

BOARD OF EDUCATION MEETING MINUTES
November 22, 2016

In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by mailing a notice of the time, date, location and, to the extent known, the agenda of this meeting to the PRINCETON PACKET, THE TIMES, THE TRENTONIAN, THE HOME NEWS TRIBUNE, AND WEST WINDSOR and PLAINSBORO PUBLIC LIBRARIES. Copies of the notice have also been posted in the board office and filed with Plainsboro's and West Windsor's township clerks and in each of the district schools.

The meeting of the West Windsor-Plainsboro Board of Education was called to order by Board President Fleres at 7:32 p.m. in the multipurpose room at the District Administration Building. The following board members were present:

Mr. Anthony Fleres	Ms. Rachel Juliana	Mr. Scott Powell
Ms. Louisa Ho	Ms. Dana Krug	Mr. Yingchao "YZ" Zhang

Board Members Cheng, Kaish, and Zhong were absent. Present also were: Dr. David Aderhold, Superintendent of Schools; Mr. Larry Shanok, Assistant Superintendent for Finance/Board Secretary; Mr. Martin Smith, Assistant Superintendent, Curriculum & Instruction; Mr. Gerard Dalton, Assistant Superintendent, Pupil Services/Planning; and, Ms. Alicia Boyko, Director of Human Resources. Also present was board attorney, Mark Toscano, Esq.

BOARD PRESIDENT'S COMMENTS

Mr. Fleres welcomed everyone to the meeting and thanked them for coming. He noted that the executive closed session was cancelled.

SUPERINTENDENT'S COMMENTS

Dr. Aderhold noted that due to an emergency, the board meeting will not be videotaped this evening.

He spoke about the upcoming Thanksgiving recess and offered his colleagues and the members of the Board a "thank you." He commented that the schools and offices will be closed on Thursday and Friday which will allow everyone to spend time with family and friends. It is an important time for all of us to feel connected and strengthened by the bonds of people who are important to us. There are many times when we go without a "thanks" for the work we do, yet as educators, we know that a word of kindness to our students can be the difference between a good day and a not-so-good day. A word of encouragement can help a student feel accepted and a word of praise or reassurance can make someone feel respected.

He thanked the Board members for volunteering their service to the students, staff and community. Board members put in countless hours to understand and ensure the school district runs well. Also, he thanked the administrators, teachers and staff members. In classrooms, theaters, labs, and athletic fields, they invigorate, challenge, and strengthen the minds and imaginations of our students. They find time to cheer them on, and to find time to carefully explain complex issues.

Dr. Aderhold thanked the parents of our students for their continued support of the school district and for understanding the importance of having well-rounded and well-balanced

young men and women. He noted that we should never underestimate our impact as parents, educators, or as Board members.

Dr. Aderhold then wished everyone a wonderful Thanksgiving.

Mr. Fleres stated that if there were no objections, he would take an agenda item out of order for an administrative appointment since the candidate is with us tonight.

Upon motion by Mr. Zhang, seconded by Ms. Ho, and by roll call vote with all board members present voting yes, the following board action was unanimously approved:

Name (Last, First)	Nature of Action	Position	Step	Salary	Loc.	Date Effective	Date Term.	Discussion
A. Administration								
Slagle, Karen	Appoint	Director of Special Services		\$145,560.53	CO	TBD	6/30/17	Appoint as Director of Special Services, replacing Deborah Batchelor, who retired. (Tenure date: TBD)

Mr. Fleres, on behalf of the board, congratulated Ms. Slagle on her appointment.

PUBLIC COMMENT

A community member wished everyone a Happy Thanksgiving.

COMMITTEE REPORTS

Finance

Ms. Ho commented that the committee met on November 15, 2016, and supported the agenda items. During the summer, West Windsor Township notified us that the long-term lease arrangement for the Transportation Department location will not be renewed. The Superintendent was successful in having the August 2016 date moved to June 30, 2017; we will need to finalize plans immediately. Currently, we have fourteen buses which will reach maximum age limit this June. Determining the number of buses the district should retain will dictate how many drivers are needed. Other issues such as fueling and bus maintenance will also need to be addressed. Last year's budget cycle concluded that having some in-house bus capacity is good from several dimensions: flexibility to deal with emergencies and an ability to serve as a baseline capacity for field trips and athletics are among those elements. Recent actions by the State of New Jersey to make it more difficult for drivers to qualify to drive school buses emphasize the value of such flexibility. In that regard, the current budget includes \$300,000 for potential new vehicles. Other topics included: committing to an auditor for the June 30, 2017 audit; 2017-2018 budget discussions on health expenditures and position control analysis; reviewed some data comparing expenditures; discussed potential impact of future higher inflation; and, update on progress in identifying candidates for the district's open positions.

ADMINISTRATION

Upon motion by Ms. Juliana, seconded by Ms. Krug, and by roll call vote with all Board Members present voting yes, the following board action was approved by all board members present.

Harassment, Intimidation, and Bullying

1. Affirm the superintendent of school's recommendation for disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Bill of Rights for a report dated November 16, 2016, for the following case numbers: HSS111416001; HSS110316001; GMS 110716001; CMS111416001; and CMS110316001.

NJ QSAC – Eligible to Apply for QSAC Equivalency

2. Authorize the submission of the West Windsor-Plainsboro Regional School District Board of Education's New Jersey Quality Single Accountability Continuum (NJQSAC) District Performance Review Equivalency Application for the 2016-2017 school year to the New Jersey Department of Education upon the recommendation of the Superintendent of Schools, pursuant to *N.J.A.C. 6A:5*.

Policies and Regulations: Second Reading and Approval

3. Second reading and approval of the following policies and regulation:

Policies

- P5610 Suspension
- P5611 Removal of Students for Firearms Offenses
- P5612 Assaults on District BOE Members or Employees
- P5613 Removal of Students for Assaults with Weapons Offenses

Regulations

- R5610 Suspension
- R5611 Removal of Students for Firearms Offenses
- R5612 Assaults on District BOE Members or Employees
- R5613 Removal of Students for Assaults with Weapons Offenses

Disposal of Assessment Tools

4. Approve the disposal of obsolete materials that no longer serve as assessment tools:

Special Services – Group Mathematics Assessment & Diagnostic Evaluation

- a) 4 Pearson Assessments #0785438912 Classroom Set Level 1 Forms A&B
- b) 4 Pearson Assessments #0785438939 Classroom Set Level 2 Forms A&B
- c) 4 Pearson Assessments #0785438955 Classroom Set Level 3 Forms A&B
- d) 8 Pearson Assessments #0785439277 Teachers Admin & Scoring Manual Level 1
- e) 8 Pearson Assessments #0785439285 Teachers Admin & Scoring Manual Level 2
- f) 8 Pearson Assessments #0785439293 Teachers Admin & Scoring Manual Level 3
- g) 4 Pearson Assessments #0785439307 Teachers Admin & Scoring Manual Level 4
- h) 4 Pearson Assessments #0785439315 Teachers Admin & Scoring Manual Level 5
- i) 1 Pearson Assessments #0785439366 Ages-Based Norms Supplement

Professional Services - Special Services

5. Whereas, the Public School Contracts Law (*N.J.S.A. 18A:18A-5*) requires a resolution authorizing the award of contracts/agreements for "professional services" without competitive bids; it is recommended that approval be given to adopt the following resolutions for the 2016-2017 school year:

- a) Authorize execution of an agreement with Education Audiology Resources to provide audiology processing for student evaluations as requested by the district at a rate of \$675 per evaluation and classroom acoustic evaluations at a rate of \$950 per evaluation.
- b) Authorize execution of an agreement with Brett DiNovi & Associates, LLC to provide a Clinical Associate at a rate of \$47.50 per hour and time required for preparation of materials (if necessary), such as data collection books, extensive report writing (not progress notes), telephone meetings with district employees, travel time, and strategizing specific behavioral contingencies for the client are all billed at the aforementioned full hourly rate.

CURRICULUM AND INSTRUCTION

Upon motion by Mr. Zhang, seconded by Ms. Krug, and by roll call vote with all Board Members present voting yes, the following board action was approved by all board members present.

Non-public Technology Expenditure

- 1. To recommend approval for expenditures of the FY 2017 NJ Nonpublic School Technology Initiative as follows:
 - a) French American School of Princeton: \$875.00

FINANCE

Upon motion by Mr. Powell, seconded by Ms. Ho, and by roll call vote with all Board Members present voting yes, the following board actions were approved by all board members present.

Business Services

- 1. Payment of bills as follows:
 - a) Bill List General for November 22, 2016 (run on 11-16-16) in the amount of \$8,363,308.72.
 - b) Bill List Capital for November 22, 2016 in the amount of \$0.
- 2. Budget adjustments as follows:
 - a) 2016-2017 school year as shown on the expense account adjustments for October 2016 (run on 11-11-16) (Adjustment No. 224-277).
- 3. Accept the following reports, which will become a permanent part of the Board Minutes:
 - a) A-148 Report of the Secretary to the Board of Education as of September 30, 2016, indicating that no major account is over-expended and the board secretary certifies that no line item is over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.
 - b) A-149 Report of the Treasurer of School Monies to the Board of Education as of September 30, 2016.

Transportation

Quotes – To and From School

4. Award the Student Transportation Contract - Multi Contract Number JHCOR2 to A-1 Limousine, Inc. for the 2016-2017 school year as follows:

<u>Route</u>	<u>Destination</u>	<u>Cost per Diem</u>	<u>#Days</u>	<u>Aide per Diem</u>	<u>Inc/Dec</u>
JHCOR2	Various	\$212.40	22	N/A	\$2.00

5. Award the Student Transportation Contract - Multi Contract Number BDCOR2 to A-1 Limousine, Inc. for the 2016-2017 school year as follows:

<u>Route</u>	<u>Destination</u>	<u>Cost per Diem</u>	<u>#Days</u>	<u>Aide per Diem</u>	<u>Inc/Dec</u>
BDCOR2	Various	\$141.60	34	N/A	\$2.00

6. Award the Student Transportation Contract - Multi Contract Number SJCOR2 to Good Dove for the 2016-2017 school year as follows:

<u>Route</u>	<u>Destination</u>	<u>Cost per Diem</u>	<u>#Days</u>	<u>Aide per Diem</u>	<u>Inc/Dec</u>
SJCOR2	Various	\$138.00	36	N/A	\$2.00

7. Award the Student Transportation Contract - Multi Contract Number NBCM to A-1 Limousine, Inc. for the 2016-2017 school year as follows:

<u>Route</u>	<u>Destination</u>	<u>Cost per Diem</u>	<u>#Days</u>	<u>Aide per Diem</u>	<u>Inc/Dec</u>
NBCM	Community Middle	\$175.00	11	N/A	\$2.00

8. Award the Student Transportation Contract – Multi Contract Number WCCB to Rick Bus Company for the 2016-2017 school year as follows:

<u>Route</u>	<u>Destination</u>	<u>Cost per Diem</u>	<u>#Days</u>	<u>Aide per Diem</u>	<u>Inc/Dec</u>
WCCB	High School North	\$72.00	1	N/A	\$3.00

PERSONNEL

A personnel addendum was added to include: under B. Certificated Staff an appointment, leave and resignations; under C. Non Certificated Staff an appointment, change and payment; and under E. Extracurricular/Extra Pay several extra duty assignments and a change.

Mr. Fleres acknowledged the retirement of James Fraunberger, instructional assistant, 11 years, and thanked him for his service to the district.

Upon motion by Ms. Juliana, seconded by Mr. Zhang, and by roll call vote with all board members present voting yes, the following board actions were approved by all board members present.