

**BOARD OF EDUCATION MEETING MINUTES**  
**November 14, 2017**

In accordance with the State’s Sunshine Law, adequate notice of this meeting was provided by sending a notice of the time, date, location, and, to the extent known, the agenda of this meeting on January 3, 2017, and on November 8, 2017, to The Princeton Packet, The Times, The Home News Tribune, and West Windsor and Plainsboro Public Libraries. Copies of the notice also have been placed in the Board Office and in each of the district schools on January 3, 2017, and on November 8, 2017, and sent to Plainsboro and West Windsor township clerks on January 3, 2017, and on November 8, 2017.

The meeting of the West Windsor-Plainsboro Board of Education was called to order by Board President Fleres at 6:40 p.m. in room C110-111 at the District Administration Building. Upon motion by Ms. Ho, seconded by Ms. Krug, and by unanimous voice vote of all present, the meeting adjourned immediately into closed executive session to discuss the following:

1. Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically:	<b>Personnel Matters</b>
2. Matters in which the release of information would impair the right to receive government funds, and specifically:	
3. Matters which, if publicly disclosed, would constitute and unwarranted invasion of individual privacy, and specifically:	
4. Matters concerning negotiations, and specifically:	<b>Negotiations with WWPEA and WWPSA</b>
5. Matters involving the purchase of real property and/or the investment of public funds, and specifically:	
6. Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically:	
7. Matters involving anticipated or pending litigation, including matters of attorney client privilege, and specifically:	<b>Docket No. L-562-17</b>
8. Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically:	<b>Personnel Issues, and as noted on the agenda</b>
9. Matters involving quasi-judicial deliberations, and specifically:	<b>HIB Review</b>

The meeting reconvened to public session at 7:37 p.m. in the multipurpose room. The following board members were present:

Mr. Isaac Cheng	Ms. Louisa Ho	Ms. Dana Krug
Mr. Anthony Fleres	Ms. Rachel Juliana	Mr. Yingchao “YZ” Zhang
Ms. Carol Herts	Ms. Michele Kaish	

Board member Zhong was absent. Present also were: Dr. David Aderhold, Superintendent of Schools; Dr. Christopher Russo, Assistant Superintendent for Finance/Board Secretary; Mr. Martin Smith, Assistant Superintendent, Curriculum & Instruction; Mr. Gerard Dalton, Assistant Superintendent, Pupil Services/Planning; and, Ms. Charity Fues, Director of Human Resources. Also present was board attorney, Mark Toscano, Esq. and Shifra Tarica.

## **BOARD PRESIDENT'S COMMENTS**

Mr. Fleres thanked everyone for coming to the meeting. He expressed appreciation to all those who ran in the school board election.

## **SUPERINTENDENT'S COMMENTS**

Dr. Aderhold thanked all of the school board election candidates for their efforts. He congratulated Martin Whitfield on his election to the Board and congratulated Dana Krug and Isaac Cheng on their re-election. Dr. Aderhold thanked exiting Board member, Yingchao "YZ" Zhang, for his service as a to the district over the past three years. Dr. Aderhold reported that he and Sherry Sizemore, supervisor of world languages, recently returned from a trip to Beijing, China where they participated in the College Board 2017 Chinese Bridge Delegation. They plan to share more details about their trip, including personal experiences and pictures, at a later Board of Education meeting. Dr. Aderhold commented that Patrick Duncan was in attendance at the meeting and is being recommended for appointment to the position of Special Assistant for Labor Relations. Mr. Duncan is currently the manager of labor relations with the New Jersey School Boards Association (NJSBA) and Dr. Aderhold expressed that Mr. Duncan is a tremendous asset for our community to acquire.

## **STUDENT REPRESENTATIVE COMMENTS**

Dillon Henry, High School North, welcomed the recently elected and re-elected Board members. He then reported that the FTC Midnight Nova Robotics Team was a finalist in the Brunswick Eruption Competition held on November 11. HSN Cheerleading has qualified for nationals for the third time in a row. Nationals will be held in Florida in February 2018. On December 7<sup>th</sup>, the HSN Red Cross club will be hosting a blood drive. HS North fall drama will perform the Twelfth Night this Thursday through Saturday at 7:30 pm with an additional 2 pm matinee on Saturday. Les Miserables was announced as the North Winter Musical. Auditions will begin next week.

Alexandra Vena, High School South, reported that High School South had a very successful homecoming, with the seniors coming in first place overall. The football team suffered a devastating loss to Pennsauken at the Homecoming game, but won against North last Friday in double overtime. The Pirate cheerleaders won first place in their division at their competition and received a bid to go to Disney in February to compete. Last Saturday, the South Student Council hosted the 2nd Annual Powderpuff Football Game, where three teams competed, and the game ended in a tie for first place. This Thursday through Saturday, HS South's play, Love/Sick, is being performed. Tickets are \$10 and can be purchased at the door or at school.

## **PUBLIC COMMENT**

One member of the public spoke regarding the following topics: Dr. Aderhold and Ms. Sizemore's China trip, the school board election candidates and winners, and the recommended appointee to the Special Assistant for Labor Relations position.

Mark Toscano, Board attorney, commented that an addition was made to the closed session agenda under item number 7 to include Docket No. L-562-17.

## **PERSONNEL**

The following personnel item was voted on separately:

Upon motion by Ms. Kaish, seconded by Ms. Ho, and by roll call vote with all Board members present voting yes, the following board action was approved:

Name (Last, First)	Nature of Action	Position	Step	Salary	Loc.	Date Effective	Date Term.	Discussion
<b>A. Administration</b>								
<b>Appoint</b>								
Duncan, Patrick	Appoint	Special Asst for Labor Relations		\$123,000.00 (prorated)	CO	TBD	6/30/18	Appoint as Special Assistant for Labor Relations, replacing Russell Schumacher, who resigned.

**ADMINISTRATION**

Upon motion by Mr. Cheng, seconded by Ms. Herts, following a brief discussion regarding CJPRIDE, and by roll call vote with all Board members present voting yes, the following board actions were approved:

**Harassment, Intimidation, and Bullying**

1. Affirm the superintendent of school’s recommendation for disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Bill of Rights for a report dated November 7, 2017, for the following case numbers: WIC110617002; WIC110617001; VES101617001; TCE110217001; HSS102717001; HSS101717001; HSN110317004; HSN110317003; HSN110317002; HSN110317001; HSN103117001; HSN102617001; GMS102717001; GMS102317001; DNE110317001; HSS100317002; HSS100217003; HSS100217002; and HSS100217001.

**School Security Drills**

2. Acknowledge the following fire and security drills were performed in October 2017 in compliance with *N.J.S.A. 18A:41-1*:

<u>Fire Date</u>	<u>Security Date</u>	<u>School</u>
10/23/17	10/25/17	Dutch Neck Elementary School
10/6/17	10/18/17	Maurice Hawk Elementary School
10/4/17	10/25/17	Town Center Elementary School
10/6/17	10/17/17	J.V.B. Wicoff Elementary School
10/16/17	10/5&10/23	Millstone River School
10/11/17	10/20/17	Village School
10/16/17	10/2/17	Community Middle School
10/5/17	10/13/17	Thomas Grover Middle School
10/2/17	10/23/17	WW-P High School North
10/12/17	10/25/17	WW-P High School South

**CJPRIDE**

3. Approve a shared services and membership agreement for CJPRIDE (Central Jersey Program for the Recruitment of Diverse Educators) with East Windsor Regional School District, Ewing Public Schools, Franklin Township Public Schools, Hamilton Township School District, Hopewell Valley Regional School District, Jackson School District, Lawrence Township Public Schools, Mercer County Special Services School District, Mercer County Technical Schools, Montgomery

Township Schools, North Brunswick Township Public Schools, Princeton Public Schools, Robbinsville Public School District, South Brunswick School District, Trenton Public School District, Watchung Hills Regional High School District, and West Windsor-Plainsboro Regional School District, for the period September 1, 2017, to June 30, 2018, at a cost of \$50; West Windsor-Plainsboro Regional School District serves as the facilitating school district.

### **Professional Services Rates**

4. Approve the rate for the following professional services and consultant/evaluator for the 2017-2018 school year:

#### **Special Services Consultants/Evaluators**

- a) Approve Dr. Elliott Gusky to provide psychiatric evaluations at a cost of \$600 per evaluation.

### **CURRICULUM AND INSTRUCTION**

Upon motion by Mr. Zhang, seconded by Ms. Krug, and by roll call vote with all Board members present voting yes, the following board actions were approved:

#### **STARTALK Grant**

1. Recommend the submission of the 2018 STARTALK grant application for Hindi/Urdu Summer Immersion Camp in the amount of approximately \$89,956.08. [WW-P will serve as lead agency.]
2. Recommend the submission of the 2018 STARTALK grant application for Pre-Kindergarten Mandarin Jump-Start Program in the amount of approximately \$50,660. [WW-P will serve as lead agency.]

#### **Donation**

3. Accept the donation of one Krakauer Bros upright piano, piano bench, and lamp, for use by the district from Richard Nichols, a resident of West Windsor and parent of former district students. [Dutch Neck Elementary School will be responsible for the moving fees, not to exceed \$250.]

### **FINANCE**

Upon motion by Ms. Juliana, seconded by Ms. Ho, and by roll call vote with all Board members present voting yes, the following board actions were approved:

#### **Business Services**

1. Payment of bills as follows:
  - a) Bill List General for November 14, 2017 (run on 11-06-17) in the amount of \$7,128,273.88.
  - b) Bill List Capital for November 14, 2017 in the amount of \$0.

#### **Equipment Disposal**

2. The disposal of obsolete equipment that has met the district's life expectancy. [The age and/or physical condition of the equipment rendered it ineffective.]

Grover Middle School  
 Bullhorn, Amplivox  
 Charging Base for Walkie Talkies - 3  
 Desks, Student - 9  
 Table, 4 foot round  
 Walkie Talkies, Motorola - 2

Millstone River School  
 AV Cart - 2  
 Cassette Recorder-4  
 DVD Player - 2  
 DVD VCR Combo - 2  
 Globe, 16" - 2  
 Headphones - 8  
 Laminator  
 Monopod  
 Overhead Projector - 3  
 Projection Screen  
 Tripod - 2  
 TV/VCR Combo - 2  
 VCR

**Procurement of Goods and Services**

3. Be it resolved by the Board of Education of the West Windsor-Plainsboro Regional School District pursuant to Title 18A: 18A-10, and *N.J.A.C. 5:34-7.29(c)*, on timely basis, to procure goods and services utilizing state contract vendors to meet the needs of the school district who agree to sell goods and services to the Board of Education in accordance with all conditions of the individual state contract that may or may not exceed the bid threshold in the aggregate.

The duration of the contracts between the West Windsor-Plainsboro Regional School District and the referenced State Contract Vendors shall be for the 2017-2018 School Year as amended from time to time by the Division of Purchase and Property in the Department of the Treasury, Cooperative Purchasing Program.

<u>Commodity/Service</u>	<u>Vendor</u>	<u>State Contract No. or Co-op</u>
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<b>Bus &amp; Heavy Duty Vehicles Maintenance &amp; Repair Services ESCNJ 16/17-59</b>		
Ken's Body Works		Co-op

Award - Request for Quotes: Yearbooks 2018-2019 School Year

4. Award the October 13, 2017, Request for Quotes for the Yearbook 2018-2019 School Year, Quote No. 07, issued on October 25, 2017, to Walsworth Yearbooks for a total price per book of \$59.00 for high schools and \$29.00 for middle schools, contingent upon attorney review and approval.

Other Quotes:	Balfour	\$45.00 high schools/\$16.00 middle schools
	Jostens, Inc.	\$63.57 high schools/\$22.31 middle schools



10. Award the Student Transportation Contract-Multi Contract Number MH54 to George Dapper, Inc for the 2017-2018 school year as follows:

<u>Route</u>	<u>Destination</u>	<u>Cost</u> <u>per Diem</u>	<u>#Days</u>	<u>Aide</u> <u>per Diem</u>	<u>Inc/Dec</u>
MH54	Maurice Hawk Elementary	\$ 294.43	19	\$ 48.00	\$ 2.50

11. Award the Student Transportation Contract-Multi Contract Number PACSHUTTLE to Rick Bus Company for the 2017-2018 school year as follows:

<u>Route</u>	<u>Destination</u>	<u>Cost</u> <u>per Diem</u>	<u>#Days</u>	<u>Aide</u> <u>per Diem</u>	<u>Inc/Dec</u>
PACSHUTTLE	Princeton Alliance Church	\$ 82.00	48	N/A	\$ 3.00

12. Award the Student Transportation Contract-Multi Contract Number SJCOR2 to Good Dove, LLC for the 2017-2018 school year as follows:

<u>Route</u>	<u>Destination</u>	<u>Cost</u> <u>per Diem</u>	<u>#Days</u>	<u>Aide</u> <u>per Diem</u>	<u>Inc/Dec</u>
SJCOR2	Various	\$117.00	34	N/A	\$ 2.00

13. Award the Student Transportation Contract-Multi Contract Number KCSR to George Dapper, Inc. for the 2017-2018 school year as follows:

<u>Route</u>	<u>Destination</u>	<u>Cost</u> <u>per Diem</u>	<u>#Days</u>	<u>Aide</u> <u>per Diem</u>	<u>Inc/Dec</u>
KCSR	High School North	\$ 84.90	24	N/A	\$ 2.50

14. Award the Student Transportation Contract-Multi Contract Number MRSHUTTLE to Rick Bus Company for the 2017-2018 school year as follows:

<u>Route</u>	<u>Destination</u>	<u>Cost</u> <u>per Diem</u>	<u>#Days</u>	<u>Aide</u> <u>per Diem</u>	<u>Inc/Dec</u>
MRSHUTTLE	Millstone Elementary	\$ 82.00	54	N/A	\$ 3.00

Cancellation – Jointure

15. Cancel Joint Transportation Agreement between West Windsor-Plainsboro Regional School District serving as host to Lawrence Township approved on September 12, 2017, for route HCC2A for the 2017-2018 school year. Total revenue: \$0.00

Agreements/Jointures

16. Approve 2017-2018 Joint Transportation Agreement; West Windsor-Plainsboro Regional School District Board of Education serving as host district to Lawrence Township as follows:

<u>Route</u>	<u>Destination</u>	<u>#Host</u> <u>Students</u>	<u>#Joiner</u> <u>Students</u>	<u>Revenue</u>
HCC1A	Health Career Center	1	2	\$ 9,815.87

### Correction-Contract

17. School year correction to A-1 Limousine, Inc. Multi Contract Number RUGBY approved September 26, 2017 as follows: School year should be 2017-2018.

### Cancellation – Renewal

18. Cancel 2017-2018 Student Transportation Contract – Multi Contract Number DA-PUB16-3, route MH53A awarded to George Dapper, Inc on June 27, 2017 and its addendum awarded on June 27, 2017. Total adjusted cost is \$10,615.33.

### Agreements

19. Enter into an agreement between West Windsor-Plainsboro Regional School District and George Dapper, Inc. for use of a bus aide to cover a Special Ed route as needed for \$48.00 per diem; total cost will not exceed \$1,680.00.
20. Enter into an agreement between West Windsor-Plainsboro Regional School District and Rick Bus Company for use of a bus aide to cover a Special Ed route as needed for \$70.00 per diem; total cost will not exceed \$2,450.00.
21. Enter into an agreement between West Windsor-Plainsboro Regional School District and Rick Bus Company for use of a bus driver, for emergencies only, as needed for \$180.00 per diem; total cost will not exceed \$6,300.00.

### **Travel and Related Expenses Reimbursement**

22. As required, pursuant to *N.J.S.A. 18A:11-12*, Board Policy 6471 requires the Board of Education to approve in advance certain travel expenditures of Board members and school district employees. Travel expenditures incurred by the Board of Education or reimbursed to Board members or employees must comply with the requirements and limitations contained in *N.J.S.A. 18A:11-12*, the aforementioned Board bylaw and policies, and are subject to the annual limitation on the district's travel expenditures established by the Board of Education. All requests for approval of travel by school district employees that require the approval of the Board of Education have been reviewed and approved by the Superintendent of Schools.
  - a) Approve attendance of three administrators and three staff members at HIB Prevention Training on October 31, 2017, and November 1, 2017, in Toms River, New Jersey, at a total cost of \$570, plus mileage.
  - b) Approve attendance of a staff member to Microsoft Excel: Beyond the Basics on December 8, 2017, in Princeton, New Jersey, at a cost of \$99 plus travel.

### **D. PERSONNEL**

A personnel addendum was added: B. Certificated Staff – payment; C. Non Certificated Staff – one change and two resignations; E. Extracurricular/Extra Pay – several appointments; E. Stipend/Athletic – two appointments and two rescinds; E. Stipend/Non-Athletic – two appointments and one change.

Upon motion by Mr. Zhang, seconded by Ms. Krug, and by roll call vote with all Board members present voting yes, the following board actions were approved: