

BOARD OF EDUCATION MEETING MINUTES
September 26, 2017

In accordance with the State’s Sunshine Law, adequate notice of this meeting was provided by sending a notice of the time, date, location and, to the extent known, the agenda of this meeting on January 3, 2017, and on September 22, 2017, to The Princeton Packet, The Times, The Home News Tribune, and West Windsor and Plainsboro Public Libraries. Copies of the notice also have been placed in the Board Office and in each of the district schools on January 3, 2017, and on September 22, 2017, and sent to Plainsboro and West Windsor township clerks on January 3, 2017, and on September 22, 2017.

The meeting of the West Windsor-Plainsboro Board of Education was called to order by Board President Fleres at 7:35 p.m. in the multipurpose room at the District Administration Building. The following Board members were present:

Mr. Isaac Cheng
Mr. Anthony Fleres
Ms. Carol Herts

Ms. Louisa Ho
Ms. Rachel Juliana
Ms. Michele Kaish

Ms. Dana Krug
Mr. Yingchao “YZ” Zhang
Mr. Yu “Taylor” Zhong

No Board members were absent. Present also were: Dr. David Aderhold, superintendent of schools; Dr. Christopher Russo, assistant superintendent for finance/board secretary; Mr. Martin Smith, assistant superintendent, curriculum & instruction; Mr. Gerard Dalton, assistant superintendent, pupil services/planning; and, Ms. Charity Fues, director of human resources. Also present was board attorney, Jeffrey Caccese, Esq.

BOARD PRESIDENT’S COMMENTS

Mr. Fleres read the Sunshine Law opening. He welcomed everyone to the meeting and thanked them for coming. Mr. Fleres noted two changes to the meeting agenda: the Closed Executive Session was cancelled and a communications project, noted on the agenda, has been postponed.

SUPERINTENDENT’S COMMENTS

Dr. Aderhold announced that a letter to the community regarding the state of the district was sent to staff and parents today to celebrate the many accomplishments of students and staff. The letter is posted on the district web site.

PRESENTATION: REPORT OF STUDENT GRADUATION RATES

Mr. Fleres introduced Mr. Martin Smith, assistant superintendent for curriculum & instruction, to present a report on student graduation rates. Mr. Smith outlined the New Jersey Student Learning Standards (NJSLs) graduation requirements, reporting on the numbers of credits needed in each subject area. Mr. Smith also reviewed each set of statewide assessment graduation requirements by graduating class over the next four years, including PARCC assessment requirements, alternative assessments, and the portfolio appeals process.

Mr. Smith reported the following information in accordance with *N.J.S.A. 18A:7C-7* and *18A:7E-3*, which requires the district to report student graduation rates annually to the Board of Education at a public meeting no later than September 30, and to the Commissioner of Education:

WEST WINDSOR-PLAINSBORO HIGH SCHOOL CLASS OF 2017	
The total number of students graduated	773
The number of students graduated under the substitute competency test process	20
The number of students graduated under the portfolio appeals process	1
The number of students receiving State-endorsed high school diplomas as a result of meeting any alternative requirements for graduation as specified in their IEP's	0
The total number of students denied graduation from the twelfth grade class	2 (Academic Coursework, Withdrawal or Other)
The number of students denied graduation from the twelfth grade class solely because of failure to pass the high school end-of-course PARCC assessments, substitute competency tests, or portfolio appeals process based on the provisions of N.J.A.C. 6A:8	0 (PARCC, Alternative Assessment or Portfolio Appeals Failure)

Following the presentation, Mr. Smith addressed one question from a Board member regarding the transfer of credits from another school.

Mr. Fleres thanked Mr. Smith for his presentation and opened the floor for public comment.

PUBLIC COMMENT

Eleven members of the public spoke on the following topics: New Jersey State Senator Turner's introduction of a bill to allow sports teams to combine within a district when there is a safety issue; public attendance at committee meetings; costs of upgrading High School North's HVAC system; Dr. Aderhold's letter to the community; Back To School nights; establishment of a Mock Trial Club at High School South; the Board's service; and the Pasta Dinner fundraiser for hurricane relief on October 6, 2017 at High School South.

Mr. Fleres responded to several of the topics, including: Mock Trial Club, Dr. Aderhold's letter to the community, and the HVAC cost at High School North.

COMMITTEE REPORTS

Administration & Facilities

Ms. Kaish stated that the Committee met on Tuesday, September 19. The meeting began with a presentation by the district architect, George Duthie, and his associate, Phil Russo, on the conceptual plan of the proposed addition and alternations at Maurice Hawk Elementary School. The Committee reviewed the 2017 graduation report that was presented this evening. The first draft of the proposed 2019-2020 calendar was discussed and will be shared with the Superintendent's Advisory Committee and the PTA-PTSA presidents for feedback. Policy and Regulation 3126 regarding the District Mentoring Plan were modified and are on the agenda this evening for second reading and approval. The Committee discussed the process of interviewing three firms to provide branding and to support the district in communication strategies to increase engagement with the community. Following the interviews, administration recommended M/Studio's proposal. A vote on this item has been postponed as additional questions from Board members need to be discussed.

Finance

Ms. Ho stated that the Committee met on Tuesday, September 19. The Committee reviewed the proposed agenda items and recommends approval of the items at tonight’s meeting. The Committee also discussed the following topics: The 2016-2017 audit; the substantial completion of summer construction projects prior to the start of school; a few glitches experienced by Transportation at the start of school, though the department did well overall; NJQSAC documentation; savings acquired on copier contracts; the use of a third party 403B provider [a more professional way to handle the District’s 403b compliance]; a list of possible projects to utilize the \$261,376 of additional State aid; the closeout of old SDA grants; and the demographic study, which is on hold awaiting updated numbers.

ADMINISTRATION

Item 4 was deleted.

Upon motion by Mr. Cheng, seconded by Ms. Kaish, and by roll call vote with all Board members present voting yes, the following board actions were approved:

Policies and Regulations: Second Reading and Approval

1. Second reading and approval of the following policy and regulation:
 - P3126 District Mentoring Plan
 - R3126 District Mentoring Plan

Non-Public School Security Aid Program

2. Security expenditures in the amount of \$1,206.94 for Children’s House of the Windsors as part of the FY 2017 New Jersey Nonpublic School Security Aid Program.

Special Services

3. Accept initial state aid funding under Chapters 192 & 193 as amended:

State aid for services under Chapter 193 as follows:

Initial exam and class	\$6,366.00
Annual exam and class	\$1,824.00
Corrective speech	\$4,464.00
Supplementary instruction	\$3,172.00

Educational Services Commission of New Jersey

5. The third year of a five-year agreement with Educational Services Commission of New Jersey to provide comprehensive, collaborative educational services.

The ARC Mercer, Inc.

6. Student job training/counseling as follows:

\$50 per day, per student without teaching assistant presence
 \$25 per day, per student with a teaching assistant provided by the West Windsor-Plainsboro Regional School District

CURRICULUM AND INSTRUCTION

Upon motion by Mr. Zhang, seconded by Ms. Krug, and by roll call vote with all Board members present voting yes, the following board action was approved:

Nonpublic Grant - Technology

1. The expenditure of the FY 2018 NJ Nonpublic School Technology Initiative as follows:

French American School of Princeton \$ 5,870.00

FINANCE

Upon motion by Mr. Zhong, seconded by Ms. Juliana, and by roll call vote with all Board members present voting yes, the following board actions were approved:

Business Services

1. Payment of bills as follows:

a) Bill List General for September 26, 2017 (run on 9-20-17) in the amount of \$12,421,659.94.

2. Budget transfers as follows:

a) 2017-2018 school year as shown on the expense account adjustments for August 2017 (run on 9-07-17) (Adjustment Numbers 081-135).

3. Accept the following reports, which will become a permanent part of the Board Minutes:

A-148 Report of the Secretary to the Board of Education as of July 31, 2017, indicating that no major account is over-expended and the Board secretary certifies that no line item is over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

A-149 Report of the Treasurer of School Monies to the Board of Education as of July 31, 2017.

Donation

4. Acknowledge the donation of a 2,000 gallon above ground fuel storage tank from West Windsor Township; the tank was formerly located at the Wallace Road property.

Equipment Disposal

5. The disposal of obsolete equipment that has met the district's life expectancy. [The age and/or physical condition of the equipment render it ineffective.]

Technology

Axis 225FD Fixed Dome Network Camera – 3

Axis P3301-V Surveillance/Network Camera - Color, Without Power Supply – 8

Transportation

Quotes – Special Education

6. Award the Out of District Special Needs Transportation Contract-Multi Contract Number SEARCH to A-1 Limousine, Inc. for the 2017-2018 school year as follows:

<u>Route</u>	<u>Destination</u>	<u>Cost per Diem</u>	<u>#Days</u>	<u>Aide per Diem</u>	<u>Inc/Dec</u>
SEARCH	Search Day School	\$92.58	2	\$35.00	\$ 0.00

7. Award the Out of District Special Needs Transportation Contract-Multi Contract Number CENTER to A-1 Limousine, Inc. for the 2017-2018 school year as follows:

<u>Route</u>	<u>Destination</u>	<u>Cost per Diem</u>	<u>#Days</u>	<u>Aide per Diem</u>	<u>Inc/Dec</u>
CENTER	Center School	\$ 61.90	1	\$ 61.90	\$ 0.00

8. Award the Out of District Special Needs Transportation Contract-Multi Contract Number RUGBY to A-1 Limousine, Inc. for the 2016-2017 school year as follows:

<u>Route</u>	<u>Destination</u>	<u>Cost per Diem</u>	<u>#Days</u>	<u>Aide per Diem</u>	<u>Inc/Dec</u>
RUGBY	Rugby School	\$ 297.58	49	\$ 90.00	\$ 2.50

Quotes –To and From School

9. Award the Student Transportation Contract-Multi Contract Number 18-SJCOR1 to Good Dove, LLC for the 2017-2018 school year as follows:

<u>Route</u>	<u>Destination</u>	<u>Cost per Diem</u>	<u>#Days</u>	<u>Aide per Diem</u>	<u>Inc/Dec</u>
18-SJCOR1	Various	\$ 87.00	1	N/A	\$ 2.00

10. Award the Student Transportation Contract-Multi Contract Number SJCOREV to Good Dove, LLC for the 2017-2018 school year as follows:

<u>Route</u>	<u>Destination</u>	<u>Cost per Diem</u>	<u>#Days</u>	<u>Aide per Diem</u>	<u>Inc/Dec</u>
SJCOREV	Various	\$120.00	36	N/A	\$ 2.00

11. Award the Student Transportation Contract-Multi Contract Number KCMD to A-1 Limousine, Inc. for the 2017-2018 school year as follows:

<u>Route</u>	<u>Destination</u>	<u>Cost per Diem</u>	<u>#Days</u>	<u>Aide per Diem</u>	<u>Inc/Dec</u>
KCMD	High School North	\$ 65.02	143	N/A	\$ 2.85

12. Award the Student Transportation Contract-Multi Contract Number BRU to A-1 Limousine, Inc. for the 2017-2018 school year as follows:

<u>Route</u>	<u>Destination</u>	<u>Cost per Diem</u>	<u>Aide #Days</u>	<u>per Diem</u>	<u>Inc/Dec</u>
BRU	Various	\$ 65.02	40	N/A	\$ 2.81

Cancellation - Renewal

13. Cancel 2017-2018 Student Transportation Contract – Multi Contract Number IR-PUB15-3, route RUGBY12 awarded to Irvin Raphael, Inc. on June 27, 2017. Total route cost is \$9,231.90.
14. Cancel 2017-2018 Student Transportation Contract – Multi Contract Number HN-PUB16-5, route NBCM awarded to H & N Transportation on July 25, 2017. Total route cost is \$0.00.

Agreements/Jointures

15. Approve the following agreements/jointures payable by the West Windsor-Plainsboro Regional School District to Lawrence Township Public Schools for the 2017-2018 school year as follows:

<u>Route</u>	<u>Location</u>	<u># Students</u>	<u>Total Expenditure</u>
RUB-1	Thomas Rubino Academy	2	\$ 23,731.20

16. Approve a 2017-2018 Joint Transportation Agreement; West Windsor-Plainsboro Regional School District Board of Education serving as host district to South Brunswick School District as follows:

<u>Route</u>	<u>Location</u>	<u># Host Students</u>	<u># Joiner Students</u>	<u>Revenue</u>
NEW12	Newgrange School	1	1	\$ 17,089.33

Agreements/Jointures - Adjustment

17. Adjustment to Revenue for 2017-2018 Joint Transportation Agreement between West Windsor-Plainsboro Regional School District serving as host to East Windsor Regional School District, route number NEW12, approved June 27, 2017 to reflect ADDITION of students from another district reducing the cost for East Windsor. Adjusted Revenue for this route is \$17,089.33.

PERSONNEL

West Windsor-Plainsboro Regional School District Board of Education on September 22, 2017, provided an e-mail notification that if an employee's name appears on the Personnel Agenda for the September 26, 2017, Board of Education meeting, the WW P Board of Education may discuss the recommended action related to your employment in a session closed to the public unless an employee submits written notice that is received at least 24 hours before the Board of Education meeting; the notice must state that the employee is requesting any such discussion take place in public. Please send this notice to Charity Fues, director of Human Resources, to charity.fues@ww-p.org or Central Office, 321 Village Road East, West Windsor, NJ 08550. Please note that if the WW-P Board of Education intends to discuss a matter specifically pertaining to your employment, you will be sent an individualized RICE notice.