



WEST WINDSOR-PLAINSBORO REGIONAL SCHOOL DISTRICT
321 Village Road East, P.O. Box 505, West Windsor, NJ 08550-0505

Mission Statement

Building upon our tradition of excellence, the mission of the West Windsor-Plainsboro Regional School District is to empower all learners to thoughtfully contribute to a diverse and changing world with confidence, strength of character and love of learning.

OCTOBER 9, 2018: BOARD OF EDUCATION MEETING

Central Office
321 Village Road East, West Windsor, NJ 08550

ACTION WILL BE TAKEN

6:30 PM Closed Executive Session – Room C110/111
7:30 PM Public Meeting – Multi-Purpose Room

Board of Education

Anthony Fleres, President
Michele Kaish, Vice-President
Isaac Cheng
Carol Herts
Louisa Ho
Rachel Juliana
Dana Krug
Martin Whitfield
Yu “Taylor” Zhong

Student Representatives

Olivia Browndorf and Saniya Mandloi, High School North
Alexandra Vena, High School South

Liaison Appointments

New Jersey School Boards Association: Vacancy
Plainsboro Township Committee: Rachel Juliana
Superintendent’s Advisory Council: Dana Krug
West Windsor-Plainsboro Education Foundation: Michele Kaish
West Windsor Board of Recreation Commissioners: Dana Krug
West Windsor Township Council: Martin Whitfield
West Windsor-Plainsboro Regional School District PTA-PTSA: Michele Kaish

Administration

David Aderhold, EdD, Superintendent of Schools
Christopher Russo, EdD, Assistant Superintendent, Finance/Board Secretary
Martin Smith, Assistant Superintendent, Curriculum & Instruction
James Earle, Assistant Superintendent, Pupil Services/Planning
Charity Fues, Director, Human Resources/Affirmative Action Officer
Patrick Duncan, Special Assistant for Labor Relations
Gerri Hutner, Director, Communications

I. OPENING/CALL TO ORDER

In accordance with the State’s Sunshine Law, adequate notice of this meeting was provided by sending a notice of the time, date, location, and, to the extent known, the agenda of this meeting on January 3, 2018, and on October 5, 2018, to *The Princeton Packet*, *The Times*, *The Home News Tribune*, and West Windsor and Plainsboro Public Libraries. Copies of the notice also have been placed in the Board Office and in each of the district schools on January 3, 2018, and on October 5, 2018, and sent to Plainsboro and West Windsor township clerks on January 3, 2018, and on October 5, 2018.

RECESS INTO CLOSED EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances;

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session;

NOW THEREFORE BE IT RESOLVED by the West Windsor-Plainsboro Regional School District Board of Education that it is necessary to meet in executive session to discuss certain items involving:

1. Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically:	Personnel Matter
2. Matters in which the release of information would impair the right to receive government funds, and specifically:	
3. Matters which, if publicly disclosed, would constitute and unwarranted invasion of individual privacy, and specifically:	
4. Matters concerning negotiations, and specifically:	
5. Matters involving the purchase of real property and/or the investment of public funds, and specifically:	
6. Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically:	
7. Matters involving anticipated or pending litigation, including matters of attorney client privilege, and specifically:	Docket # MERC-DC-4700-18; A-0962-17-T3; MERL-L-1005-18; Case No. 02-13-1351; B.V. and S.V. o/b/o D.V., vs. WWP BOE; OAL Docket #11952-2018S; Anticipated Tort Claim
8. Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically:	Personnel Issues as noted on the agenda and on the addendums
9. Matters involving quasi-judicial deliberations, and specifically:	HIB Review

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

BE IT FURTHER RESOLVED that the Board will return to open session to conduct business at the conclusion of the executive session, if necessary.

II. **PRESENTATIONS/REPORTS**

- A. Board President's Comments
- B. Superintendent's Comments
- C. Student Representatives' Comments
- D. Referendum Presentation

III. **FIRST OPPORTUNITY FOR PUBLIC COMMENTS**

The Board invites thoughts and reactions on agenda items and items of concern from members of our community who are present. Each participant is asked to give his or her name and address prior to making a statement, which will be limited to three minutes. All statements shall be directed to the presiding officer. This public comment period shall be limited to 60 minutes.

IV. **MEETING**

A. **ADMINISTRATION**

To be voted on 10/09/18: Recommend approval of the following resolutions:

Harassment, Intimidation, and Bullying

1. Review the superintendent of school's recommendation for disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Bill of Rights for a report dated October 9, 2018, for the following case numbers: CMS012018; CMS022018; HSN092118001; HSN100118001; HSS092018001; HSS092118001; MRS092518001; MRS092818001; TCE092818001; VES092518001; and VES092818002.

Legal Settlement

2. Approve a revised settlement dated September 11, 2018, for Special Services student 07202003, as recommended by the Board attorney as discussed in Closed Session.
3. Approve a settlement dated October 4, 2018, for Special Services student 08032007, as recommended by the Board attorney as discussed in Closed Session.

School Security Drills

4. Acknowledge the following fire and security drills were performed in September 2018 in compliance with *N.J.S.A. 18A:41-1*:

<u>Fire Date</u>	<u>Security Date</u>	<u>School</u>
9/20/18	9/27/18	Dutch Neck Elementary School

9/14/18	9/24/18	Maurice Hawk Elementary School
9/14/18	9/21/18	Town Center Elementary School
9/21/18	9/28/18	J.V.B. Wicoff Elementary School
9/12/18	9/14/18	Millstone River School
9/07/18	9/21/18	Village School
9/11/18	9/14/18	Community Middle School
9/13/18	9/21/18	Thomas Grover Middle School
9/20/18	9/17/18	WW-P High School North
9/12/18	9/13/18	WW-P High School South

Grant Acceptance

5. Accept three grants from the First Day of School Foundation awarded to three teachers: Kaitlyn Rokita of Village Elementary School, David Eggert of Millstone River Elementary School, and Hannah Gerber of Millstone River Elementary School, in the amount of \$1,000 each. The funds are to be used for classroom materials for special education students.

Consultants-Special Services

6. Approve the following IDEA Coordinated Early Intervening Services (CEIS) consultants at a rate of \$400 per day, not to exceed a total of 40 days from October 10, 2018, to June 30, 2019, partially funded through IDEA FY19 CEIS funds:
 - a) Sue Mitcheltree, special education consultant
 - b) Suzanne McMaster, school psychologist
 - c) Karen Kelley, learning consultant
 - d) Cheryl Lowenbraun, school psychologist
7. Approve Yvette Muniz to provide school psychologist services not to exceed 80 days.

Educational Services Commission of New Jersey

8. Approve the Educational Services Commission of New Jersey to provide 1-to-1 aide services to a student for the 2018-19 school year for a cost of \$13,950 (2.5 hours and \$75 per day for 186 days).

The ARC Mercer, Inc.

9. Approve job training/counseling as follows:
 - a) \$50 per day, per student without teaching assistant presence
 - b) \$25 per day, per student with a teaching assistant provided by the West Windsor-Plainsboro Regional School District.

Extraordinary Aid

10. Accept an increase in the 2017-2018 Extraordinary Aid grant of \$5,861.00. This increases the original grant from the New Jersey Department of Education of \$1,507,945 to \$1,513,806 in accordance with the Comprehensive Educational Improvement and Financing Act (CEIFA) for Special Education pupils whose educational and support costs exceed \$40,000 for public school programs and \$55,000 if in a separate private school for students with disabilities.

Special Services – Reimbursement

11. Approval to seek reimbursement from New Jersey Department of Education, Office of Special Education Professional Development for expenses incurred conducting the mandated “Post-School Outcomes Survey of Students with Disabilities” for a maximum amount of \$1,800.00.

B. CURRICULUM AND INSTRUCTION

To be voted on 10/09/18: Recommend approval of the following resolution:

Professional Development

1. Approve Empower ED Pathways to provide 5 days of combined professional learning and collaborative coaching on social and emotional learning to support the District Planning Team for Goal #3 during the 2018-2019 school year at a total cost not to exceed \$25,000 including travel.

C. FINANCE

To be voted on 10/09/18: Recommend approval of the following resolutions:

Business Services

1. Payment of bills as follows:
 - a) Bill List General for October 9, 2018 (run on 10-04-18) in the amount of \$15,610,995.90.

Equipment Disposal

2. Disposal of obsolete equipment that has met the district’s life expectancy. [The age and/or physical condition of the equipment render it ineffective.]

Grover Middle School
Chairs, rolling office
Walkie Talkie, Kenwood
Whiteboard

High School North
Cassette Recorders – 60

Millstone River Elementary School
Refrigerator

Technology
Camera, National Moticam 350 - 9
Chromebook, Samsung - 7
Computer, Desktop, Dell Optiplex - 36
DVD/VCR, JVC
DVD/VCR, Sony
Imagedeck, Microtek ID-600
Keyboard, Dell – 104
Keyboard, Kensington – 10
Laptop, Apple MacBook

Laptop, Dell Latitude – 8
Monitor, Dell – 3
Mouse, Wireless – 11
Picturetel
Printer, HP LaserJet – 4
Projector, Hitachi
Scanner, Canon
Server, Mac Apple – 2
Tablet, Apple iPad – 5
Tascam

Change Orders

3. Change Order No. 1 – Single overall contract of Top Line Construction Corp., for Bus Driveway Improvements at Community Middle School (Architects/Planners Project No. 5084), as recommended by Fraytak Veisz Hopkins Duthie, P.C., for playground striping changes (increase of \$880.00), removable bollard increase of 10 units (increase of \$9,350.00), fixed bollards deleted from contract work (decrease of \$3,250.00), basketball backstop deleted from contract work (decrease of \$1,400.00), basketball backstop padding units (increase of \$2,736.00), base paving repairs (increase of \$16,080.00), and unused contract allowance (decrease of \$15,000.00), for a total net increase of \$9,396.00. This change order increases the original contract amount of \$432,182.02 to \$441,578.02.
4. Change Order No. 2 – Single overall contract of Levy Construction Company, for Toilet Room Renovations at West Windsor-Plainsboro High School South (Architects/Planners Project No. 5045), as recommended by Fraytak Veisz Hopkins Duthie, P.C., for the cost of overtime tile work on 8/25 (increase of \$1,761.88), cost of overtime tile work on 9/1 (increase of \$1,937.82), cost of overtime electrical work on 9/1 (increase of \$396.00), premium time costs to complete Toilet Rooms A125/A127 during second shift and Saturdays (increase of \$11,052.45), and the cost to change out urinal flushometers (increase of \$1,332.82), for a total net increase of \$16,480.97. This change order increases the adjusted contract amount of \$507,106.84 to \$523,587.81.

Travel and Related Expenses Reimbursement

5. As required, pursuant to *N.J.S.A. 18A:11-12*, Board Policy 6471 requires the Board of Education to approve in advance certain travel expenditures of Board members and school district employees. Travel expenditures incurred by the Board of Education or reimbursed to Board members or employees must comply with the requirements and limitations contained in *N.J.S.A. 18A:11-12*, the aforementioned Board bylaw and policies, and are subject to the annual limitation on the district's travel expenditures established by the Board of Education. All requests for approval of travel by school district employees that require the approval of the Board of Education have been reviewed and approved by the Superintendent of Schools. To approve the following:
 - a) One Community Education administrator to attend NJSACC's Thinking Outside the Box Conference in Princeton, New Jersey, on November 16-17, 2018, at a cost of \$168 per day, plus mileage.
 - b) Eight Community Education group leaders to attend NJSACC's Thinking Outside the Box Conference in Princeton New Jersey, on November 16, 2018, at a cost of \$168 per person, plus mileage.

- c) One G&T teacher to attend the Future Problem Solver Coaches Training at the Fords Library in Fords, New Jersey, on September 28, 2018, at a total cost not to exceed \$50.
- d) One Teacher Resource Specialist to attend a Teachers College Phonics Institute at Columbia University, New York, NY, from October 25, 2018 to October 27, 2018, at a total cost not to exceed \$650.

Transportation

Quotes – Special Education

- 6. Award the 2018-2019 Student Transportation Contract-Multi Contract Number SJCOR1 to A-1 Limousine, Inc. for the 2018-2019 school year as follows:

<u>Route</u>	<u>Destination</u>	<u>Cost per Diem</u>	<u>#Days</u>	<u>Aide per Diem</u>	<u>Inc/Dec</u>
SJCOR1	Various	\$147.60	23	N/A	\$ 2.00

- 7. Award the 2018-2019 Student Transportation Contract-Multi Contract Number GSHS to A-1 Limousine, Inc. for the 2018-2019 school year as follows:

<u>Route</u>	<u>Destination</u>	<u>Cost per Diem</u>	<u>#Days</u>	<u>Aide per Diem</u>	<u>Inc/Dec</u>
GSHS	High School South	\$167.50	30	N/A	N/A

- 8. Award the 2018-2019 Student Transportation Contract-Multi Contract Number LTS1010 to A-1 Limousine, Inc. for the 2018-2019 school year as follows:

<u>Route</u>	<u>Destination</u>	<u>Cost per Diem</u>	<u>#Days</u>	<u>Aide per Diem</u>	<u>Inc/Dec</u>
LTS1010	High School South	\$210.00	1	N/A	N/A

- 9. Award the 2018-2019 Student Transportation Contract-Multi Contract Number MARCWS to A-1 Limousine, Inc. for the 2018-2019 school year as follows:

<u>Route</u>	<u>Destination</u>	<u>Cost per Diem</u>	<u>#Days</u>	<u>Aide per Diem</u>	<u>Inc/Dec</u>
MARCWS	High School North	\$160.00	54	N/A	N/A

- 10. Award the 2018-2019 Student Transportation Contract-Multi Contract Number BPWS to Rick Bus Company for the 2018-2019 school year as follows:

<u>Route</u>	<u>Destination</u>	<u>Cost per Diem</u>	<u>#Days</u>	<u>Aide per Diem</u>	<u>Inc/Dec</u>
BPWS	High School North	\$116.00	57	N/A	3.00

Quotes – School Related Activities

11. Award the 2018-2019 Student Transportation Contract – School Related Activities, Multi Contract Number 20098 to ABC Trans Corp. as follows:

<u>Trip ID#</u>	<u>Destination</u>	<u>Cost Per Bus</u>	<u># Buses</u>	<u>Adj Cost Per Hour</u>
20098	High School South	150.00	2	\$100.00

Addendum – Cancel aide

12. Cancel one aide effective July 1, 2018 for Route DD12A on Multi Contract Number IR-PUB17-1, awarded to Irvin Raphael Inc. on June 12, 2018. Adjusted route cost \$61,460.91.

Adjustment – Renewal

13. Adjust Number of days on Student Transportation Contract Renewal– Multi Contract Number DA-PUB14-3, route number NEW12 awarded to George Dapper, Inc. on June 12, 2018 to 184 days. Adjusted route cost \$44,697.28.
14. Adjust Number of days on Student Transportation Contract Renewal– Multi Contract Number IR-PUB12, route number NHA12 awarded to Irvin Raphael, Inc. on June 12, 2018 to 178 days. Adjusted route cost \$54,428.84.

Cancellation – Renewal

15. Cancel 2018-2019 Student Transportation Contract Renewal – Multi Contract Number GD-PUB17-6, route EMTN12A awarded to Good Dove, LLC. on June 12, 2018. Total route cost is \$472.52.

Agreements/Jointures

16. Approve 2018-2019 Joint Transportation Agreement; West Windsor-Plainsboro Regional School District Board of Education serving as host district to Cranbury School District as follows:

<u>Route</u>	<u>Destination</u>	<u>#Host Students</u>	<u>#Joiner Students</u>	<u>Revenue</u>
PSA18A	Princeton Day School	93	1	\$1000.00

17. Approve 2018-2019 Joint Transportation Agreement; West Windsor-Plainsboro Regional School District Board of Education serving as host district to Lawrence Township Public Schools as follows:

<u>Route</u>	<u>Destination</u>	<u>#Host Students</u>	<u>#Joiner Students</u>	<u>Revenue</u>
COLSD12A	Collier School	2	2	\$47,121.00

18. Approve 2018-2019 Joint Transportation Agreement; West Windsor-Plainsboro Regional School District Board of Education serving as host district to East Windsor Regional SD as follows:

<u>Route</u>	<u>Destination</u>	<u>#Host Students</u>	<u>#Joiner Students</u>	<u>Revenue</u>
NEW12	New Grange	1	1	\$8,665.20

19. Approve 2018-2019 Joint Transportation Agreement; West Windsor-Plainsboro Regional School District Board of Education serving as host district to Robbinsville Schools as follows:

<u>Route</u>	<u>Destination</u>	<u>#Host Students</u>	<u>#Joiner Students</u>	<u>Revenue</u>
NEW12	New Grange	1	1	\$15,499.47

Adjustment – Jointures/Agreements

20. Adjustment to total Revenue for 2018-2019 Joint Transportation Agreement between West Windsor-Plainsboro Regional School District serving as host to Cranbury School District for the 2018-2019 school year, approved August 28, 2018 to reflect the addition of 1 student to route SPND effective August 29, 2018. Adjusted revenue total: \$3,000.00.

D. PERSONNEL

To be voted on 10/09/18: Recommend approval of the following resolutions:

Student Teachers

1. To approve a student teacher for Fall 2018, with no requirement for edTPA videotaping, pending background clearances:

Erica Daugherty: Community Middle School (The College of New Jersey)

Personnel

2. Personnel Items:

- A. Administrators
- B. Certificated Staff
- C. Non-Certificated Staff
- D. Substitutes/Other
- E. Extracurricular/Extra Pay
- F. Community Education Staff
- G. Emergent Hiring

V. APPROVAL OF BOARD OF EDUCATION MINUTES

To be voted on 10/09/18:

- A. September 11, 2018 Meeting

VI. BOARD LIAISON REPORTS

VII. NEW BUSINESS

VIII. SECOND OPPORTUNITY FOR PUBLIC COMMENTS

Fifteen minutes will be provided at the end of the meeting for public comments. All statements shall be directed to the presiding officer. This public comment period shall be limited to 15 minutes.

IX. ADJOURNMENT