

and the district works on it throughout the school year. He also explained that the district puts together a budget noting that it has to be efficient, responsible to the taxpayers, and responsive to administrative priorities and student needs. The governor’s budget address is scheduled for Tuesday, March 13, 2018, and state aid notices should be released on March 15, 2018. WW-P is planning for state aid to remain flat, but we will not know until the state releases the information. The preliminary budget will be for approval on March 6, 2018, and a public hearing on the budget will be held on April 24, 2018.

A discussion ensued regarding the procedures and guidelines for budgeting Special Education services.

PERSONNEL

West Windsor-Plainsboro Regional School District Board of Education on February 9, 2018, provided an email notification that if an employee’s name appears on the Personnel Agenda for the February 13, 2018, Board of Education meeting, the WW P Board of Education may discuss the recommended action related to that employment in a session closed to the public unless an employee submits written notice that is received at least 24 hours before the Board of Education meeting stating that the employee is requesting any such discussion take place in public. If the WW-P Board of Education intends to discuss a matter specifically pertaining to a staff member’s employment, they will be sent an individualized RICE notice.

A personnel addendum was added to include: 1) Personnel Items: B. Certificated Staff – one resignation; C. Non-Certificated Staff – one change, one leave, and two resignations; E. Stipend – one Athletic change and one Non-Athletic change; and F. Community Education – one change.

There was a verbal correction made to an effective date on the personnel agenda under category B. Certificated Staff - Change.

Upon motion by Mr. Whitfield, seconded by Ms. Ho, following a discussion regarding a teacher’s position change from a Grade 5 teacher at Village School to a Basic Skills Reading teacher at Millstone River School, and by roll call vote with all Board members voting yes, except Ms. Herts, who abstained, the following Board actions were approved:

Personnel

1. Personnel Items:

Name (Last, First)	Nature of Action	Position	Step	Salary	Loc.	Date Effective	Date Term.	Discussion
A. Administration								
None								
B. Certificated Staff								
Change								
Horan, Heather	Change	Teacher Special Education		N/A	VIL	1/31/18	3/27/18	Change FMLA/NJFLA/CC from 1/31/18-4/9/18 unpaid, with benefits to 1/31/18-3/27/18 unpaid, with benefits. Change RTW date from 4/10/18 to 3/28/18.

Bhame, Karen	Change	Teacher Special Education-80% (30% LR)	N/C		CMS/GMS	2/12/18	6/30/18	Change start date for Special Education Teacher - 80% (50% permanent, 30% LR for Katherine Pierce) from 2/8/18 to 2/12/18.
Lucas, Kimberly	Change	Teacher Basic Skills Reading	N/C		MR	TBD	6/30/18	Change from 5th Grade teacher, 100% VIL to Basic Skills Reading teacher, 100% MR, replacing Tamara Hutchinson, who is resigning.
Post, Ashley	Change	Teacher Special Education	N/C		CMS	2/12/18	6/30/18	Change start date from TBD to 2/12/18. Change tenure date from TBD to 2/13/22.
Leibowitz, Jaclyn	Change %	Teacher Special Education-120%	4BA	\$66,000.00 (prorated)	CMS	1/28/18	6/30/18	Change salary from 100% to 120% for an additional section.
Bader, Amanda	Change %	Teacher Spanish-120%	1MA	\$64,236.00 (prorated)	HSS	1/31/18	TBD	Change salary from 100% to 120% for an additional section.
Moncada, Brandy	Change %	Teacher Spanish-120%	15MA	\$113,088.00 (prorated)	HSS	1/31/18	TBD	Change salary from 100% to 120% for an additional section.
Popowski, Kendall	Change %	Teacher Spanish-120%	12MA	\$93,000.00 (prorated)	HSS	1/31/18	TBD	Change salary from 100% to 120% for an additional section.
Villacres, Veronica	Change %	Teacher Spanish-120%	1BA	\$61,836.00 (prorated)	HSS	1/31/18	TBD	Change salary from 100% to 120% for an additional section.
Wagar, Alba	Change %	Teacher Spanish-120%	2BA	\$62,400.00 (prorated)	HSS	1/31/18	TBD	Change salary from 100% to 120% for an additional section.
Leave of Absence								
Warn, Brooke	Leave- FMLA/NJFLA/CC	Teacher Special Education	N/A		GMS	6/18/18	6/30/18	FMLA/NJFLA/CC: 6/18/18-6/30/18 unpaid, with benefits. (RTW: 9/1/18)
Rodgers, Michelle	Leave- FMLA/NJFLA/CC	Teacher Art	N/A		MR	9/1/18	1/30/19	FMLA/NJFLA/CC: 9/1/18-11/23/18 unpaid, with benefits. CC: 11/24/18-1/30/19 unpaid, no benefits. (RTW: 1/31/19)
Brady, Kate	Leave- CC Extend	Teacher Spanish	N/A		HSS	9/1/18	6/30/19	Extend CC leave for 2nd year. (RTW: 9/1/19)
Hopf, Amy	Leave- CC Extend	Teacher Elementary	N/A		DN	9/1/18	6/30/19	Extend CC leave for 2nd year. (RTW: 9/1/19)
Melnick, Megan	Leave- CC Extend	Teacher Special Education	N/A		CMS	9/1/18	6/30/19	Extend CC leave for 3rd year. (RTW: 9/1/19)
Mendes, Michelle	Leave- CC Extend	Teacher Elementary	N/A		VIL	9/1/18	6/30/19	Extend CC leave for 2nd year. (RTW: 9/1/19)
Resignation								
Oliver, Linda	Resign	Teacher Art	N/A		MR/WIC	6/30/18	6/30/18	Resign, after 20 years in the district, for the purpose of retirement.
Schmidt, Kathleen	Resign	Teacher Elementary	N/A		TC	6/30/18	6/30/18	Resign, after 20 years in the district, for the purpose of retirement.

C. Non Certificated Staff								
Appoint								
Bordfeld, Leslie	Appoint	Instructional Assistant	1	\$19.17/hr.	CMS	TBD	6/30/18	Appoint as Instructional Assistant, 3.75 hrs/day, replacing Rachana Taparia, who resigned.
Holsman, Susan	Appoint	Secretary 12 Months	1	\$42,721.00 (prorated)	TC/ GMS/ HSN	TBD	6/30/18	Appoint as Secretary 12 Months, replacing Donna Brocker, who transferred. (Tenure date: TBD)
Mitra, Eshika	Appoint	Instructional Assistant	1	\$18.51/hr.	MH	2/14/18	6/30/18	Appoint as Instructional Assistant, 3.5 hrs/day, replacing Julie DePaolo, who transferred.
Perrine, Kimberley	Appoint	Instructional Assistant	1	\$18.51/hr.	MH	TBD	6/30/18	Appoint as Instructional Assistant, 6.5 hrs/day, replacing Jane Frantz, who retired.
Change								
Nixon, Rashad	Change	Bus Driver		\$22.89/hr.	TRAN	2/26/18	6/30/18	Change from Bus Aide to Bus Driver, 5 hrs/day.
Adams, Loretta	Change	Bus Driver		N/C	TRAN	2/5/18	6/1/18	Change from 7.35 hrs/day to 7.95 hrs/day.
Cheesman, Susanne	Change	Bus Driver		N/C	TRAN	1/31/18	6/1/18	Change from 7.5 hrs/day to 5.5 hrs/day.
Nixon, Brian	Change	Bus Driver		N/C	TRAN	2/5/18	6/1/18	Change from 7.5 hrs/day to 7.9 hrs/day.
Fleming, Lorraine	Change	Bus Aide		N/C	TRAN	2/5/18	6/1/18	Change from 6.75 hrs/day to 7.75 hrs/day.
Ejim, Ngozi	Change	Instructional Assistant		N/C	TC	2/6/18	6/30/18	Change start date from TBD to 2/6/18.
Kelmanovich, Helen	Change	Instructional Assistant		N/C	WIC	2/14/18	6/30/18	Change hours from 3.75 hrs/day to 6.5 hrs/day, replacing Susan Weinkrantz, who resigned.
Leave of Absence								
Cushman, Kimberly	Leave- FMLA	Instructional Assistant		N/A	VIL	2/1/18	5/3/18	FMLA: 2/1/18 (1/2 day)-5/3/18, unpaid with benefits.
Doctor, Leatrice	Leave- FMLA/ NJFLA/CC	Secretary 12 Months		N/A	CMS	2/8/18	2/20/18	FMLA/NJFLA/CC: 2/8/18-2/20/18 unpaid, with benefits. (RTW: 2/21/18)
Sherron, Marion	Leave- FMLA	Secretary To		N/A	CO	3/1/18	6/30/18	Intermittent FMLA: 3/1/18 - 6/30/18, unpaid with benefits.
Payment								
Frantz, Jane	Payment	Instructional Assistant		\$7,229.96	MH	2/14/18	2/14/18	Payment for unused sick days, as per contract.
Leechan, Maryanne	Payment	Secretary 12 Months		\$16,250.68	DN/ MR/ VIL	2/14/18	2/14/18	Payment for unused sick and vacation days, as per contract.
Weinkrantz, Susan	Payment	Instructional Assistant		\$7,535.99	WIC	2/14/18	2/14/18	Payment for unused sick days, as per contract.
Resignation								
Jacinto, Irma	Resign	Cafeteria Aide		N/A	MR	2/12/18	2/12/18	Resign from position.
Parker, Paula	Resign	Secretary 12 Months		N/A	DN	6/30/18	6/30/18	Resign, after 25 years in the district, for the purpose of retirement.

Stellato, Cristina	Resign	Instructional Assistant	N/A	MR	2/15/18	2/15/18	Resign from position.
D. Substitute / Other							
Appoint							
Bellotti, Adriana	Appoint	Substitute Teacher	\$95.00/day	DIST	2/14/18	6/30/18	Appoint as a New Jersey Certified Substitute Teacher.
Franzwick, Diana	Appoint	Substitute Teacher	\$95.00/day	DIST	2/14/18	6/30/18	Appoint as a New Jersey Certified Substitute Teacher.
Change							
Hayden, Caitlin	Change	Substitute Teacher	\$95.00/day	DIST	1/24/18	6/30/18	Change rate of pay from County Substitute Teacher to New Jersey Substitute Teacher.
Mathes, Leia	Change	Substitute Teacher	\$95.00/day	DIST	1/24/18	6/30/18	Change rate of pay from County Substitute Teacher to New Jersey Substitute Teacher.
Carbonaro, Jonathan	Change	Substitute Teacher	\$95.00/day	DIST	2/5/18	6/30/18	Change rate of pay from County Substitute Teacher to New Jersey Substitute Teacher.
Lumley, Skylar	Change	Substitute Teacher	\$95.00/day	DIST	2/5/18	6/30/18	Change rate of pay from County Substitute Teacher to New Jersey Substitute Teacher.
Marshall, Robert	Change	Substitute Teacher	\$95.00/day	DIST	2/7/18	6/30/18	Change rate of pay from County Substitute Teacher to New Jersey Substitute Teacher.
Soriano, Raffaella	Change	Substitute Teacher	\$95.00/day	DIST	2/5/18	6/30/18	Change rate of pay from County Substitute Teacher to New Jersey Substitute Teacher.
Resignation							
Dhar, Areyee	Resign	Substitute Teacher	\$85.00/day	DIST	2/5/18	6/30/18	Resign as a County substitute teacher.
Swedberg, Sarah	Resign	Substitute Teacher	\$95.00/day	DIST	2/5/18	6/30/18	Resign as a New Jersey Certified substitute teacher.
E. Extracurricular / Extra Pay							
Home Instruction							
Bader, Amanda	Extra Duty	Home Instruction	\$47.09/hr.	HSS	1/6/18	2/16/18	Home Instruction for Spanish 3, not to exceed 2 hrs/week for a minimum of 6 weeks.
Beste, Steven	Extra Duty	Home Instruction	\$47.09/hr.	CMS	1/5/18	3/2/18	Home Instruction for Math not to exceed 16 hours.
Bisson, Caitlin	Extra Duty	Home Instruction	\$47.09/hr.	CMS	1/22/18	2/16/18	Home Instruction for IRLA, not to exceed 8 hours.
Bok, Mara	Extra Duty	Home Instruction	\$47.09/hr.	CMS	1/22/18	2/16/18	Home Instruction for Spanish, not to exceed 8 hours.
Bok, Mara	Extra Duty	Home Instruction	\$47.09/hr.	CMS	2/1/18	2/28/18	Home Instruction for Spanish not to exceed 16 hours.
Coburn, Matthew	Extra Duty	Home Instruction	\$47.09/hr.	HSS	1/6/18	2/16/18	Home Instruction for AS2, not to exceed 2 hrs/week for a minimum of 6 weeks.

D'Amelio, Marcus	Extra Duty	Home Instruction	\$47.09/hr.	HSN	1/6/18	2/16/18	Home Instruction for Physics, not to exceed 2 hrs/week for a minimum of 6 weeks.
Ferri, Robert	Extra Duty	Home Instruction	\$47.09/hr.	HSS	1/6/18	2/16/18	Home Instruction for Pre-Calculus, not to exceed 2 hrs/week for a minimum of 6 weeks.
Keeney, Megan	Extra Duty	Home Instruction	\$47.09/hr.	CMS	2/1/18	2/28/18	Home Instruction for IRLA, not to exceed 16 hours.
Keller, Elizabeth	Extra Duty	Home Instruction	\$47.09/hr.	CMS	2/1/18	2/28/18	Home Instruction for Math, not to exceed 16 hours.
Kemo, Kerry	Extra Duty	Home Instruction	\$47.09/hr.	HSS	1/6/18	2/16/18	Home Instruction for LA 3, not to exceed 2 hrs/week for a minimum of 6 weeks.
Kluxen, Susan	Extra Duty	Home Instruction	\$47.09/hr.	CMS	1/22/18	2/16/18	Home Instruction for Social Studies, not to exceed 8 hours.
Mitchell, Heather	Extra Duty	Home Instruction	\$47.09/hr.	CMS	1/5/18	3/2/18	Home Instruction for IRLA not to exceed 16 hours.
Mitchell, Heather	Extra Duty	Home Instruction	\$47.09/hr.	CMS	2/1/18	2/28/18	Home Instruction for Social Studies, not to exceed 16 hours.
Petrocelli, Tammy	Extra Duty	Home Instruction	\$47.09/hr.	HSN	1/22/18	2/9/18	Home Instruction for Driver's Education, not to exceed 4 hours.
Postlethwait, Brooke	Extra Duty	Home Instruction	\$47.09/hr.	CMS	1/22/18	2/16/18	Home Instruction for Science, not to exceed 8 hours.
Robles, Regina	Extra Duty	Home Instruction	\$47.09/hr.	HSS	2/5/18	2/20/18	Home Instruction for AP Statistics, not to exceed 4 hours.
Russo, Krystal	Extra Duty	Home Instruction	\$47.09/hr.	MH	2/1/18	3/29/18	Home Instruction for Reading, Writing and Math, not to exceed 27 hours.
San Filippo, Shannon	Extra Duty	Home Instruction	\$47.09/hr.	CMS	1/22/18	2/16/18	Home Instruction for Math, not to exceed 8 hours.
Sharma, Sunila	Extra Duty	Home Instruction	\$47.09/hr.	HSN	1/22/18	2/9/18	Home Instruction for Chemistry, not to exceed 4 hours.
Sieben, Lorraine	Extra Duty	Home Instruction	\$47.09/hr.	HSN	1/12/18	1/31/17	Home Instruction for Language Arts II, not to exceed 4 hours.
Sieben, Lorraine	Extra Duty	Home Instruction	\$47.09/hr.	HSN	1/12/18	1/31/18	Home Instruction for American Studies I, not to exceed 4 hours.
Sieben, Lorraine	Extra Duty	Home Instruction	\$47.09/hr.	HSN	1/24/18	2/9/18	Home Instruction for Geometry, not to exceed 4 hours.
Sieben, Lorraine	Extra Duty	Home Instruction	\$47.09/hr.	HSN	2/2/18	2/20/18	Home Instruction for Language Arts IV, not to exceed 4 hours.
Smith-Gardinella, Diane	Extra Duty	Home Instruction	\$47.09/hr.	CMS	2/1/18	2/28/18	Home Instruction for Science, not to exceed 16 hours.
Walters, Florence	Extra Duty	Home Instruction	\$47.09/hr.	HSS	2/2/18	4/1/18	Stand-By Home Instruction: AP Language, ASII HNS, French 3 HNS, PreCalculus, Physics. Not to exceed 2 hours per subject per week.
Witkowski, Amanda	Extra Duty	Home Instruction	\$47.09/hr.	MH	2/1/18	3/29/18	Home Instruction for Reading, Writing and Math, not to exceed 27 hours.

Rescind							
O'Shea, Owen	Rescind	Track- Girls Head Coach	\$6,941.00	HSN	Spring 2018	Spring 2018	Rescind Track-Girls Head Coach.
Robinson, Todd	Rescind	Track- Girls Assistant Coach	\$4,628.00	HSN	Spring 2018	Spring 2018	Rescind Track-Girls Assistant Coach.
Smith, Todd	Rescind	Track- Girls Head Coach	\$7,545.00	HSS	Spring 2018	Spring 2018	Rescind Track- Girls Head Coach.
Warren, Matthew	Rescind	Track- Boys Assistant Coach	\$4,226.00	HSN	Spring 2018	Spring 2018	Rescind Track-Boys Assistant Coach.
Change							
Sattiraju, Ravi	Change	Volunteer Wrestling	\$0.00	CMS	2/7/18	Winter 2017-2018	Change start date from TBD to 2/7/18.
Siegel, Joshua	Change	Track- Girls Head Coach	\$6,640.00	HSS	Spring 2018	Spring 2018	Change from Track- Girls Assistant Coach, 10 yrs. exp., to Track- Girls Head Coach, 5 yrs. Exp., paid in FULL in June. Change salary from \$4,829.00 to \$6,640.00
E. Stipend Non-Athletic							
Lunch Duty							
Oertel, Rachel	Stipend Non-Athletic	Lunch Duty	\$1,988.00 (prorated)	HSS	2/1/18	6/30/18	Lunch Duty stipend, paid in FULL in June.
Mentoring							
Dewan, Megan	Stipend Non-Athletic	Mentor	\$2,010.00 (prorated)	MR	1/8/18	6/30/18	Mentor for Niccole Robinson, paid in FULL in June.
Edwards, Sharon	Stipend Non-Athletic	Mentor	\$2,010.00 (prorated)	DN	1/24/18	6/30/18	Mentor for Caitlin Hayden, paid in FULL in June.
Murphy, Carol	Stipend Non-Athletic	Mentor	\$2,010.00 (prorated)	VIL	2/1/18	6/30/18	Mentor for Danielle DeLizzio, paid in FULL in June.
Rathbun, Christian	Stipend Non-Athletic	Mentor	\$2,010.00 (prorated)	GMS	2/15/18	6/30/18	Mentor for Leia Mathes, paid in FULL in June.
Robotics							
Drost, Eric	Stipend Non-Athletic	Robotics Assistant Advisor	\$3,772.88 (prorated)	HSN	1/2/18	6/30/18	Robotics Assistant Advisor, 0 yrs. exp., paid in FULL in June.
Drost, Eric	Stipend Non-Athletic	Robotics Assistant Advisor	\$3,772.88 (prorated)	HSS	1/2/18	6/30/18	Robotics Assistant Advisor, 0 yrs. exp., paid in FULL in June.
Washington Seminar							
Bond, Christopher	Stipend Non-Athletic	Washington Seminar Chaperone	\$629.00	HSN	3/20/18	3/24/18	Washington Seminar Chaperone stipend, paid in FULL in June.
Corriveau, Robert	Stipend Non-Athletic	Washington Seminar Chaperone	\$629.00	HSN	3/20/18	3/24/18	Washington Seminar Chaperone stipend, paid in FULL in June.
Crochetiere, Holly	Stipend Non-Athletic	Washington Seminar Chaperone	\$629.00	HSN	3/20/18	3/24/18	Washington Seminar Chaperone stipend, paid in FULL in June.

Dean, Linda	Stipend Non-Athletic	Washington Seminar Chaperone	\$629.00	HSN	3/20/18	3/24/18	Washington Seminar Chaperone stipend, paid in FULL in June.
DeSanctis, Caren	Stipend Non-Athletic	Washington Seminar Chaperone	\$629.00	HSN	3/20/18	3/24/18	Washington Seminar Chaperone stipend, paid in FULL in June.
Kiernen-Stout, James	Stipend Non-Athletic	Washington Seminar Chaperone	\$629.00	HSN	3/20/18	3/24/18	Washington Seminar Chaperone stipend, paid in FULL in June.
Paulsson, Albert	Stipend Non-Athletic	Washington Seminar Chaperone	\$629.00	HSN	3/20/18	3/24/18	Washington Seminar Chaperone stipend, paid in FULL in June.
Change							
Bader, Amanda	Change	Lunch Duty	\$1,988.00 (prorated)	HSS	9/1/17	1/31/18	Change end date for lunch duty from 6/30/18 to 1/31/18.
Lucas, Kimberly	Change	Mentor	\$2,010.00 (prorated)	VIL	9/1/17	1/31/18	Change end date for mentor for Danielle DeLizzio, from 6/30/18 to 1/31/18.
Mattingly, Kristi	Change	Mentor	\$2,010.00	DN	9/1/17	6/30/18	Change end date for mentor for Alexandra Baskin, from 3/26/18 to 6/30/18.
Sperling, Jeff	Change	Volunteer Robotics	\$0.00	HSN/ HSS	2/7/18	6/30/18	Change start date from TBD to 2/7/18.
F. Community Education							
Appoint							
Hunt, Andrew	Appoint	EDP Assistant Group Leader	\$9.00/hr.	CMS	TBD	6/30/18	Appoint as an EDP Assistant Group Leader.
Nabet, Arshid	Appoint	EDP 1-to-1 Assistant	\$13.50/hr.	CMS	2/14/18	6/30/18	Appoint as an EDP 1 to 1 Assistant.
Change							
Hunt, Andrew	Change	EDP Assistant Group Leader	N/C	CMS	2/14/18	6/30/18	Change start date from TBD to 2/14/18.
G. Emergent Hires							
None							

APPROVAL OF MINUTES

Upon motion by Ms. Juliana, seconded by Ms. Krug, and by voice vote with all board members present voting yes, the following Board of Education minutes were approved: January 23, 2018 Meeting and January 23, 2018 Closed Executive Session.

LIAISON REPORTS There were no liaison reports.

NEW BUSINESS

There was a question as to the status of the mixing valve replacement in the high school showers. The question led into a discussion about plumbing concerns throughout the district and the desire to create an in-district plumber position to more expeditiously address issues.