

BOARD OF EDUCATION MEETING MINUTES
December 19, 2017

In accordance with the State’s Sunshine Law, adequate notice of this meeting was provided by sending a notice of the time, date, location, and, to the extent known, the agenda of this meeting on January 3, 2017, and on December 15, 2017, to The Princeton Packet, The Times, The Home News Tribune, and West Windsor and Plainsboro Public Libraries. Copies of the notice also have been placed in the Board Office and in each of the district schools on January 3, 2017, and on December 15, 2017, and sent to Plainsboro and West Windsor township clerks on January 3, 2017, and on December 15, 2017.

The meeting of the West Windsor-Plainsboro Board of Education was called to order by Board President Fleres at 6:41 p.m. in room C110-111 at the District Administration Building. Upon motion by Mr. Cheng, seconded by Ms. Krug, and by unanimous voice vote of all present, the meeting adjourned immediately into closed executive session to discuss the following:

1. Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically:	Personnel Matters Student Matter
2. Matters in which the release of information would impair the right to receive government funds, and specifically:	
3. Matters which, if publicly disclosed, would constitute and unwarranted invasion of individual privacy, and specifically:	
4. Matters concerning negotiations, and specifically:	Negotiations with WWPEA (Sidebar Agreement)
5. Matters involving the purchase of real property and/or the investment of public funds, and specifically:	
6. Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically:	
7. Matters involving anticipated or pending litigation, including matters of attorney client privilege, and specifically:	
8. Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically:	Personnel Issues, and as noted on the agenda
9. Matters involving quasi-judicial deliberations, and specifically:	HIB

The meeting reconvened to public session at 7:33 p.m. in the multipurpose room. The following Board members were present:

Mr. Isaac Cheng	Ms. Louisa Ho	Mr. Yingchao “YZ” Zhang
Mr. Anthony Fleres	Ms. Michele Kaish	Mr. Yu “Taylor” Zhong
Ms. Carol Herts	Ms. Dana Krug	

Board member Juliana was absent. Present also were: Dr. David Aderhold, Superintendent of Schools; Dr. Christopher Russo, Assistant Superintendent for Finance/Board Secretary; Mr. Gerard Dalton, Assistant Superintendent for Pupil Services/Planning; Mr. Martin Smith, Assistant Superintendent for Curriculum & Instruction; and, Ms. Charity Fues, Director of Human Resources. Also present was board attorney, Mark Toscano, Esq.

BOARD PRESIDENT'S COMMENTS

Mr. Fleres explained that there was a closed session earlier so the meeting was already called to order. At Mr. Fleres' request, Board attorney Mark Toscano clarified the topics covered in closed session, which are reflected in the chart above.

SUPERINTENDENT'S COMMENTS

Dr. Aderhold announced that Mercer County Superintendents put out a call to action on Friday regarding teenage mental health stemming from a recent increase in teen suicides in Mercer County. There will be a program on January 9, 2018 at Rider University in partnership with the Traumatic Loss Coalition and other organizations. Mercer County school districts will be working with these organizations throughout the year to offer additional programs. Dr. Aderhold recognized Senator Turner, Senator Greenstein, Assemblyman Benson and Assemblywoman Quijano for their support of Senate bill 3447 and Assembly bill A5254 regarding the requirement that the NJSIAA allow public high schools in the same district to enter into cooperative programs in all areas of sports. The decision on whether or not to form a football cooperative program between the WW-P high schools will be brought before the Board at a future meeting.

STUDENT REPRESENTATIVE COMMENTS

Dillon Henry, High School North reported the North A Capella concert will be taking place tomorrow at 7:30pm and the Jazz Band concert will be on Thursday at 7:30pm. The winter musical, Les Miserables, has been fully casted and will be performed March 1-4, 2018. In sports, the swim teams have 7 wins and 0 losses, Boys' Basketball won their first game last week, and the fencing team has their first meet this Thursday. As 2018 approaches, many seniors are receiving their early application results and are excited about their college prospects.

Alexandra Vena, High School South, reported that musical auditions for "A Sister Act" took place and callbacks are this week. Winter sports began. The band performed their winter concert last week along with the orchestra who hosted their children's concert on Sunday, December 10th. The choir just sang in their winter concert this past Friday night, though concert goers had to trek through the snow to get to the theatre. The Student Council began planning their winter spirit week and fundraiser, and are even in the midst of creating a senior citizen's ball, at which roles will be reversed and students will be the chaperones while the senior citizens dance the night away.

PRESENTATION: CHINESE BRIDGE DELEGATION

Dr. Aderhold and Sherry Sizemore, K-12 supervisor of world languages, presented a recap of their trip to Beijing and Xiamen, China, which they attended in November as part of the Chinese Bridge Delegation, a partnership between College Board and the Confucius Institute Headquarters in Hanban. The trip offered Dr. Aderhold and Ms. Sizemore the opportunity to experience the Chinese educational system firsthand. During their trip, the administrators visited several schools, attended educational meetings, and visited historic sites such as the Forbidden City and the Great Wall. All of these experiences enabled them to gather resources to build and support Chinese language and cultural programs at WW-P. They outlined the similarities and differences between school life in China and in the US. At the conclusion of the presentation, the board engaged Dr. Aderhold and Ms. Sizemore in a conversation regarding the trip and their experiences.

PUBLIC COMMENT

No member of the public came forward to speak.

COMMITTEE REPORTS

Curriculum Committee

Ms. Krug reported that the Committee met on Monday, December 11 and discussed the new criteria for eligibility into the sixth grade accelerated math program, including the plan to have one Honors & Accelerated class on each 6th grade team in the middle schools and a Teacher Resource Specialist to work with them to support the transition in the program next year. The funding the Resource Specialist position will be cost neutral by using the current A&E budget list for staff to fund the position. The committee reviewed and supports the Superintendent's recommendation to allow a research project to be conducted by the Harvard-Smithsonian Center for Astrophysics entitled "NGSS assessment Field Test: (all IRB protocols will be followed). The committee reviewed the agenda items for this evening and recommends their approval, including: 2018-2019 HS Program of Studies, accepting the donation of several musical instruments, Trevor Bryan to provide a professional development workshop, and revised locations for the Model United Nations field trips. The next Curriculum Committee is scheduled for January 11.

Following the Curriculum Committee report, there was a discussion regarding the 6th Grade Honors & Accelerated Mathematics program.

Finance Committee

Ms. Ho reported that the Committee met on Tuesday, December 12, 2017 and reviewed and supports the agenda items for tonight's meeting. The Committee also discussed the following: the 2017-2018 audit services renewal agreement with Wiss & Company, which includes an increase of approximately 1%; the sale of Solar Renewable Energy credits scheduled for January 2018; the 2017-2018 budget process; Senator Turner's acknowledgement of the receipt of our resolution regarding food service procurement; concerns regarding the coordination between custodial staff and security staff after school hours. The next meeting is scheduled for Tuesday, January 16.

ADMINISTRATION

An addendum was included to approve a sidebar agreement with the WWPEA for after-school professional development and a grievance settlement with the WWPEA regarding the same.

Upon motion by Mr. Cheng, seconded by Ms. Herts, following a comment by an administrator regarding policy P7424 Bed Bugs, and by roll call vote with all Board members present voting yes, the following board actions were approved:

Harassment, Intimidation, and Bullying

1. Affirm the superintendent of school's recommendation for disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Bill of Rights for a report dated December 12, 2017, for the following case numbers: VES120817001; VES113017001; VES112217002; VES112217001; HSS112817002; HSS112817001; and GMS121117001.

School Security Drills

2. Acknowledge the following fire and security drills were performed in November 2017 in compliance with *N.J.S.A. 18A:41-1*:

<u>Fire Date</u>	<u>Security Date</u>	<u>School</u>
11/3/17	11/27/17	Dutch Neck Elementary School
11/21/17	11/3/17	Maurice Hawk Elementary School
11/3/17	11/6/17	Town Center Elementary School
11/8/17	11/3/17	J.V.B. Wicoff Elementary School
11/7/17	11/13/17	Millstone River School
11/21/17	11/30/17	Village School
11/2/17	11/20/17	Community Middle School
11/3/17	11/13/17	Thomas Grover Middle School
11/21/17	11/20/17	WW-P High School North
11/15/17	11/16/17	WW-P High School South

Policy and Regulation: Second Reading and Approval

3. Second reading and approval of the following policy and regulation: P7424 and R7424 Bed Bugs.

Special Services

IDEA Grant Amendment

4. Submit an amendment to the original FY2018 IDEA grant application, as approved by the NJDOE on August 11, 2017, reflecting the inclusion of carryover funds from the FY2017 IDEA grant as follows:

Basic:	\$386,557 (includes \$8,199 nonpublic programming)
Preschool:	\$1,000 (includes \$0 nonpublic programming)

Grant Chapters 192/193 and Non-Public Services

5. Approve the following:
- a) Accept funding from the State of New Jersey, Department of Education, Division of Finance under the provisions of Chapters 192/193 Nonpublic Auxiliary and Handicapped Services, in the total allocation amount of \$18,598 per funding statement dated August 15, 2017 under the Provisions of Chapters 192/193 for the fiscal year 2018, in the total amount of \$17,076.
 - b) Submit request for additional funding from the State of New Jersey Department of Education, under the Provisions of Chapters 192/193 for the fiscal year 2018, in the total amount of \$1,772 for compensatory education (two students) and \$1,786 for corrective speech services (two students).
 - c) Submit request for additional funding from the State of New Jersey, Department of Education, under the Provisions of Chapters 192/193 for the fiscal year 2018, in the total amount of \$1,428 for corrective speech services (two students).

Consultant

6. Approve Susan Mitcheltree as an IDEA consultant at a rate of \$400 per day, not to exceed a total of 30 days from December 4, 2017, to May 30, 2018, to be paid partially through the IDEA grant.

Non-Public School Security Aid Program

7. Approve the following expenditure for the FY 2017 New Jersey Non-Public School: Security Aid Program for Montessori Country Day School in the amount of \$1,284.00.

WWPEA – Sidebar Agreement

8. Approve a sidebar agreement with the West Windsor-Plainsboro Education Association establishing an after-school professional development rate of \$25 per hour.

WWPEA – Grievance Settlement

9. Approve a grievance settlement with the West Windsor-Plainsboro Education Association concerning after-school sessions with teachers related to Next Generation Science Standards.

CURRICULUM AND INSTRUCTION

Upon motion by Mr. Zhang, seconded by Ms. Krug, following a discussion on changes to the High School Program of Studies, and by roll call vote with all Board members present voting yes, the following board actions were approved:

High School Program of Studies

1. Adopt the 2018-2019 High School Program of Studies.

Donation

2. Accept the donation of the following items from the Lin Family, residents of Plainsboro:
 - a) Menzel Violin, Anno 2003 – full-sized violin.
 - b) Euro Basic Viola, Model #067N, Serial #94937 – 16½ sized-viola.
 - c) Hans Kroger Bavarian, Model #790v16½, Serial #JH7183 – 16½-sized viola.

Professional Development-Consultant

3. Approve Trevor Bryan to provide a workshop entitled, “Art of Comprehension” for the February 16, 2018, Professional Development day for a cost of \$250.

Non-public Technology Expenditure

4. Approve expenditures of the FY 2018 NJ Nonpublic School Technology Initiative as follows: Montessori Country Day in the amount of \$982.38.

Professional Services - Auditor

4. These contracts/agreements are awarded without competitive bidding as professional services under the provisions of the Public School Contracts Law, (*N.J.S.A. 18A:18A-5*) because such services are to be performed by a person or persons authorized by law to practice a recognized profession that is regulated by law:
 - a) Authorize the execution of an agreement with Wiss and Company LLP, school district auditors appointed on January 3, 2017, for the 2017-2018 school year audit at a cost of \$84,331 plus reimbursable expenses. [This represents approximately a 1 percent increase.]
 - b) Acknowledge the receipt, review, and evaluation of the external peer/quality report as required under *N.J.A.C. 6A:23A-16.2(i)*.

Equipment Disposal

5. The disposal of obsolete equipment that has met the district's life expectancy. [The age and/or physical condition of the equipment rendered it ineffective.]

Buildings & Grounds

1993 Chevrolet Van, 2GCEG25H8P4149717

Community Middle School

Monitor, Panasonic TR-930A

Monitor, Panasonic TR-930U - 2

TV Cart – 2

Millstone River Elementary School

Stage Curtains

High School North

Delta Belt Sander, Model 52-975, Serial 97A95689

Delta Jointer, Model 37-150, Serial J005237

Delta Table Saw, Model 34-807, Serial 97A95943

Delta Spindle Sander, Model 31-780, Serial J9750

Delta Dust Collector – 2, Model 50-180, Serial 001265 & 001448

Special Services

AGS Behavior Assessment System Response Forms – 99

Canon Scanner, Flatbed PC400

Dynavox Carry Case w/shoulder strap

Goldman Friscoe Evaluation Kit, outdated - 3

Officejet all in one copier/fax HP6310

Pearson Comprehensive Spoken Language Assessment Kit

Pearson Group Reading Assessment Materials

Pro-ed Acquired Skills in Communications Evaluation Kit

Pro-ed Photo Articulation Evaluation Kit

ScanTron Optical Mark Reader OpScan4ES

Slosson Oral Reading Evaluation Kit – 2

Wisc-4 Test Equipment Carry Bag

Wisc-4 Evaluation Kit

Regularly Operating District (ROD) Grants - Concluded

6. West Windsor-Plainsboro Regional School District Board of Education acknowledges the below listed ROD Grants have been completed and the district has received confirmation from the State of New Jersey Schools Development Authority that all requirements of the agreements have been met and final disbursements made and authorizes the return of any unspent funds back to its original funding source.

<u>School Name</u>	<u>Project</u>	<u>Grant</u>	<u>DOE Number</u>
WW-P HS South	Little Theatre Ceiling	G5-3237	5715-020-09-1018 (0QAG)
WW-P HS South	Corridor Lighting	G5-3238	5715-020-09-1019 (0QAH)
WW-P HS South	Paving-Entrance/Visitors	G5-3239	5715-020-09-1020 (0QAI)
Dutch Neck Elem.	Shingle Roof Replacement	G5-3242	5715-030-09-1011 (0QAL)
Dutch Neck Elem.	Parking Lot/Driveway	G5-3244	5715-030-09-1016 (0QAN)
J.V.B. Wicoff Elem.	Ceiling Tiles & Lighting	G5-3248	5715-050-09-1012 (0QAR)
Millstone River Elem.	Roof Pod B	G5-3252	5715-150-09-1017 (0QAV)

Transportation

Quotes – School Related Activities

7. Award the 2017-2018 Student Transportation Contract – School Related Activities, Multi Contract Number 18306 & 18645 to Suburban Trails, Inc. as follows:

<u>Trip ID#</u>	<u>Destination</u>	<u>Cost Per Bus</u>	<u># Buses</u>	<u>Adj Cost Per Hour</u>
18306 & 18645	Holiday Inn Capitol surrounding areas in Washington, DC	\$2,795.00	2	N/A

8. Award the 2017-2018 Student Transportation Contract – School Related Activities, Multi Contract Number 18504 to Suburban Trails, Inc. as follows:

<u>Trip ID#</u>	<u>Destination</u>	<u>Cost Per Bus</u>	<u># Buses</u>	<u>Adj Cost Per Hour</u>
18504	Camp Timber Tops Greenly, PA	\$1,244.00	5	N/A

9. Award the 2017-2018 Student Transportation Contract – School Related Activities, Multi Contract Number 18505 to Suburban Trails, Inc. as follows:

<u>Trip ID#</u>	<u>Destination</u>	<u>Cost Per Bus</u>	<u># Buses</u>	<u>Adj Cost Per Hour</u>
18505	Camp Timber Tops Greenly, PA	\$1,025.00	5	N/A