



WEST WINDSOR-PLAINSBORO REGIONAL SCHOOL DISTRICT

321 Village Road East, P.O. Box 505, West Windsor, NJ 08550-0505

Mission Statement

Building upon our tradition of excellence, the mission of the West Windsor-Plainsboro Regional School District is to empower all learners to thoughtfully contribute to a diverse and changing world with confidence, strength of character and love of learning.

JANUARY 29, 2019: PUBLIC HEARING & BOARD OF EDUCATION MEETING

Central Office

321 Village Road East, West Windsor, NJ 08550

ACTION MAY BE TAKEN

6:30 PM Closed Executive Session – Room C110/111

**7:30 PM Public Hearing on Harassment, Intimidation, and Bullying
and Public Meeting - Multi-Purpose Room**

Board of Education

Michele Kaish, President

Rachel Juliana, Vice-President

Isaac Cheng

Anthony Fleres

Carol Herts

Louisa Ho

Dana Krug

Martin Whitfield

Yu “Taylor” Zhong

Student Representatives

Olivia Browndorf and Saniya Mandloi, High School North

Alexandra Vena, High School South

Liaison Appointments

New Jersey School Boards Association: Vacancy

Plainsboro Township Committee: Rachel Juliana

Superintendent’s Advisory Council: Dana Krug

West Windsor-Plainsboro Education Foundation: Carol Herts

West Windsor Board of Recreation Commissioners: Dana Krug

West Windsor Township Council: Louisa Ho

West Windsor-Plainsboro Regional School District PTA-PTSA: Michele Kaish

Administration

David Aderhold, EdD, Superintendent of Schools

Christopher Russo, EdD, Assistant Superintendent, Finance/Board Secretary

Martin Smith, Assistant Superintendent, Curriculum & Instruction

James Earle, Assistant Superintendent, Pupil Services/Planning

Charity Fues, Director, Human Resources/Affirmative Action Officer

Patrick Duncan, Special Assistant for Labor Relations

Gerri Hutner, Director, Communications

I. OPENING/CALL TO ORDER

In accordance with the State’s Sunshine Law, adequate notice of this meeting was provided by sending a notice of the time, date, location, and, to the extent known, the agenda of this meeting on January 3, 2018, and on January 25, 2019, to *The Princeton Packet*, *The Times*, *The Home News Tribune*, and West Windsor and Plainsboro Public Libraries. Copies of the notice also have been placed in the Board Office and in each of the district schools on January 3, 2018, and on January 25, 2019, and sent to Plainsboro and West Windsor township clerks on January 3, 2018, and on January 25, 2019.

RECESS INTO CLOSED EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances;

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session;

NOW THEREFORE BE IT RESOLVED by the West Windsor-Plainsboro Regional School District Board of Education that it is necessary to meet in executive session to discuss certain items involving:

1. Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically:	Personnel Matters
2. Matters in which the release of information would impair the right to receive government funds, and specifically:	
3. Matters which, if publicly disclosed, would constitute and unwarranted invasion of individual privacy, and specifically:	
4. Matters concerning negotiations, and specifically:	
5. Matters involving the purchase of real property and/or the investment of public funds, and specifically:	
6. Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically:	
7. Matters involving anticipated or pending litigation, including matters of attorney client privilege, and specifically:	Docket # A-0962-17T3
8. Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically:	
9. Matters involving quasi-judicial deliberations, and specifically:	HIB Matters

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

BE IT FURTHER RESOLVED that the Board will return to open session to conduct business at the conclusion of the executive session, if necessary.

II. **SPECIAL PUBLIC HEARING AND PRESENTATION ON HARASSMENT, INTIMIDATION, AND BULLYING**

III. **SPECIAL OPPORTUNITY FOR PUBLIC COMMENT ON HARASSMENT, INTIMIDATION, AND BULLYING**

Three minutes per speaker to a maximum of ten minutes will be provided for public comments on the harassment, intimidation and bullying report.

IV. **APPROVAL OF THE REPORT**

To be voted on 1/29/19: Recommend approval of the following resolutions:

1. Accept the “July 1, 2018, to December 31, 2018, District Semi-Annual Report of Harassment, Intimidation, and Bullying” as required by the New Jersey State Department of Education under the Anti-Bullying Bill of Rights Act (P.L. 2010, c.122).

V. **ADJOURNMENT OF SPECIAL PUBLIC HEARING ON HARASSMENT, INTIMIDATION, AND BULLYING**

VI. **PRESENTATIONS/REPORTS**

- A. Board President's Comments
- B. Superintendent's Comments
- C. Media Center Program Review Presentations

VII. **FIRST OPPORTUNITY FOR PUBLIC COMMENTS**

The Board invites thoughts and reactions on agenda items and items of concern from members of our community who are present. Each participant is asked to give his or her name and address prior to making a statement, which will be limited to three minutes. All statements shall be directed to the presiding officer. This public comment period shall be limited to 60 minutes.

VIII. **BOARD OF EDUCATION COMMITTEE REPORTS**

- Administration & Facilities Committee
- Curriculum Committee
- Finance Committee

IX. **MEETING**

A. **ADMINISTRATION**

To be voted on 01/29/19: Recommend approval of the following resolutions:

Harassment, Intimidation, and Bullying

1. Affirm superintendent of school's recommendation for disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Bill of Rights for a report dated January 8, 2019, for the following case numbers: CMS122018; GMS121718001; GMS122118001; HSS121318001; MHE121818001; MRS010219001; TCE122118001; VES121418001.

- Review superintendent of school's recommendation for disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Bill of Rights for a report dated January 29, 2019, for the following case numbers: CMS112018; CMS132019; GMS010919001; GMS010919002; HSN012219001; HSN 010919001; HSN010919002; and HSN010419001.

Policy: First Reading

- First Reading: Policy 8561 Procurement Procedures for School Nutrition Programs (M)

Regulation: First Reading

- First Reading: Regulation 2431.2 Medical Examination Prior to Participation in School-Sponsored Interscholastic or Intramural Team or Squad (M)

B. CURRICULUM AND INSTRUCTION

To be voted on 01/29/19: Recommend approval of the following resolutions:

Summer Course

- Approve an on-line, district Financial Literacy course for summer 2019, at a cost of \$350 per student. Upon successful completion, students will receive 2.5 credits.

Professional Development Consultant

- Approve Lifeforce USA, Inc. to provide the K-8 Physical Education teachers CPR/AED/First Aid/Lifeguard recertification on February 15, 2019 at a cost not to exceed \$60 per teacher.

Community Education Spring/Summer 2019 Program

- Approve the following Community Education Spring and Summer 2019 Youth and Adult programs:

Spring After School Enrichment

Art Sampler	Mindful Movements
Bollywood Dance	Mini Maker Labs: Making Toys
Chess	On the Court Basketball X-perience
Clay & Pottery	P is for Python
CodeWizardsHQ	Scratch Junior
Crazy Chemworks	Sculpted Jewelry
Engineer's Workshop & Jr. Robotics	Sockey
Hardware Engineering: Makey Makey & Electronic Engineering: Electrified	Speak Up
Intro to Acting	TGA Premier Junior Golf
Introduction to Web Design using HTML/CSS	TGA Premier Sports
Kings & Queens Chess	TGA Premier Youth Tennis
Laws of Motion	Theater Games
Learn to Code with Scratch	Young Rembrandts Cartoon Drawing Lessons

Adult & Youth Programs

CPR/AED	On the Court Basketball
Financial Strategies for Successful Retirement	Princeton Review
First Aid	Safe Boating
Getting Paid to Talk	TGA Golf
Kaplan SAT	TGA Sports Medley
Lentz & Lentz SAT	TGA Tennis

Summer Programs

3D Paint Junior	City Camp with Mindstorm EV3
3D Printing	Civil Engineering: Building Up
3-in-1 Master Builders LEGO	Code Breakers
Camp (Remote Control, Circuit	Coding & Game Design: Pizza Delivery
Tech & Programming)	Coding & Gaming: Ninja Attack
A is for Artist- Clay & Art	Coding and Game Designing: Alien
Acting: Mo Willems!	Invasion!
Action Movie & Minecraft Movie	Coding and Game Designing:
Flix Full Day Combo	Hydrocrafts
Action Movie Flix	Coding and Game Designing: Motocross
Action Stop Motion Flix	Coding and Game Designing: Ocean
Advanced Robotics	Invaders
Adventure Day Camp	Coding and Game Designing: Shark
Aerospace Engineering: Up Up	Attack!
Away	Coding- Scratch & LEGO and Space
All Sports Camp	Adventures Full Day Combo
Amazing Race and Robotics	Coding- Scratch & LEGO Building with
(VEX IQ)	WEDO
Animal Cartoon Workshop	Colorful Critters-Pastel Drawing
Animation Flix	Workshop
Anime & Manga Drawing	Cooking & Baking Drawing Workshop
Workshop	Creative Crochet
App Attack!	Curious George Junior Drawing
Arcade Game Design with	Workshop
Scratch!	Design Engineering with Mindstorm
Art "Full of Sea Life" All Day	EV3
Art "Full of Tasty Treats and	Dinosaur World- Lego WeDo 2.0
Dinosaurs" All Day	Robotics
Art "Imagination & Creation" All	Drone Adventures
Day	Drumming Around the World
Battle Royale: Make Your First	EDP- CE Camps
Fortnite Style Video Game	EDP- Plainsboro Rec Camps
Beginner Capoeira	Electrical Engineering: Electrified
Bollywood Dance	Engineer Investigators
Camp Invention	Envi Robots (EV3)
Cartooning Under the Sea Workshop	eSports Apprentice-YouTube©
Character Creation- Cartoon Drawing	Streamers and Gamers
Workshop	Eureka: Launching with Legends
Chemical Engineering: Mix It Up	Even More Magnificent Masters- Pastel

Drawing Workshop
 Fantasy Forest Drawing Workshop
 Fashion Runway Tween Style
 Food Science
 Game Design using Microsoft Kodu
 Glamping through the Alps
 Go Pro & Action Stop Motion Flix Full Day Combo
 GoPro® Flix
 Green Screen LEGO Flix
 Green Screen LEGO® & Animation Flix Full Day Combo
 Hardware Engineering - Get Wired with MaKey MaKey and Robotics: Envirobots
 Here Comes the Sun- Clay & Art
 Household Pets- Summer Art Workshop
 Imagination Unlimited- Junior Engineer Camp
 Imagination Unlimited- Junior Engineer Camp & The Incredible Superheroes Full Day Combo
 Incredible Invention Camo with Robotic Prototype Designer
 Industrial Engineering: A-Line Products
 Introduction to Python Programming
 Introduction to Web design with HTML/CSS
 Junior Aerospace Engineering: Taking To The Skies
 Junior Chemical Engineering: Crazy Concoctions
 Junior Civil Engineering: Fun Foundations
 Junior Engineers: Camp Kelvin
 Junior Engineers: Inventor's Workshop
 Junior Engineers: Pirate Academy
 Junior Engineers: Space Pioneers
 Junior Engineers: Under Construction
 Junior Engineers: Wings Wheels and Sails
 Junior Industrial Engineering : Fun Factory
 Junior Mechanical Engineering : Widgets and Gadgets
 Junior Mechanical Engineering: Let's Make Toys
 Junior Physicians Academy
 Junior Robotics : Move it! Move it!
 Junior Robotics : Simple Machines
 Junior Robotics: Adventure Stories
 Junior Robotics: Amazing Mechanisms
 Junior Robotics: Play Soccer
 Junior Robotics: Wild Animals
 Learn to Code with Scratch – Create fun games and animation!
 LEGO Engineering Adventure & Hotel Transylvania Full Day Combo
 LEGO Engineering Adventure with Sensor Programming
 Mad Machines & Junior Engineers
 Make Your First 3D Video Game!
 Maker Labs: Make Your First 3D Creation!
 Mapping and Chartin using Astronomy Gadgets
 Marine Engineering: Making Waves
 Math Fun!
 Mechanical Engineering: Master Machines
 Mindful Movements with Jackie
 Minecraft© Movie Flix
 Minecraft© Designers
 Minecraft© Modders
 Mini Maker Labs: Construction
 Mini Maker Labs: Robots
 Mini Maker Labs: Sewing
 Minions- World of Amusement with Sensor Programming
 Mission to Mars (EV3)
 Momentum Madness
 Mythical Creatures- Clay & Art
 NASA & Mad Science: Future Space Explorers
 Ocean Life- Pastel Drawing Workshop
 Ocean Missions (EV3)
 On the Court Basketball Fun & Games
 On the Court Basketball X-perience
 P for Python
 Pastel Drawing Workshop-World of Dinosaurs
 Petite Chefs
 Pets & Historical Artists Combined
 Pocket Brick Monster (Pokémon) & Hotel Transylvania with Circuit Tech
 Python Programmers
 Radical Reactions & Detective

Science	TGA Premier Flag Football
Red Hot Robots	TGA Premier Junior Golf
Rescue Robots EV3	TGA Premier Lacrosse
ROBLOX® Coders & Entrepreneurs!	TGA Premier Sports
ROBLOX® Makers	TGA Premier Volleyball
Robo Battles (EV3)	TGA Premier Youth Tennis
Robo Battles (VEX IQ) & Mechatronic Masterminds	TGA Ultimate Frisbee
Robotic Olympics & Engineering Olympiad	The Great Outdoors- Clay & Art
Robotics 101 (EV3)	The Incredible Superheroes with LDD Design
Safari Camp with Lego WeDo 2.0 Robotic	Transformation Creation & 3-in-1 Master Builders LEGO Combo
Scratch Junior	Transformation Creation with 2.0 Programming Challenge
Sea, Sand and Fun- Clay & Art	Versatile Vehicles & Minions- World of Amusement Combo
Secret Agent Lab	Versatile Vehicles with Remote Control Tech
Sockey	VEX IQ
Space Adventures with LLD Design	Virtual Reality: The Future is Now
Space Explorers and Star Wars with Lego WeDo 2.0 Robotics	Walker Bots Robotics & Spectacular Sports Full Day Combo
Spectacular Sports (Brick Olympics)	Walker Bots Robotics with WEDO 2.0 Programming
STEAMin' Up Summer- STEAM	Wreck-it Week- Smash! Crash! BOOM!
Drawing Workshop	Writing Bees
Summer Band Camp	Writing Bees Junior
Summer Camp Chess	
Super Slimy Smoky Science	
Survivor: Engineer's Cove (Includes Robotics VEX IQ + STEM activities)	
TGA Premier Cheer	

Donation

4. Accept a donation of \$4,000 from a West Windsor resident to partially fund the cost of the High School South Cheerleaders' field trip to the National Cheer Competition in February 2019.

Overnight Field Trip

5. Approve the following overnight travel:

Community Middle School

- a) 8th Grade German students to Washington D.C., from May 3, 2019 to May 4, 2019. The cost of the trip is approximately \$275 per student.
- b) Future Problem Solvers to University of Massachusetts Amherst in Amherst, MA, from June 5, 2019 to June 9, 2019. The cost of the trip is approximately \$1500 per student.
- c) National History Day students to University of Maryland in College Park, MD from June 9, 2019 to June 13, 2019. The cost of the trip is approximately \$1000 per student.

Grover Middle School

- d) 8th Grade German students to Washington D.C., from May 3, 2019 to May 4, 2019. The cost of the trip is approximately \$275 per student.
- e) 6th Grade students to Timber Tops Camp in Greeley, Pennsylvania, from June 3, 2019 to June 7, 2019. The cost of the trip is approximately \$275 per student.
- f) Future Problem Solvers to University of Massachusetts Amherst in Amherst, MA, from June 5, 2019 to June 9, 2019. The cost of the trip is approximately \$1500 per student.
- g) National History Day students to University of Maryland in College Park, MD from June 9, 2019 to June 13, 2019. The cost of the trip is approximately \$1000 per student.

High School North

- h) Model Congress to Columbia University in New York, NY, from February 7, 2019 to February 10, 2019. The cost of the trip is approximately \$300 per student.
- i) Future Problem Solvers to University of Massachusetts Amherst in Amherst, MA, from June 5, 2019 to June 9, 2019. The cost of the trip is approximately \$1500 per student.
- j) National History Day students to University of Maryland in College Park, MD from June 9, 2019 to June 13, 2019. The cost of the trip is approximately \$1000 per student.

High School South

- k) Model United Nations to Model United Nations Competition at University of Pennsylvania in Philadelphia, Pennsylvania, from January 31, 2019 through February 3, 2019. The cost of the trip is approximately \$300 per student. [Approved May 22, 2018; reapproving due to date change.]
- l) Junior Statesmen of America to the Spring State in Parsippany, NJ, from April 6, 2019 to April 7, 2019. The cost of the trip is approximately \$185 per student.
- m) Future Problem Solvers to University of Massachusetts Amherst in Amherst, MA, from June 5, 2019 to June 9, 2019. The cost of the trip is approximately \$1500 per student.
- n) National History Day students to University of Maryland in College Park, MD from June 9, 2019 to June 13, 2019. The cost of the trip is approximately \$1000 per student.

C. FINANCE

To be voted on 01/29/19: Recommend approval of the following resolutions:

Business Services

1. Payment of bills as follows:

- a) Bills List General for January 29, 2019 (run on 1-23-19) in the amount of \$14,643,174.33.
- b) Bills List Capital for January 29, 2019 (run on 01-22-19) in the amount of \$635,875.32.

2. Budget adjustments as follows:

- a) 2018-2019 school year as shown on the expense account adjustments for December 31, 2018 (run on 1/10/19) (Adjustment Numbers 312-344).

3. Accept the following reports this will become a permanent part of the Board Minutes:
 - a) A-148 Report of the Secretary to the Board of Education as of November 30, 2018, indicating that no major account is over-expended and the board secretary certifies that no line item is over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.
 - b) A-149 Report of the Treasurer of School Monies to the Board of Education as of November 30, 2018.

Change Order

4. Change Order No. 1 – Single overall contract of Barrett Roofs, Inc. for Roof Renovations at Thomas Grover Middle School, as recommended by Fraytak Veisz Hopkins Duthie, PC, (Architect/Planner Project No. 5044), for credit to the owner in the amount of \$25,000, credit for not installing walk way pads on roof to be coated in summer of 2019 in the amount of \$3,500, and credit for wiring and conduit performed by owner in the amount of \$750, for a total credit of \$29,250. This change order decreases the contract amount of \$593,800 to \$564,550.

Grant Acceptance

5. Accept a \$10,000 grant from Sustainable Jersey for Schools, funded by the 2018 Gardinier Environmental Fund, to be used to support energy projects focused on energy conservation, efficiency, and renewable energy.

Travel and Related Expenses Reimbursement

6. As required, pursuant to *N.J.S.A. 18A:11-12*, Board Policy 6471 requires the Board of Education to approve in advance certain travel expenditures of Board members and school district employees. Travel expenditures incurred by the Board of Education or reimbursed to Board members or employees must comply with the requirements and limitations contained in *N.J.S.A. 18A:11-12*, the aforementioned Board bylaw and policies, and are subject to the annual limitation on the district's travel expenditures established by the Board of Education. All requests for approval of travel by school district employees that require the approval of the Board of Education have been reviewed and approved by the Superintendent of Schools.
 - a) Approve the district transportation coordinator to attend the 50th Annual New Jersey Pupil Transportation Conference and Equipment Show on March 28, 2019, in Atlantic City, New Jersey, at a cost not to exceed \$175 plus mileage.
 - b) Approve one administrator to attend The New Jersey Labor Employment Relations Association's Earned Sick Leave Law workshop on February 4, 2019 in Kenilworth, New Jersey at a cost of \$55 plus mileage.
 - c) Approve the Director of Buildings and Grounds to attend the 2019 New Jersey School Buildings and Grounds Association (NJSBGA) Conference/Expo in Atlantic City, New Jersey from Monday, March 11, 2019, through Wednesday, March 13, 2019, at a cost not to exceed \$600 including travel.
 - d) Approve two staff members to attend the Rutgers University Center for Government Services Transporting Students with Disabilities program on February 9, 16, and 23, 2019 and March 2, 9, 16, and 23, 2019 in Howell, New Jersey at a cost of \$680.00 each plus mileage.

- e) Approve one staff member to attend the Rutgers University Center for Government Services Employee Training and Safety Evacuation program on April 6, 13, and 27, 2019 and May 4, 11, and 18, 2019 in New Brunswick, New Jersey at a cost of \$670.00 plus mileage.
- f) Approve one Teacher Resource Specialist to attend a Teachers College Phonics Institute at Columbia University, New York, NY, from May 13, 2019 to May 15, 2019, at a total cost not to exceed \$762.50.
- g) Approve the Director of Technology; the Supervisor of Technology, Training, and Media Resources; and four teacher resource specialists to attend the ISTE Conference in Philadelphia, Pennsylvania from June 23, 2019 to June 26, 2019 at a cost not to exceed \$600 per person plus mileage.
- h) Approve one teacher to attend a one-week Teachers College Summer Institute at Columbia University, New York, NY, from August 12, 2019 to August 16, 2019, at a cost of \$850 per person plus travel.

Transportation

Quotes – School Related Activities

- 7. Award the 2018-2019 Student Transportation Contract – School Related Activities, Multi Contract Number 20555 to Stout’s Charter Service Inc. as follows:

<u>Trip ID#</u>	<u>Destination</u>	<u>Cost Per Bus</u>	<u># Buses</u>	<u>Adj Cost Per Hour</u>
20555	National 4H Center	\$5,693.00	3	N/A

Quotes –To and From School

- 8. Award the 2018-2019 Student Transportation Contract-Multi Contract Number TJRA to A-1 Limousine as follows:

<u>Route</u>	<u>Destination</u>	<u>Cost per Diem</u>	<u>#Days</u>	<u>Aide per Diem</u>	<u>Inc/Dec</u>
TJRA	Thomas J. Rubino Academy	\$135.50	97	N/A	N/A

Agreements/Jointures- Adjustment

- 9. Adjustment to Revenue for 2018-2019 Joint Transportation Agreement between West Windsor-Plainsboro Regional School District serving as host to Cranbury School District, route number SPND, approved on 8/28/18 and adjusted on 10/9/18, to reflect deletion of student. Adjusted Revenue for this route is \$2,500.00.

Addendum - Cancellations (Bid Award)

- 10. Cancel Student Transportation Contract – Multi Contract Number DA-PUB18-1, route YACE12A awarded to George Dapper Inc. on June 12, 2018 for the 2018-2019 school year. Total route cost is \$46,266.00.

D. PERSONNEL

To be voted on 01/29/19: Recommend approval of the following resolutions:

Intern

1. To approve a child study team intern for Spring 2019, with no requirement for edTPA videotaping, pending background clearances:

Jamie Pintamalli: Village Elementary School (The College of New Jersey)

Personnel

2. Personnel Items:
 - A. Administrators
 - B. Certificated Staff
 - C. Non-Certificated Staff
 - D. Substitutes/Other
 - E. Extracurricular/Extra Pay
 - F. Community Education Staff
 - G. Emergent Hiring

X. APPROVAL OF BOARD OF EDUCATION MINUTES

To be voted on 1/29/19:

- A. December 11, 2018 Meeting
- B. December 11, 2018 Closed Executive Session
- C. December 18, 2018 Special Meeting
- D. December 18, 2018 Closed Executive Session
- E. January 8, 2019 Reorganization & Meeting
- F. January 8, 2019 Closed Executive Session

XI. BOARD LIAISON REPORTS

XII. NEW BUSINESS

XIII. SECOND OPPORTUNITY FOR PUBLIC COMMENTS

Fifteen minutes will be provided at the end of the meeting for public comments. Each participant is asked to give his or her name and address prior to making a statement, which will be limited to 3 minutes. All statements shall be directed to the presiding officer. This public comment period shall be limited to 15 minutes.

XIV. ADJOURNMENT