



**WEST WINDSOR-PLAINSBORO REGIONAL SCHOOL DISTRICT
BOARD FINANCE COMMITTEE SUMMARY NOTES**

**January 16, 2018
Central Office
7:00 PM**

<u>BOE Committee:</u> Louisa Ho (Chair) Rachel Juliana (absent) Yu "Taylor" Zhong	<u>Administration Liaison:</u> David Aderhold Christopher Russo Lawrence LoCastro	<u>Guests/Public:</u>
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1. Review Agenda Items: The committee reviewed the agenda items. The 2017-18 Budget is tracking very closely to the prior year's. Aetna Life Insurance is now the Hartford Group Insurance which will now be the District's disability insurance. Synthetic Turf – The recommended fill is cryogenic crumb rubber; only 4% of tire rubber qualifies for use in athletic surfaces after milling. Cryogenic crumb rubber due to the nature in which it fractures in the milling process does not migrate from where it was placed as ambient rubber fill does. NJ health scares for lead in 2008 were due to the color in the synthetic fibers, not the fill. The new process doesn't have the same lead in it. Different studies have shown evidence that contact with the crumb rubber via the mouth, inhalation, or skin contact isn't harmful in the quantities assumed that would be encountered. Air quality upwind and downwind was not affected. The material doesn't give off VOC's. The crumb rubber fields do not contaminate water. Cancer risk is not increased by playing on a crumb rubber field. The risk of STAPH or MRSA is decreased by a synthetic field over grass which is an organic substance that can harbor STAPH or MRSA. The temperature at 2 feet above the ground is affected by the crumb rubber fill and is elevated by several degrees over a natural surface.
2. Flooring Improvement Update: Dr. Russo shared some pictures of improvements to the flooring surfaces in the cafeterias at the Community Middle School, Grover Middle School and Millstone River School.
3. Aramark Update: There is a motion to add a Pool Operator to the contract with Aramark to handle pool maintenance at both High Schools. This pool operator position was created by reducing a percentage of a position on the custodial list. The District administration is currently interviewing for a new Aramark General Manager for our site.
4. Maurice Hawk Update: MHES project is moving forward, there is a planning board meeting Wednesday night, administration met with fire and police today to discuss safety concerns. There was a meeting today to review the plans one more time before submitting to the planning board for their "courtesy" review of the plans. County and local officials have reviewed the plans and made suggestions.
5. Town Center Addition: A capital project submission to the NJDOE for a project number for an addition to Town Center will be made upon approval of the motion. The estimated cost is \$4.5 million. Capital reserve funds will be used. Information was shared regarding the scheduling of the project. The architects have been working on plans for a while. There is no final design

as of this date. An estimated timeline would include submission to the DOE by July, 2018, construction documents by May 2018, bids by August 2018, ground breaking by November 2018, and move in by January 2020.

6. ASBO Meritorious Budget Award/Certificate of Excellence in Financial Reporting: It was discussed that Larry LoCastro completes the work for ASBO International's Meritorious Budget Award. The document is a very comprehensive document reviewing the District's historical trends with respect to the budget and budget process. He was complimented for his hard work.
7. 2018-2019 Budget Process: maximum SGLA for health care is 11%. The CPI is 1.51%, we are still compiling information.
8. Potential Committee Meeting Dates/Times for 2018: The committee agreed to the proposed dates/times for 2018 meetings as follows: 7:00 PM on Tuesdays (unless otherwise indicated): February 5 (Monday), March 14, April 17, May 15, June 18 (Monday), July 17, and August 14.
9. Other Business: SRECs are scheduled for sale on January 17. The committee discussed the status of district buildings as it relates to custodial services and repairs. District administration recently had a meeting with Plainsboro officials regarding a grant they received to install a sidewalk in front of Millstone River and the Community Middle School. Legal work is needed to grant a "right of way" for the sidewalk. Two of the District Schools won \$2,000 Sustainability Grants. The Wicoff School won a grant for creating a children's book that they will use to instruct kindergarten age students on recycling and being environmentally friendly. The grant will be used to fund the creation of the book and for other materials. The Grover Middle School won a grant for the purchase of two water bottle fill stations.
10. Adjournment: The meeting adjourned at approximately 9:10 P.M..

NEXT MEETING: Monday, February 5, 2018, 7:00 P.M. @ Central Office

Topics for Next Meeting
Review Agenda Items
2018-2019 Budget

Future Topics:
Impact of Recent Legislation
Policies