



**West Windsor-Plainsboro Board of Education**  
Board Curriculum Committee Meeting  
Board Office Conference Room  
July 19, 2016 6:00 PM

**SUMMARY NOTES**

**BOE Attendance:**

Dana Krug – Chair  
Anthony Fleres – Absent  
Yingchao Zhang – absent  
Michele Kaish  
Issac Cheng

**Administrative Liaison:**

Martin Smith  
David Aderhold  
Gerard Dalton

**Guests:**

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**DISCUSSION (●) / DECISION (\*)**

**I. (●) AP Results Review**

A total of 2,275 AP Exams were administered in May; 1,063 exams at HSN and 1,212 exams at HSS. 40% of 10<sup>th</sup>, 11<sup>th</sup> & 12<sup>th</sup> grades at HSN took an exam and 39% of 10<sup>th</sup>, 11<sup>th</sup> & 12<sup>th</sup> grades at HSS took an exam. 44% of students scored a 5, 31% scored a 4 & 18% scored a 3, for a total of 93% of students scoring a passing score on the AP exams.

**II. (●) RFP for Media Centers Program Review**

The CC reviewed the Request For Proposals for the upcoming review of the school's media centers. This will be disseminated in August for an anticipated award at the September 30<sup>th</sup> Board meeting.

**III. (●) Review of District Goals**

The CC reviewed the final draft of the District Goals that were developed and reviewed during the June Board Retreat. Goal One focuses on continual improvement to the instructional program, Goal Two focuses on the budget and facilities and Goal Three focuses on developing the professional growth of direct leadership. These will be posted on the district web-site once all Board Committees have reviewed them.

**IV. (●) PARCC Schedule for the High Schools**

The CC reviewed proposed schedules for the administration of PARCC at both high schools. Under the proposed schedule, each high school would administer the exams in three days, prior to Spring Break. This would allow for minimal disruption to instruction.

**V. (●) 2016-17 Merit Goals for the Superintendent and Assistant Superintendents**

The CC reviewed the Superintendent's and two of the Asst. Superintendents' merit goals for the 2016-17 school year and recommends their submission to the County Office.

**VI. (●) Research Proposals**

- a. **Teacher Leadership Impact on Student Achievement – Rider University**
- b. **Middle School Science – Rutgers University**

The CC reviewed the Superintendent's recommendation to allow these research projects to proceed. The Rider University project will examine the impact of professional development on student achievement. The Rutgers University project is at the proposal stage. At this time they are seeking funding for the proposal.

**VII. (●) District Professional Development**

Administrative Retreat – August 16, 17, 18, 19, 2016

New Teacher Orientation – August 25, 26, 29, 30, 2016

Opening Days - September 1 and 2, 2016

The CC reviewed upcoming PD that will be happening this summer and at the start of the new school year.

**VIII. (\*) Statement of Assurance for District Professional Development Plan and District Mentoring Plan**

To recommend submission of the West Windsor-Plainsboro Regional School District Board of Education's District Professional Development Plan and District Mentoring Plan Statement of Assurance for the 2016-2017 school year to the New Jersey Department of Education, pursuant to N.J.A.C. 6A:9C-4.2.

The CC reviewed the SOA for the 2016-17 school year and recommends its submission to the County Office.

**IX. (\*) Community Education Programs**

To recommend approval of the listing of Community Education Fall 2016 Adult, Youth, and Afterschool Enrichment programs.

The CC recommends approval of the Community Ed programs.

**X. (\*) Educational Resources**

To recommend approval to pilot EdGems mathematical educational resources for Grades 4-7 for the 2016-2017 school year at a cost of \$1,000.

The CC recommends approval of the purchase.

**XI. (\*) Donation**

To recommend the acceptance of the following donations:

- nine (9) violins of various makes and models for use by the district from Ting Hui and Man Kit Hon, parents of a Community Middle School student.
- one (1) Celestron Nexstar 5SE telescope for use by the district from Mary Kuller, a resident of West Windsor and parent of former district students.

The CC recommends acceptance of the donations.

**XII. (\*) Professional Development**

To recommend approval for the following professional development:

- Reading and Writing Project Network training through Columbia University at a cost of approximately \$89,500. [The 2016-2017 contract covers consultant days and travel expenses, which will be paid through 2017 Every Student Succeeds Act Title II grant funds.]
- Reading and Writing Project Network to provide 2016-2017 professional development services for administrators, according to state-mandated professional growth plans, at a cost of approximately \$9,150.
- Teachers College Reading and Writing Project to supply 90 tickets for the attendance by teachers and administrators to professional development workshops at Teachers College at Columbia University during the 2016-2017 school year, at a cost of \$4,500 [paid through 2017 Every Student Succeeds Act Title II grant funds].

- Travel for staff members to attend Teachers College Reading and Writing Project professional development workshops at Teachers College, Columbia University, New York City during the 2016-2017 school year, at a cost of approximately \$50 per trip [paid through 2017 Every Student Succeeds Act Title II grant funds].
- Foundation for Educational Administration (FEA) to provide mentoring management services for new administrators in the district at a cost of \$800 each. The district also agrees to reimburse new administrators for the cost of their mentor at \$1,500 for the first year and \$1,000 for the second year.
- District membership in Teachers as Scholars at Princeton University for the 2016-2017 school year at a cost of \$2,000. Membership includes eighteen professional development days at Teachers as Scholars seminars and one Administrator as Scholars seminar.
- Entering into a contract with Flemington-Raritan Regional School District to provide 2016-2017 Reading Recovery professional development and technical support for nine (9) reading recovery teachers at a cost of \$8,100 plus travel.
- Entering into an agreement with Flemington-Raritan Regional School District to provide 2016-2017 Reading Recovery professional development for two (2) new reading recovery teachers at a cost of \$14,910 each, plus travel, a portion of which is paid directly to Lesley University.
- 6 technology teacher resource specialists to attend The Art of Coaching 2-day workshop in Manhattan, New York, from September 22, 2016 to September 23, 2016 at a cost of \$700 per person plus travel. [\$300 of registration will be applied to teacher's PD allowance].
- The CC recommends approval of the PD opportunities.

### **XIII. (\*) Grants**

To recommend approval of the following StarTalk Hindi/Urdu Program consultants for services provided from June 1, 2016, to February 28, 2017 [funded by the StarTalk grant.]

- Rashmi Rattan: Junior Teacher
- Ritu Jayakar: Consultant PD

The CC recommends approval of the consultants.

### **XIV. (\*) Overnight Field Trips**

- To recommend approval for an international overnight field trip for High School South Band to Germany and Austria, from February 15, 2018, to February 21, 2018. The cost of the trip is approximately \$2,490 per student.
- To revise the dates for HSS Cheerleading to the UCA Cheer Camp, Pennsylvania, to August 17, 2016 through August 20, 2016. The cost of the trip remains unchanged.

The CC recommends approval of the field trips.

### **XV. (●) Proposed Future Meeting Dates**

- August 31, 2016
- October 10, 2016
- November 1, 2016
- December 6, 2016
- January 17, 2017

**Next Meeting Date: Wednesday, August 31, 2016 7:00pm**

Future Topics

Fine & Performing Arts Program Review  
Field Trip Approvals  
Revised Curriculum Approvals