

## **ADMINISTRATION**

Upon motion by Mr. Whitfield, seconded by Ms. Juliana, following a discussion regarding the nursing services plan, with all Board members voting yes, except Ms. Herts who abstained on item #4 and voted yes on all others, the following board actions were approved:

### **Harassment, Intimidation, and Bullying**

1. Affirm superintendent of school's recommendation for disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Bill of Rights for a report dated June 18, 2018, for the following case numbers: CMS053118001; GMS060418001; CMS060618001; HSS060418001; GMS052118001; GMS051618001; MRS051918001; MRS061118001; GMS052118002; HSS061118003; CMS061518001; CMS061818001; CMS052318001; HSS061118001; HSS060518001; HSS061118002; and HSN061918001.
2. Review superintendent of school's recommendation for disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Bill of Rights for a report dated July 19, 2018, for the following case numbers: CMS062018001; GMS062118001; GMS070518001; MRS062118001; MRS062118002; MRS051418001; and HSS051518001.

### **Administrator Contracts - Merit Goal Submission**

3. Authorize submission of the 2018-2019 merit goal action plans with appropriate documentation for review and approval by the executive county superintendent for the following:
  - a) David Aderhold, Ed.D, Superintendent of Schools
  - b) Martin Smith, Assistant Superintendent, Curriculum & Instruction

### **Nursing Plan - Submission**

4. Submit the district's 2018-2019 Nursing Services Plan to the County Superintendent of Schools as required by the State of New Jersey.

### **Policies and Regulations: Second Reading**

5. Second reading of the following policy: Policy 1124 Non-Affiliates Group D.

### **Special Services-Summer Program Agreements**

6. Authorize the execution of agreement with Behavior Therapy Associates, P.A. for students with disabilities to attend the HI-STEP Summer Program at a cost of \$3,700 per student.

### **Special Services – Consultants/Evaluators**

7. Princeton Speech Language and Learning Center, \$600 per evaluation (Selective Mutism).

**IDEA Basic and Preschool**

- 8. Submit a grant from the State of New Jersey Department of Education Office of Special Education Programs under its combined Basic and Preschool IDEA of 2004-Part B funds grant program for fiscal year 2019 as follows:

Basic (3-21 year olds) \$1,806,925 (includes \$1,789,781 public programming and \$17,144 non-public programming)

Preschool (3-5 year olds) \$55,270 (includes \$0 of non-public programming).

**Merit Goals - Payment Authorization**

- 9. Certify the following:
  - a) The Executive County Superintendent has verified that Dr. David Aderhold, superintendent of schools, has achieved his 2017-2018 quantitative/qualitative merit goals numbered 1 through 5, which were submitted on June 27, 2018.
  - b) The West Windsor-Plainsboro Regional School District Board of Education authorizes payment to the superintendent of schools for completion of merit goals 1 through 5.
  - c) The Executive County Superintendent has verified that Gerard Dalton, assistant superintendent for Pupil Services/Planning, has achieved his 2017-2018 quantitative/qualitative merit goals, which were submitted on June 27, 2018.
  - d) The West Windsor-Plainsboro Regional School District Board of Education authorizes payment to the assistant superintendent for Pupil Services/Planning for completion of merit goal 1 and merit goal 2.

**Guidance**

- 10. Approve the second year of a three-year agreement with Hobsons to provide Naviance software services for college and career planning for middle schools and highs schools, beginning September 16, 2018, at a cost of \$20,054.76 per year.

**CURRICULUM AND INSTRUCTION**

Upon motion by Ms. Krug, seconded by Ms. Herts, and by roll call vote with all Board members present voting yes, except Ms. Herts, who voted no on item #8 and yes on all others, the following board actions were approved:

**ESEA Grant**

- 1. Submission of the entitlement grant of \$579,405 for the “Elementary and Secondary Education Act” (ESEA) grant from the State of New Jersey, for the Fiscal Year 2019.

Title I Part A	\$295,099
Title II Part A	\$137,006
Title III	\$65,629
Title III Immigrant	\$63,932
Title IV	\$17,739

## **Evaluation Instruments**

2. Approve the following:
  - a) Charlotte Danielson Framework for Teaching (2013) as the evaluation instrument for all certificated staff, except administrators.
  - b) New Jersey Principal Evaluation for Professional Learning as the evaluation instrument for administrators.

## **Professional Development Consultants**

3. Approve the following:
  - a) Innovative Designs for Education (IDE) to provide five teacher training sessions on learner-active, technology-infused classrooms during the 2018-2019 school year at a total cost of \$12,880.
  - b) Dr. Emily Meixner to provide five one-day workshops throughout the 2018-2019 school year to high school Language Arts teachers regarding engaging all readers in high level literacy work at a cost not to exceed \$1,500 per day.
  - c) Dr. Myriam Met to provide two one-day workshops during the 2018-2019 school year to dual language immersion teachers and aides regarding content instruction in second languages at a cost not to exceed \$2,000 per day plus travel expenses.
  - d) Asia Society Center for Global Education to provide training sessions and instructional resources on global competence during the 2018-2019 school year at a total cost not to exceed \$33,200.

## **STARTALK Grant Chinese Summer Program**

4. Approve the following consultant to provide services in relation to, and funded by, the 2018-19 STARTALK Chinese Summer Program:

Marty Chen, Consultant/Trainer

## **Technology**

5. Approve the purchase of an additional 25 Swivl Pro Team Member licenses from July 1, 2018, through June 30, 2019, at a total cost of \$1,250.
6. Enter into an agreement with Northwest Evaluation Association (NWEA) to supply a web-based Measures of Academic Progress (MAP) reading fluency assessment for students. The cost of the materials through June 2019 is approximately \$7,775.

## **Community Education Programs**

7. Approve the listing of Community Education Fall 2018 Adult, Youth, and After-School Enrichment programs as follows:

## **Fall After-School Enrichment**

Acrylics Painting  
Art Sampler  
Bollywood Dance  
Chess  
Clay Creations  
Crayola World of Design  
Digital 3D Artwork  
Dinosaur World w/ LEGO WeDo  
Drawing Foundations  
Factory Fun with WEDO Robotics  
Introduction to Python Programming  
Jr. Industrial Engineering & Jr. Robotics SimpleMachines Combo  
KidzArt (class TBD)  
Kings & Queens Chess Academy  
Mad Science  
Mechatronics & Robotics 101  
Mindful Movements  
Mini Maker Labs: Making Toys  
My First Digital 3D Artwork  
On the Court Basketball X-perience  
Science with Bricks  
Sculpted Jewelry  
Sockey  
Speak Up  
TGA Golf  
TGA Tennis  
Theater Games  
Unicorns, Dragons, Mermaids, and Other Fanciful Creatures  
Writing for Imagination

## **Fall Adult and Youth**

Better Sleep with Hypnosis  
CPR  
Cranbury Little League Baseball Clinic  
Family Art Nights (Canvas painting & Ornaments)  
Family Tech Night  
First Aid  
Getting Paid to Talk  
Kaplan  
Kings & Queens Chess Tournament  
Lentz & Lentz  
Lose Weight Through Hypnosis  
On the Court Basketball  
On the Court Basketball (special needs programming)  
Princeton Review  
Stop Smoking with Hypnosis  
TGA Golf  
TGA Golf (special needs programming)

TGA Tennis  
TGA Tennis (special needs programming)  
The Complete Financial Management Workshop

### **Disposal of Instructional Materials**

8. Approve the disposal of the following obsolete items in accordance with R7300.1[All items are so worn and/or damaged as to preclude effective use and economical repair or restoration]:
  - a) 1,680 books from the Village School Media Center
  - b) 325 books from the Wicoff Elementary School Media Center

### **Professional Development**

9. Approve the following professional development:
  - a) Reading and Writing Project Network training through Columbia University at a cost of approximately \$124,250. [The 2018-2019 contract covers consultant days and travel expenses, which will be paid through 2018 Every Student Succeeds Act Title II grant funds.]
  - b) Reading and Writing Project Network to provide 2018-2019 professional development services for administrators, according to state-mandated professional growth plans, at a cost of approximately \$9,750. [The 2018-2019 contract covers consultant days and travel expenses, which will be paid through 2018 Every Student Succeeds Act Title II grant funds.]
  - c) Teachers College Reading and Writing Project to supply 90 tickets for the attendance by teachers and administrators to professional development workshops at Teachers College at Columbia University during the 2018-2019 school year, at a cost of \$6,300 [paid through 2018 Every Student Succeeds Act Title II grant funds].
  - d) Foundation for Educational Administration (FEA) to provide mentoring management services for new administrators in the district at a cost of \$800 each. The district also agrees to reimburse new administrators for the cost of their mentors at \$1,500 for the first year and \$1,000 for the second year.
  - e) District membership in Teachers as Scholars at Princeton University for the 2018-2019 school year at a cost of \$2,400. [Membership includes 18 professional development days at Teachers as Scholars seminars and one Administrator as Scholars seminar.]

### **FINANCE**

An addendum was added for a bid award.

Upon motion by Ms. Ho, seconded by Ms. Juliana, following a discussion regarding the communications equipment and visitor management system, and by roll call vote with all Board members present voting yes, the following board actions were approved:

## **Business Services**

### 1. Payment of bills as follows:

- a) Bill List General, June Supplemental for June 29, 2018 (run on 07-16-18) in the amount of \$4,450,722.94.
- b) Bill List General for July 24, 2018 (run on 7-19-18) in the amount of \$2,729,532.37.

### 2. Budget transfers as follows:

- a) 2017-2018 school year as shown on the expense account adjustments for June 30, 2018 (run on 7-19-18) (Adjustment Nos. 633-664).

### 3. Accept the following reports this will become a permanent part of the Board Minutes:

A-148 Report of the Secretary to the Board of Education as of May 31, 2018, indicating that no major account is over-expended and the Board secretary certifies that no line item is over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

A-149 Report of the Treasurer of School Monies to the Board of Education as of May 31, 2018.

## **Capital Projects**

### Bid Rejections

### 4. Reject the following bids:

- a) July 11, 2018, bid for Carpet Removal VCT/LVT Carpet Install 2018-2019 school year, Bid #059 Contract No. 1 for a single overall contract from Direct Flooring due to failure to complete acknowledgement of receipt of addenda to the bid documents.
- b) July 11, 2018, bid for Carpet Removal VCT/LVT Carpet Install 2018-2019 school year, Bid #059 Contract No. 1 for a single overall contract from Commercial Interior Direct. In accordance with *N.J.S.A 18A:18A-22f*. The Board of education decided to use the State authorized contract pursuant to *N.J.S.A. 18A:18A-10*.
- c) July 17, 2018 bid for Ball Stopper System Installation at High School South (Architects/Planners Project No. 4999-HSS Ball Stopper System), for a single overall contract from William Kohl Construction Corp. in the amount of \$155,240. The bid is rejected in accordance with *N.J.S.A 18A:18A-22b.*, as the bid substantially exceeds the Board of Education's appropriation for the goods or services.

## **Procurement of Goods and Services**

5. Be it resolved by the Board of Education of the West Windsor-Plainsboro Regional School District pursuant to Title 18A: 18A-10, and *N.J.A.C. 5:34-7.29(c)*, on timely basis, to procure goods and services utilizing state contract vendors to meet the needs of the school district who agree to sell goods and services to the Board of Education in accordance with all conditions of the individual state contract that may or may not exceed the bid threshold in the aggregate.

The duration of the contracts between the West Windsor-Plainsboro Regional School District and the referenced State Contract Vendors shall be for the **2018-2019** School Year as amended from time to time by the Division of Purchase and Property in the Department of the Treasury, Cooperative Purchasing Program.

**Antifreeze & Coolant Bid # 2-SOCCP Contract # CC-0025-17R Co-op:**

R & H Truck Parts & Service, Inc.	Co-op
David Weber Oil Co.	Co-op

**Uniforms Bid #2-SOCCP Contract #CC-0004-18 Co-op:**

Bob's Uniform Shop, Inc.	Co-op
Flemington Department Store	Co-op
Metuchen Center/Garden State Apparel	Co-op

**Technology**

6. Approve the following:
  - a) Equipment, licensing, and accessories for district-wide communications and notification systems upgrades from CDWG through the Middlesex County Educational Services Commission Technology Supplies and Services Co-Op #ESCNJ18/19-03 (18/19-03), in the amount of \$861,527.06.
  - b) Installation, configuration, licenses, and integration services for district-wide communications and notification systems upgrades from Millennium Inc., State Contract #T2989/#88740, in the amount of \$1,451,905.14.
  - c) Visitor management system from Raptor Technologies in the amount of \$17,250, including the first-year software fee and ID scanners.
  - d) Registration gateway platform from SRC Solutions, Inc. for student registration that integrates with the district's student information system in the amount of \$59,600.

**Equipment Disposal**

7. Disposal of obsolete equipment that has met the district's life expectancy. [The age and physical condition of the equipment rendered it ineffective.]

Community Middle School

Desks, Student - 47  
Table, Science 6x3

Grover Middle School

Media Cart

High School North

Audio Listening Center, Telex - 4  
Camera, VHS Video, Sylvania  
Camera, VHS Video, Magnavox  
Cassette Recorder, Eiki - 14

DVD/VCR, Philips  
 DVD/VCR, JVC  
 DVD/VCR, Sony  
 Laser Disc Player, Pioneer - 8  
 Lectern, Ensign Portable Anchor  
 Printer/Copier, Canon  
 Printer HP Color Inkjet 1200  
 Printer HP Color Deskjet 950C  
 Printer HP Color Deskjet 970 Cxi  
 Projector, Filmstrip, Dukane – 2  
 Projector, LCD Hitachi  
 Projector, Overhead, Eiki – 7  
 Projector, Overhead, Elmo - 4  
 Radio/CD/Cassette, Aiwa  
 Radio/CD/Cassette, Panasonic - 4  
 Radio/CD/Cassette, Panasonic - 6  
 Smart Response PE - 2  
 Smart Response XE  
 Television 29", Philips  
 Television 31", Sanyo  
 Television 32", Sony  
 TV/Home Theatre, 43", Toshiba  
 TV/Monitor, 19", Magnavox  
 TV/Monitor, 27", Panasonic  
 TV/Monitor, 27", Phillips - 2  
 TV/Monitor, 32", Sony – 2  
 TV/VCR 9", Emerson  
 TV/VCR 13", Panasonic  
 TV/VCR 13", Quasar  
 TV/VCR 13", Symphonic  
 TV/VCR 13", Panasonic  
 VCR, VHS Philips – 2  
 VCR, VHS Panasonic – 21

Town Center Elementary School  
 Media Rack

**Transportation**

Bid Awards - Public Routes and Non Public Routes

8. Award the June 15, 2018, Bid Number PUB18-2, Student Transportation Contract – Multi Contract for the 2018-2019 school year effective July 1, 2018, through June 30, 2019, as follows:
  - a) Student Transportation Contract-Multi Contract Number IR-PUB18-2 to Irvin Raphael Inc.:

<u>Route</u>	<u>Destination</u>	<u>Cost</u> <u>per Diem</u>	<u>#Days</u>	<u>Aide</u> <u>per Diem</u>	<u>Inc/Dec</u>
TG52A	Thomas Grover Middle School	\$285.00	180	\$ 75.00	\$ 1.95



b) Student Transportation Contract-Multi Contract Number RB-PUB18-2 to Rick Bus Company:

<u>Route</u>	<u>Destination</u>	<u>Cost per Diem</u>	<u>#Days</u>	<u>Aide per Diem</u>	<u>Inc/Dec</u>
PSA18A	Princeton Day School Princeton Academy of the Sacred Heart & Stuart Country Day School.	\$322.00	179	N/A	\$ 3.00

Quotes – To and From School

9. Award the Student Transportation Contract-Multi Contract Number SEADAY to Good Dove, LLC for the 2018-2019 school year as follows:

<u>Route</u>	<u>Destination</u>	<u>Cost per Diem</u>	<u>#Days</u>	<u>Aide per Diem</u>	<u>Inc/Dec</u>
SEADAY	Search Day School	\$273.00	38	\$ 75.00	\$ 2.00

10. Award the Student Transportation Contract-Multi Contract Number KCESY to Good Dove, LLC for the 2018-2019 school year as follows:

<u>Route</u>	<u>Destination</u>	<u>Cost per Diem</u>	<u>#Days</u>	<u>Aide per Diem</u>	<u>Inc/Dec</u>
KCESY	Various	\$ 87.00	7	N/A	\$ 2.00

11. Award the Student Transportation Contract-Multi Contract Number SJESY to Good Dove, LLC for the 2018-2019 school year as follows:

<u>Route</u>	<u>Destination</u>	<u>Cost per Diem</u>	<u>#Days</u>	<u>Aide per Diem</u>	<u>Inc/Dec</u>
SJESY	Various	\$ 82.00	25	N/A	\$ 1.50

Adjustment – Bid

12. Adjust Number of days on Student Transportation Contract - Multi Contract Number RB-PUB18-1, route number NBHSESY, awarded to Rick Bus Company on June 12, 2018 to 18 days.

Addendum – Cancel Aide

13. Cancel aide effective July 1, 2018 for Route NWMK12, Student Transportation Contract Renewal, Multi Contract Number RB-PUB17-3, awarded to Rick Bus Company on June 12, 2018. Adjusted route cost \$343.18 per diem.

Agreements/Jointures

14. Approve 2018-2019 Joint Transportation Agreement; West Windsor-Plainsboro Regional School District Board of Education serving as host district to Trenton Public Schools as follows:

<u>Route</u>	<u>Destination</u>	<u>#Host Students</u>	<u>#Joiner Students</u>	<u>Revenue</u>
EDEN12-1	Eden School	5	2	\$18,225.18

15. Approve the following agreements/jointures payable by the West Windsor-Plainsboro Regional School District to Trenton Public Schools for the 2018-2019 school year as follows:

<u>Route</u>	<u>Location</u>	<u># Students</u>	<u>Total Expenditure</u>
DDC4	Douglass Center	1	\$23,450.00

Cancellation – Jointure

16. Cancel 2018-2019 Joint Transportation Agreement between West Windsor-Plainsboro Regional School District serving as host to Robbinsville Schools approved on June 12, 2018 for route CS12-18A for the 2018-2019 extended school year. Total revenue: \$0.00

17. Cancel 2018-2019 Joint Transportation Agreement between West Windsor-Plainsboro Regional School District serving as host to East Windsor Regional School District approved on June 12, 2018 for route EMTN12A for the 2018-2019 extended school year. Total revenue: \$0.00.

**Travel and Related Expenses Reimbursement**

18. As required, pursuant to *N.J.S.A. 18A:11-12*, Board Policy 6471 requires the Board of Education to approve in advance certain travel expenditures of Board members and school district employees. Travel expenditures incurred by the Board of Education or reimbursed to Board members or employees must comply with the requirements and limitations contained in *N.J.S.A. 18A:11-12*, the aforementioned Board bylaw and policies, and are subject to the annual limitation on the district's travel expenditures established by the Board of Education. All requests for approval of travel by school district employees that require the approval of the Board of Education have been reviewed and approved by the Superintendent of Schools. To approve the following:

- a) Travel for staff members to attend Teachers College Reading and Writing Project professional development workshops at Teachers College, Columbia University, New York City during the 2018-2019 school year, at a cost of approximately \$50 per trip [paid through 2018 Every Student Succeeds Act Title II grant funds].
- b) Three Science teachers and one administrator to participate in the Rider University Science Education and Literacy Center’s (SELECT) NGSS assessment professional learning workshop series at Rider University, Lawrenceville, New Jersey, for four sessions during the 2018-2019 school year at a total group cost of \$300, plus mileage.
- c) One Art teacher to attend an AP Art History Summer Institute at Manhattan College, Riverdale, New York, from July 30, 2018, to August 3, 2018, at a cost of \$950 plus travel expenses.

**Bid Award**

19. Award the July 24, 2018, Bid #060 Complete Sanding, Refinishing and Relining of a Gym Wood Floor 2018-2019 School Year, as recommended by Buildings & Grounds to Jack Devine Gym Floor Restorations, in the single overall contract bid award of \$21,955, contingent upon attorney review and final approval of bid documents.

Other Single Overall Bid:	Classic Floor Finishing, Inc.	\$ 45,400
	Mathusek Incorporated	\$ 26,235