



WEST WINDSOR-PLAINSBORO REGIONAL SCHOOL DISTRICT

321 Village Road East, P.O. Box 505, West Windsor, NJ 08550-0505

Mission Statement

Building upon our tradition of excellence, the mission of the West Windsor-Plainsboro Regional School District is to empower all learners to thoughtfully contribute to a diverse and changing world with confidence, strength of character and love of learning.

NOVEMBER 20, 2018: BOARD OF EDUCATION MEETING

Central Office

321 Village Road East, West Windsor, NJ 08550

ACTION MAY BE TAKEN

6:30 PM Closed Executive Session – Room C110/111

7:30 PM Public Meeting – Multi-Purpose Room

Board of Education

Anthony Fleres, President

Michele Kaish, Vice-President

Isaac Cheng

Carol Herts

Louisa Ho

Rachel Juliana

Dana Krug

Martin Whitfield

Yu “Taylor” Zhong

Student Representatives

Olivia Browndorf and Saniya Mandloi, High School North

Alexandra Vena, High School South

Liaison Appointments

New Jersey School Boards Association: Vacancy

Plainsboro Township Committee: Rachel Juliana

Superintendent’s Advisory Council: Dana Krug

West Windsor-Plainsboro Education Foundation: Michele Kaish

West Windsor Board of Recreation Commissioners: Dana Krug

West Windsor Township Council: Martin Whitfield

West Windsor-Plainsboro Regional School District PTA-PTSA: Michele Kaish

Administration

David Aderhold, EdD, Superintendent of Schools

Christopher Russo, EdD, Assistant Superintendent, Finance/Board Secretary

Martin Smith, Assistant Superintendent, Curriculum & Instruction

James Earle, Assistant Superintendent, Pupil Services/Planning

Charity Fues, Director, Human Resources/Affirmative Action Officer

Patrick Duncan, Special Assistant for Labor Relations

Gerri Hutner, Director, Communications

I. OPENING/CALL TO ORDER

In accordance with the State’s Sunshine Law, adequate notice of this meeting was provided by sending a notice of the time, date, location, and, to the extent known, the agenda of this meeting on January 3, 2018, and on November 16, 2018, to *The Princeton Packet*, *The Times*, *The Home News Tribune*, and West Windsor and Plainsboro Public Libraries. Copies of the notice also have been placed in the Board Office and in each of the district schools on January 3, 2018, and on November 16, 2018, and sent to Plainsboro and West Windsor township clerks on January 3, 2018, and on November 16, 2018.

RECESS INTO CLOSED EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances;

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session;

NOW THEREFORE BE IT RESOLVED by the West Windsor-Plainsboro Regional School District Board of Education that it is necessary to meet in executive session to discuss certain items involving:

1. Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically:	Personnel Matters
2. Matters in which the release of information would impair the right to receive government funds, and specifically:	
3. Matters which, if publicly disclosed, would constitute and unwarranted invasion of individual privacy, and specifically:	
4. Matters concerning negotiations, and specifically:	Sidebar Agreement with WWPEA
5. Matters involving the purchase of real property and/or the investment of public funds, and specifically:	Referendum Bond Sale
6. Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically:	
7. Matters involving anticipated or pending litigation, including matters of attorney client privilege, and specifically:	Visitor Entrance Procedures; HSS PEOSH Complaint
8. Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically:	Personnel Issues as noted on the agenda and on the addendums
9. Matters involving quasi-judicial deliberations, and specifically:	HIB Matters

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

BE IT FURTHER RESOLVED that the Board will return to open session to conduct business at the conclusion of the executive session.

II. PRESENTATIONS/REPORTS

- A. Board President's Comments
- B. Superintendent's Comments
- C. Student Representatives' Reports
- D. Comprehensive Annual Financial Report
- E. 2019-2020 Program of Studies

III. FIRST OPPORTUNITY FOR PUBLIC COMMENTS

The Board invites thoughts and reactions on agenda items and items of concern from members of our community who are present. Each participant is asked to give his or her name and address prior to making a statement, which will be limited to three minutes. All statements shall be directed to the presiding officer. This public comment period shall be limited to 60 minutes.

IV. BOARD OF EDUCATION COMMITTEE REPORTS

- Administration & Facilities Committee
- Curriculum Committee
- Finance Committee

V. MEETING

A. ADMINISTRATION

To be voted on 11/20/18: Recommend approval of the following resolutions:

Harassment, Intimidation, and Bullying

1. Affirm the superintendent of school's recommendation for disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Bill of Rights for a report dated October 30, 2018, for the following case numbers: GMS102318002; CMS032018; CMS042018; CMS052018; CMS062018; GMS100518001; GMS101618001; HSN100818001; HSN101718001; HSN101718002; HSN102318001; HSS092718001.
2. Review superintendent of school's recommendation for disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Bill of Rights for a report dated November 20, 2018, for the following case numbers: CMS072018; CMS082018; CMS092018; GMS103018001; GMS111218001; GMS111318001; GMS111318002; HSS102918002; HSS110218001; WIC110218001.

School Safety and Security Plan Review Statement of Assurance

3. Authorize the submission of the district's School Safety and Security Plan Annual Review Statement of Assurance form to the Executive County Superintendent.

School Security Drills

4. Acknowledge the following fire and security drills were performed in October 2018 in compliance with *N.J.S.A. 18A:41-1*:

<u>Fire Date</u>	<u>Security Date</u>	<u>School</u>
10/9/18	10/24/18	Dutch Neck Elementary School
10/29/18	10/23/18	Maurice Hawk Elementary School
10/17/18	10/29/18	Town Center Elementary School
10/10/18	10/25/18	J.V.B. Wicoff Elementary School
10/9/18	10/4/18	Millstone River School
10/8/18	10/25/18	Village School
10/1/18	10/15/18	Community Middle School
10/25/18	10/10/18	Thomas Grover Middle School
10/23/18	10/11/18	WW-P High School North
10/9/18	10/25/18	WW-P High School South

Policy and Regulation: Second Reading

5. Second reading of the following policies:

- P1121 Benefits Covering Non-Affiliated (Category C) Central Office Administrative Employees
- P1122 Benefits Covering Non-Affiliated (Category A) Administrative Employees
- P4420 Benefits Covering Non-Affiliated (Category B) Support Staff
- P8505 Local Wellness Policy/Nutrient Standards for Meals & Other Foods
- P8550 Unpaid Meal Charges-Outstanding Food Charges

Non-Public School Security Aid Program

6. To approve expenditures for the FY 2018 New Jersey Nonpublic School Security Aid Program for:

The French American School	\$12,817
Montessori Country Day School	\$ 540

IDEA Basic and Preschool Grant Amendment

7. Approval to submit an amendment to the original FY2019 IDEA grant application, as approved by the NJDOE on July 16, 2018, reflecting the inclusion of carryover funds from the FY2018 IDEA grant as follows:

<u>FY 2018 IDEA Grant</u>	<u>PUBLIC</u>	<u>NONPUBLIC</u>	<u>TOTAL</u>
BASIC (3-21 yr olds)	\$444,589	\$19,948	\$464,537
PRESCHOOL (3-5 yr olds)	\$ 4,165	0	\$ 4,165

B. CURRICULUM AND INSTRUCTION

To be voted on 11/20/18: Recommend approval of the following resolutions:

Professional Educational Services

1. To approve Camp Fire New Jersey to provide “Count On Me Kids” character education program for 11 2nd grade classes for 6 sessions during the 2018-2019 school year, at a total district cost not to exceed \$5,500.

No Child Left Behind Grant

2. To approve the revision of the original entitlement grant submission for the Fiscal Year 2019 “Elementary and Secondary Education Act” (ESEA) grant from the State of New Jersey, originally approved for submission on July 24, 2018, to \$734,292 to include prior year carryover as follows:

Title I	\$345,626
Title II Part A	\$150,797
Title III	\$99,698
Title III Immigrant	\$110,432
Title IV Part A	\$27,739

Community Education

3. To approve the following winter 2018-2019 Community Education Adult and Youth Programs:

After School Enrichment

Art Sampler
Chemical Engineering: Mix It Up & VEX IQ Robotics
Combo Class
Chess
Drawing Foundations
Exploring Animals with Magic Art Studios
Fun with Pottery and Painting
Introduction to Python Programming
Junior Aerospace Engineering: Taking to the Skies &
Junior LEGO® Robotics
Kings and Queens After School Chess
Learn Code with Scratch
Learn to Draw with Young Rembrandts
Let's Dance Academy's Bollywood Dance
Mindful Movements with Jackie
Mini Maker Space: 3D Printing, Sewing & Electronics
On the Court Basketball X-perience™
P for Python
Remote Control Inventions in LEGO® Bricks
Scratch Junior
Sculpted Jewelry
Sockey
Speak Up
System 2- Lights, Sights and Sounds
TGA Premier Golf
TGA Premier Tennis
Theater Games and Activities

Adult & Youth Programs

Kaplan ACT/SAT

Princeton Review ACT/SAT
 911 Memorial Adult Day Trip
 Cranbury-Plainsboro Little League Baseball/Softball Clinics
 West Windsor Little League Baseball/Softball Clinics

Disposal of Instructional Materials

4. To approve the disposal of the following obsolete items in accordance with R7300.1
 [All items are so outdated as to no longer serve as worthy instructional tools]:
- a) 259 books from the Millstone River Media Center

Non Public Technology Expenditure

5. To approve expenditures of the FY 2019 NJ Nonpublic School Technology Initiative as follows:

French American School of Princeton	\$ 60.18
Montessori Corner	\$ 85.73

C. FINANCE

To be voted on 11/20/18: Recommend approval of the following resolutions:

Resolution determining the form and other details of \$35,000,000 School Bonds and providing for their sale.

1. BE IT RESOLVED by the Board of Education of the West Windsor-Plainsboro Regional School District, New Jersey, as follows:

Section 1. The \$35,000,000 bonds of The Board of Education of the West Windsor-Plainsboro Regional School District, New Jersey (the “Board”) authorized by virtue of the proposal adopted by the Board on August 21, 2018 and approved by the affirmative vote of a majority of the legal voters present and voting at the school district election held on November 6, 2018 to finance the school facilities project authorized therein pursuant to Title 18A, Education, of the New Jersey Statutes shall be issued as a single issue of school bonds in the amount of \$35,000,000 (the “Bonds”). The Bonds shall mature in the principal amounts on August 1 in each of the years as follows:

<u>Year</u>	<u>Principal Amount</u>	<u>Year</u>	<u>Principal Amount</u>
2020	\$1,150,000	2030	\$1,910,000
2021	\$1,370,000	2031	\$1,980,000
2022	\$1,420,000	2032	\$2,055,000
2023	\$1,475,000	2033	\$2,135,000
2024	\$1,530,000	2034	\$2,215,000
2025	\$1,590,000	2035	\$2,295,000
2026	\$1,650,000	2036	\$2,300,000
2027	\$1,710,000	2037	\$2,300,000
2028	\$1,775,000	2038	\$2,300,000
2029	\$1,840,000		

The Bonds are subject to redemption prior to their stated maturities in accordance with the Notice of Sale authorized herein. The Bonds shall be nineteen in number, with one certificate being issued for each year of maturity, and shall be numbered R-1 to R-19, inclusive. The Bonds are entitled to the benefits of the New Jersey School Bond Reserve Act, N.J.S.A. 18A:56-17 et seq. (P.L. 1980, c. 72, approved July 16, 1980, as amended by P.L. 2003, c. 118, approved July 1, 2003.)

Section 2. The Bonds will be issued in fully registered form. One certificate shall be issued for the aggregate principal amount of Bonds maturing in each year. Both principal of and interest on the Bonds will be payable in lawful money of the United States of America. Each certificate will be registered in the name of Cede & Co., as nominee of The Depository Trust Company, New York, New York, which will act as securities depository (the “Securities Depository”). The certificates will be on deposit with The Depository Trust Company. The Depository Trust Company will be responsible for maintaining a book-entry system for recording the interests of its participants or the transfers of the interests among its participants. The participants will be responsible for maintaining records regarding the beneficial ownership interests in the Bonds on behalf of individual purchasers. Individual purchases may be made in the principal amount of any multiple of \$1,000 (with a minimum purchase of \$5,000 required) through book-entries made on the books and records of The Depository Trust Company and its participants.

The Bonds will bear interest payable semiannually on the first day of February and August in each year until maturity or earlier redemption, commencing on August 1, 2019, at a rate or rates per annum expressed in a multiple of 1/8 or 1/20 of 1% and proposed by the successful bidder in accordance with the Notice of Sale authorized herein.

The principal of and the interest on the Bonds will be paid to the Securities Depository by the Board or a duly authorized paying agent on the respective maturity dates and due dates and will be credited on the respective maturity dates and due dates to the participants of The Depository Trust Company as listed on the records of The Depository Trust Company as of each next preceding January 15 and July 15 (the “Record Dates” for the Bonds). The Bonds shall be executed by the manual or facsimile signature of the President of the Board under the official seal or facsimile thereof affixed, printed, engraved or reproduced thereon and attested by the manual signature of the Secretary of the Board. The following matters are hereby determined with respect to the Bonds:

Date of Bonds: Date of Delivery

Interest Payment Dates: Each February 1 and August 1 until maturity or earlier redemption, commencing on August 1, 2019

Section 3. The Bonds shall be substantially in the following form with such additions, deletions and omissions as may be necessary for the Board to deliver and to market the Bonds in accordance with the requirements of The Depository Trust Company and the final terms of sale:

SAMPLE BOND FORM FOR INFORMATION ONLY-

DO NOT COMPLETE OR SIGN

REGISTERED

REGISTERED

NUMBER R-____

\$_____

UNITED STATES OF AMERICA
STATE OF NEW JERSEY

THE BOARD OF EDUCATION OF
THE WEST WINDSOR-PLAINSBORO REGIONAL SCHOOL DISTRICT

SCHOOL BOND

		RATE OF INTEREST		
DATED DATE:	MATURITY DATE:	PER ANNUM:	CUSIP:	
12/27/2018	__/__/20__	_____%	_____	

THE BOARD OF EDUCATION OF THE WEST WINDSOR-PLAINSBORO REGIONAL SCHOOL DISTRICT, New Jersey (the "Board") hereby acknowledges itself indebted and for value received promises to pay to CEDE & CO., as nominee of The Depository Trust Company, which will act as securities depository (the "Securities Depository"), on the Maturity Date specified above, the principal sum of _____ DOLLARS (\$_____), and to pay interest on such sum from the Dated Date of this bond at the Rate of Interest Per Annum specified above semiannually on the first day of February and August in each year until maturity or earlier redemption, commencing on August 1, 2019. Interest on this bond will be paid to the Securities Depository by the Board or a duly appointed paying agent and will be credited to the participants of The Depository Trust Company as listed on the records of The Depository Trust Company as of the January 15 and July 15 next preceding the date of such payments (the "Record Dates" for such payments). Principal of this bond, upon presentation and surrender to the Board, will be paid to the Securities Depository by the Board and will be credited to the participants of The Depository Trust Company.

This bond is not transferable as to principal or interest except to an authorized nominee of The Depository Trust Company. The Depository Trust Company shall be responsible for maintaining the book-entry system for recording the interests of its participants or the transfers of the interests among its participants. The participants are responsible for maintaining records regarding the beneficial ownership interests in the bonds on behalf of individual purchasers.

The bonds of this issue maturing prior to August 1, 2027 are not subject to redemption prior to their stated maturities. The bonds of this issue maturing on or after August 1, 2027 are redeemable at the option of the Board in whole or in part on any date on or after August 1, 2026 upon notice as required herein at par, plus in each case unpaid accrued interest to the date fixed for redemption.

Notice of redemption shall be given by mailing by first class mail in a sealed envelope with postage prepaid to the registered owners of the bonds not less than thirty (30) days, nor more than sixty (60) days prior to the date fixed for redemption. Such mailing shall be to the owners of such bonds at their respective addresses as they last appear on the registration books kept for that purpose by the Board or a duly appointed bond registrar. Any failure of the Securities Depository to advise any of its participants or any failure of any participant to notify any beneficial owner of any notice of redemption shall not affect the validity of the redemption proceedings. If the Board determines to redeem a portion of the bonds prior to maturity, the bonds to be redeemed shall be selected by the Board. The bonds to be redeemed having the same maturity shall be selected by the Securities Depository in accordance with its regulations.

If notice of redemption has been given as provided herein, the bonds or the portion thereof called for redemption shall be due and payable on the date fixed for redemption at the redemption price, together with unpaid accrued interest to the date fixed for redemption. Interest shall cease to accrue on the bonds after the date fixed for redemption. Payment shall be made upon surrender of the bonds redeemed.

This bond is one of an authorized issue of bonds and is issued pursuant to Title 18A, Education, of the New Jersey Statutes and a proposal adopted by the Board on August 21, 2018 and approved by the affirmative vote of a majority of the legal voters present and voting at the school district election held on November 6, 2018. Payment of this obligation is secured under the provisions of the New Jersey School Bond Reserve Act, N.J.S.A. 18A:56-17 et seq. (P.L. 1980, c. 72, approved July 16, 1980, as amended by P.L. 2003, c. 118, approved July 1, 2003), in accordance with which an amount equal to 1% of the aggregate outstanding bonded indebtedness (but not to exceed the moneys available in the fund) of New Jersey counties, municipalities and school districts for school purposes as of September 15 of each year is held within the State Fund for the Support of Free Public Schools as a school bond reserve pledged by law to secure payments of principal and interest due on such bonds in the event of the inability of the issuer to make payment.

The full faith and credit of the Board are hereby irrevocably pledged for the punctual payment of the principal of and the interest on this bond according to its terms.

It is hereby certified and recited that all conditions, acts and things required by the constitution or the statutes of the State of New Jersey to exist, to have happened or to have been performed precedent to or in the issuance of this bond exist, have happened and have been performed and that the issue of bonds of which this is one, together with all other indebtedness of the Board, is within every debt and other limit prescribed by such constitution or statutes.

IN WITNESS WHEREOF, THE BOARD OF EDUCATION OF THE WEST WINDSOR-PLAINSBORO REGIONAL SCHOOL DISTRICT, NEW JERSEY has caused this bond to be executed in its name by the manual or facsimile signature of its President, its corporate seal to be hereunto imprinted or affixed, this bond and the seal to be attested by the manual signature of its Secretary and this bond to be dated the Dated Date as specified above.

[SEAL]

THE BOARD OF EDUCATION OF THE
WEST WINDSOR-PLAINSBORO
REGIONAL SCHOOL DISTRICT, NEW
JERSEY

ATTEST:

By: _____ (Facsimile)
President

By: _____
Secretary

[END OF SAMPLE BOND FORM]

Section 4. The Bonds shall be sold on December 11, 2018 via the “PARITY Electronic Bid System” (PARITY) upon the terms and the conditions set forth in and described in the Full Notice of Sale authorized below and set forth in Exhibit A attached hereto (the “Full Notice of Sale”). The Full Notice of Sale shall be posted in full at www.munihub.com and in *The Bond Buyer Online*. The Assistant Superintendent for Finance/Board Secretary is hereby directed to arrange for the publication of the Short Notice of Sale authorized below and set forth in Exhibit B attached hereto (the “Short Notice of Sale”) and the Summary Notice of Sale authorized below and set forth in Exhibit C (the “Summary Notice of Sale”). The Notices of Sale shall be posted and published as required by law not less than seven days prior to the date of sale. The Full Notice of Sale shall be substantially in the form attached hereto as Exhibit A, the Short Notice of Sale shall be substantially in the form attached hereto as Exhibit B and the Summary Notice of Sale shall be substantially in the form attached hereto as Exhibit C, each with such additions, deletions and omissions as may be necessary for the Board to market the Bonds in accordance with the requirements of The Depository Trust Company and PARITY and as may be suggested by Bond Counsel. The Short Notice of Sale shall be published in the Board’s local newspaper, and the Summary Notice of Sale shall be published in the *Bond Buyer*, a financial newspaper published and circulating in the City of New York, New York, and in *The Bond Buyer Online*.

Section 5. The Board hereby designates the Assistant Superintendent for Finance/Board Secretary as the officer to sell and to award the Bonds and to act on behalf of the Board in accordance with the Notices of Sale authorized herein, and the Assistant Superintendent for Finance/Board Secretary shall report in writing the results of the sale to the Board as required by law.

Section 6. The Bonds shall have printed thereon a copy of the written opinion with respect to the Bonds that is to be rendered by the law firm of McManimon, Scotland & Baumann, LLC (“Bond Counsel”) complete except for omission of its date.

Section 7. Bond Counsel is authorized to arrange for the printing of the Bonds, and Phoenix Advisors, LLC (the “Municipal Advisor”) or Bond Counsel are authorized to arrange for the printing of the Official Statement to be prepared in connection with the sale of the Bonds and to arrange for the distribution of the preliminary Official Statements on behalf of the Board to those financial institutions that customarily submit bids for such Bonds. The Municipal Advisor and Bond Counsel are authorized to prepare the Official Statement necessary in connection with the issuance of the Bonds, and the President of the Board is authorized to execute any certificates necessary in connection with the distribution of the Official Statement. Such Official Statement may be distributed in preliminary form and deemed final for purposes of Rule 15c2-12 of the Securities and Exchange Commission on behalf of the Board by the Assistant Superintendent for Finance/Board Secretary or by the President of the Board. Final Official Statements shall be delivered to the purchaser of the Bonds within the earlier of seven business days following the sale of the Bonds or to accompany the purchaser's confirmations that request payment for the Bonds. The Municipal Advisor is further authorized to arrange on behalf of the Board for a rating on the Bonds from S&P Global Ratings and/or Moody’s Investors Service.

Section 8. The Assistant Superintendent for Finance/Board Secretary is hereby authorized to make representations and warranties, to enter into agreements and to make all arrangements with The Depository Trust Company, New York, New York as may be necessary in order to provide that the Bonds will be eligible for deposit with The Depository Trust Company and to satisfy any obligation undertaken in connection therewith.

Section 9. In the event that The Depository Trust Company may determine to discontinue providing its service with respect to the Bonds or is removed by the Board and if no successor Securities Depository is appointed, the Bonds that were previously issued in book-entry form shall be converted to registered bonds (the “Registered Bonds”) in denominations of \$5,000, or

any integral multiple thereof, except that an amount maturing in any one year in excess of the largest principal amount thereof equaling a multiple of \$5,000 will be in denominations of \$1,000, or any integral multiple thereof. The beneficial owner under the book-entry system, upon registration of the Bonds held in the beneficial owner's name, will become the registered owner of the Registered Bonds. The Board shall be obligated to provide for the execution and delivery of the Registered Bonds in certificate form.

Section 10. Solely for purposes of complying with Rule 15c2-12 of the Securities and Exchange Commission, as amended and interpreted from time to time (the "Rule"), and provided that the Bonds are not exempt from the Rule and provided that the Bonds are not exempt from the following requirements in accordance with paragraph (d) of the Rule, for so long as the Bonds remain outstanding (unless the Bonds have been wholly defeased), the Board shall provide for the benefit of the holders of the Bonds and the beneficial owners thereof:

- (a) On or prior to February 1 of each year, beginning February 1, 2020, electronically to the Municipal Securities Rulemaking Board's Electronic Municipal Market Access ("EMMA") system or such other repository designated by the Securities and Exchange Commission to be an authorized repository for filing secondary market disclosure information, if any, annual financial information with respect to the Board consisting of the audited financial statements (or unaudited financial statements if audited financial statements are not then available, which audited financial statements will be delivered when and if available) of the Board and certain financial information and operating data consisting of (1) Board indebtedness; (2) property valuation information; and (3) tax rate, levy and collection data. The audited financial statements will be prepared in accordance with generally accepted accounting principles as modified by governmental accounting standards as may be required by New Jersey law;
- (b) if any of the following material events occur regarding the Bonds, a timely notice not in excess of ten business days after the occurrence of the event sent to EMMA:
 - (1) Principal and interest payment delinquencies;
 - (2) Non-payment related defaults, if material;
 - (3) Unscheduled draws on debt service reserves reflecting financial difficulties;
 - (4) Unscheduled draws on credit enhancements reflecting financial difficulties;
 - (5) Substitution of credit or liquidity providers, or their failure to perform;
 - (6) Adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB) or other material notices or determinations with respect to the tax status of the security, or other material events affecting the tax status of the security;
 - (7) Modifications to rights of security holders, if material;
 - (8) Bond calls, if material, and tender offers;
 - (9) Defeasances;
 - (10) Release, substitution, or sale of property securing repayment of the securities, if material;
 - (11) Rating changes;
 - (12) Bankruptcy, insolvency, receivership or similar event of the obligated person;
 - (13) The consummation of a merger, consolidation, or acquisition involving the Board or the sale of all or substantially all of the assets of the Board, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material;
 - (14) Appointment of a successor or additional trustee or the change of name of a trustee, if material.

For the purposes of the event identified in subparagraph (12) above, the event is considered to occur when any of the following occur: the appointment of a receiver, fiscal agent or similar officer for an obligated person in a proceeding under the U.S. Bankruptcy Code or in any other proceeding under state or federal law in which a court or governmental authority has assumed jurisdiction over substantially all of the assets or business of the obligated person, or if such jurisdiction has been assumed by leaving the existing governing body and officials or officers in possession but subject to the supervision and orders of a court or governmental authority, or the entry of an order confirming a plan of reorganization, arrangement or liquidation by a court or governmental authority having supervision or jurisdiction over substantially all of the assets or business of the obligated person.

(c) notice of failure of the Board to provide required annual financial information on or before the date specified in this resolution shall be sent in a timely manner to EMMA.

Section 11. If all or any part of the Rule ceases to be in effect for any reason, then the information required to be provided under this resolution, insofar as the provision of the Rule no longer in effect required the provision of such information, shall no longer be required to be provided.

Section 12. The Assistant Superintendent for Finance/Board Secretary shall determine, in consultation with Bond Counsel, the application of the Rule or the exemption from the Rule for each issue of obligations of the Board prior to their offering. Such officer is hereby authorized to enter into additional written contracts or undertakings to implement the Rule and is further authorized to amend such contracts or undertakings or the undertakings set forth in this resolution, provided such amendment is, in the opinion of nationally recognized bond counsel, in compliance with the Rule.

Section 13. In the event that the Board fails to comply with the Rule requirements or the written contracts or undertakings specified in this resolution, the Board shall not be liable for monetary damages, remedy being hereby specifically limited to specific performance of the Rule requirements or the written contracts or undertakings therefor.

Section 14. The Assistant Superintendent for Finance/Board Secretary is authorized to invest the proceeds of the Bonds in investment obligations or deposits as permitted in accordance with New Jersey law.

Section 15. The Assistant Superintendent for Finance/Board Secretary is authorized to pay the costs of issuance at or after the time of closing to the various participants regarding the sale and issuance of the Bonds, including costs for the publications, preparation and printing of the Official Statement, credit rating, legal services and other miscellaneous costs of issuing the Bonds.

Section 16. The Board hereby covenants that it will comply with any conditions subsequent imposed by the Internal Revenue Code of 1986, as amended (the "Code"), in order to preserve the exemption from taxation of interest on the Bonds, including the requirement to rebate all net investment earnings on the gross proceeds above the yield on the Bonds. The Board authorizes the Assistant Superintendent for Finance/Board Secretary to act and determine on behalf of the Board whether the Bonds will be designated as "bank qualified" within the meaning of Section 265 of the Code.

Section 17. The Assistant Superintendent for Finance/Board Secretary and other appropriate representatives of the Board are authorized to take all other actions on behalf of the Board necessary for the sale and the delivery of the Bonds in accordance with this resolution and the investment of the proceeds thereof in accordance with the requirements of law.

Section 18. This resolution shall take effect immediately.

Business Services

2. Payment of bills as follows:
 - a) Bill List General for November 20, 2018 (run on 11-14-18) in the amount of \$10,421,203.69.
3. Budget adjustments as follows:
 - a) 2018-2019 school year as shown on the expense account adjustments for October 2018 (run on 11-08-18) (Adjustment Numbers 223 - 257).
4. Accept the following reports, which will become a permanent part of the Board Minutes:
 - a) A-148 Report of the Secretary to the Board of Education as of September 30, 2018, indicating that no major account is over-expended and the board secretary certifies that no line item is over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.
 - b) A-149 Report of the Treasurer of School Monies to the Board of Education as of September 30, 2018.

Professional Services - Auditor

5. These contracts/agreements are awarded without competitive bidding as professional services under the provisions of the Public School Contracts Law, (*N.J.S.A. 18A:18A-5*) because such services are to be performed by a person or persons authorized by law to practice a recognized profession that is regulated by law:
 - a) Authorize the execution of an agreement with Wiss and Company LLP, school district auditors appointed on January 2, 2018, to perform procedures during the 2018-2019 school year to provide consent for the district to utilize the basic financial statements in connection with the issuance of Bonds, for a cost not to exceed \$7,500. In addition, Wiss and Company, LLP, will prepare the supplemental debt statements for each township at a cost of \$2,500 each.

Professional Services - Construction

6. Whereas, the Public School Contracts Law (*N.J.S.A. 18A:18A-5*) requires a resolution authorizing the award of contracts/agreements for "professional services" or "extraordinary unspecifiable services" [*N.J.S.A. 40A:11-5(1)(a)(ii) and 40A:11-5(1)(m)*] without competitive bids; now therefore be it

Resolved, by the West Windsor-Plainsboro Regional Board of Education that:

The Superintendent of Schools and Board Secretary are authorized to execute agreements with NV5-Northeast for School District Construction Materials Testing & Inspection Services at the following rates for the 2018-2019 school year: Full Day Soil or Asphalt Inspection \$245; Half Day Soil or Asphalt Inspection \$185; Reinforcing Inspection \$250; Full Day Concrete Inspection \$220; Half Day Concrete Inspection \$180; Floor Flatness or Structural Steel Inspection \$600; Full Day Masonry Inspection \$300; Half Day Masonry Inspection \$225; Fireproofing Inspection \$400 per visit; Magnetic Particle Testing \$30/weld; Ultrasonic Testing \$1,400/day; Full Day Multi Disciple Inspection \$335; Professional Engineer \$135/hour; Project Manager \$90/hour; Laboratory Testing Services from \$14 - \$125 each; and, travel at 0.55/mile with tolls and parking at cost.

Award - Request for Quotes: Yearbooks 2019-2020 School Year

7. Award the October 22, 2018, Request for Quotes for the Yearbook 2019-2020 School Year, Quote No. 08, to Walsworth Yearbook for a total price per book of \$59.00 for high schools and \$28.00 for middle schools, contingent upon attorney review and approval. There were no other responses to the Request for Quotes.

Local Government Energy Audit (LGEA)

8. Accept the results of the Local Government Energy Audit (LGEA) dated November 9, 2018 for the ten district schools. The audits were completed during the summer of 2018 with the intent to identify energy savings opportunities and recommend energy upgrades to facilities.

National Cooperative Purchasing Contracting

9. Authorize participation in the national cooperative purchasing agreement with Sourcewell (formerly NJPA) for HVAC & Refrigeration Systems, installation, and service with related products and supplies from Carrier Corporation for the 2018-2019 school year.

Equipment Disposal

10. The disposal of obsolete equipment that has met the district's life expectancy. [The age and/or physical condition of the equipment rendered it ineffective.]

Community Middle School

Desk, Teacher, Metal

Grover Middle School

Refrigerator, Black & Decker

Millstone River School

Mimio Virtual Ink – 2

Television/VCR – 4

Town Center

Camera, Kodak EasyShare - 3

Camera Dock, Kodak EasyShare – 3

Cassette Recorder, Califone

Cassette Recorder, Panasonic – 9

Headphone Junction Box – 7

Headset – 7

Printer, HP Deskjet

Printer Dock, Kodak

Scanner, Epson

Transportation

Addendum - Correction

11. Correction to Student Transportation Contract Addendum, Multi Contract number IR-PUB17-1, route number DD12A awarded to Irvin Raphael Inc., on October 9, 2018. Corrected route cost \$76,976.41.

Addendum - Negotiated Aide

12. Award 2018-2019 Student Transportation Contract Addendum Multi-Contract Number RB-PUB16-1, route NC53, awarded to Rick Bus Company on June 12, 2018. Original route cost \$293.22 per day for 180 days, with an adjustment of \$104.00 per day-negotiated aide for 145 days for an adjusted route cost of \$397.22 per diem. The final adjusted cost is \$67,859.60.

Agreements/Jointures

13. Approve 2018-2019 Joint Transportation Agreement; West Windsor-Plainsboro Regional School District Board of Education serving as host district to Hamilton Twp. BOE as follows:

<u>Route</u>	<u>Destination</u>	<u>#Host Students</u>	<u>#Joiner Students</u>	<u>Revenue</u>
SPND	St. Paul School	80	1	\$767.28

14. Approve the following 2018-2019 Joint Transportation Agreement payable by the West Windsor-Plainsboro Regional School District to Lawrence Township Schools for the regular school year as follows:

<u>Route</u>	<u>Location</u>	<u># Students</u>	<u>Total Expenditure</u>
Bridge-1	Bridge Academy	1	\$7,632.00

Cancellation – (Bid)

15. Cancel 2018-2019 Student Transportation Contract – Multi Contract Number IR-PUB18-2, route TG52A awarded to Irvin Raphael Inc. on July 24, 2018. Total route cost is \$14,400.00.

Travel and Related Expenses Reimbursement

16. As required, pursuant to *N.J.S.A. 18A:11-12*, Board Policy 6471 requires the Board of Education to approve in advance certain travel expenditures of Board members and school district employees. Travel expenditures incurred by the Board of Education or reimbursed to Board members or employees must comply with the requirements and limitations contained in *N.J.S.A. 18A:11-12*, the aforementioned Board bylaw and policies, and are subject to the annual limitation on the district's travel expenditures established by the Board of Education. All requests for approval of travel by school district employees that require the approval of the Board of Education have been reviewed and approved by the Superintendent of Schools.

- a) One additional participant in the Teachers as Scholars professional development program at Princeton University for the 2018-2019 school year at a cost not to exceed \$175.

D. PERSONNEL

To be voted on 11/20/18: Recommend approval of the following resolutions:

Personnel

1. Personnel Items:
 - A. Administrators
 - B. Certificated Staff
 - C. Non-Certificated Staff

- D. Substitutes/Other
- E. Extracurricular/Extra Pay
- F. Community Education Staff
- G. Emergent Hiring

Hourly Rates - Revised

- 2. Approve the revised hourly rates [originally approved May 22, 2018].

VI. APPROVAL OF BOARD OF EDUCATION MINUTES

To be voted on 11/20/18:

- A. October 30, 2018 Executive Closed Session
- B. October 30, 2018 Public Hearing on VV & HIB and Meeting

VII. BOARD LIAISON REPORTS

VIII. NEW BUSINESS

IX. SECOND OPPORTUNITY FOR PUBLIC COMMENTS

Fifteen minutes will be provided at the end of the meeting for public comments. Each participant is asked to give his or her name and address prior to making a statement, which will be limited to three minutes. All statements shall be directed to the presiding officer. This public comment period shall be limited to 15 minutes.

X. ADJOURNMENT