

**MINUTES OF THE BOARD OF EDUCATION
REORGANIZATION AND MEETING HELD
January 3, 2017**

I. CALL TO ORDER

The Annual Reorganization Meeting and Business Meeting of the West Windsor-Plainsboro Board of Education was called to order by Mr. Larry Shanok at 7:35 p.m. in the Multipurpose Room of the District Administration Building. The following board members were present:

Mr. Isaac Cheng	Ms. Louisa Ho	
Mr. Anthony Fleres	Ms. Michele Kaish	Mr. Yingchao "YZ" Zhang
Ms. Carol Herts	Ms. Dana Krug	Mr. Yu "Taylor" Zhong

Board Member Juliana was absent. Present also were: Dr. David Aderhold, Superintendent of Schools; Mr. Larry Shanok, Assistant Superintendent for Finance/Board Secretary; Mr. Martin Smith, Assistant Superintendent, Curriculum & Instruction; Mr. Gerard Dalton, Assistant Superintendent, Pupil Services/Planning; and, Ms. Alicia Boyko, Director of Human Resources. Also present was board attorney, Mark Toscano, Esq.

II. CONVENE

This is the Reorganization Meeting of the West Windsor-Plainsboro Regional School District for the period January 2017 through January 2018. In accordance with the state's Sunshine Law, adequate notice of this meeting was provided by sending a notice of the time, date, location, and to the extent known, the agenda of this meeting, to the *Princeton Packet*, *The Times*, and West Windsor and Plainsboro Public Libraries. Copies of this notice also have been posted in the Board Office, filed with Plainsboro's and West Windsor's Township Clerks, and placed in each of our schools.

III. RESULTS of the November 8, 2016, Election - Board Secretary

Mr. Shanok announced the school board candidates election results and welcomed the returning board members: Louisa Ho for West Windsor and Yu "Taylor" Zhong for Plainsboro; and, newly elected board member Carol Herts for West Windsor.

IV. OATH OF OFFICE ADMINISTERED TO FOLLOWING INDIVIDUALS

Mr. Shanok administered the oath of office to the following individuals:

1. Carol Herts, Board Member for West Windsor
2. Louisa Ho, Board Member for West Windsor
3. Yu "Taylor" Zhong, Board Member for Plainsboro

V. NOMINATIONS FOR PRESIDENT

Mr. Shanok accepted nominations for president. Ms. Ho nominated Mr. Fleres for president. By ballot vote, with each board member present voting, Mr. Fleres received 7 votes and Ms. Herts abstained. The election of Mr. Anthony Fleres for board president was announced.

Mr. Fleres assumed the presidency and assumed control of the meeting.

VI. NOMINATIONS FOR VICE-PRESIDENT

Mr. Fleres accepted nominations for vice president. Mr. Cheng nominated Ms. Kaish for vice president. By ballot vote, with each board member present voting, Ms. Kaish received 7 votes and Ms. Herts abstained. The election of Ms. Michele Kaish for board vice president was announced.

It was requested to vote on the following resolutions separately: XX, XXII and XXVIII.

Upon motion by Mr. Cheng, seconded by Ms. Krug, and by roll call vote, with all board members present voting yes, board actions VII through XIX, XXI, and XXIII through XXXII were unanimously approved:

VII. NJ SCHOOL BOARD MEMBER CODE OF ETHICS, CHAPTER 178

Members of the Board of Education received, discussed, and adopted the the New Jersey School Board Member Code of Ethics as the official code for their actions which means that individual members declare themselves willing to abide by principles proven over the years as the best guides for service on the Board.

VIII. **It is recommended that** approval be given to designate Larry Shanok as Board Secretary and as temporary chair to conduct officer elections for the period for the period January 2017 through January 2018.

IX. **It is recommended that** members of the Board of Education authorize Larry Shanok, Board Secretary/Assistant Superintendent of Finance, or his designee, to advertise and solicit bids/quotes for the following commodities: audio-visual supplies, arts and crafts supplies, technology (hardware and software), office supplies, teaching supplies, photocopiers, paper products and related supplies, athletics supplies, plaques and awards, building and ground equipment, services and supplies, gasoline and diesel fuel, industrial art supplies, furniture, and leases. These bids, when accepted by the members of the Board of Education, will be encumbered against the budget.

X. **It is recommended that** approval be given to designate Larry Shanok or his designee as Public Agency Compliance Officer (P.A.C.O.) under *N.J.A.C. 17:27-3.2* and appointment of purchasing agent and authorization to award contracts up to bid threshold and set quote threshold at 15 percent of bid threshold amount for the school year.

XI. **It is recommended that** approval be given to appoint Assistant Superintendent/School Business Administrator, Larry Shanok, as the West Windsor-Plainsboro Regional School District's Qualified State Purchasing Agent (*18A:18A-2b*) for the school year in accordance with the New Jersey State Statutes and be authorized to advertise for and received bids and purchase through state contracts wherever practical in the best interest of the Board of Education; and to authorize that West Windsor-Plainsboro Regional School District evoke the supplemental authority of *N.J.S.A. 18A:18A-3* and *18A:18A-4.3* to set the District's bid threshold to the statutory bid threshold of \$40,000 (quote threshold for local units with a QPA is \$6,000 - 15% of the \$40,000 QPA bid threshold).

XII. **It is recommended that** approval be given to designate Geraldine Hutner as Custodian of District Records under New Jersey Open Public Records Act (P.L.2001, Chapter 404) for the school year.

- XIII. **It is recommended that** approval be given to designate responsibility for Integrated Pest Management and Asbestos to Thomas Daly or his designee the responsibility for HAZCOM, Right-To-Know, and Indoor Air Quality, and Environmental Regulations under the Public Employees Occupational Safety and Health Program Hazard Communication Standard (*N.J.A.C. 12:100-7*) for the school year.
- XIV. **It is recommended that** approval be given to designate Superintendent or designee as district liaison for the education of homeless children under Students At Risk of Not Receiving a Public Education (*N.J.A.C. 6A:17-2.5*); NJ Department of Children and Families, Division of Child Protection and Permanency (formerly Division of Youth and Family Services); and appointments of: 504 Committee Coordinator(s), ADA Officer, Issuing Officer for Working Papers, collection and maintenance of student records (*N.J.A.C. 6A:32-7.3*, and approval of Emergency Operations Plan, Crisis Intervention Procedures Manual, and Emergency Management Plan; for the school year.
- XV. **It is recommended that** approval be given to designate Superintendent or designee as Title IX Coordinator under the Education Amendments of 1972, 20 U.S.C. Section 1681 (20 United States Code Section 1681) et seq.; 34 C.F.R., Part 106 (34 Code of Federal Regulations), for the school year.
- XVI. **It is recommended that** approval be given to designate Superintendent or his designee to implement the approved safety and health plan in accordance with *N.J.A.C. 6A:19-6.5*, for the school year.
- XVII. **It is recommended that** approval be given to designate Jill Liedtka as Treasurer of School Monies for the school year.

XVIII. NAME FINANCIAL DEPOSITORIES

A. **It is recommended that** approval be given to designate the following financial institutions as Depositories for School Funds:

- Bank of America
- Bank of New York Mellon
- Beneficial Bank
- Investors Bank
- JP Morgan Chase Bank
- The Bank of Princeton
- TD Bank
- New Jersey Cash Management
- PNC Bank
- Santander Bank, N.A.
- Sun National Bank
- Wells Fargo

- B. **It is recommended that** approval be given to designate bank accounts and authorized signatories.
- C. **It is recommended that** approval be given to designate petty cash accounts and establish dollar thresholds.

XIX. ADOPT THE BOARD POLICIES NOW EXISTING

It is recommended that approval be given to adopt all Board policies and regulations now existing, subject to review, recession, or addition during the school year.

XXI. ESTABLISH TIME, DATE, AND PLACE OF MEETINGS

It is recommended that approval be given to establish the time, date, and place of the meetings of the Board of Education, in which action may be taken, at 7:30 p.m. at Central Office, Multi-Purpose Room, for the meetings from February 2017 through January 2018, as follows:

- February 21, 2017
- March 14 2017
- March 28, 2017
- April 25, 2017
- May 9, 2017
- May 23, 2017
- June 6, 2017
- June 27, 2017
- July 25, 2017
- August 22, 2017
- September 12, 2017
- September 26, 2017
- October 17, 2017
- November 14, 2017
- November 28, 2017
- December 19, 2017
- January 2, 2018
- January 23, 2018

Public Hearings: April 25, 2017, 2017-2018 Budget; June 6, 2017, Administrator Contracts & Salaries pursuant to P.L. 2007, Chapter 53; June 27, 2017 Semi-Annual District Harassment, Intimidation & Bullying Report; October 17, 2017, 2016-2017 Annual District Report of Violence & Vandalism and Harassment, Intimidation & Bullying; and, January 23, 2018 Semi-Annual District Harassment, Intimidation & Bullying Report.

XXIII. It is recommended that approval be given to adopt the rules and regulations of the New Jersey State Interscholastic Athletic Association as resolved in the July 11, 2000, Resolution for the High Schools' Athletic Departments.

XXIV. It is recommended that approval be given to empower the Superintendent of Schools and the Board Secretary to implement the budget pursuant to policies and regulations of the New Jersey Board of Education and West Windsor-Plainsboro Regional Board of Education.

XXV. It is recommended that approval be given to empower the Superintendent of Schools and the Board Secretary to audit and approve chart of accounts and demands for payment prior to presentation to the Board.

XXVI. It is recommended that approval be given to empower the Superintendent of Schools and the Board Secretary to approve transfers of funds, except for transfers to and from surplus, between meetings of the Board of Education. Transfers approved shall be reported to the Board, ratified, and duly recorded in the minutes at the next Board Business Meeting.

XXVII. It is recommended that approval be given to empower the Superintendent of Schools to authorize routine employment appointments between the last day of school and the first Board of Education meeting in September, with the understanding that formal action would be taken at the next voting meeting of the Board.

XXIX. It is recommended that approval be given to adopt all board-approved job descriptions now existing, subject to review, revision, or addition during the school year.

XXX. It is recommended that approval be given to use the “Violence, Vandalism, and Substance Abuse Incident Report Form,” which is available on the state EVVRS web page, for the school year.

XXXI. Affirmative Action Officers/Anti-Bullying Specialists/Statement of Assurance

1. To adopt the following resolution:

Whereas, New Jersey public schools and the West Windsor-Plainsboro Regional School District are required to develop, submit, and implement a Comprehensive Equity Plan to identify and resolve all equity needs affecting its schools, pupils, or staff, as indicated in *N.J.A.C. 6:4-1 et seq.*; and

Whereas, an Affirmative Action Officer is necessary to uphold the regulations pertaining to *N.J.S.A. 18A:36-20, 10:5, N.J.A.C. 6:4*, Titles VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972; Section 504 of the Rehabilitation Act of 1973; the Americans with Disabilities Act of 1990; and the Individuals with Disabilities Education Act of 1977; now, therefore be it

Resolved, that Affirmative Action Officers be appointed with the West Windsor-Plainsboro Regional School District, for the school year, as follows:

- Alicia Boyko and Charity Fues, District Affirmative Action Officer
- Peter James, High School North Affirmative Action Officer
- Paul Hamnett, High School South Affirmative Action Officer
- Daniel Savarese, Community Middle School Affirmative Action Officer
- Jack Colella, Grover Middle School Affirmative Action Officer
- Lori Skibinski, Millstone River School Affirmative Action Officer
- Guy Tulp, Village School Affirmative Action Officer
- Laura Bruce, Dutch Neck Elementary School Affirmative Action Officer
- Erin Falk, Maurice Hawk Elementary School Affirmative Action Officer
- Renee Osterbye, Town Center Elementary School at Plainsboro Affirmative Action Officer
- Michael Welborn, J.V.B. Wicoff Elementary School Affirmative Action Officer

2. To appoint a district anti-bullying coordinator and anti-bullying specialists for the West Windsor-Plainsboro Regional School District, for the school year, as follows:

- Lee McDonald, District Anti-Bullying Coordinator
- Jenna Cavadas-Fonseca, High School North Anti-Bullying Specialist
- Chelsea Allen, High School South Anti-Bullying Specialist
- Wendy Alley, Community Middle School Anti-Bullying Specialist
- Wendy Alley, Grover Middle School Anti-Bullying Specialist

- Lisa Valeriani, Millstone River School Anti-Bullying Specialist
 - Melissa Greiner, Village School Anti-Bullying Specialist
 - Nancy Dunne, Dutch Neck Elementary School Anti-Bullying Specialist
 - Kelly Marshall, Maurice Hawk Elementary School Anti-Bullying Specialist
 - Erica Anas, Town Center Elementary School at Plainsboro Anti-Bullying Specialist
 - Ellen Incollingo, J.V.B. Wicoff Elementary School Anti-Bullying Specialist
 - C. Shannon Martin, Community Education Anti-Bullying Specialist
3. To approve the submission of Statement of Assurance to verify employment of paraprofessional staff the 2016-2017 members employed by the West Windsor-Plainsboro Regional School District.

XXXII. It is recommended that approval be given to adopt the following resolution:

Whereas, during the fiscal year, there exists a need for a variety of specialized services; and

Whereas, funds are available for this purpose; and

Whereas, the Public School Contracts Law (*N.J.S.A. 18A:18A-5*) requires a resolution authorizing the award of contracts/agreements for "professional services" or "extraordinary unspecifiable services" without competitive bids; now therefore be it

Resolved, by the West Windsor-Plainsboro Regional Board of Education:

1. The Superintendent of Schools and Board Secretary are authorized to execute contracts and/or agreements with:

Business Office

Allen & Stults, Co., Inc. – Student Accident Insurance Broker of Record
 Certified Testing Laboratories, Inc. – Engineers & Land Surveyors Consultants
 Comegno Law Group, P.C. – School District Board Attorneys
 Edwards Engineering Group, Inc. – School District Engineering Consultants
 Environmental Tactics, Inc. – School District Asbestos Abatement Consultants
 Fraytak Veisz Hopkins Duthie, P.C. - School District Architectural Consultants
 French & Parrello Associates – School District Engineering Consultants
 Hill Wallack – Special Legal Counsel
 Kelter & Gilligo – School District Consulting Engineers
 McManimon, Scotland & Baumann, LLC, School District Bond Attorneys
 Methfessel & Werbel – School District Board Attorneys
 NJ School Boards Association (Patrick Duncan, Esq.) – Special Legal Counsel
 NJ School Boards Association – Special Legal Counsel for Negotiations Resources
 Parker McCay, P.A. - School District Board Attorneys
 PARS Environmental, Inc. – School District Health & Safety Compliance Consultants
 Phoenix Advisors, LLC – School District Financial Advisors
 Phoenix Advisors, LLC – School District Disclosure Agent of Record
 Princeton HealthCare System Occupational Health – Medical for Transportation
 Rue Insurance – School District Risk Management Broker of Record
 Trumbo, Gregg - School District Engineering Consultant
 Van Cleef Engineering Associates – School District Engineering Consultant
 Wells Fargo – Health Insurance Broker of Record

Wiss & Company, LLP - School District Auditor

Vendors – Investment Accounts

457 Investment Accounts: AXA Equitable Life Insurance Co., Voya Financial, Lincoln Investment Planning, MetLife Group Services, Valic Financial.

403(b) and Roth 403(b) Investment Accounts in accordance with the district's 403(b) plan's adoption agreement: Appendix I: AXA Equitable Life Insurance Co., Voya Financial, Lincoln Investment Planning, MetLife Group Services, Valic Financial; and, Appendix II: Prudential, Vanguard.

Vendor – Disability Insurance

Aetna Life Insurance Company

Central Office-Medical

Dr. Gerald Raymond, Medical Services Director
Interstate Mobile Care (Transportation)
Lawrence Orthopedic Group
Princeton HealthCare System Occupational Health
Princeton Health Care Systems - Occupational Medicine Services
Princeton Nassau Pediatrics
Robert Wood Johnson Medical Center
University Orthopedic Associates
US Health Works

Athletics (medical coverage for home football games.)

- a) Dr. Scott Miller (Champion Orthopedic Group)
- b) Dr. William Rossy (Princeton Orthopaedic Associates)

Special Services – Consultants/Evaluators

- a) 360 Translations International, Inc.
- b) Advancing Opportunities
- c) Alexander Road Associates
- d) ASL Interpreter Referral Services, Inc.
- e) B A Vision Education Services
- f) B&B Therapy Solutions, LLC
- g) Ball, James, JB Autism Consulting
- h) Bayada Home Health Care, Inc. (formerly Bayada Nursing Services, Inc.)
- i) Beautiful Minds of Princeton
- j) Behavior Therapy Associates
- k) Brett DiNovi & Associates, LLC
- l) Camelot Educational Resources (formerly Comprehensive Educational Resources)
- m) Center for Hearing & Communications
- n) Center for Vocational Rehabilitation
- o) The Children's Hospital at St. Peter's University Hospital – Pediatric Specialties
- p) CHOP Specialty Care Center in Princeton
- q) Counseling Center at Scotch Road
- r) Cross Country Clinical Educational Services
- s) Crowley, Chelsea
- t) Delta-T Group North Jersey, Inc.

- u) Dr. Andre J. Francios dba The Bilingual Child Study Team
- v) Douglass Developmental Disabilities Center
- w) Dynamic Therapeutic Services
- x) Eden Autism Services
- y) Eye Care Professionals
- z) Hunterdon Medical Center Rehabilitation Services
- aa) Hunterdon Care Systems Dev. Pediatric Assn.
- bb) Inlingua Services
- cc) Interim Healthcare
- dd) KDH Enterprises, Inc.
- ee) League for the Hard of Hearing
- ff) Learning Tree Multicultural/Multilingual Evaluation & Consulting, Inc.
- gg) Life Enhancement Institute (Dr. Nupur Lahiri)
- hh) Maida Mobility and Sharon Maida
- ii) MDW Education Services
- jj) Newborn Nurses (NBN Group)
- kk) Newgrange Educational Outreach Center
- ll) New Hope Psychological Services, LLC
- mm) NJ Hearing Health Center
- nn) Susan Norwell- Educational Specialist
- oo) Occupational Medicine Services (Princeton HealthCare System Program)
- pp) Occupational Therapy Associates of Princeton
- qq) Outpatient Rehabilitation Network and University Medical Center
- rr) PENTA Hearing Care
- ss) Positive Steps Pediatric Occupational Therapy Ctr.
- tt) Princeton Healthcare System/Occupational Medicine Services
- uu) Michael Persad
- vv) Princeton Mental Health (Dr. Bhalla)
- ww) Elisa Shipon-Blum (Select Mutism)
- xx) Sankay Systems
- yy) Tiny Tots Therapy, Inc.
- zz) UMDNJ-University Behavioral Healthcare-Rutgers University Behavioral Healthcare
- aaa) US Health Works

Special Services – Hearing Audiologist

- a) Heidi Wolfinger (HA Wolfinger & Associates, LLC)
- b) Dr. Donna Goione-Merchant (Educational Audiology Resources)
- c) Dr. Julie Gonzalez
- d) State of New Jersey- Katzenbach School for the Deaf

Special Services – Interpreters

- a) Neera Kothary (Gujarati)
- b) Gongga Moonglea (Tamil)
- c) Sankay Systems-Sandhya Telluri (Telugu)
- d) Sylvia Dall'Asta (Spanish)
- e) Gwendolyn Yeung (Mandarin Chinese)
- f) Arin International, LLC (Ameesh Shah Urdu)
- g) Julie Troger (Sign Language)
- h) Sandhya Telluri (Telugu)
- i) Jun Zheng (Mandarin)

Special Services – Learning Consultants

- a) Deborah Canciello
- b) Judith Hanna
- c) Elizabeth Hoyt
- d) Kelley Educational Consultants (Karen Kelley)
- e) Amanda Lamoglia
- f) Sandra Middlemiss
- g) Arlene Roman
- h) Donna Starker
- i) Joy Toft

Special Services – Neurodevelopmental Pediatricians

- a) Dr. Vanna Amorapanth
- b) Dr. David Atkins
- c) Dr. Audrey Mars
- d) Dr. Frances Rhoads
- e) Dr. Kapila Seshadri (Children’s Specialized Hospital)
- f) Dr. Kavita Sinha (Neuroscience Associates, MD PA)
- g) Dr. Michele Willems-Plakyda
- h) Dr. Vergara and Hunterdon Healthcare Centers

Special Services – Occupational Therapists

- a) B&B Therapy Solutions, LLC, Bruce Roller
- b) Pamela Dorman
- c) Lori Wanner
- d) Liz Weber

Special Services – Pediatric Neurology

- a) Dr. Victoria Surgan (The Children’s Hospital at St. Peter’s University Hospital – Pediatric Specialties)
- b) Dr. Carolos Lastra (The Children’s Hospital at St. Peter’s University Hospital – Pediatric Specialties)

Special Services – Physical Therapy/Occupational Therapy

- a) Clarity Service Group

Special Services – Physical Therapists

- a) Joan Cochrane Greene (Versatile Physical Therapy NJ)
- b) Lynn Frass

Special Services – Psychiatrists

- a) Saranga Bhalla (Princeton Mental Health)
- b) Jackie Chen (Chinese Bilingual)
- c) Elliot Gursky
- d) Nidagelle Gowda
- e) Nupur Lahiri (Life Enhancement Institute, LLC)
- f) Kani Langovan
- g) Jagwinder Sandhu
- h) Princeton Family Care Assoc. LLD, (Dr. Ricardo Fernandez)

Special Services – Psychologists

- a) Margaret Cangelosi
- b) Judith Hanna
- c) Diane Lantz-Hacker
- d) Stacey Luckus-Benedict
- e) Suzanne McMaster
- f) Yvette Roche Muniz
- g) Vivian Rodriguez-Silverstein
- h) Richa Sharma
- i) Dr. Elisa Shipon-Blum
- j) Michael Rowley
- k) Kenneth Shore
- l) Barbara Sterlin-Blanc (Haitian Creole)
- m) Mary Tamm
- n) Village Counseling Services, PC (Elizabeth Albers)

Special Services – Sign Language Interpreters

- a) Chris Gouker
- b) Julie Troger

Special Services – Social Workers

- a) Mary Ford
- b) Donna Crocomo (Bilingual-Spanish)
- c) Jeannie Nelson
- d) Ana Pires (Portuguese)
- e) JoAnn Quinlan
- f) Olga Sharma
- g) Jay Sloan

Special Services – Speech Language Specialists

- a) Bonnie Lee (All About Speech & Accents)
- b) Jean Lovejoy (Word Search, LLC)
- c) Janet Mariano
- d) Princeton Jct. Speech Services (Dustra Lee Weinstein)
- e) Ronnye Wasserman

2. These contracts/agreements are awarded without competitive bidding as "professional services" or "extraordinary unspecifiable services" under the provisions of the Public School Contracts Law.

Upon motion by Ms. Ho, seconded by Mr. Zhong, and by roll call vote with seven Board Members voting yes and Ms. Herts voting no, the following board action was approved:

XX. ADOPT CURRICULA

It is recommended that approval be given to adopt all existing curricula based upon the New Jersey Student Learning Standards (Visual and Performing Arts; Comprehensive Health and Physical Education; Language Arts Literacy; Mathematics; Science; Social Studies; World Languages; Technology; and 21st Century Life and Careers Career), textbooks, and course offerings for the district and each school.

Upon motion by Ms. Ho, seconded by Mr. Zhang, and by roll call vote with seven Board Members voting yes and Ms. Herts voting no, the following board action was approved:

- XXII. It is recommended that** approval be given to designate *The Princeton Packet* and *The Times* as the official newspapers for the school district.

A brief discussion ensued on designating other newspapers as the official district newspaper and the laws the governs appointing official newspapers.

Upon motion by Mr. Cheng, seconded by Ms. Krug, and by roll call vote with seven Board Members voting yes and Ms. Herts abstaining, the following board action was approved:

- XXVIII. It is recommended that** approval be given for the Nursing Services Plan, subject to review, revision, or addition during the school year.

XXXIII. PRESENTATIONS/REPORTS

BOARD PRESIDENT'S COMMENTS

Mr. Fleres welcomed everyone to this portion of tonight's meeting and thanked them for coming out tonight. He looks forward to a very successful 2017.

SUPERINTENDENT'S COMMENTS

Dr. Aderhold remarked that January is School Board Recognition Month. He took the time to recognize and thank the Board Members for their valuable community service and contributions to the district as well as their dedication and commitment to our 9,700 students. He requested the board members enjoy the book, *Sing for Your Life*, which is about a young man whose life was positively changed by his teachers.

Dr. Aderhold also noted that the Howard Hughes Corporation did not submit their proposed development paperwork in a timely manner to West Windsor Township for their meeting scheduled on January 18th. He encouraged community members to attend this meeting since other potential developments are still on the townships' agenda.

Also, Dr. Aderhold noted that at the January 24th board meeting, Facilitator Judith Wilson and members of the Core Team will be giving a Strategic Planning Presentation to the Board of Education.

STUDENT REPRESENTATIVES REPORTS

Haley Rich, High School South, started her report with a quick thank you to the board for allowing her and her counterpart Dillon to be a part of the district's Strategic Core Planning Conference on December 15th and 16th. They both took a lot out of the experience and appreciated being able to shape the direction in which our district will move in the coming years.

She then reported that this year, South's theatre department will be performing "9 to 5" as a musical. The show will take place in the beginning of March and casting and crew is already working diligently. Student Council will be holding its annual winter event in a few weeks. Because

of last year's huge success, South has decided to put together another dodgeball tournament. Teams of 8 will compete to come out on top, but also for a "Best Uniform" prize. All proceeds will be donated to charity. On December 16th, choir held its annual winter concert that included chorale, women's choir, and chamber choir. At the very end, it is tradition for the choir to sing Hallelujah and Danny Boy, and at that time, the choir alumni join them on the stage to sing with them. South students have been spending time with their families and taking a break from school work thanks to the No-Homework Policy. Many seniors like her spent a lot of time polishing the final touches on their college applications.

Dillon Henry, High School North, also thanked the board for the opportunity to participate with the strategic planning. He noted that North is fully engaged in activities including Junior College Planning Night in the HSN Auditorium; Improv Show; Midnight Inventor Lab Opening Ceremony this Saturday; Poetry Slam; and, Class Council ProSkate Fundraiser at the ProSkate Ice Rink. He noted that in sports, the Girl's Basketball Team won the "War of the Worlds" Tournament.

BOARD OF EDUCATION ANNUAL ETHICS TRAINING

Mr. Toscano, school board attorney, remarked that the Board of Education is required to annually review and discuss the School Ethics Act at a public board meeting.

Mr. Toscano's presentation included the following: review and analysis of the School Ethics Act *N.J.S.A. 18A:12-24.1*; negotiations; chain of command; and, new guidance or retractions. He provided examples and scenarios about the areas of concern and being an ethical and responsible board member. He spoke about the School Ethics Commission; ethics complaints, advisory opinions; conflicts in definitions between the Ethics Act and Nepotism Regulations; confidentiality; collective negotiations participation; hiring/evaluation of superintendent/school administrators; ethics and legal issues; and, school ethics violations.

Mr. Fleres thanked Mr. Toscano for the presentation.

XXXIV. FIRST OPPORTUNITY FOR PUBLIC COMMENTS

There were no public comments forthcoming at this time.

XXXV. BOARD OF EDUCATION COMMITTEE REPORTS *(None)*

XXXVI. MEETING

A. ADMINISTRATION

Upon motion by Ms. Kaish, seconded by Mr. Cheng, and by roll call vote with Board Members voting yes on resolutions 1 through 4 with Ms. Herts abstaining for resolution 3, the following board actions were approved:

School Security Drills

1. To acknowledge the following fire and security drills were performed in December 2016 in compliance with *N.J.S.A. 18A:41-1*:

Fire Date
12/15/16

Security Date
12/16/16

School
Dutch Neck Elementary School

12/7/16	12/13/16	Maurice Hawk Elementary School
12/13/16	12/8/16	Town Center Elementary School
12/1/16	12/12/16	J.V.B. Wicoff Elementary School
12/2/16	12/20/16	Millstone River School
12/6/16	12/8/16	Village School
12/14/16	12/09/16	Community Middle School
12/22/16	12/22/16	Thomas Grover Middle School
12/5/16	12/19/16	WW-P High School North
12/14/16	12/16/16	WW-P High School South

School Board Recognition Month

2. Governor Christie has proclaimed January as School Board Recognition Month in New Jersey and in doing so, the district would like to acknowledge, with gratitude, the School Board Members for their contributions to the success of the district and our students for the time they volunteer to set policy and oversee the operations in our schools and to recognize the following resolution:

Whereas, the Governor of the State of New Jersey has declared January to be School Board Recognition Month, a time that all residents might acknowledge the contributions made by our local school board members; and

Whereas, the West Windsor-Plainsboro Regional School District Board of Education is 1 of more than 600 local school boards in New Jersey that sets policies and oversees operations for public school districts; and

Whereas, the West Windsor-Plainsboro Regional School District Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

Whereas, New Jersey’s local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers, and parents for the betterment of public education; and

Whereas, Boards of Education strive to provide the resources necessary to meet the needs of all students; and

Whereas, Boards of Education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public’s expectations for the schools; now, therefore be it

Resolved, that along with the governor of the State of New Jersey, we recognize January as School Board Recognition Month by honoring the following individuals: Isaac Cheng, Anthony Fleres, Louisa Ho, Carol Herts, Rachel Juliana, Michele Kaish, Dana Krug, Yingchao Zhang, and Yu Taylor Zhong.

Policies and Regulations: Second Reading and Approval

3. Second reading and approval of the following policies and regulations:

Policies

- P5305: Health Services Personnel
- P5306: Health Services to Nonpublic Schools
- P5308: Student Health Records
- P5310: Health Services
- P5620: Expulsion
- P5530: Substance Abuse
- P5339: Screening for Dyslexia

Regulation

- R5306: Health Services to Nonpublic Schools
- R5308: Student Health Records
- R5310: Health Services
- R5530: Substance Abuse

IDEA Grant Amendment

4. To accept Amendment 2 to the original NJDOE-approved FY2017 IDEA grant, as approved by NJDOE on December 13, 2016, reflecting the inclusion of the NJDOE-approved FY2016 IDEA Carryover Funds as follows:

Basic (3-21 year olds) from \$1,779,433 to \$2,053,011, an increase of \$273,578 (includes \$13,609 nonpublic programming).

Preschool (for 3, 4, and 5 year olds) from \$52,292 to \$52,292, a zero increase (includes \$0 nonpublic preschool programming).

B. CURRICULUM AND INSTRUCTION *(None)*

C. FINANCE

Upon motion by Mr. Zhong, seconded by Ms. Ho, and by roll call vote with all Board Members present voting yes, the following board actions were approved by all board members present.

Business Services

1. Payment of bills as follows:
 - a) Bill List General for January 3, 2017 (run on 12-16-16) in the amount of \$5,925,719.89.
 - b) Bill List Capital for January 3, 2017, in the amount of \$0.

Financial Advisory Services

2. Authorize the third year renewal of the December 11, 2014, award of the Request For Proposals for the Provision of Financial Advisory Services issued on November 12, 2014, to Phoenix Advisors, LLC, for a three-year period with an hourly rate of \$150 and proposed fixed fees for calendar years 2015, 2016, and 2017.

Solar Renewable Energy Certificates

- 3. Authorization for Sale of Solar Renewable Energy Certificates (SRECs) in accordance with the following notice to bidders:

The West Windsor-Plainsboro Regional School District is soliciting bids for the sale of its Solar Renewable Energy Certificates. The auction will take place over the Internet using the FlettExchange, an online auction, located at www.flettexchange.com. [The online auction shall take place on January 18, 2017, between the hours of 11:00 a.m. and 12:00 p.m.]

Change Order

- 4. Change Order No. 1 – Single overall contract of Northeast Roof Maintenance for the Roof Replacement at Maurice Hawk ES/Roof Restoration at Dutch Neck ES as recommended by Fraytak Veisz Hopkins Duthie, PC, (Architects/Planners Project Nos. 4832/4815), for the following: DN \$2,500.00 unused allowance; MH \$15,000.00 unused allowance; and, MH \$870.00 for unused board foot allowance, for a total credit of \$18,370. This change order decreases the contract amount of \$785,500.00 to \$767,130.00.

Transportation

Jointures/Agreements

- 5. Approve 2016-2017 Joint Transportation Agreement; West Windsor-Plainsboro Regional School District Board of Education serving as host district to Lawrence Public Schools as follows:

<u>Route</u>	<u>Destination</u>	<u>#Host Students</u>	<u>#Joiner Students</u>	<u>Revenue</u>
TAGGA	Titusville Academy	1	1	\$13,632.12

Adjustment - Jointures/Agreements

- 6. Adjustment to total Revenue for 2016-2017 Joint Transportation Agreement between West Windsor-Plainsboro Regional School District serving as host to Lawrence Township Public Schools, for the 2016-2017 school year, approved September 27, 2016, with adjustments made on October 18, 2016, to reflect the addition of 2 students for route NOOR16 effective December 12, 2016. Increased revenue total: \$1,139.12.

Addendums –Additional Mileage

- 7. Award 2016-2017 Student Transportation Contract Addendum Multi-Contract Number RB-PUB15-4, route TAGGA, awarded to Rick Bus Company on June 28, 2016. Original route cost \$203.15 per day for 182 days, with an adjustment of \$18.00 additional mileage for 114 days for an adjusted route cost of \$221.15 per diem. The final adjusted cost is \$39,025.30.

Quotes – School-Related Activities

8. Award the 2016-2017 Student Transportation Contract – School Related Activities, Multi Contract Number 17158 to Suburban Trails, Inc., as follows:

<u>Trip ID#</u>	<u>Destination</u>	<u>Cost Per Bus</u>	<u># Buses</u>	<u>Adj. Cost Per Hour</u>
17158	Camp Canadensis, PA	\$995.00	1	N/A

9. Award the 2016-2017 Student Transportation Contract – School Related Activities, Multi Contract Number 17159 to Triple D Travel as follows:

<u>Trip ID#</u>	<u>Destination</u>	<u>Cost Per Bus</u>	<u># Buses</u>	<u>Adj. Cost Per Hour</u>
17159	Camp Canadensis, PA	\$950.00	1	\$100.00

10. Award the 2016-2017 Student Transportation Contract – School Related Activities, Multi Contract Number 17159 to Suburban Trails, Inc., as follows:

<u>Trip ID#</u>	<u>Destination</u>	<u>Cost Per Bus</u>	<u># Buses</u>	<u>Adj. Cost Per Hour</u>
17159	Camp Canadensis, PA	\$995.00	9	N/A

11. Award the 2016-2017 Student Transportation Contract – School Related Activities, Multi Contract Number 17160 to Triple D Travel as follows:

<u>Trip ID#</u>	<u>Destination</u>	<u>Cost Per Bus</u>	<u># Buses</u>	<u>Adj. Cost Per Hour</u>
17160	Camp Canadensis, PA	\$950.00	2	\$100.00

12. Award the 2016-2017 Student Transportation Contract – School Related Activities, Multi Contract Number 17160 to Suburban Trails, Inc., as follows:

<u>Trip ID#</u>	<u>Destination</u>	<u>Cost Per Bus</u>	<u># Buses</u>	<u>Adj. Cost Per Hour</u>
17160	Camp Canadensis, PA	\$995.00	8	N/A

13. Award the 2016-2017 Student Transportation Contract – School Related Activities, Multi Contract Number 17183 to Suburban Trails as follows:

<u>Trip ID#</u>	<u>Destination</u>	<u>Cost Per Bus</u>	<u># Buses</u>	<u>Adj. Cost Per Hour</u>
17183	Washington, DC	\$2,495.00	1	N/A

14. Award the 2016-2017 Student Transportation Contract – School Related Activities, Multi Contract Number 17139 to A-1 Limousine, Inc., as follows:

<u>Trip ID#</u>	<u>Destination</u>	<u>Cost Per Bus</u>	<u># Buses</u>	<u>Adj. Cost Per Hour</u>
17139	National 4H Center	\$5,205.00	2	\$88.44