committee on the progress of technology upgrades for security around the district. Principals have provided input regarding locations of cameras, strobes and message boards in each building. These items have been ordered and should begin arriving in the next few weeks with installation scheduled to begin in mid-to-late October. The West Windsor Police Department met with district assistant superintendents to discuss funding for supplies, equipment and compensation for Class III officers. On September 5, 2018, training was provided for Eyes on the Door (EOD) security staff, including the use of Raptor Technology to scan visitor IDs prior to entry into schools. The Committee reviewed the new Recess Bill – 847, which was signed into law by Governor Murphy in August and requires at least 20 minutes of recess time for K-5 students. The Superintendent informed the Committee that the district is monitoring schools to ensure that they are in compliance. The Committee discussed the policies and regulations that were presented for first reading at the prior Board of Education meeting. Since the Committee received no concerns from Board members regarding those policies, the Committee supports moving forward with a second reading and vote. The “old” regulation R5512-Harrassment, Intimidation, and Bullying, will be rescinded once the new policy is approved.

Curriculum Committee

Ms. Krug reported that the committee met on September 4, 2018 and reviewed the State Testing and Graduation Pathway Reports that were presented earlier this evening. The Committee also reviewed the 2017-18 NJSmart Evaluation Data submitted to the State for the 2017-18 school year, which showed that for teachers who received a Summative Rating, 0% were rated Ineffective, 0% were rated Partially Effective, 9% were rated Effective, and 91% were rated Highly Effective. The Committee looked into the implementation of the second year of the district’s offering a financial literacy course on-line. A review showed that most students were successful in the course. The Committee also reviewed and recommends approval of the new and revised curricula listed on this evening’s agenda for approval. All new courses to be offered in the 18-19 school year had curricula written over the summer. Courses that were new last year also underwent a revision based upon the teacher’s experiences having taught the course last year for the first time. The Committee recommends entering into a contract with Flemington-Raritan Regional School District to provide 2018-2019 Reading Recovery professional development and technical support for eleven (11) reading recovery teachers, adoption of a new textbook for the AP Chemistry course: Chemistry, by Steven Zumdahl, Susan Zumdahl, and Donald Decoste, and overnight field trips for High School North National History Day and High School North Model United Nations.

At the request of a Board member, Mr. Smith explained the Collins Writing Program. In response to questions, Mr. Smith explained that Financial Literacy is a requirement of 2.5 credits, or a half-year

course, and about 50% of students complete the requirement online in the summer, about 45% complete it through the study hall option, and about 5% complete it by taking a full year course, such as microeconomics.

Finance Committee

Ms. Ho reported that the Committee met on Tuesday, September 4th and reviewed and supports the agenda items for this evening. At the meeting, Dr. Russo shared that the audit is progressing without incident. He also updated the Committee on the status of summer construction, the details of which were mentioned earlier this evening. Phoenix busing notified the district in late July that they were going out of business. In response, the transportation department did a great job of getting the 42 regular school year and 5 summer routes covered in time. The district has often used the architectural firm to provide construction management services for projects, however, with so many construction projects underway, the district needs to consider obtaining additional construction management services. The district will put out an RFP for a construction manager for the Town Center project, and will consider appointing a Construction Manager of Record moving forward. Staff reported that we hope to be at the final RFP stage in the Energy Improvement Plan by June 30, 2019. ESIP was added to the Strategic Plan. Four district schools are now certified with Sustainable New Jersey and Dan Riggle from Schneider Electric would like to work with these schools to obtain newly announced grant funding for lower school level projects. The Committee briefly discussed the referendum.

ADMINISTRATION

Upon motion by Mr. Cheng, seconded by Mr. Whitfield, and by roll call vote with all Board members present voting yes, the following board actions were approved:

Policies and Regulations: Second Reading and Approval

1. Second reading and approval of the following policies and regulations:

Policies

1613 Disclosure and Review of Applicant's Employment History
5512 Harassment, Intimidation, and Bullying
5561 Use of Physical Restraint and Seclusion Techniques for Students with Disabilities

Regulations

1613 Disclosure and Review of Applicant's Employment History
5561 Use of Physical Restraint and Seclusion Techniques for Students with Disabilities

2. Rescind Regulation 5512 Harassment, Intimidation and Bullying.

Special Services

3. Accept initial state aid funding under Chapters 192 & 193 as amended:

State aid for services under Chapter 193 as follows:

Initial exam and class	\$3,819.00
Annual exam and class	\$2,189.00
Corrective Speech	\$8,928.00
Supplementary Instruction	\$4,758.00

CURRICULUM AND INSTRUCTION

Upon motion by Ms. Krug, seconded by Ms. Herts, following a discussion regarding the curriculum revisions to several courses and the reading recovery professional development contract, and by roll call vote with all Board members present voting yes, except Ms. Herts, who voted no on the following: item 2.f), item 2.x), item 2.eee), and item 3., and yes on all other items, the following board actions were approved:

Curriculum

1. Approve the following new curricula:
 - a) Job Skills-B
 - b) AP Environmental Science
 - c) Music Technology

2. Approve the following revised curricula:
 - d) Math 6 RC
 - e) Math 6
 - f) Pre-Algebra H&A
 - g) Geometry H&A
 - h) Pre-Calculus
 - i) Chinese Grade 7
 - j) Chinese Grade 8
 - k) French 4 Honors
 - l) Spanish Cultural Studies Honors
 - m) Social Studies Grade 6
 - n) Social Studies Grade 7
 - o) Social Studies Grade 8
 - p) World History
 - q) World History Honors
 - r) American Studies I
 - s) American Studies I Honors
 - t) American Studies II
 - u) American Studies II Honors
 - v) Human Behavior
 - w) Legal and Political Experiences
 - x) Economic and Social Problems in American Society
 - y) AP US Government and Politics
 - z) AP Microeconomics
 - aa) Integrated Reading Language Arts Grade 6
 - bb) Integrated Reading Language Arts Grade 7
 - cc) Integrated Reading Language Arts Grade 8
 - dd) Language Arts I College Preparation
 - ee) Language Arts I Honors
 - ff) Language Arts II College Preparation
 - gg) Language Arts II Honors
 - hh) Language Arts III College Preparation
 - ii) Language Arts III Honors

- jj) Language Arts IV College Preparation
- kk) Language Arts IV Honors
- ll) AP Language and Composition
- mm) AP Literature and Composition
- nn) Advanced Topics in Computer Science
- oo) Graphic Engineering
- pp) Art Grade 1
- qq) Art Grade 2
- rr) Art Grade 3
- ss) Art Grade 4
- tt) Art Grade 5
- uu) Choir Grade 6
- vv) Choir Grade 7
- ww) Choir Grade 8
- xx) Cycle Music Grade 6
- yy) Cycle Music Grade 7
- zz) Cycle Music Grade 8
- aaa) Drawing and Painting I
- bbb) Drawing and Painting II
- ccc) Theatre Arts
- ddd) Study Skills
- eee) Student Assistance Counseling 6-8

Professional Development

- 3. Approve entering into a contract with Flemington-Raritan Regional School District to provide 2018-2019 Reading Recovery professional development and technical support for 11 Reading Recovery teachers at a cost of \$9,900 plus travel.

New Textbook Adoption

- 4. Adoption of the textbook, Chemistry, by Steven Zumdahl, Susan Zumdahl, and Donald Decoste, for the AP Chemistry course.

Field Trips

- 5. Approve the following overnight field trips:

High School North

- a) National History Day student to Global Youth Institutes Global Conference in Des Moines, Iowa, from October 17, 2018, to October 20, 2018. There is no cost associated with this trip.
- b) Model United Nations to Ithaca, New York, from April 11, 2019, to April 14, 2019. The cost of the trip is approximately \$400 per student.

FINANCE

President Fleres stated that item 9 would be voted on separately.

Upon motion by Ms. Juliana, seconded by Mr. Zhong, and by roll call vote with all Board members present voting yes, the following board actions were approved:

Business Services

1. Payment of bills as follows:

a) Bills List General for September 11, 2018 (run on 9-06-18) in the amount of \$9,986,993.63.

2. Budget transfers as follows:

a) 2018-2019 school year as shown on the expense account adjustments for August 2018 (run on 9-06-18) (Adjustment Numbers 108-168).

3. Accept the following reports this will become a permanent part of the Board Minutes:

A-148 Report of the Secretary to the Board of Education as of July 31, 2018, indicating that no major account is over-expended and the Board secretary certifies that no line item is over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

A-149 Report of the Treasurer of School Monies to the Board of Education as of July 31, 2018.

Donation

4. Acknowledge a donation, in lieu of property taxes, from Princeton Theological Seminary, in the amount of \$72,000.

Equipment Disposal

5. The disposal of obsolete equipment that has met the district's life expectancy. [The age and/or physical condition of the equipment rendered it ineffective.]

Grover Middle School

Bookcase, wood

Cassette Deck, TEAC

Chair, student – 2

Compact Disk Player, Sony

Desk, cubical, wood

Monitor, CRT, MGC - 2

Performance Gear wireless system – 5

Printer, Oki, B600 – 2

Stereo cassette deck, Sony

Television, Panasonic, 13" - 2

Television, Sony

VHS, DVD Combination, Panasonic

VHS, DVD Combination, Sony

High School North

Desktop Computer, Dell Optiplex – 9

DVD/VCR

Laptop Computer, Dell, Latitude – 11
Mac Mini Computer, Apple
Monitor, Acer – 3
Monitor, Apple - 1
Monitor, Dell – 5
Printer, HP – 3
Projector, Hitachi - 7
Studio Monitor – TASCAM
Television - 2
UPS Battery Backup
VCR, Panasonic - 2

Millstone River

MacBook, Pro, Apple - 8

Technology

Phone, IP, Cisco - 16

Village Elementary

Projector, overhead, 3M

Television, Mitsubishi 23”

VCR, Panasonic - 2

Change Orders

6. Change Order No. 1 -- Single overall contract of Levy Construction Company, Inc., for Toilet Room Renovations at High School South (Architects/Planners Project No. 5045-High School South Toilet Room Renovations), as recommended by Fraytak Veisz Hopkins Duthie, to provide and install (4) fire dampers at the existing supply duct work and for additional masonry work at existing toilet room walls, in the amount of \$12,806.84. This change order increases the contract amount of \$494,300.00 to \$507,106.84.

Travel and Related Expenses Reimbursement

7. As required, pursuant to *N.J.S.A. 18A:11-12*, Board Policy 6471 requires the Board of Education to approve in advance certain travel expenditures of Board members and school district employees. Travel expenditures incurred by the Board of Education or reimbursed to Board members or employees must comply with the requirements and limitations contained in *N.J.S.A. 18A:11-12*, the aforementioned Board bylaw and policies, and are subject to the annual limitation on the district's travel expenditures established by the Board of Education. All requests for approval of travel by school district employees that require the approval of the Board of Education have been reviewed and approved by the Superintendent of Schools. To approve the following:
 - a) Two German teachers to the AP German Language and Culture Workshop in Abington, Pennsylvania, on November 6, 2018. The total cost is \$285 each, plus mileage.

Travel and Related Expenses Reimbursement

8. As required, pursuant to *N.J.S.A. 18A:11-12*, Board Policy 6471 requires the Board of Education to approve in advance certain travel expenditures of Board members and school district

employees. Travel expenditures incurred by the Board of Education or reimbursed to Board members or employees must comply with the requirements and limitations contained in *N.J.S.A. 18A:11-12*, the aforementioned Board bylaw and policies, and are subject to the annual limitation on the district's travel expenditures established by the Board of Education. All requests for approval of travel by school district employees that require the approval of the Board of Education have been reviewed and approved by the Superintendent of Schools. To approve the following travel for administrators:

- a) Eight central office administrators to attend the annual New Jersey School Boards Association Workshop in Atlantic City, New Jersey, between October 22 and October 25, 2018, at a total district registration cost of \$1,600 for all attendees. Travel and related expenses are authorized in connection with this workshop in accordance with *N.J.A.C. 6A:23A-7.11(f)* and not to exceed \$500 per person, including an overnight stay for three administrators and a three-nights stay for two administrators.

Travel and Related Expenses Reimbursement - BOE

Upon motion by Mr. Zhong, seconded by Mr. Cheng, and by roll call vote with Ms. Ho, Ms. Kaish, and Ms. Krug abstaining and all other Board members present voting yes, the following board action was approved:

9. As required, pursuant to *N.J.S.A. 18A:11-12*, Board Policy 6471 requires the Board of Education to approve in advance certain travel expenditures of Board members and school district employees. Travel expenditures incurred by the Board of Education or reimbursed to Board members or employees must comply with the requirements and limitations contained in *N.J.S.A. 18A:11-12*, the aforementioned Board bylaw and policies, and are subject to the annual limitation on the district's travel expenditures established by the Board of Education. To approve the following travel for Board of Education members:
 - a) Two days attendance for three Board of Education members representing West Windsor Township at the annual New Jersey School Boards Association Workshop in Atlantic City, New Jersey, on October 22-25, 2018, and authorize overnight travel and related expenses particular to attendance at these workshops. The costs include a total district registration fee for all attendees plus individual costs, in accordance with *N.J.A.C. 6A:23A-7.11(f)*, not to exceed \$500 per person.

Upon motion by Mr. Whitfield, seconded by Ms. Ho, and by roll call vote with all Board members present voting yes, except Mr. Fleres, who abstained, the following board action was approved:

- b) Two days attendance for one Board of Education member representing Plainsboro Township at the annual New Jersey School Boards Association Workshop in Atlantic City, New Jersey, on October 22-25, 2018, and authorize overnight travel and related expenses particular to attendance at these workshops. The costs include a total district registration fee for all attendees plus individual costs, in accordance with *N.J.A.C. 6A:23A-7.11(f)*, not to exceed \$500 per person.

PERSONNEL

West Windsor-Plainsboro Regional School District Board of Education on September 7, 2018, provided an e-mail notification that if an employee's name appears on the Personnel Agenda for the September 11, 2018 Board of Education meeting, the WW P Board of Education may discuss the recommended