

BOARD OF EDUCATION MEETING MINUTES
March 20, 2018

In accordance with the State’s Sunshine Law, adequate notice of this meeting was provided by sending a notice of the time, date, location, and, to the extent known, the agenda of this meeting on January 3, 2018, and on March 16, 2018, to The Princeton Packet, The Times, The Home News Tribune, and West Windsor and Plainsboro Public Libraries. Copies of the notice also have been placed in the Board Office and in each of the district schools on January 3, 2018, and on March 16, 2018, and sent to Plainsboro and West Windsor township clerks on January 3, 2018, and on March 16, 2018.

The meeting of the West Windsor-Plainsboro Board of Education was called to order by Board President Fleres at 6:30 p.m. in room C110-111 at the District Administration Building. Upon motion by Ms. Ho, seconded by Mr. Whitfield, and by unanimous voice vote of all present, the meeting adjourned immediately into closed executive session to discuss the following:

1. Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically:	Personnel Matters
2. Matters in which the release of information would impair the right to receive government funds, and specifically:	
3. Matters which, if publicly disclosed, would constitute and unwarranted invasion of individual privacy, and specifically:	
4. Matters concerning negotiations, and specifically:	Negotiations with WWPAA Negotiations with WWPSA
5. Matters involving the purchase of real property and/or the investment of public funds, and specifically:	
6. Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically:	
7. Matters involving anticipated or pending litigation, including matters of attorney client privilege, and specifically:	Notice of Tort Claim; Potential Grievance over calendar issues
8. Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically:	Personnel Items as noted on Agenda and Addendums
9. Matters involving quasi-judicial deliberations, and specifically:	HIB Review

The meeting reconvened to public session at 7:50 p.m. in the multipurpose room. The following Board members were present:

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|--------------------|--------------------|-----------------------|
| Mr. Isaac Cheng | Ms. Louisa Ho | Ms. Dana Krug |
| Mr. Anthony Fleres | Ms. Michele Kaish | Mr. Martin Whitfield |
| Ms. Carol Herts | Ms. Rachel Juliana | Mr. Yu “Taylor” Zhong |

No Board members were absent. Present also were: Dr. David Aderhold, Superintendent of Schools; Dr. Christopher Russo, Assistant Superintendent for Finance/Board Secretary; and Mr. Martin Smith, Assistant Superintendent for Curriculum & Instruction. Also present was board attorney, Mark Toscano, Esq.

BOARD PRESIDENT'S COMMENTS

Mr. Fleres thanked everyone for coming to the meeting. Mr. Fleres explained that there was an executive session earlier, so the meeting has already been opened. Mr. Toscano added an item to the closed session topics, which has been included in the chart above. Board President Fleres introduced Dr. Gripp to present the demographic study.

PRESENTATION OF THE DEMOGRAPHER'S STUDY

Dr. Richard S. Grip, executive director for Statistical Forecasting, LLC, presented a summary of the findings of the March 2018 Demographic Study for the West Windsor-Plainsboro Regional School District. He began with an explanation of the purpose of the study, which included projecting grade-by-grade enrollments for the next five years. Dr. Gripp outlined the demographic profiles of both townships, created using information gathered during the study. These profiles included historical population data, projected population data, male-to-female population changes, age pyramids, and birth counts. He also outlined data specific to the school district, including: the comparison of attendance areas, a review of historical enrollment trends by grade, and birth counts by attendance area. The concepts of cohort survival ratios and First Grade replacement were explained and reviewed. Planned new housing for each township and potential new housing for each township and the student yields that may result from those developments were presented. As a related topic, home sales and the type of family turnover specific to the school district were explained. In closing, Dr. Gripp presented his estimated enrollment projections for the district by year and by grade configuration. As per his estimated, the district will gain 554 students over the next five years, mostly at the high school level. The complete report is available on the district's web site at www.ww-p.org.

Following the presentation, the Board engaged Dr. Gripp in a question-and-answer session. Board President Fleres and Dr. Aderhold thanked Dr. Gripp for his presentation and hard work on the demographic report. Dr. Aderhold expressed interest in keeping the report up-to-date by engaging Dr. Gripp's services for an annual update, a concept he plans to discuss with the Board in the near future.

PRESENTATION OF THE DISTRICT CAPACITY REPORT

Dr. Aderhold presented the West Windsor-Plainsboro Regional School District 2018 Capacity Study. He explained that the purpose of the study was to determine the student capacity of the ten schools by reviewing the actual usage of each space and/or the potential usage of each space to calculate overall capacities of the schools. This was accomplished this by reviewing existing facilities and floor plans and confirming the existing usage with district personnel and administration. By using this information in conjunction with the demographic study completed by Dr. Gripp, the district can better evaluate enrollment projections and make informed recommendations for facility expansion and utilization.

Dr. Aderhold reviewed the methodology used in compiling the information for the capacity report. He explained the concept of 'capacity generating' spaces for different grade levels and the difference between the state facility efficiency standards (FES) capacity calculations and the district capacity calculations. For each school, he presented a breakdown of the total enrollment as of March 1, 2018, the total district classroom capacity, the district utilization capacity, and the current capacity percentage being used (which showed that all K-8 schools are over 100 percent of capacity and the two high schools are between 85 percent and 96 percent of capacity). He then explained the current situation at each of the district schools and the potential impacts of growth suggested by the capacity and demographic studies.

The district's 2004 capacity report provided a comprehensive understanding of calculating capacity in the statement, "The committee understands that the capacity of a given school building is not found in the simple addition of classroom seats or chairs. Such an oversimplification would ignore the educational programming as well as the ability of the core facility to handle physical education stations, lunch, library, and specialized programs that need basic 'large population' space." Dr. Aderhold reminded the group of our goals as a district: to provide specialized classes such as AP courses without limitations, to keep class sizes in check, and to provide facilities that can support in-district Special Education students in the least restrictive environment. The district strives to ensure resources are aligned to provide equity and excellence for all students including facilities that support Special Education, provide ample educational space for current and projected students, avoid overcrowding, and keep class sizes low. Dr. Aderhold reviewed the following data for each school: enrollment numbers as of March 1, 2018, total classroom capacity based on the in-district study, total classroom capacity based on FES averages, and utilization percentages based upon both figures.

In closing, Dr. Aderhold presented the affordable housing projection calculations for each of the two townships and their potential impact on capacity utilization percentages. Based upon the findings of the report, the district would need to address the capacity limitations of the current facilities with long-term solutions such as: expansion of current structures; renovation of areas within buildings for modernization and/or specialized instructional programs; redistricting and review of current sending paths; and/or implementing innovative solutions including new organizational and instructional models. Although the long range solutions to pending challenges will be exacerbated by residential growth, the Board now has the benefit of using the data from both reports presented this evening to make informed decisions with current information. The entire 2018 Capacity Study can be found on the district's web site.

At the end of the presentation, the Board engaged in a discussion regarding the capacity study and the demographic study.

At 10:20 p.m., upon motion by Ms. Kaish, seconded by Ms. Ho, and by unanimous voice vote of all present, the Board of Education meeting was extended for one hour.

PUBLIC COMMENT

Five members of the public spoke in regards to the following topics: racial bias in disciplinary practices; arts in education; the use of Class 3 officers in school; the use of the demographic and capacity studies when considering facility expansions and the future of the District.

COMMITTEE REPORTS

All of the committees met on Tuesday, March 13, 2018.

Administration & Facilities Committee

Ms. Kaish reported that the Committee reviewed the policies and regulations listed on tonight's agenda for first reading: Bylaw 0169.02, P7441, P2330, P3282, R7441, and R2330. At the meeting, Mr. Dalton reviewed the district's application to the Mercer County Office of Special Services for the approval of a Language Learning Disabilities program at the middle school level. As part of an ongoing concern regarding the impact of growth on district facilities, the committee continued discussions on the proposed expansion project at Town Center Elementary School. The committee discussed three

topics in relation to school safety and security: First they reviewed the concept of adding Class 3 Officers to schools; second, they discussed increasing the requirements for school visitors so as to be more consistent with the practices of other districts around the state; and third, administration shared that the technology department is researching various visitor information systems that allow for electronic check-in and monitoring of school visitors. The committee received an update on the Parent University session held on March 12, 2018 on vaping. Over 100 attendees participated in the session. Several Parent University sessions will be offered in the future.

Curriculum Committee

Ms. Krug reported that the committee met and reviewed the Dual Language Immersion program registration data to date. The data suggest that there is a sufficient interest in both Mandarin Chinese and Spanish to anticipate running both programs next school year. The committee reviewed the survey results from the February 16th in-service day, which were overwhelmingly positive. The committee reviewed the superintendent's recommendation to allow a research project on college preparation and high school students and supports the recommendation. After reviewing the feedback and ensuring proper procedures were followed, the committee supports adoption of the textbook Big Ideas Accelerated, 2017, by Larson and Bosell for the sixth grade course Pre-Algebra Honors & Accelerated. The committee reviewed and recommends approval of the following items listed on tonight's agenda: the Teacher Resource Specialist for Special Education–BCBA job description; the additional Community Education adult and youth programs; entering into an agreement with ECA Educational Services for science kit refurbishing services; the creation of two AP Exam Assistant Coordinator positions; acceptance of an award from FIRST for the FRC/FTC Robotics teams; acceptance of a corporate donation for the IPLE trip; several domestic overnight field trips; and an international overnight trip to Lisbon, Portugal for the High School North Music Department.

Finance Committee

Ms. Ho reported that the committee reviewed and supports the agenda items for tonight's meeting. The committee reviewed the cost and use of Class 3 police officers. There was a general discussion as to the need for officers. The Committee also discussed other security enhancements that could supplement the many security measures already in place. Dr. Russo explained to the Committee that the district is required to pass a resolution setting the budgeted maximum travel expenditures as part of the annual budget submission. The maximum amount is set high to ensure we don't exceed it. Dr. Russo updated the Committee on the Local Government Energy Audit (LGEA). The District has completed the application. There is no cost to the district for the audit, however, the State has only one or two vendors and is currently backlogged. As a consultant for the district, Schneider Electric can act as an advocate for the district to keep the process moving forward. The committee discussed the Town Center construction project. The budget includes \$4.5 million from capital reserves for a classroom addition at Town Center. The architect submitted a proposal for services totaling \$269,400. Dr. Russo provided the January 2018 report from Sodexo Food Services. Revenue has increased by 1.4% from last year. Breakfast sales are up, special function revenue is up, and the food costs have been reduced by improving purchasing practices. Sodexo, along with our food services manager, have presented at meetings, participated in the district's green teams at the building level, met with students to discuss the lunch program, and awarded prizes for competition among schools. We are now participating in the "Hello Goodness" program from Pepsi, which includes products that have cleaner labels and less sugar, including more water and Pure Leaf Tea choices. The District is selling four school buses that will reach the end of their useful life this year and will be sold via the inter-local vehicle sale agreement with Hunterdon County Education Services Commission.

ADMINISTRATION

An addendum was added for the revised 2017-2018 calendar and an easement.

Upon motion by Mr. Whitfield, seconded by Mr. Cheng, and by roll call vote with all Board members present voting yes, the following board actions were approved:

Special Class Program

1. To establish a Learning/Language Disabilities Severe Secondary Special Class Program at Community Middle School and Grover Middle School in accordance with *N.J.A.C. 6A:14-4.7* and *N.J.A.C. 6A:26*.

Non-Public School Security Aid Program

2. To approve the following expenditure of the FY 2017-2018 New Jersey Non-Public School Security Aid Program:

Children's House of the Windsors \$7,742.33

First Reading: Bylaw, Policies, and Regulations

3. First reading:

Bylaw

0169.02 Board Member Use of Social Networks

Policies

2330 Homework

7441 Electronic Surveillance in School Buildings and on School Grounds

3282 Use of Social Networking Sites

Regulations

2330 Homework

7441 Electronic Surveillance in School Buildings and on School Grounds

School Calendar

4. Approve the revised 2017-2018 school year calendar to include two additional emergency closing days.

Easements

5. To grant the Township of Plainsboro the necessary easements in order to construct a multi-use public pathway that will be located adjacent to the Community Middle School and Millstone River Elementary School and a portion of which will be located on Board of Education property.

CURRICULUM AND INSTRUCTION

An addendum was added for a field trip.

Upon motion by Ms. Krug, seconded by Ms. Herts, following a comment regarding textbooks, and by roll call vote with all Board members present voting yes, the following board actions were approved:

Overnight Field Trips

9. Approve the following overnight field trips:
 - a) Grover Middle School Grade 6 students to Timber Tops Camp in Greeley, PA, from June 4, 2018, to June 8, 2018. The total cost of the trip is approximately \$265 per student.
 - b) High School North Social Studies Legal and Political Experiences (IPLE) class to the *We the People* competition in Washington, D.C., from April 27, 2018, to May 1, 2018, as part of the IPLE curriculum. The cost of the trip is approximately \$700 per student.
 - c) High School North Music Department to Lisbon, Portugal, from April 22, 2019, to April 30, 2019. The cost of the trip is approximately \$2,500 per student.
 - d) High School North Science Bowl Team to the US Department of Energy's National Science Bowl held in Washington, DC, from April 26, 2018 to April 30, 2018. This trip is paid for by the US Department of Energy.

FINANCE

An addendum was added for the tentative budget and it was requested that the addendum be voted on separately.

Upon motion by Mr. Zhong, seconded by Ms. Juliana, following a discussion regarding the maximum travel expenditure amount, and by roll call vote with all Board members present voting yes, the following board actions were approved:

Business Services

1. Payment of bills as follows:
 - a) Bills List General for March 20, 2018 (run on 3-15-18) in the amount of \$8,904,606.00.
 - b) Bills List Capital for March 20, 2018 in the amount of \$0.
2. Budget adjustments as follows:
 - a) 2017-2018 school year as shown on the expense account adjustments for February 28, 2018 (run on 3-13-18) (Adjustment Nos. 382-422).
3. Accept the following reports this will become a permanent part of the Board Minutes:
 - a) A-148 Report of the Secretary to the Board of Education as of January 31, 2018, indicating that no major account is over-expended and the Board secretary certifies that no line item is over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.
 - b) A-149 Report of the Treasurer of School Monies to the Board of Education as of January 31, 2018.

Maximum Travel Expenditure

4. To approve the following resolution:

Whereas, pursuant to *N.J.S.A. 18A:11-12*, in each pre-budget year, the West Windsor-Plainsboro Regional School District Board of Education is required to establish a maximum travel expenditure amount for the budget year that may not be exceeded; and

Whereas, the West Windsor-Plainsboro Regional School District Board of Education has established the maximum travel amount in the pre-budget year of \$450,000 and the amount spent to date is \$66,730; and

Whereas, the West Windsor-Plainsboro Regional School District Board of Education has determined that the maximum travel expenditure amount includes all travel that is supported by state and local funds; and

Whereas, the West Windsor-Plainsboro Regional School District Board of Education has not elected to exclude travel expenditures supported by federal funds from the maximum travel expenditure amount; now, therefore be it

Resolved, that the West Windsor-Plainsboro Regional School District Board of Education hereby establishes the maximum travel expenditure amount for the 2018-2019 school year will be a maximum of \$495,000.

Regular School District Business Travel

Whereas, Chapter 53 of the Laws of 2007 and *N.J.A.C. 6A:23A-1.1 et seq.* govern all reimbursements to school district employees for costs related to travel; and

Whereas, the West Windsor-Plainsboro Regional School District Board of Education (“Board”) recognizes that the needs of the district require many employees to travel between schools and other offices within the school district; and

Whereas, the Board recognizes that the needs of the district also require numerous employees to travel outside the school district to attend various meetings and activities related to their duties; and

Whereas, Chapter 53 of the Laws of 2007 and *N.J.A.C. 6A:23A-7.3* authorize the West Windsor-Plainsboro Regional School District Board of Education to establish a maximum amount for which employees may be reimbursed for costs related to “regular school district business travel” for which no specific approval of the Board of Education is required; and

Whereas, *N.J.A.C. 6A:23A-1.2* defines “regular school district business travel” as “regular official business travel, including attendance at meetings, conferences and any other gatherings” which are not considered “training and seminars,” “conventions and conferences,” or “school district-sponsored events” as defined by *N.J.A.C. 6A:23-1.2*; and

Whereas, *N.J.A.C. 6A:23A-1.2* also defines “regular school district business travel” as “attendance at regularly scheduled in-state county meetings and Department sponsored or association sponsored events provided free of charge and regularly scheduled in-state professional development activities with a registration fee that does not exceed \$150 per employee; and

Whereas, the West Windsor-Plainsboro Regional School District Board of Education wishes to ensure that its employees carry out their duties in an effective and efficient manner; now, therefore be it

Resolved, that the West Windsor-Plainsboro Regional School District Board of Education establishes \$1,500 as the maximum amount for which any individual employee may be reimbursed for costs associated with regular school district business travel during the 2018-2019 school year, without specific approval by the Board of Education; and

Resolved, that all requests by employees for reimbursement for costs associated with regular district business travel shall be made and processed in accordance with applicable law and regulations and Board of Education policies and procedures.

Procurement of Goods and Services

5. Be it resolved by the Board of Education of the West Windsor-Plainsboro Regional School District pursuant to Title 18A: 18A-10, and *N.J.A.C. 5:34-7.29(c)*, on timely basis, to procure goods and services utilizing state contract vendors to meet the needs of the school district who agree to sell goods and services to the Board of Education in accordance with all conditions of the individual state contract that may or may not exceed the bid threshold in the aggregate.

The duration of the contracts between the West Windsor-Plainsboro Regional School District and the referenced State Contract Vendors shall be for the **2017-2018** School Year as amended from time to time by the Division of Purchase and Property in the Department of the Treasury, Cooperative Purchasing Program.

<u>Commodity/Service</u>	<u>Vendor</u>	<u>State Contract No. or Co-op</u>
<u>Building & Grounds Department:</u>		
Flags Somerset #CC-0049-18 Co-op:		
ConServ Flag Company		Co-op
Metro Flag Co		Co-op

Professional Services – LGEA Audit Services

6. Submit a Local Government Energy Audit (LGEA) application to the New Jersey Board of Public Utilities (NJ BPU) through New Jersey's Clean Energy Program and assign Schneider Electric as the District's designated LGEA representative for the purposes of surveying existing energy systems and proposing energy efficiency and renewable energy measures at no cost to the district.

Professional Services – Supplemental Architectural Services

7. Authorize supplemental architectural services to the AIA Architect/Owner Agreement of Fraytak Veisz Hopkins Duthie, P.C., school district appointed architect, for professional services related to the Town Center Elementary School project, and to authorize and delegate the responsibility to prepare the plans and specifications for the project in consultation with and under the supervision of the assistant superintendent for Finance/ Board Secretary, who has been delegated the responsibility to work with the architect for this purpose on behalf of the Board of Education, and such authorizations and delegations in accordance with the requirements of *N.J.S.A. 18A:18A-5*.

Bid Awards

8. Award the March 13, 2018, bid for Toilet Room Renovations at West Windsor-Plainsboro High School South as recommended by Fraytak Veisz Hopkins Duthie, PC, (Architects/Planners Project No. 5045), for a single overall contract to Levy Construction Company, Inc. for a total lump sum bid award of \$494,300 contingent upon attorney review and approval of bid documents.

Other Bidders:	3R Painting & Contracting, Inc.	\$597,500
	Arista Builders & Designers	\$587,000
	Emy Solutions	\$568,000
	J&M Quality Contracting	\$555,000
	K&D Contractors	\$830,000
	Poretta Builders	\$513,000

9. Award the March 13, 2018, bid for Roof Renovations at Thomas Grover Middle School as recommended by Fraytak Veisz Hopkins Duthie, PC, (Architects/Planners Project No. 5044), for a single overall contract to Barrett Roofs, Inc. for a total lump sum bid award of \$593,800 (Base Bid \$577,800; Alt. Bid G-1 \$16,000) contingent upon attorney review and approval of bid documents.

Other Base Bids:	Arista Builders & Designers	\$1,930,000
	Integrity Roofing	\$ 659,340
	JDS Industrial Roofing	\$1,260,000
	Jottan Roofing	\$ 694,929
	MTB LLC	\$1,166,000
	Noble Roofing	\$1,197,745
	Nolt, D.A.	\$1,215,580
	Patriot Roofing	\$ 929,000
	Strober-Wright Roofing, Inc.	\$1,056,858
	Wespol Construction	\$ 981,000

10. Award the March 13, 2018, bid for Roof Restoration at West Windsor-Plainsboro High School North as recommended by Fraytak Veisz Hopkins Duthie, PC, (Architects/Planners Project No. 4831B), for a single overall contract to Strober-Wright Roofing, Inc. for a total lump sum bid award of \$189,750 contingent upon attorney review and approval of bid documents.

Other Bidders:	Arista Builders & Designers	\$330,700
	Integrity Roofing	\$259,340
	JDS Industrial Roofing	\$263,000
	MTB LLC	\$290,000
	Nolt, D.A.	\$280,268
	Patriot Roofing	\$291,800
	Premier Roofing	\$324,950
	Wespol Construction	\$438,000

Change Orders

11. Change Order No. 2 – Single overall contract of William Kohl Construction, for the Disposal of Modular Buildings at Various Locations (Architects/Planners Project No. 5000-Millstone River Elementary School, and No. 5007-Maintenance Facility and Maintenance Office), as recommended by Fraytak Veisz Hopkins Duthie, P.C., for a credit to the owner for unused allowance in the amount of \$5,000. This change order decreases the contract amount of \$178,653.97 to \$173,653.97.

Equipment Disposal

12. Approve the disposal of obsolete equipment that has met the district's life expectancy. [The physical condition of the equipment renders it ineffective.]

Community Middle School

- a) Desks, student, wooden top – 12
- b) Desks, student, gray top, metal frame – 12

Grover Middle School

- a) Screen, pull-down

Town Center Elementary School

- a) Document camera, HoverCam T3
- b) Hotplate, electric single burner
- c) Paper cutter
- d) Printer, HP Deskjet 6988 with A/C power adapter – 2
- e) Printer, HP Deskjet c6940 with A/C power adapter
- f) Scanner, CanoScan LiDe 25

Transportation

Agreements/Jointures

13. To enter into transportation agreements/jointures for the participation in coordinated transportation for the 2018-2019 school year between the Board of Education of the West Windsor-Plainsboro Regional School District and the following:

- a) Educational Services Commission of Morris County
- b) Educational Services Commission of New Jersey
- c) Essex Regional Educational Service Commission
- d) Bridgewater-Raritan Regional Board Of Education
- e) Lawrence Township Public School District
- f) Mercer County Special Services School District
- g) Mercer County Educational Service Commission
- h) Monmouth-Ocean Educational Services Commission
- i) East Windsor Regional School District
- j) Neptune Township School District
- k) Cranbury Township Schools
- l) South Brunswick School District
- m) Robbinsville Township Board of Education
- n) Gloucester County Special Services School District
- o) Princeton Public Schools

Bid Awards – Public Routes

14. Award the March 9, 2018 Bid Number PUB17-5, Student Transportation Contract – Multi Contract Number RB-PUB17-5 to Rick Bus Company for the 2017-2018 school year as follows:

<u>Route</u>	<u>Destination</u>	<u>Cost per Diem</u>	<u>#Days</u>	<u>Aide per Diem</u>	<u>Inc/Dec</u>
NBHS	Northern Burlington County Regional High School	\$392.00	48	N/A	\$ 3.00

Quotes – To and From School

15. Award the Student Transportation Contract-Multi Contract Number SJCOR4 to A-1 Limousine, Inc. for the 2017-2018 school year as follows:

<u>Route</u>	<u>Destination</u>	<u>Cost per Diem</u>	<u>#Days</u>	<u>Aide per Diem</u>	<u>Inc/Dec</u>
SJCOR4	Various	\$137.50	33	N/A	\$ 3.00

16. Award the Student Transportation Contract-Multi Contract Number DOT2 to A-1 Limousine, Inc. for the 2017-2018 school year as follows:

<u>Route</u>	<u>Destination</u>	<u>Cost per Diem</u>	<u>#Days</u>	<u>Aide per Diem</u>	<u>Inc/Dec</u>
DOT2	Department of Transportation	\$165.00	22	N/A	\$ 2.85

Quotes – School Related Activities

17. Award the 2017-2018 Student Transportation Contract – School Related Activities, Multi Contract Number 19255 to A-1 Limousine, Inc. as follows:

<u>Trip ID#</u>	<u>Destination</u>	<u>Cost Per Bus</u>	<u># Buses</u>	<u>Adj Cost Per Hour</u>
19255	Philadelphia International Airport	\$335.00	1	N/A

18. Award the 2017-2018 Student Transportation Contract – School Related Activities, Multi Contract Number 19257 to A-1 Limousine, Inc. as follows:

<u>Trip ID#</u>	<u>Destination</u>	<u>Cost Per Bus</u>	<u># Buses</u>	<u>Adj Cost Per Hour</u>
19257	High School South	\$335.00	1	N/A

19. Award the 2017-2018 Student Transportation Contract – School Related Activities, Multi Contract Number 19361 to A-1 Limousine, Inc. as follows:

<u>Trip ID#</u>	<u>Destination</u>	<u>Cost Per Bus</u>	<u># Buses</u>	<u>Adj Cost Per Hour</u>
19361	University of Scranton Scranton, PA	\$3,581.00	1	N/A

Travel and Related Expenses Reimbursement

20. As required, pursuant to *N.J.S.A. 18A:11-12*, Board Policy 6471 requires the Board of Education to approve in advance certain travel expenditures of Board members and school district employees.

Travel expenditures incurred by the Board of Education or reimbursed to Board members or employees must comply with the requirements and limitations contained in *N.J.S.A. 18A:11-12*, the aforementioned Board bylaw and policies, and are subject to the annual limitation on the district's travel expenditures established by the Board of Education. All requests for approval of travel by school district employees that require the approval of the Board of Education have been reviewed and approved by the Superintendent of Schools. To approve the following:

- a) One district administrator to attend School Law and Labor Relations Program on April 2, 2018, in Woodbridge, New Jersey, at a cost not to exceed \$75 plus travel.
- b) Two teachers to attend a one-week Teachers College Summer Institute at Columbia University, New York, New York, from June 25, 2018, to June 29, 2018, at a cost of \$850 per person plus travel.
- c) Three teachers to attend a one-week Teachers College Summer Institute at Columbia University, New York, New York, from July 30, 2018, to August 3, 2018, at a cost of \$850 per person plus travel.

Upon motion by Ms. Juliana, seconded by Mr. Zhong, following an explanation of the revisions to the budget, and by roll call vote with all Board members present voting yes, the following board action was approved:

2018-2019 Tentative Budget Submission - revised

- 21. To approve the revised tentative budget for the 2018-2019 school year, originally approved on March 6, 2018, to include updated State Aid amounts, for submission to the County Superintendent of Schools for Department of Education review as follows:

Be It Resolved to approve a school district budget for the fiscal year 2018-2019 school year:

	Budget	Local Tax Levy
Total General Fund	\$ 213,464,173	\$ 161,896,285
Total Special Revenue Fund	\$ 2,314,275	N/A
Total Debt Service Fund	\$ 7,843,225	0
Totals	\$ 223,621,673	\$ 161,896,285

Included in the general fund budget is \$7,387,277 to be deposited in capital reserve to transfer to repayment of debt.

Included in the general fund budget is \$21,535,450 to be withdrawn from the Board of Education's approved Capital Reserve Account to support funding of capital projects.

Included in the general fund budget is \$6,016,347 for deposit into the Board of Education's approved Capital Reserve Account for future funding of capital projects.

The school district has proposed programs and services in addition to the New Jersey Student Learning Standards adopted by the State Board of Education. Information on this budget and the programs and services it provides is available from your local school district.