

BOARD OF EDUCATION MEETING MINUTES
May 23, 2017

In accordance with the State’s Sunshine Law, adequate notice of this meeting was provided by sending a notice of the time, date, location, and, to the extent known, the agenda of this meeting on January 3, 2017, and on May 19, 2017, to The Princeton Packet, The Times, The Home News Tribune, and West Windsor and Plainsboro Public Libraries. Copies of the notice also have been placed in the Board Office and in each of the district schools on January 3, 2017, and on May 19, 2017, and sent to Plainsboro and West Windsor township clerks on January 3, 2017, and on May 19, 2017.

The meeting of the West Windsor-Plainsboro Board of Education was called to order by Board President Fleres at 6:43 p.m. in C110-111 at the District Administration Building. Upon motion by Ms. Krug, seconded by Ms. Herts, and by unanimous voice vote of all present, the meeting adjourned immediately into closed executive session:

RECESS INTO CLOSED EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances;

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session;

NOW THEREFORE BE IT RESOLVED by the West Windsor-Plainsboro Regional School District Board of Education that it is necessary to meet in executive session to discuss certain items involving:

Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically:	Student Matters
Matters in which the release of information would impair the right to receive government funds, and specifically:	
Matters which, if publicly disclosed, would constitute and unwarranted invasion of individual privacy, and specifically:	
Matters concerning negotiations, and specifically:	
Matters involving the purchase of real property and/or the investment of public funds, and specifically:	
Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically:	
Matters involving anticipated or pending litigation, including matters of attorney client privilege, and specifically:	NJSIAA Agreement Amtrak Lease Agreement
Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically:	
Matters involving quasi-judicial deliberations, and specifically:	

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

BE IT FURTHER RESOLVED that the Board will return to open session to conduct business at the conclusion of the executive session.

The meeting reconvened to public session at 7:47 p.m. in the multipurpose room. The following board members were present:

Mr. Anthony Fleres
Ms. Carol Herts

Ms. Michele Kaish
Ms. Dana Krug

Mr. Yu “Taylor” Zhong
Mr. Yingchao “YZ” Zhang

The following Board Members were absent: Mr. Isaac Cheng, Ms. Louisa Ho, and Ms. Rachel Juliana. Present also were: Dr. David Aderhold, Superintendent of Schools; Mr. Larry Shanok, Assistant Superintendent for Finance/Board Secretary; Mr. Martin Smith, Assistant Superintendent, Curriculum & Instruction; Mr. Gerard Dalton, Assistant Superintendent, Pupil Services/Planning; and, Ms. Charity Fues, Director of Human Resources. Also present was board attorney, Mark Toscano, Esq.

BOARD PRESIDENT’S COMMENTS

Mr. Fleres welcomed everyone to the meeting and thanked them for coming; there was a closed session earlier followed by student math presentations in the reception area. Mr. Fleres reminded attendees that the June 6 Board of Education meeting will be held at Grover Middle School.

PRESENTATION: Grade 4 Math Program Redesign

Martin Smith introduced Melissa Pearson, Alison Nass and Hugh Green, who provided an update on the progress of the 4th grade math redesign. Ms. Pearson thanked the board and the administration for providing the resources to support the work being done. She also thanked the 4th grade math teachers for their work in setting the foundation for the program. The team played a video entitled Math in Action, which highlighted the program’s emphasis on differentiated instruction. The presentation was followed by a Board member question and answer session, after which Mr. Fleres thanked the team for their presentation. Dr. Aderhold thanked Ms. Pearson, Mr. Hugh, Ms. Nass, and all of the math teachers and administrators for their work and dedication to making the 4th grade math transition a success.

PRESENTATION: Strategic Planning

Mr. Fleres introduced Dr. Aderhold to present an update on the Strategic Plan. Dr. Aderhold summarized the strategic planning process and the progress of the district’s efforts thus far. He reviewed how the Strategic Planning Committee worked with Judy Wilson to create the outline for the District Strategic Plan and created committees and timelines to carry out the work. Dr. Aderhold introduced the administrators presenting and explained that the Strategic Action Planning committees these individuals represent were charged with reviewing, assessing, and clarifying the strategic goals. Melissa Levine, Penny Fisher, Janet Bowes, Carl Cooper, Lamont Thomas, and Lee McDonald detailed the results of the team’s work over the past two months. The presentation defined the strategic goals in detail and explained the strategies necessary to reach those goals. The presenters explained how the strategies and activities created by these committees will lay the foundation for the work to be done over the next five years. At the conclusion, several Board members commented on the presentation.

PUBLIC COMMENT

Three people commented on the following topics: the Howard Hughes Corporation’s presentation to the West Windsor Township Planning Board, the West Windsor-Plainsboro Education Foundation’s Innovation Fair, the strategic planning presentation, social and emotional learning (SEL), and the fourth grade math program.

Dr. Aderhold responded to a public comment regarding the Howard Hughes Corporation’s presentation and their mixed method approach to applying demographic multipliers.

BOARD OF EDUCATION COMMITTEE REPORTS

All committees met on May 16, 2017. The committees received a preview of tonight's Strategic Planning presentation.

Administration & Facilities

Ms. Kaish stated that the committee discussed and supports the following topics: an updated demographic study proposal by Dr. Grip; an updated proposal to place a plaque at Community Middle School to commemorate the 50 years of service of Dr. Arthur C. Downs; and the contract renewal for US Security to continue the Eyes on the Door program. Ms. Kaish informed the Board that the next committee meeting will include a walk-through of the Maurice Hawk school.

Curriculum and Instruction

Ms. Krug reported that the committee discussed the following items: High School grade distribution comparisons for 2014-2015 vs. 2015-2016, several research project proposals, and the summer reading lists and accompanying website. Ms. Krug stated that the committee reviewed and supports the following items being put forth for approval: Big Ideas Math-Algebra 2 textbook adoption for the course Advanced Algebra 2 CP and Advanced Algebra 2 Honors; accepting several donations for HS North; the disposal of some instructional materials; the fifth year of the Cable TV Shared Services Agreements with both townships; the third year of the ESC of NJ's Non- public services agreement; several technology agreements; several teachers to travel as advisors for National History Day and Future Problem Solvers trips; summer professional development activities including AP institutes; consultants for the startalk program; and two field trips in the 2017-18 school year.

Finance

Mr. Zhong commented that the committee reviewed and supports the agenda items, including: a resolution to determine the form of the bond refunding, professional service rate renewals; the transfer of capital project interest income; the annual June resolution to add funds to capital reserve in the amount of \$1,750,000; and the prescription insurance renewal with Horizon, which has no increase in premium for 2017-2018. The committee discussed the following items: the budget process review, which recommends continuing current practices as they appear to be working well; the challenges met in securing the use of State fueling stations for District buses; and, the recommendation by the financial advisor to accept RBC Capital Markets for the bond refunding with a projected net saving to exceed \$700,000. The superintendent shared the demographic study proposal with the committee as well as the accompanying housing turnover analysis. The committee supports moving forward with the studies. The superintendent discussed with the committee the non-affiliated employees in relation to the coming school year.

ADMINISTRATION

Two administrative addendums were added.

Upon motion by Ms. Kaish, seconded by Ms. Herts, and by roll call vote with all Board Members present voting yes, the following board actions were approved:

Authorizations

1. To authorize the following for the period July 2017 through January 2018:

- a) Designation of Christopher Russo as Board Secretary.
- b) Christopher Russo, Board Secretary/Assistant Superintendent of Finance, or his designee, to advertise and solicit bids/quotes for the following commodities: audio-visual supplies, arts and crafts supplies, technology (hardware and software), office supplies, teaching supplies, photocopiers, paper products and related supplies, athletics supplies, plaques and awards, building and ground equipment, services and supplies, gasoline and diesel fuel, industrial art supplies, furniture, and leases. These bids, when accepted by the members of the Board of Education, will be encumbered against the budget.
- c) Designation of Christopher Russo or his designee as Public Agency Compliance Officer under *N.J.A.C. 17:27-3.2* and appointment of purchasing agent and authorization to award contracts up to bid threshold and set quote threshold at 15 percent of bid threshold amount for the school year.
- d) Appoint Assistant Superintendent/School Business Administrator, Christopher Russo, as the West Windsor-Plainsboro Regional School District's Qualified State Purchasing Agent (*18A:18A-2b*) for the school year in accordance with the New Jersey State Statutes and be authorized to advertise for and received bids and purchase through state contracts wherever practical in the best interest of the Board of Education; and to authorize that West Windsor-Plainsboro Regional School District evoke the supplemental authority of *N.J.S.A. 18A:18A-3* and *18A:18A-4.3* to set the District's bid threshold to the statutory bid threshold of \$40,000 (quote threshold for local units with a QPA is \$6,000 - 15% of the \$40,000 QPA bid threshold).

Harassment, Intimidation, and Bullying

2. Affirm the superintendent of school's recommendation for disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Bill of Rights for a report dated May 16, 2017, for the following case numbers: VES051517001; GMS050817001; GMS042717001; GMS042117002; and GMS042117001.

Professional Service Rates

3. Approve the rates for the following professional services for the 2017-2018 school year:

District Medical Services

- a) Gerald Raymond, MD, Medical Services Director, at \$26,000 per year

Athletics (medical coverage for home football games)

- a) Dr. Scott Miller, \$95 per hour (Champion Orthopedic Group)
- b) Dr. William Rossy, \$95 per hour (Princeton Orthopedic Associates)

Revised Professional Service Rates- Special Services

4. Approve the revised rates for the following professional services for the 2016-2017 school year [approved May 24, 2016, agenda]:
 - a) Hunterdon Health Care Systems Developmental Pediatric Association; \$900/evaluation and Central Auditory Processing Evaluation \$1,652/evaluation.

Extended Day Program - Community Education

5. Approve the monthly tuition fees for Community Education’s Before* and After School Programs for the 2017-2018 school year as follows:

<u>Before School</u>	<u>5 days/wk</u>	<u>4 days/wk</u>	<u>3 days/wk</u>	<u>2 days/wk</u>	<u>1 day/wk</u>
From 7:00 AM	\$151	\$130	\$101	\$71	\$53

Nine Payments

*Before School Program is not available at middle school.

<u>After School</u>	<u>5 days/wk</u>	<u>4 days/wk</u>	<u>3 days/wk</u>	<u>2 days/wk</u>	<u>1 day/wk</u>
Until 6:00 PM	\$256	\$209	\$168	\$118	\$93
Until 6:30 PM	\$292	\$243	\$197	\$141	\$100

Nine Payments

Students Enrolled - 5 days/wk AM and PM

Until 6:00 PM \$384

Until 6:30 PM \$396

Nine Payments

Extra Fees (must be registered in EDP)

PM Care \$15 per day (6:00 PM); \$18 (6:30 PM)

AM Care \$10 per day

Half Days \$25 per day

Late Pick-Up \$15 for the first 10 minutes, \$1 each additional minute

Sibling Discounts

Sibling discounts apply to families with two or more children enrolled 5 days per week.

*AM only, \$15 discount per additional child

*PM only, \$25 discount per additional child

Late Payment Fees

Payments received after the sixth day of the month of service are subject to a \$10 late fee.

Nonpublic School Security Aid Program

6. Approve expenditures for the FY 2017 New Jersey Nonpublic School Security Aid Program as follows:

The French American School	\$7,742.33
Montessori Country Day School	\$1,137.55

Student Matter

7. Resolved by the Board, upon recommendation of the Superintendent, to continue the current out of school suspension of student number 309363 in accordance with N.J.S.A. 18A:37-5.

Resolution Concerning Athletics and Co-Curricular Activities

8. Approve the following resolution:

WHEREAS, the District has a long-standing tradition of sharing resources, leveraging budgetary efficiencies and providing opportunities for all students. Examples of that tradition include the offering of both academic and co-curricular programs such as ESL, Senior Options, magnet Special Education programs, shared staffing, robotics and most recently the Board cooperative agreement making the opportunity to participate in Ice Hockey more readily available to students; and

NOW THEREFORE BE IT RESOLVED, that Board hereby reaffirms its belief and conviction all District pupils shall have the right to participate in athletic and co-curricular opportunities; and

BE IT FURTHER RESOLVED THAT, District pupils must always satisfy all eligibility regulations (academic, behavioral, residential and attendance) in order to participate on co-curricular or athletic programs;

BE IT FURTHER RESOLVED THAT, the Board will continue to make programmatic determinations to establish or re-establish an athletic program based upon sufficient student interest, budgetary considerations and the ability to safely field a team. In that regard, the Superintendent will make the recommendation to the Board in line with the two-year scheduling cycle established by the NJSIAA; and

BE IT FURTHER RESOLVED THAT, the Board may, upon recommendation of the Superintendent, make determinations to eliminate, establish or re-establish a program, as necessary, based upon participation numbers, student safety, and budget efficiencies; and

BE IT FURTHER RESOLVED THAT, in order to afford District High School pupils equal access and the opportunity to participate, such pupils will continue to be required to participate in the co-curricular and/or athletic programs at their school of residence, which is where they attend for their academic program, unless a particular athletic program and/or co-curricular program (excluding student run clubs) is not offered at their school residence, but is offered at another District High School;

BE IT FURTHER RESOLVED THAT, in a such circumstance where a particular athletic program and/or co-curricular program (excluding student run clubs) is not offered at a pupil's school residence but is offered at another District High School, that pupil is hereby afforded the access and opportunity to participate in that particular athletic program and/or co-curricular program at another District High School;

NOW THEREFORE BE IT RESOLVED, should a student register to participate for a sport or co-curricular activity that is not available at their home school, that the student must remain at their home school for their academic program, but will be allowed to participate at the neighboring school on a seasonal basis; and

BE IT FURTHER RESOLVED THAT, pupils at the Middle School level will also continue to be required to attend their school of residence for their academic program, and will only be allowed to participate on another athletic program if that program is not available at their school of residence, but is offered at another District Middle School; and

BE IT FURTHER RESOLVED THAT, in the case that a program is eliminated and is unable to maintain a program due to participation rates, student safety or budget efficiencies that students impacted by that programmatic reduction will be allowed to participate at the middle school and high school level; i.e. (HSS to HSN or HSN to HSS) (GMS to CMS or CMS to GMS); and

BE IT FURTHER RESOLVED THAT, the Superintendent shall be directed to develop and implement the Board resolution to ensure equitable, reasonable and unbiased opportunities for our students with co-curricular and athletic opportunities immediately beginning with the 2017 – 2018 school year.

CURRICULUM AND INSTRUCTION

Upon motion by Mr. Zhang, seconded by Ms. Krug, followed by a brief discussion of the textbook approval process, and by roll call vote with all Board Members present voting yes on all items except #1, from which Ms. Herts abstained, the following board actions were approved:

New Textbook Adoption

1. Adopt the following textbook for the Advanced Algebra 2 CP and Honors courses: Big Ideas Math-Algebra 2, by Bosell, L. and Larson, R.

Donations

2. Accept the following donations:
 - a) A monetary donation in the amount of \$500 from Maurice O Onyuka, WW-P parent, and matching donation of \$500 from YourCause, LLC, trustee for New York Life, for the High School North Band.
 - b) A monetary donation in the amount of \$1,000 from Maurice O Onyuka, WW-P parent, and matching donation of \$1,000 from YourCause, LLC, trustee for New York Life, for general use by High School North.
 - c) One used Yamaha Bass Clarinet PL3 YCL 221 from Anu Venkat and Jag Sunderram, WW-P parents, for use by the district.

Disposal of Instructional Materials

3. Approve the disposal of the following obsolete items in accordance with R7300.1 [All items are so outdated they no longer serve as worthy instructional tools]: 1,254 books from the High School South Media Center.

Cable TV Interlocal Services

4. Authorize the following:
 - a) Fifth year of a five-year Shared Services Agreement between West Windsor Township and the West Windsor-Plainsboro Regional School District for cable television originally approved May 14, 2013.
 - b) Fifth year of a five-year Interlocal Services Agreement between Plainsboro Township and the West Windsor-Plainsboro Regional School District for cable television originally approved May 14, 2013.

Middlesex Regional Educational Services Commission Non-public Services

5. Authorize the third year of a five-year agreement with Middlesex Regional Education Services Commission (now known as Educational Services Commission of New Jersey) to provide