



West Windsor-Plainsboro Board of Education
Board Curriculum Committee Meeting
Asst Superintendent's Office
May 13, 2014 6:30 PM

SUMMARY NOTES

BOE Attendance:

Chair – Richard Kaye: Absent
Rachelle Feldman Hurwitz
Scott Powell

Administrative Liaison:

Martin Smith
David Aderhold

Guests:

DISCUSSION (●) / DECISION (*)

I. (*) Summer Reading Lists

To recommend approval of the required 2014 Summer Reading lists for middle and high school students. The lists will be posted on the district web site for the May 20, 2014 board meeting. The Curriculum Committee recommends approval of the lists.

II. (●) BYOD at the High School

The Curriculum Committee began discussion of a BYOD policy for the high school. The Technology Strategic Planning Committee will reconvene in September to further discuss the implementation of a BYOD policy for the 2015-16 school year at the high school. The CC discussed including three Board members on this, one from each of the three standing Board committees. The Committee discussed the minimum specifications for devices, that students without devices would need to be provided devices to use in school and at home and the professional development training needed to support staff.

III. (*) Instructional Resource Specialist for Reading – Job Description

The Committee reviewed the job description for this position and supports its adoption.

IV. (●) Athletics GPA Data

The Committee reviewed the data comparing the percent of athletes with a GPA less than 2.0 with total school population. It was noted that there is not a significant difference between these two groups. The Committee would like to see this data tracked over years as we move forward.

V. (●) Professional Development Day – June 18, 2014

The PD day on June 18 will be focused on the SGO assessments that were implemented by all teachers this school year. Staff will have an opportunity to review the data and discuss the quality of the tasks used this year and begin to revise and refine for next year's SGO process.

VI. (●) New Teacher Induction – June 19 - 20, 2014

The New Teacher PD days will focus on backward-design and the curriculum design process utilized in the district. This provides a framework for teachers to start with the end goals in mind, conceptualize the necessary evidence of student learning and then determine what instructional strategies will best allow students to reach the determined goals.

VII. (●) 2014-2015 Professional Development and Curriculum Hours/LA & SS Program Reviews

Necessary hours for professional development, testing, and curriculum articulation will be posted in May and appointments will be placed on future personnel agendas.

Several of the summer curriculum projects and PD opportunities are directly related to the recommendations arising from various program reviews. The HS LA teachers will develop the curriculum for LA III CP & Honors as well as develop guidelines for writing and the inclusion of grammar in the curriculum. The Social Studies teachers will write the curriculum for the new World History Honors course. Special Education has several projects to revise Special Ed curricula as well as for creating a Pre-K through 5th grade Parent Support Group model.

VIII. (●) Title I Summer Programs

The district will continue the summer programs that took place last summer at Town Center, Wicoff, Millstone River and Community Middle School to support struggling learners in both language arts and mathematics.

IX. (●) Curriculum Committee Schedule June 2014 through December 2014

Proposed Curriculum Committee Dates/Times	Board Meeting Dates/Times
• June 11 (Wednesday) 5:30 pm	June 24
• July 1 (Tuesday) 5:30pm	July 22
• August 19 (Wednesday) 5:30 pm	August 26
• September 9, Tuesday 5:30pm	September 23
• October 7, Tuesday 5:30pm	October 14
• November 11, Tuesday 5:30pm	November 18
• December 2, Tuesday 5:30pm	December 9

The Committee approved the dates for the rest of this year.

X. (*) Startalk Grant Hindi Summer Program

To approve the following consultants for services provided in relation to, and funded by, the 2014-15 Startalk Hindi/Urdu Summer Program:

Rajni Bhargava – Co-Director & Curriculum Development Specialist
 Nusrat Sohail – Co-Director & Curriculum Development Specialist
 Bindeshwari Aggarwal, Milind Ranade, Dolly Chaterjee, Humaira Rahman, Talat Shahzadi, Nabeela Farooqi – Instructors and Online Instructors
 Shanti Jain, Sangeeta Jain, Razia Hassan, Sahrish Shahzadi – Teaching Assistants and Online Instructors
 Julie Myers – Coordinator
 Rosanne Zeppieri - Lead Instructor
 Rakesh Ranjan - Professional Development Specialist

The Committee approves the consultants for the STARTALK program.

XI. (*) Technology

- a) To approve a one-year agreement with mylessonplanner.com to provide, support, hosting and maintenance of mylessonplanner.com, a web-based lesson planning technology for the entire district, from July 1, 2014, through June 30, 2015, at a cost of \$19,950.
- b) To recommend approval of a one-year subscription renewal from July 1, 2014 to June 30, 2015 with Hapara, Inc., for 1,585 users of Chromebook Teacher Dashboard Add-on for Students for use with the Chromebook pilot program at a total cost of \$9,928.

The Committee approves the two technology agreements.

XII. (*) Professional Development

To recommend approval for the following professional development:

- a) 4 district staff members to attend Confratute, sponsored by the Neag Center for Gifted Education and Talent Development, at the University of Connecticut from July 13, 2014, through July 18, 2014 at a cost of \$1,395 per person, plus travel.
- b) 2 science teachers to attend AP Science Institutes at New Jersey Colleges during the 2014-2015 school year at a cost not to exceed \$1,025 per teacher plus mileage.
- c) 1 Science teacher to attend Preparing for the Next Generation Science Standards at the Science Education Institute at Raritan Valley Community College, North Branch, New Jersey from July 28, 2014 through August 1, 2014 at a total cost of \$400.
- d) 2 Language Arts teacher to attend AP Language Arts Institutes at New Jersey Colleges during the 2014-2015 school year at a cost not to exceed \$1,025 per teacher plus mileage.
- e) 4 World Language teachers to attend AP World Language Institutes at Colleges in the tri-state area during the 2014-2015 school year at a cost not to exceed \$1,600 per teacher plus mileage.
- f) 2 Social Studies teachers to attend the AP U.S. History Annual Conference on July 10, 2014 at a cost not to exceed \$215 per teacher plus mileage.
- g) 1 Math teacher to attend AP Calculus AB at a New Jersey College during the 2014–2015 school year at a cost not to exceed \$1,025 plus mileage.
- i) To approve a one-year agreement with Teachscape to provide end-user licensing for Danielson Framework evaluation training and certification for 20 district administrators, from July 1, 2014, through June 30, 2015, for a total cost of \$7,780.

The Committee approves the professional development opportunities.

XIII. (*) Overnight Field Trips

- a) To recommend approval for High School South Red Cross Club to Okemo, Vermont from December 19, 2014, through December 21, 2014. The cost of the trip is approximately \$325 per student.
- b) To recommend approval for the High School South Swim Team to Coral Springs, Florida from December 26, 2014, through December 31, 2014. The cost of the trip is approximately \$700 per student.
- c) To recommend approval to change the location for the High School South Concert Choir trip originally approved on December 17, 2013, from Latvia, Estonia and Finland to Germany and the Czech Republic. The dates of the trip will remain April 6, 2015 through April 14, 2015. The cost of the trip remains approximately \$2,425 per student.

The Committee approves the two field trips and the changed itinerary for the HSS Choir trip. The Committee requests that the CC enter into a larger discussion regarding field trips and setting parameters for all overnight field trips.

XIV. (*) Travel Approval

To recommend approval for the following teacher travel:

- a) To allow the Middle School and High School students to attend National History Day at the University of Maryland in College Park, Maryland, by supporting 4 teachers to attend as advisors from June 14, 2014 to June 19, 2014. The cost is not to exceed \$800 per teacher. The Committee approves the teachers to chaperone the students for NHD.

Next Meeting Date: June 11, 2014

Future Topics

Teacher Evaluation Data