West Windsor-Plainsboro Board of Education
Board Curriculum Committee Meeting
Board Office Conference Room
May 14, 2018 7:00 PM

SUMMARY NOTES

BOE Attendance:	**Administrative Liaison:**	**Guests:**
Dana Krug – Chair	Martin Smith	
Anthony Fleres	David Aderhold	
Carol Herts		

DISCUSSION (●) / DECISION (*)

I. **(●) Research Project**

Russell Wray -" Program Evaluation of 1:1 Technology Device Program"
The CC reviewed the Superintendent's recommendation to allow this research project to interview individuals within the district. All Institutional Review Board protocols will be followed.

II. **(●) 2018 Professional Development and Curriculum Hours**

Necessary hours for professional development, testing, and curriculum articulation were posted in April/May and appointments will be placed on future personnel agendas.
The CC reviewed the summer professional development opportunities and curriculum projects.

III. **(*) Job Description**

To approve the job description for Teacher Resource Specialist for Reading Intervention
The CC recommends approval of the revised job description.

IV. **(*) New Textbook Adoption**

- To recommend adoption of the following textbook for the Advanced Topics in Physics Honors Course:
  Fundamentals of Physics (Halliday and Resnick), by Jearl Walker
- To recommend adoption of the following textbook for the AP Environmental Science Course:
  Exploring Environmental Science-for AP, by G. Tyler Miller and Scott Spoolman
- To recommend adoption of the following textbook for the Precalculus Honors course:
  Precalculus by Miller and Gerkin
  The CC recommends adoption of the textbooks.

V. **(*) Disposal of Instructional Materials**

To approve the disposal of the following obsolete items in accordance with R7300.1:

- 831 books from the Town Center Media Center

All items meet the below criteria:

     i. Are so outdated they no longer serve as worthy instructional tools.

The CC recommends disposal of the materials.

VI. **(*) Middlesex County Regional Educational Services Commission Non-public services**

To authorize the fourth year of a five-year agreement with Middlesex County Regional Education Services Commission, to provide administration of non-public funds for non-public school students within the district in accordance with the State Board of Education guidelines as required:

- 192/193 services for non-public instructional services to non-public school students within the district in accordance with the State Board of Education guidelines under Public Law 1977, Chapters 192/193 (N.J.S.A. 18A:46-1 to 17 and N.J.S.A. 18A:46-19.1 to 19.9).

- Non-public nursing services in accordance with the New Jersey Nonpublic Nursing Law guidelines under Public Law 1991, Chapter 226.

- Nonpublic Technology Initiative Program, pursuant to the requirements of the New Jersey Nonpublic School Technology Initiative Program

- Non-public Textbook services in accordance with the requirement of the New Jersey Textbook Law, NJSA 18A:58-37.1 et seq.

- Non-public Title III and Title III Immigrant funds administration, pursuant to the requirements of the No Child Left Behind Act of 2001

- Non-public Security Aid Program funds administration, pursuant to the requirements of the New Jersey Nonpublic Security Aid Program.

- Nonpublic IDEA-B funds administration, in accordance with the Individuals with Disabilities Education Act Part B (IDEA-B).

The CC recommends authorization of the agreement.

VII. **(*) Technology**

- To approve a one-year agreement with Exemplars Library to provide online resources for district-wide K-5 math instruction from June 1, 2018 through May 31, 2019 at a total cost of $9,385.20.

- To approve a one-year agreement with Swivl to provide 100 Pro Team Member licenses from July 1, 2018 through June 30, 2019, at a total cost of $4,750.

- To approve a one-year agreement with West Interactive Services Corporation to provide SharpSchool Web Hosting Services for the 2018-2019 school year at a cost of $5,562.00.

The CC recommends authorization of these agreements.

VIII. (*) Travel Approval
> To recommend approval for the following teacher travel:

- To support 2 advisors to accompany the Middle School and High School students to National History Day at the University of Maryland in College Park, Maryland, from June 10, 2018 through June 14, 2018. The cost of the trip is not to exceed $1,328 per teacher.

The CC recommends approval of the travel.

IX. (*) Professional Development
> To recommend approval for the following professional development:

- One Math teacher to attend an AP Calculus AB Summer Institute at Rutgers University, New Brunswick, New Jersey, from July 23, 2018, through July 26, 2018 at a cost of $1,025 plus mileage.
- 1 Computer teacher to attend an AP Computer Science A Summer Institute at Rutgers University, New Brunswick, New Jersey, from August 6, 2018, through August 9, 2018 at a cost of $1,025 plus mileage.
- 1 Art teacher to attend an AP Art Summer Institute at University of San Diego in San Diego, California, from July 23, 2018 through July 26, 2018 at a cost of $775.

The CC recommends approval of professional development opportunities.

X. (*) Professional Development - Consultant
> To recommend approval of the following:

- A proposal from Handle with Care for training in the Basic Verbal and Physical program, to be held September 5, 2018 and October 2, 2018. The total cost of the program is $4,800 plus travel expenses for the instructor.
- Chris Hunninghake to provide a four day workshop on Next Generation Science Standards from September 25, 2018 to September 28, 2018. The total cost of the program is $4,200.
- Recommend approval of one teacher to be reimbursed for expenses related to obtaining Responsive Classroom training certification at a cost not to exceed $600.

The CC recommends approval of the professional development consultants.

XI. (*) Startalk Grant Hindi/Urdu Summer Program
> To approve the following consultants to provide services in relation to, and funded by, the 2018-19 Startalk Hindi/Urdu Summer Program:

> Rajni Bhargava – Co-Director
> Nusrat Sohail – Co-Director
> Hajrah Butt, Razia Hassan, Farhana Omairzai, Mamta Puri, Anuradha Puri, Rashmi Sudhir – Instructors
> Sabeeha Ahmad, Farzana Haqqi, Shanti Jain– Teaching Assistants
> Julie Myers – Coordinator
> Roseann Zeppieri – Consultant/PD Trainer
> Milind Ranade – Technology Expert

The CC recommends approval of the professional development consultants.

XII.   (*) Field Trips

To recommend approval of the following overnight field trips:

High School North

- Technology Student Association to the TSA National Conference in Atlanta, Georgia, from June 22, 2018 to June 26, 2018. The cost of the trip is approximately $800 per student.

 High School South

- Model United Nations to Model United Nations Competition at Princeton University, Princeton, New Jersey, from November 15, 2018 through November 18, 2018. The cost of the trip is approximately $300 per student.

- Model United Nations to Model United Nations Competition at Rutgers University in New Brunswick, New Jersey, from November 29, 2018 through December 2, 2018. The cost of the trip is approximately $300 per student.

- Model United Nations to Model United Nations Competition at University of Pennsylvania in Philadelphia, Pennsylvania, from January 24, 2019 through January 27, 2019. The cost of the trip is approximately $300 per student.

- Model United Nations to Model United Nations Competition at Georgetown University in Washington DC, from February 14, 2019 through February 17, 2019. The cost of the trip is approximately $350 per student.

- Model United Nations to Model United Nations Competition at Cornell University in Ithaca, New York, from April 18, 2019 through April 21, 2019. The cost of the trip is approximately $400 per student.

Athletics

- High School South Cheerleaders to the National Cheer Competition in Orlando, FL from February 6, 2019 to February 11, 2019. The cost of the trip is approximately $970 per student.

The CC recommends approval of the field trips.

Next Meeting Date: June 5, 2018

Future Topics
Strategic Action Plans
Media Center Program Review