

CLOSED EXECUTIVE SESSION MINUTES  
October 29, 2013

President Hemant Marathe called the executive session of the West Windsor-Plainsboro Regional School District Board of Education to order at 6:34 PM in the faculty dining room at Grover Middle School. The following Board members were present:

Mr. Anthony Fleres  
Ms. Michele Kaish

Mr. Richard Kaye  
Ms. Dana Krug

Mr. Hemant Marathe

Board Members Ho and Manikandan arrived shortly after the session began; Feldman Hurwitz and Xu were absent. Present also were: Dr. David Aderhold, Superintendent of Schools; Mr. Larry Shanok, Assistant Superintendent for Finance/Board Secretary; Mr. Martin Smith, Assistant Superintendent, Curriculum & Instruction; Mr. Gerard Dalton, Assistant Superintendent, Pupil Services/Planning; Mr. Russell Schumacher, Special Assistant for Labor Relations; and, Ms. Alicia Boyko, Director of Human Resources.

Purpose: Matters concerning personnel; matters covered under attorney-client privilege; pending and potential litigation; contract negotiation; and, labor negotiations.

1. Personnel: Recommendation to Approve Leave of Absence for Instructional Assistant. The Superintendent noted that an instructional assistant had a second bout with illness that would require absences beyond her accumulated sick days. He stated that we was recommending that the Board approve the employee for extended paid sick leave with Board-paid health insurance benefits less the cost of a substitute. He recommended that the leave be approved at this meeting through the end of December, 2013.
2. Personnel: Co-Directors of Buildings and Grounds: Appointment and Adjustment of Salary. The Superintendent described the salary increase recommended for Buildings & Grounds Director Jim Stives. He also noted that Keith Buckalew, the recommended candidate for Co-Director of Buildings and Grounds, was highly recommended by administrators from school districts where he previously served.
3. Personnel: Supervisor of Accounts Position: Compensation/Benefits. The Superintendent described the new position of Supervisor of Accounts and the compensation and benefits that will be provided for the holder of the position. He indicated that the recommended reorganization in the Board of Education office will be a multi-step process with the first action being the selection of the new Supervisor of Accounts within the Business Office. Additional moves will not change the number of central office positions but will change specific assignments: a confidential secretary spot will shift from the Business Office to Human Resources; a Secretary To position will shift from Human Resources to the central office in support of accounts payable and curriculum activities. The Superintendent noted that the moves improve internal control and efficiency while recognizing that needs within the central office have shifted with recent DOE requirements.
4. Personnel: Adjustment for Acting Transportation Coordinator. Dr. Aderhold informed the Board that the transportation coordinator is expected to be absent from her position for at least two months. He stated that he was recommending that the assistant coordinator be given a daily stipend to recognize the additional responsibility that she will assume during this period. He noted that similar stipends have been given in the past in the district in similar situations.

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5. Contract Negotiation: Davis Group. Dr. Aderhold informed the Board of the recommendation to enter into an agreement with the Davis Group, the company currently providing staff for the "eyes on the door" initiative, to facilitate security and improved movement of voters within the seven schools that are polling sites on November 5.

5. Worker's Petitions. Mr. Schumacher reviewed the issues

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6. Mr. Schumacher updated the

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By motion of Ms. Krug, seconded by Mr. Kaye, it was the unanimous vote of all Board members present to return to public session at 7:22 PM.



Larry Shanok, Board Secretary