

BOARD OF EDUCATION MEETING MINUTES

June 6, 2017

In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by sending a notice of the time, date, location, and, to the extent known, the agenda of this meeting on January 3, 2017, and on June 2, 2017, to The Princeton Packet, The Times, The Home News Tribune, and West Windsor and Plainsboro Public Libraries. Copies of the notice also have been placed in the Board Office and in each of the district schools on January 3, 2017, and on June 2, 2017, and sent to Plainsboro and West Windsor township clerks on January 3, 2017, and on June 2, 2017.

The meeting of the West Windsor-Plainsboro Board of Education was called to order by Board President Fleres at 7:35 p.m. in commons of the Thomas R. Grover Middle School. The following board members were present:

Mr. Isaac Cheng
Mr. Anthony Fleres
Ms. Michele Kaish

Ms. Louisa Ho
Ms. Rachel Juliana

Ms. Dana Krug
Mr. Yingchao "YZ" Zhang

Board Members Herts and Zhong were absent. Present also were: Dr. David Aderhold, Superintendent of Schools; Mr. Larry Shanok, Assistant Superintendent for Finance/Board Secretary; Mr. Martin Smith, Assistant Superintendent, Curriculum & Instruction; Mr. Gerard Dalton, Assistant Superintendent, Pupil Services/Planning; Mr. Russell Schumacher, Special Assistant for Labor Relations; and, Ms. Charity Fues, Director of Human Resources. Also present was board attorney, Mark Toscano, Esq.

BOARD PRESIDENT'S COMMENTS

Mr. Fleres welcomed everyone to the meeting and thanked them for coming.

SUPERINTENDENT'S COMMENTS

Dr. Aderhold thanked everyone for coming and especially those that attended the district-wide celebration earlier. He also thanked the High School North and High School South Football families and members of the athletic community for their support.

Mr. Yu "Taylor" Zhong arrived at 7:41pm.

PUBLIC COMMENT

Nine people spoke on the following topics: Larry Shanok's retirement, the NJSIAA decision regarding the West Windsor-Plainsboro High School Football Program; the impact of the football program on the entire community including cheerleading, marching band, homecoming, and pep rallies; supporting an appeal to the NJ Commissioner of Education; the decline of participation rates in some sports programs; and the positive impacts of schools offering team sports and varsity programs.

The superintendent briefly explained the NJSIAA determination, the requested appeal, and the resolution recently passed by the Board.

ADMINISTRATION

Upon motion by Mr. Cheng, seconded by Ms. Kaish, with a correction to a spelling error in item #3, and by roll call vote with all Board Members present voting yes, the following board actions were approved:

Strategic Plan

- 1. Accept the district’s Strategic Plan Action Team Report.

School Security Drills

- 2. Acknowledge the following fire and security drills were performed in May 2017 in compliance with *N.J.S.A. 18A:41-1*:

<u>Fire Date</u>	<u>Security Date</u>	<u>School</u>
5/31	5/4	Dutch Neck Elementary School
5/16	5/17	Maurice Hawk Elementary School
5/26	5/26	Town Center Elementary School
5/10	5/18	J.V.B. Wicoff Elementary School
5/12	5/16	Millstone River School
5/11	5/22	Village School
5/12	5/30	Community Middle School
5/24	5/25	Thomas Grover Middle School
5/15	5/24	WW-P High School North
5/24	5/26	WW-P High School South

Professional Service Rates

- 3. Approve the rates for the following professional services for the 2017-2018 school year:

Special Services – Consultants/Evaluators

- a) 360 Translations International, Inc., \$165/ 2 hours
- b) Advancing Opportunities, Cerebral Palsy of NJ, \$120 per hour; \$925 for evaluation; \$60 per hour for travel; \$150 per hour for support services; \$1200 per AAC evaluation
- c) Alexander Road Associates, \$595 per evaluation; \$350 late/no show fee
- d) Arin International, LLC- Ameer Shah; \$50 per hour
- e) ASL Interpreter Referral Services, Inc., \$91 per hour (2 hour minimum), \$93 per hour evenings, \$.31 per mile for travel
- f) BA Vision Education Services, LLC- Beth Abramson; \$150 per hour
- g) B&B Solutions, LLC and Bruce Roller, \$115 per hour; \$65 per ½ hour; \$450 per evaluation
- h) Ball, James; JB Autism Consulting, Behavioral Assessments and Consulting \$175/hour, Court Appearance \$350/hour
- i) Bayada Home Health Care, Inc., RN \$54.50 per hour; LPN \$44.50 per hour
- j) Beautiful Minds of Princeton, \$55/hour Home Therapy, \$105/hour for consultation
- k) Behavior Therapy Associates; up to \$320 per hour plus mileage
- l) Brett DiNovi & Associates, LLC.; Initial Eval \$135 per hour; Follow up consult \$115 per hour; FBA Eval \$1620
- m) Center for Hearing & Communication, \$700 for Evaluation

- n) The Children's Hospital at St. Peter's University Hospital- Pediatric Specialties, \$500/evaluation
- o) CHOP Specialty Care Center in Princeton, \$385 per evaluation, \$127 tympanometry, \$180 Evoked Otoacoustic Emissions, \$136 hearing aid check-monaural, \$204 hear aid check-binaural
- p) Counseling Center of Scotch Road, \$200 per hour not to exceed 4 hours
- q) Cross County Clinical & Educational Services, Foreign Language evaluations \$850, report summary in 2nd language \$395, complete report translation in 2nd language \$450, translator and interpreter services (3 hour minimum \$100-250 per hour)
- r) Delta-T Group North Jersey, Inc., up to \$100 per hour; \$600 per evaluation
- s) Douglass Developmental Disabilities Center, up to \$3,000 per evaluation; up to \$250 per hour and .56 per mile travel, for services.
- t) Dynamic Therapeutic Services, up to \$625 per evaluation; up to \$95 per hour for OT/PT/Speech Therapy
- u) Eden Autism Services, up to \$1,500 per evaluation; up to \$200 per hour consultation/training; up to \$40 per hour for travel
- v) Educational Audiology Resources- Dr. Donna M. Goinone-Merchant; \$675 per AP Eval; \$920 per Class Acoustic evaluation
- w) Eye Care Professionals, PC, \$430 initial consultation
- x) Hunterdon Health Care Systems Developmental Pediatric Association; \$927 per evaluation; \$522 per re-evaluation; \$1998 per Educational evaluation; \$2197 per Psychiatric evaluation; \$1475 per Speech & Hearing evaluation; \$984 per OT & PT evaluation; C.A.P. evaluation \$1652
- y) Inlingua Services, \$180 per hour (2 hour minimum); \$30 per hour for travel
- z) Interim Healthcare, RN Sub \$49/hour, LPN 1:1 \$43/hour
- aa) KDH Enterprises, LLC and Anne S. Holmes, \$150 per hour
- bb) Learning Tree Multicultural/Multilingual Evaluation & Consulting, Inc., \$750 per evaluation Spanish, \$780 per evaluation other languages
- cc) Life Enhancement Institute LLC and Dr. Napur Lahiri \$500 per evaluation
- dd) Maida Mobility and Sharon Maida, \$130 per hour Orientation and Mobility session; \$150 per assessment not to exceed \$900
- ee) MDW Educational Services, Marilyn Winograd, Teacher of the Blind, \$120 per hour
- ff) Neuroscience Assoc. and Dr. Kavita Sinha, \$375 per evaluation
- gg) Newborn Nurses and NBN Group, \$55 per hour- RN, \$45 per hour - LPN
- hh) Newgrange Educational Outreach Center, \$2,000 per evaluation; \$150 per hour consult
- ii) New Hope Psychological Services, LLC, \$800 per evaluation
- jj) Susan Norwell- Educational Specialists, Workshop \$2,500 not to exceed \$3,500
- kk) Occupational Therapy Associates of Princeton, \$100 per 30 minute session; \$500 per evaluation; \$250 per report
- ll) Postitive Steps Pediatric Occupational Therapy Ctr.- Jerrica Addeo; \$550 per evaluation
- mm) Princeton Healthcare System/Occupational Medicine Services, \$50 Substance Abuse Panel; \$55 Ecstasy Test; \$35 Breath Alcohol Test; \$35 Breath Alcohol Confirmation; \$65 Student Examination, \$110 per session
- nn) Princeton Mental Health and Dr. Sarange Bhalla, \$700 per evaluation
- oo) Rutgers University Behavioral Healthcare, \$44.39 per hour
- pp) Sankay Systems, Sandhya Telluri, Interpreter Telugu, \$50 per hour
- qq) State of New Jersey Katzenbach School for the Deaf- Mary-Elizabeth Kilkenny, Au.D., CC-A; \$350 pupil per school year; \$750 classroom acoustical evaluation with report
- rr) Therapeutic Outreach for Children, Inc., \$50 per 30 minute OT, PT, Speech Therapy session, minimum 2 sessions per day; \$300 per evaluation

- ss) Tiny Tots Therapy, Inc., PT/OT \$95 per hour; Speech \$100 per hour; Speech CFY \$85 per hour; OOD OT & PT \$65 per 30 min.; OOD Speech \$75 per 30 min.
- tt) Village Counseling Services, PC Elizabeth Albers, MSW, LCSW Director, school, addiction and ADHD evaluations \$160 per hour
- uu) Vista Rehab Services- Ellen Kandel, Director-Kathleen McEwen, Director; \$110 per hour; \$100 per 45 min session (including travel); \$400 Speech, OT & PT evaluations

Special Services – Hearing Audiologist

- a) Dr. Donna Goione-Merchant, \$650/evaluation

Special Services -- Interpreters - \$50.00 per hour

- a) Sylvia Dall'Asta (Spanish)
- b) Neera Kothary (Gujarati)
- c) Gwendolyn Yick Yeung (Mandarin)
- d) Jun Zheng (Mandarin); \$45/hour; \$.145 per word for translation
- e) Julie Troger (Sign Language)

Special Services - Learning Consultants

- a) Deborah Canciello; \$450/evaluation
- b) Judith Hanna, \$450/evaluation, \$400/day
- c) Karen Kelly and Kelley Educational Consultants, \$450/evaluation, \$400/day
- d) Amanda Lamoglia, \$650/bilingual evaluation
- e) Sandra Middlemiss, \$450/evaluation, \$400/day
- f) Arlene Roman, \$450/evaluation, \$400/day

Special Services – Neurodevelopmental Pediatricians

- a) Dr. Vanna Amorapanth, \$850 per evaluation
- b) Dr. Audrey Mars and Hunterdon Healthcare Centers, \$900 per evaluation
- c) Dr. Frances Rhoads and Hunterdon Healthcare Centers, \$900 per evaluation
- d) Dr. Kapila Seshadri (Children’s Specialized Hospital), up to \$930/evaluation
- e) Dr. Kavita Sinha (Neuroscience Associates, MD PA), \$375/evaluation
- f) Dr. Michelle Willems-Plakyda and Hunterdon Healthcare Centers, \$900 per evaluation
- g) Dr. Vergara and Hunterdon Healthcare Centers, \$900 per evaluation

Special Services –Occupational Therapy

- a) B&B Therapy Solutions LLC, Bruce Roller, \$115 per hour; \$65 per ½ hour; \$450 per evaluation

Special Services- Pediatric Neurology

- a) Dr. Victoria Surgan and Dr. Carlos Lastra (The Children’s Hospital at St. Peter’s University Hospital- Pediatric Specialties)- \$500 per evaluation

Special Services- Physical Therapists

- a) Joan Cochrane Greene- \$300 per evaluation, \$80 per hour

Special Services – Psychiatrists

- a) Saranga Bhalla (Princeton Mental Health) \$650 per evaluation
- b) Jackie Chen (Chinese Bilingual) \$600 per evaluation
- c) Dr. Elliot Gursky, \$500 per evaluation
- d) Dr. Nidagella Gowda, \$400 per evaluation
- e) Nupur Lahiri (Life Enhancement Institute, LLC) \$500 per evaluation

- f) Dr. Kani Ilangovan, \$450-\$500 per evaluation
- g) Princeton Family Care Assoc., LLD, Dr. Ricardo Fernandez, up to \$1,050 per evaluation (Bilingual Spanish)

Special Services – Psychologists - \$450 per evaluation unless specified

- a) Margaret Cangelosi
- b) Judith Hanna, \$400 per day
- c) Stacey Luckus-Benedict, \$400 per day
- d) Suzanne McMaster
- e) Yvette Roche Muniz, \$400 per day
- f) Michael Persad, \$140 per hour
- g) Richa Sharma \$800 per evaluation
- h) Dr. Elisa Shipon-Blum, \$700 per evaluation
- i) Dr. Kenneth Shore, \$450 per evaluation
- j) Barbara Sterlin-Blanc \$700 per evaluation (Haitian Creole)
- k) Diane Lantz-Hecker, \$500 per day

Special Services – Social Workers

- a) JoAnn Quinlan, \$400 per day
- b) Sylvia Dall'Asta(Spanish), \$350 per evaluation, \$400 per day, \$50 per hour for interpreter

Special Services – Speech Language Specialists

- a) Janet Mariano, \$350 per evaluation; \$400 per day
- b) Daniel Spalango (Delta-T Group North Jersey, Inc), Up to \$100 per hour, \$600 per evaluation

Grant - Submit

IDEA Basic and Preschool

4. Submit a grant from the State of New Jersey Department of Education Office of Special Education Programs under its combined Basic and Preschool IDEA of 2004-Part B funds grant program for the fiscal year 2018 as follows:

Basic (for 3-21 year olds) \$1,780,402 (includes \$19,948 of non-public programming)
 Preschool (for 3-5 year olds) \$53,165 (includes \$0 of non-public programming)

Harassment, Intimidation, and Bullying

5. Affirm the superintendent of school's recommendation for disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Bill of Rights for a report dated June 1, 2017, for the following case numbers: WIC052617001 and CMS051717001.

CURRICULUM AND INSTRUCTION

Upon motion by Mr. Zhang, seconded by Ms. Krug, and by roll call vote with all Board Members present voting yes, the following board action was approved:

Summer Reading

1. Approve the 2017 Summer Reading Suggested Book Lists for Pre-K-12 students.

FINANCE

An addendum was added for a teacher travel item.

Upon motion by Mr. Zhong, seconded by Ms. Juliana, and by roll call vote with all Board Members present voting yes, the following board actions were approved:

Business Services

1. Payment of bills as follows:

- a) Bill List General for June 6, 2017 (run on 5-30-17) in the amount of \$5,707,361.83.
- b) Bill List Capital for June 6, 2017 in the amount of \$0.

Professional Services

2. Approve Fraytak Veisz Hopkins and Duthie, P.C. to provide a district demographic study at a cost of \$37,500.

Bid Awards

Buildings & Grounds

3. Award the following Bids:

- a) May 24, 2017, Bid #057 Trash & Recycling Collection 2017-2018 & 2018-2019 School Years, as recommended by Buildings & Grounds to Central Jersey Waste & Recycling, Inc., in the single overall contract bid award of \$267,348 (Year 1 \$131,945; Year 2 \$135,403) contingent upon attorney review and final approval of bid documents.

Other Single Overall Bids:	Republic Services	\$501,970.01
	Waste Management of NJ	\$460,049.07

- b) May 26, 2017, Bid: Invitation for bids for Landscaping and Mowing Services 2017-2018, as recommended by Buildings & Grounds, for a single overall contract to On Site Landscape Management, for a total bid award of \$101,949.00.

Other Single Overall Bids:	Custom Care Services	\$122,568.00
	Moon Landscaping	\$230,430.83

Capital Projects

4. Award the following bids:

- a) May 17, 2017 bid for Toilet Room Renovations at Maurice Hawk Elementary School as recommended by Fraytak Veisz Hopkins Duthie, PC, (Architects/Planners Project No. 4983-Toilet Room Renovations), for a single overall contract to Falak Construction, for a total lump sum bid of \$275,900 contingent upon attorney review and approval of bid documents and final approval from the State of New Jersey Department of Community Affairs.

Other Bids:	Arista Builders	\$337,000
	DeSapio Construction	\$398,760
	Williams, J.H., Enterprises	\$348,000

- b) June 1, 2017 bid for Pavement Improvements at Various Schools as recommended by Fraytak Veisz Hopkins Duthie, PC, (Architects/Planners Project No. 5001-WW-P High School North, No. 5002-Community Middle School and Millstone River Elementary School, No. 5004-Town Center Elementary School, and No. 5005-J.V.B. Wicoff Elementary School), for a single overall contract to Top Line Construction, for a total lump sum bid of \$270,036.02 contingent upon attorney review and approval of bid documents and final approval from the State of New Jersey Department of Community Affairs. There were no other bids.
- c) June 1, 2017, bid for Disposal of Modular Buildings at Various Locations, as recommended by Fraytak Veisz Hopkins Duthie, PC, (Architects/Planners Project No. 5000-Millstone River Elementary School, and No. 5007-Maintenance Facility and Maintenance Office, for a single overall contract to William Kohl Construction, for a total lump sum bid of \$149,320 contingent upon attorney review and approval of bid documents. There were no other bids.

Transfer of Current Year Surplus to Reserve Resolution

- 5. Transfer of current year surplus to reserve following resolution:

Whereas, *N.J.S.A. 18A:21-2* and *N.J.S.A. 18A:7G-13* permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

Whereas, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by Board resolution, and

Whereas, the West Windsor-Plainsboro Regional School District Board of Education wishes to deposit anticipated current year surplus into the Capital Reserve account at year end in an amount not to exceed \$1,750,000; and

Whereas, the West Windsor-Plainsboro Regional School District Board of Education has determined that \$1,750,000 is available for such purpose of transfer; now, therefore be it

Resolved, by the West Windsor-Plainsboro Regional School District Board of Education that it hereby authorizes the district’s School Business Administrator to make this transfer consistent with all applicable laws and regulations.

Equipment Disposal

- 6. Dispose of obsolete surplus equipment that has met the district’s life expectancy [The age and physical condition of the equipment render the equipment ineffective.]:

Community Middle School

- a) 26 student combo desks

Athletics – Cheerleading

- a) 30 Three Piece Plastic Rain Gear
- b) 50 Multi-Colored Poms
- c) 50 Single Colored Poms
- d) 20 Cheer bags
- e) 30 Black Rain Gear Jackets
- f) 30 Black Gear Pants
- g) 10 Green Warm Up Pants
- h) 10 Green Warm Up Jackets
- i) 5 Black Shells
- j) 5 Black Skirts
- k) 10 Green & White Skirts
- l) 10 Green & White Shells

Transportation

Quotes – Special Education

- 7. Award the Out of District Special Needs Transportation Contract-Multi Contract Number RUGPL to Rick Bus Company for the 2016-2017 school year as follows:

<u>Route</u>	<u>Destination</u>	<u>Cost per Diem</u>	<u>#Days</u>	<u>Aide per Diem</u>	<u>Inc/Dec</u>
RUGPL	Rugby School	\$167.00	3	N/A	\$0.00

Quotes – School Related Activities

- 8. Award the 2016-2017 Student Transportation Contract – School Related Activities, Multi Contract Number 18002 to Phoenix Transportation, LLC as follows:

<u>Trip ID#</u>	<u>Destination</u>	<u>Cost Per Bus</u>	<u># Buses</u>	<u>Adj Cost Per Hour</u>
18002	American History School	\$400.00	1	\$0.00

Agreements/Jointures

- 9. Approve the following agreements/jointures payable by the West Windsor-Plainsboro Regional School District to Neptune Township School District for the 2016-2017 school year as follows:

<u>Route</u>	<u>Location</u>	<u># Students</u>	<u>Total Expenditure</u>
NR46	New Road School	1	\$6,163.75

Quotes – To and From School

- 10. Award the Student Transportation Contract-Multi Contract Number JHCOR6 to A-1 Limousine, Inc. for the 2016-2017 school year as follows:

<u>Route</u>	<u>Destination</u>	<u>Cost Per Diem</u>	<u># Days</u>	<u>Aide Per Diem</u>	<u>Inc/Dec</u>
JHCOR6	Various	\$211.10	3	N/A	\$2.50

11. Award the Student Transportation Contract-Multi Contract Number SJCOR6 to A-1 Limousine, Inc. for the 2016-2017 school year as follows:

<u>Route</u>	<u>Destination</u>	<u>Cost per Diem</u>	<u>#Days</u>	<u>Aide per Diem</u>	<u>Inc/Dec</u>
SJCOR6	Various	\$132.50	10	N/A	\$2.50

Insurance - Student

12. Authorize the placement of West Windsor-Plainsboro Regional School District’s Student Accident Insurance with Bollinger Specialty Group as the administrator for the period from August 1, 2017, through July 31, 2018, as follows (no increase from prior year):

a) Student Sports Insurance	\$79,123.00
b) Voluntary Student Accident Rates (offered to parents/guardians):	
Plan A Excluding all Interscholastic Sports School Time (K-12)	\$ 52.00
24-Hour (K-12)	\$ 112.00
Student Life Insurance	\$ 30.00
Dental Accident Insurance	\$ 20.00

Tuition Student

13. Admit one student from Robbinsville to participate in our district’s high school program with tuition payments as established by law for the 2017-2018 school year.

Travel and Related Expenses Reimbursement

14. As required, pursuant to N.J.S.A. 18A:11-12, Board Policy 6471 requires the Board of Education to approve in advance certain travel expenditures of Board members and school district employees. Travel expenditures incurred by the Board of Education or reimbursed to Board members or employees must comply with the requirements and limitations contained in N.J.S.A. 18A:11-12, the aforementioned Board bylaw and policies, and are subject to the annual limitation on the district's travel expenditures established by the Board of Education. All requests for approval of travel by school district employees that require the approval of the Board of Education have been reviewed and approved by the Superintendent of Schools.

- a) One AP Biology teacher to attend AP Biology Summer Institute at Fairfax High School in Fairfax, VA, from June 27, 2017 through June 30, 2017, at a cost of \$700. [No travel supported.]

PERSONNEL

West Windsor-Plainsboro Regional School District Board of Education on June 2, 2017, provided an e-mail notification that if an employee’s name appears on the Personnel Agenda for the June 6, 2017, Board of Education meeting, the WW P Board of Education may discuss the recommended action