



**West Windsor-Plainsboro Board of Education**  
Board Curriculum Committee Meeting  
Central Office  
November 1, 2011 1:00 PM

**Closed Session Summary Notes**

**BOE Attendance:**

Chair – Richard Kaye  
Rachelle Feldman Hurwitz  
Dana Krug

**Administrative Liaison:**

David Aderhold  
Victoria Kniewel

**Guests:**

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**DISCUSSION (●) / DECISION (\*)**

- I. **(●) High School Program of Studies** – The committee reviewed the recommendation from district administrators regarding the proposed entrance requirements for advanced placement and honors classes. The recommendations propose establishing criteria (1<sup>st</sup> and 2<sup>nd</sup> quarter average and midterm/benchmark assessment) as well any pre-requisite courses for entrance into advanced courses. Furthermore, the administration has proposed that if students only meet one of two established criteria that they are then eligible for an appeal. Appeal criteria have also been recommended for each course. The attached chart is for your review. Please send any questions and/or feedback to Dave Aderhold.

Semester/Average/Benchmark Averages Required:

College Prep to College Prep – 70%

Honors to Honors – 80%

College Prep to Honors – 85%

Honors to AP -

College Prep to AP – 90%

The High School Program of Studies will be discussed at a subsequent Board of Education meeting (December or January).

The committee further discussed the proposed resolution that will be discussed on Tuesday, November 8<sup>th</sup>. The committee provided some feedback for the consideration of the administration.



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**DISCUSSION (●) / DECISION (\*)**

- I. High School Program of Studies** – This item was discussed in closed session.
- II. Program Review Updates** – The RFP for the Language Arts Program Review has been closed with only one bidder. The bid was found to be out of the range of the proposed budget. As such it has been recommended that the RFP be re-released. The Internal Committee for both the Special Education and Social Studies Program Reviews are actively working toward the completion of their work. Both committees have multiple meetings scheduled through December to complete their findings.
- III. Second Language Model Programs Initiative** – Prior to her retirement, Ann Breitman, along with Lyn Grodnick, ESL Teacher at HSS, submitted an application for our district's ESL program to be considered a model program by the NJDOE. The DOE has reviewed the application and has accepted our program for consideration as a model program. A site visit will be scheduled in the upcoming weeks for further consideration.
- IV. National Conference Field Trips** – During the defeated budget process, the district removed the \$150 contribution toward student competitions. The committee briefly discussed the elimination of those funds as several clubs and activities have made requests for funding.
- V. French 3 Honors** – Carol Meulener has proposed the addition of French 3 Honors. This request is based on the growing number of students in French that have demonstrated a mastery of French 2 materials. The current French 2 students have been surveyed about their interest. Approximately 65% of students surveyed stated they would want to pursue a more challenging language opportunity. There is no anticipated increase in sections as the same pool of students would be split amongst two offerings (honors and college preparatory).
- VI. Student Information System**  
The committee recommends the renewal of the annual subscription with Custom Computer Specialists, Inc., for the Infinite Campus District Edition student information data system software license and support from December 1, 2011, to November 30, 2012, in the amount of \$120,869.45, based upon enrollment. [There is no change in the per-student subscription cost.]
- VII. STARTALK Grant Application**  
The committee recommends the approval to submit the 2012 STARTALK grant application for Hindi/Urdu Summer Immersion Camp in the amount of \$99,250. [West Windsor-Plainsboro will serve as lead agency].

## VIII. Grants

### NJVMA

The committee recommends the acceptance of the New Jersey Veterinary Medical Association's "Taking Care of Your Community by Taking Care of Your Pets" classroom teaching grant in the amount of \$500 to introduce the idea of responsible pet ownership.

### NCLB

The committee recommends amending the application for the Fiscal Year 2011 "No Child Left Behind" Consolidated formula sub-grant from the State of New Jersey (formerly the IASA), originally submitted on July 27, 2010, to include prior year carryover as follows:

Title IA	\$ 179,892
Title IIA	\$ 139,992
Title IID	\$ 331
Title III	\$ 71,474
Title IV	\$ 3,610

## IX. Professional Development

The committee recommends the approval of the following:

- a) The attendance of two Advanced Placement French teachers at a College Board Advanced Placement French Language professional development workshop during the 2011-2012 school year at a cost not to exceed \$205 per person plus travel; this is required training.
- b) The attendance of one Advanced Placement German teachers at a College Board Advanced Placement German Language professional development workshop in Brooklyn, New York, on November 8, 2011, at a cost not to exceed \$205 per person plus travel; this is required training.
- c) The attendance of the district network administrator at a five-day hands-on Cisco Unified Computing System (UCS) deployment course in Boston, Massachusetts from December 4, 2011, through December 10, 2011, at a cost not to exceed \$5,254 including travel. [Contingent upon the approval of the Executive County Superintendent.]
- d) IDE to provide new teacher training at various dates throughout the 2011-2012 school year at a cost of \$4,120. [Paid through NCLB Title II funds.]

## X. (\*) Overnight Field Trips High School North

The committee recommends the approval of the following overnight field trips:

- a) High School North Model United Nations to Cornell University, Ithaca, New York, from March 7, 2012, to March 10, 2012. The cost of the trip is approximately \$325 per student.
- b) High School North Special Olympics to Wildwood, New Jersey, from March 31, 2012, to April 1, 2012. There is no cost for this trip.
- c) High School North Model United Nations to John Hopkins University, Baltimore, Maryland, from February 9 2012, to February 12, 2012. The cost of the trip is approximately \$350 per student.

The committee recommends to rescind the approval of the following overnight field trips:

- a) High School North Model United Nations to Rutgers University, New Brunswick, New Jersey, from November 10, 2011, to November 13, 2011. [Originally approved October 11, 2011.]
- b) High School North Junior Statesmen of America to Parsippany, New Jersey, from November 20, 2011, to November 21, 2011. [Originally approved August 23, 2011.]
- c) High School North Junior Statesmen of America to Washington, D.C., from February 11, 2012, to February 13, 2012. [Originally approved August 23, 2011.]
- d) High School North Model United Nations to Boston, Massachusetts, from February 23, 2012, to February 26, 2012. [Originally approved on August 23, 2011].

Next Meeting Date: **Monday, December 5, 2011 10:00am**

**Future Topics**

Program Review Updates (Social Studies, Language Arts, Special Education)

HS Program of Studies