

**BOARD OF EDUCATION MEETING MINUTES
May 9, 2017**

In accordance with the State’s Sunshine Law, adequate notice of this meeting was provided by sending a notice of the time, date, location and, to the extent known, the agenda of this meeting on January 3, 2017, and on May 5, 2017, to The Princeton Packet, The Times, The Home News Tribune, and West Windsor and Plainsboro Public Libraries. Copies of the notice also have been placed in the Board Office and each of the district schools on January 3, 2017, and on May 5, 2017, and sent to Plainsboro and West Windsor township clerks on January 3, 2017, and on May 5, 2017.

The meeting of the West Windsor-Plainsboro Board of Education was called to order by Board President Fleres at 6:40 p.m. in C110-111 at the District Administration Building. Upon motion by Ms. Ho, seconded by Ms. Herts, and by unanimous voice vote of all present, the meeting adjourned immediately into closed executive session:

RECESS INTO CLOSED EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances;

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session;

NOW THEREFORE BE IT RESOLVED by the West Windsor-Plainsboro Regional School District Board of Education that it is necessary to meet in executive session to discuss certain items involving:

Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically:	Personnel Matters
Matters in which the release of information would impair the right to receive government funds, and specifically:	
Matters which, if publicly disclosed, would constitute and unwarranted invasion of individual privacy, and specifically:	
Matters concerning negotiations, and specifically:	Negotiations with WWPEA and WWPSA
Matters involving the purchase of real property and/or the investment of public funds, and specifically:	
Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically:	
Matters involving anticipated or pending litigation, including matters of attorney client privilege, and specifically:	Docket Nos. C0-2017; L-562-17; 524-2017-00406; 75-4/17; MER L-000530; 3:17-CV-02071-FLW-TJB
Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically:	Personnel Issues, and as noted on the agenda
Matters involving quasi-judicial deliberations, and specifically:	HIB Review

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

BE IT FURTHER RESOLVED that the Board will return to open session to conduct business at the conclusion of the executive session.

The meeting reconvened to public session at 7:30 p.m. in the multipurpose room. The following board members were present:

Mr. Isaac Cheng
Mr. Anthony Fleres
Ms. Carol Herts

Ms. Louisa Ho
Ms. Rachel Juliana
Ms. Michele Kaish

Ms. Dana Krug
Mr. Yu "Taylor" Zhong

Board Member Mr. Yingchao "YZ" Zhang was absent. Present also were: Dr. David Aderhold, Superintendent of Schools; Mr. Larry Shanok, Assistant Superintendent for Finance/Board Secretary; Mr. Martin Smith, Assistant Superintendent, Curriculum & Instruction; Mr. Gerard Dalton, Assistant Superintendent, Pupil Services/Planning; and, Ms. Charity Fues, Director of Human Resources. Also present was board attorney, Jeffrey Caccese, Esq.

BOARD PRESIDENT'S COMMENTS

Mr. Fleres welcomed everyone to the meeting and thanked them for coming; there was a closed session earlier.

SUPERINTENDENT'S COMMENTS

Dr. Aderhold expressed his eagerness to observe the student presentation this evening. The superintendent commented that today is National Teacher Appreciation Day and conveyed his thanks and gratitude to all district teachers and staff for their work in service to our students.

STUDENT REPRESENTATIVE COMMENTS

Haley Rich, High School South, reported the following: May 1 was commitment day for seniors. AP exams are currently taking place. Senior prom will be held on June 9, along with post prom ending at 5 a.m. on June 10. Graduation is June 16. One Acts will be performed on the first Saturday of June, consisting of seven student-run, one-act plays. South's third Fun Run is May 23; some proceeds from the event will be donated to the charity Literary Movement 4 More. North and South teams will participate in Relay for Life's final event of the year on May 20 at North to honor cancer survivors. Orchestra's Trenton War Memorial concert takes place on Friday. This was Miss Rich's last meeting as a Student Representative. She thanked everyone for allowing her the opportunity to serve for two years.

Dillon Henry, High School North, thanked Ms. Rich for service as the HS South Student Representative. Mr. Henry then reported the following: the North Boys' Tennis team qualified for state championships. Both Boys' and Girls' Golf teams are performing well with the Girls' team winning first place in the MCT championships. The Mr. North Contest was a great success. Senior Prom will be held on June 2. The Improv Show is May 11. On May 12, the Orchestra will perform at the Trenton War Memorial while One-Act plays are performed at the North Theatre. North has entered the second week of AP testing. Peer Leaders continue to offer pizza during to those who miss lunch during AP testing. Yellow Ribbon Week starts next week, which focuses on suicide awareness and prevention. As the school year ends, students are focusing on final projects and cumulative exams.

The Board president presented certificates to the student representatives and thanked them for their time and service.

PRESENTATION: Students and Spanish: Wicoff Elementary School

The Wicoff Elementary School Spanish teacher Pamela Ronen and WW-P supervisor for World Languages Sherry Sizemore showcased the elementary school Spanish program. Fifteen Grade 2 students presented a short skit about learning Spanish. They concluded with a traditional Spanish lullaby.

PUBLIC COMMENT

Two people commented on the following topics: The upper level music program and the Maurice Hawk expansion timeline. The superintendent made a statement in response to a public comment.

ADMINISTRATION

Upon motion by Mr. Cheng, seconded by Ms. Herts, and by roll call vote with all Board Members present voting yes, the following board actions were approved by all board members present:

2018-2019 Calendar

1. Approve the 2018-2019 school year calendar

School Security Drills

2. Acknowledge the following fire and security drills were performed in April 2017 in compliance with *N.J.S.A. 18A:41-1*:

<u>Fire Date</u>	<u>Security Date</u>	<u>School</u>
4/27/17	4/6/17	Dutch Neck Elementary School
4/27/17	4/28/17	Maurice Hawk Elementary School
4/28/17	4/3/17	Town Center Elementary School
4/3/17	4/20/17	J.V.B. Wicoff Elementary School
4/18/17	4/7/17	Millstone River School
4/18/17	4/27/17	Village School
4/19/17	4/18/17	Community Middle School
4/27/17	4/28/17	Thomas Grover Middle School
4/3/17	4/26/17	WW-P High School North
4/5/17	4/18/17	WW-P High School South

Policies and Regulations: Second Reading and Approval

3. Second reading and approval of the following policies and regulations:

Bylaw 0000.02 Introduction
P1511 Board of Education Web Site Accessibility
P2415.06 Unsafe School Choice Option
P2467 Surrogate Parents and Foster Parents
P2622 Student Assessment
P5116 Education of Homeless Children
P5460 High School Graduation
P8350 Records Retention

R2418 Section 504 of the Rehabilitation Act of 1973-Students
R2460.16 Special Education – Instructional Material to Blind or Print-Disabled Students
R5116 Education of Homeless Children

Legal Settlement

4. Approve a settlement agreement dated May 23, 2017, for Special Services student 06272000, as recommended by the Board attorney as discussed in Closed Executive Session.

CURRICULUM AND INSTRUCTION (NONE)

FINANCE

Upon motion by Ms. Juliana, seconded by Mr. Zhong, and by roll call vote with all Board Members present voting yes on all items except 3(a), from which Ms. Ho, Ms. Kaish and Ms. Krug abstained, the following board actions were approved:

Business Services

1. Payment of bills as follows:
 - a) Bill List General for May 9, 2017 (run on 5-4-17) in the amount of \$6,389,641.23.

Equipment Disposal

2. Disposal of obsolete surplus equipment that has met the district's life expectancy: [The age and physical condition of the equipment render the equipment ineffective.]

HS North Athletics

Hydrocollator Chattanooga 2202/2204

Stationary Bike Matrix

Cart - 3 shelf

Travel and Related Expenses Reimbursement

3. As required, pursuant to *N.J.S.A. 18A:11-12*, Board Policy 6471 requires the Board of Education to approve in advance certain travel expenditures of Board members and school district employees. Travel expenditures incurred by the Board of Education or reimbursed to Board members or employees must comply with the requirements and limitations contained in *N.J.S.A. 18A:11-12*, the aforementioned Board bylaw and policies, and are subject to the annual limitation on the district's travel expenditures established by the Board of Education. All requests for approval of travel by school district employees that require the approval of the Board of Education have been reviewed and approved by the Superintendent of Schools.
 - a) the attendance of six administrators and Board members at the Garden State Coalition of Schools 26th Annual Meeting on May 31, 2017, in Jamesburg, New Jersey, at a cost of \$65 per person, plus mileage.

Transportation

Quotes – School Related Activities

4. Award the 2016-2017 Student Transportation Contract – School Related Activities, Multi Contract Number 17903 to Suburban Trails, Inc. as follows:

<u>Trip ID#</u>	<u>Destination</u>	<u>Cost Per Bus</u>	<u># Buses</u>	<u>Adj Cost Per Hour</u>
17903	Wright University Dayton, Ohio	\$6,095.00	1	N/A

Quotes –To and From School

5. Award the Student Transportation Contract-Multi Contract Number JHCOR5 to A-1 Limousine, Inc. for the 2016-2017 school year as follows:

<u>Route</u>	<u>Destination</u>	<u>Cost per Diem</u>	<u>#Days</u>	<u>Aide per Diem</u>	<u>Inc/Dec</u>
JHCOR5	Various	\$211.10	29	N/A	\$2.50

6. Award the Student Transportation Contract-Multi Contract Number SJCOR5 to A-1 Limousine, Inc. for the 2016-2017 school year as follows:

<u>Route</u>	<u>Destination</u>	<u>Cost per Diem</u>	<u>#Days</u>	<u>Aide per Diem</u>	<u>Inc/Dec</u>
SJCOR5	Various	\$132.50	29	N/A	\$2.50

Agreements/Jointures - Adjustment

7. Adjustment to Revenue for 2016-2017 Joint Transportation Agreement between West Windsor-Plainsboro Regional School District serving as host to East Windsor Regional School District, route number NEW12, approved September 27, 2016, to reflect the addition of one student. Increased Revenue for this route is \$2,950.78.

Bus Evacuation Drills - Spring

8. Acknowledge the following bus evacuation drills were performed in compliance with *N.J.A.C. 6A:27-11.2*:

<u>Date</u>	<u>Time</u>	<u>School</u>	<u>Location</u>	<u>Routes</u>	<u>Overseer</u>
4/26/2017	7:20	HS North	90 Grovers Mill Rd	HN1-30/NC50-58	J. Dauber
4/27/2017	8:40 12:40	Maurice Hawk	305 Clarksville Rd	MH1-18/MH52 MHK90-94	T. Buell
4/3/2017	8:45	Millstone River	75 Grovers Mill Rd	MR1-22 MR50-54	R. Bonino
4/27/2017	8:40 12:40	Wicoff	510 Plainsboro Rd	WE1-8 &10/WE51-52 WEK90-91	M. Wellborn
4/24/2017	8:40 12:40	Town Center	700 Wyndhurst Dr	TC1-18/ TC50-55 TCK90-92	J. Bowes
4/27/2017	7:20	CMS	95 Grovers Mill Rd	CM1-26/NC50-58	S. Carter
4/28/2017	7:20	TGMS	10 Southfield Rd	TG1-27/TG50-51	L. Thomas
4/28/2017	8:45	Village	601 New Village Rd	VE1-17	B.Gould/ G. Tulp
4/25/2017	7:20	HS South	346 Clarksville Rd	HS1-27/HS50-54	D. Lepold
4/27/2017	8:40 12:40	Dutch Neck	392 Village Rd E	DN1-17/DN50-54 DNK90-93	D. Argese