



**WEST WINDSOR-PLAINSBORO REGIONAL SCHOOL DISTRICT**  
505 Village Road West, P.O. Box 505, West Windsor, NJ 08550-0505

**Mission Statement**

*Building upon our tradition of excellence, the mission of the West Windsor-Plainsboro Regional School District is to empower all learners to thoughtfully contribute to a diverse and changing world with confidence, strength of character and love of learning.*

**AUGUST 28, 2018: BOARD OF EDUCATION MEETING**

**Central Office**  
321 Village Road East, West Windsor, NJ 08550

**ACTION MAY BE TAKEN**

**6:30 PM Closed Executive Session – Room C110/111**  
**7:30 Public Meeting – Multi-Purpose Room**

**Board of Education**

Anthony Fleres, President  
Michele Kaish, Vice-President  
Isaac Cheng  
Carol Herts  
Louisa Ho  
Rachel Juliana  
Dana Krug  
Martin Whitfield  
Yu “Taylor” Zhong

**Student Representatives**

High School South  
High School North

**Liaison Appointments**

New Jersey School Boards Association: Vacancy  
Plainsboro Township Committee: Rachel Juliana  
Superintendent’s Advisory Council: Dana Krug  
West Windsor-Plainsboro Education Foundation: Michele Kaish  
West Windsor Board of Recreation Commissioners: Dana Krug  
West Windsor Township Council: Martin Whitfield  
West Windsor-Plainsboro Regional School District PTA-PTSA: Michele Kaish

**Administration**

David Aderhold, EdD, Superintendent of Schools  
Christopher Russo, EdD, Assistant Superintendent, Finance/Board Secretary  
Martin Smith, Assistant Superintendent, Curriculum & Instruction  
James Earle, Assistant Superintendent, Pupil Services/Planning  
Charity Fues, Director, Human Resources/Affirmative Action Officer  
Gerri Hutner, Director, Communications

**I. OPENING/CALL TO ORDER**

In accordance with the State’s Sunshine Law, adequate notice of this meeting was provided by sending a notice of the time, date, location, and, to the extent known, the agenda of this meeting on August 24, 2018, to *The Princeton Packet*, *The Times*, *The Home News Tribune*, and West Windsor and Plainsboro Public Libraries. Copies of the notice also have been placed in the Board Office and in each of the district schools on August 24, 2018, and sent to Plainsboro and West Windsor township clerks on August 24, 2018.

**RECESS INTO CLOSED EXECUTIVE SESSION**

WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances;

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session;

NOW THEREFORE BE IT RESOLVED by the West Windsor-Plainsboro Regional School District Board of Education that it is necessary to meet in executive session to discuss certain items involving:

1. Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically:	<b>Personnel Matters</b>
2. Matters in which the release of information would impair the right to receive government funds, and specifically:	
3. Matters which, if publicly disclosed, would constitute and unwarranted invasion of individual privacy, and specifically:	
4. Matters concerning negotiations, and specifically:	
5. Matters involving the purchase of real property and/or the investment of public funds, and specifically:	
6. Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically:	
7. Matters involving anticipated or pending litigation, including matters of attorney client privilege, and specifically:	<b>Pending Litigation</b>
8. Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically:	<b>Personnel Issues as Noted on Agenda</b>
9. Matters involving quasi-judicial deliberations, and specifically:	<b>HIB Report</b>

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

BE IT FURTHER RESOLVED that the Board will return to open session to conduct business at the conclusion of the executive session, if necessary.

**II. PRESENTATIONS/REPORTS**

- A. Board President's Comments
- B. Superintendent's Comments

**III. FIRST OPPORTUNITY FOR PUBLIC COMMENTS**

The Board invites thoughts and reactions on agenda items and items of concern from members of our community who are present. Each participant is asked to give his or her name and address prior to making a statement, which will be limited to 3 minutes. All statements shall be directed to the presiding officer. This public comment period shall be limited to 60 minutes.

**IV. BOARD OF EDUCATION COMMITTEE REPORTS**

- Administration & Facilities Committee
- Curriculum Committee
- Finance Committee

**V. MEETING**

**A. ADMINISTRATION**

*To be voted on 08/28/18:* Recommend approval of the following resolutions:

**Harassment, Intimidation, and Bullying**

1. Affirm superintendent of school’s recommendation for disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Bill of Rights for a report dated July 19, 2018, for the following case numbers: CMS062018001; GMS062118001; GMS070518001; MRS062118001; MRS062118002; MRS051418001; and HSS051518001.

**School Security Drills**

2. Acknowledge the following fire and security drills were performed in July 2018 in compliance with *N.J.S.A. 18A:41-1*:

<u>Fire Date</u>	<u>Security Date</u>	<u>School</u>
7/10/18	7/11/18	Dutch Neck Elementary School
-	-	Maurice Hawk Elementary School
7/16/18	7/13/18	Town Center Elementary School
-	-	J.V.B. Wicoff Elementary School
7/18/18	7/19/18	Millstone River School
7/25/18	7/6/18	Village School
7/12/18	7/23/18	Community Middle School
-	-	Thomas Grover Middle School
7/18/18	7/9/18	High School North
7/31/18	7/3/18	High School South

3. Acknowledge the following fire and security drills were performed in August 2018 in compliance with *N.J.S.A. 18A:41-1*:

<u>Fire Date</u>	<u>Security Date</u>	<u>School</u>
-	-	Dutch Neck Elementary School
-	-	Maurice Hawk Elementary School
8/2/18	8/7/18	Town Center Elementary School
-	-	J.V.B. Wicoff Elementary School
8/9/18	8/8/18	Millstone River School
8/7/18	8/2/18	Village School
8/8/18	8/1/18	Community Middle School
-	-	Thomas Grover Middle School
8/3/18	8/21/18	High School North
8/9/18	8/6/18	High School South

**Nonpublic Grant - Nursing**

4. To accept Nonpublic Grants from the State of New Jersey, Department of Education, Division of Finance, for Nonpublic Nursing Aid for fiscal year 2018-2019, as follows:

Children’s House of the Windsors	\$2,910.00
French American School of Princeton	\$16,587.00
Montessori Corner at Princeton Meadows	\$485.00
Montessori Country Day	\$2,910.00
The Laurel School of Princeton	\$2,619.00

**Nonpublic Grant - Security**

5. Accept Nonpublic Grants from the State of New Jersey, Department of Education, Division of Finance, for Nonpublic Security Aid for fiscal year 2018-2019, as follows:

Children’s House of the Windsors	\$2,250.00
French American School of Princeton	\$12,825.00
Montessori Corner at Princeton Meadows	\$375.00
Montessori Country Day	\$2,250.00

**Nonpublic School Security Aid Program**

6. To approve expenditures for the FY 2018 New Jersey Nonpublic School Security Aid Program as follows:

Montessori Country Day School	\$1,131.41
Montessori Country Day School	\$ 533.49
Children’s House of the Windsors	\$1,321.92

**Articulation Agreements – Thomas J. Rubino Academy**

7. Authorize execution of an agreement for the 2018-2019 school year with the Mercer County Technical School District for placement of students in the alternative high school program at the Thomas J. Rubino Academy.
8. Authorize execution of an agreement for the 2018-2019 school year with the Mercer County Technical School District for two Interim Alternative Education program placements (total 360 days with individual student placements generally not to exceed 45 days) at the Thomas J. Rubino Academy.

## **Affirmative Action Officers**

9. Adopt the following resolution:

Whereas, New Jersey public schools and the West Windsor-Plainsboro Regional School District are required to develop and implement a Comprehensive Equity Plan to identify and resolve all equity needs affecting its schools, pupils, or staff, as indicated in *N.J.A.C. 6:4-1 et.seq.*; and

Whereas, an Affirmative Action Officer is necessary to uphold the regulations pertaining to *N.J.S.A. 18A:36-20, 10:5, N.J.A.C. 6:4*, Titles VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972; Section 504 of the Rehabilitation Act of 1973; the Americans with Disabilities Act of 1990; and the Individuals with Disabilities Education Act of 1977; now, therefore be it

Resolved, that Affirmative Action Officers be appointed with the West Windsor-Plainsboro Regional School District, for the school year, as follows:

- Charity Fues, District Affirmative Action Officer
- Peter James, High School North Affirmative Action Officer
- Paul Hamnett, High School South Affirmative Action Officer
- Julius Clark, Community Middle School Affirmative Action Officer
- Jack Colella, Grover Middle School Affirmative Action Officer
- Lori Skibinski, Millstone River School Affirmative Action Officer
- Guy Tulp, Village School Affirmative Action Officer
- David Argese, Dutch Neck Elementary School Affirmative Action Officer
- Erin Falk, Maurice Hawk Elementary School Affirmative Action Officer
- Renee Osterbye, Town Center Elementary School at Plainsboro Affirmative Action Officer
- Michael Welborn, J.V.B. Wicoff Elementary School Affirmative Action Officer

## **Professional Services**

10. Whereas the Public School Contracts Law (N.J.S.A. 18A: 18A-5) requires a resolution authorizing the award of contracts/agreements for “professional services” without competitive bids; it is recommended that approval be given to adopt the following resolutions for the 2018-2019 school year:

- a) Authorize execution of an agreement with the Law Offices of Zhiyu Hu, P.C., to provide professional services including court review, appeals, and auditing notice at a total legal fee not to exceed \$5,000.
- b) Authorize execution of an agreement with the Law Offices of Gurnani & Gurnani, to provide professional services including recruitment services, court review, appeals, and auditing notice at a total legal fee not to exceed \$5,000.

11. Approve rates for the following professional services for the 2018-2019 school year:

### **Special Services-Consultants/Evaluators**

- a) Princeton Healthcare System, \$450 per occupational therapy evaluation
- b) Gail Dresher (GBD Consultants LLC), \$450/evaluation, \$400/day
- c) Community Options, Inc., Job Sampling Educational Services, \$53/hour

**Special Services-Private School Agreements**

12. Authorize the execution of agreements with the following private schools for students with disabilities:
- a) The Devereux Foundation, Glenholme School
  - b) SEARCH Day Program

**Educational Services Commission of New Jersey**

13. Approve the fourth year of a five-year agreement with Educational Services Commission of New Jersey to provide comprehensive, collaborative educational services.

**Extraordinary Aid**

14. Accept the 2017-2018 Extraordinary Aid Grant in the amount of \$1,507,945 from the New Jersey Department of Education in accordance with the Comprehensive Educational Improvement and Financing Act (CEIFA) for Special Education pupils whose educational and support costs exceed \$40,000 for public school programs and \$55,000 if in a separate private school for students with disabilities.

**CJPRIDE**

15. Approve a shared services and membership agreement for CJPRIDE (Central Jersey Program for the Recruitment of Diverse Educators) with Bernards Township Board of Education, East Windsor Regional School District, Ewing Public Schools, Franklin Township Public Schools, Freehold Regional High School District, Freehold Township Board of Education, Hamilton Township School District, Hopewell Valley Regional School District, Jackson School District, Lawrence Township Public Schools, Mercer County Special Services School District, Mercer County Technical Schools, Millburn Township Board of Education, Montgomery Township Schools, North Brunswick Township Public Schools, Princeton Public Schools, Robbinsville Public School District, South Brunswick School District, Trenton Public School District, Watchung Hills Regional High School District, and West Windsor-Plainsboro Regional School District, for the period September 1, 2018, to June 30, 2019, at a cost of \$50; West Windsor-Plainsboro Regional School District serves as the facilitating school district.

**Special Services**

16. Approve Handle With Care, Behavior Management System, Inc. for a one-day instructor certification training on October 26, 2018. Certification program costs are \$2,400.00.

**IDEA Basic and Preschool**

17. To accept a grant from the State of New Jersey, Department of Education Office of Special Education Programs under its combined Basic and Preschool IDEA of 2004-Part B funds grant program for fiscal year 2019 as follows:

FY 2018-19 IDEA grant allocation	PUBLIC	NONPUBLIC	TOTAL
BASIC (3- 21 yr. olds)	\$1,789,781.	\$ 17,144	1,806,925
PRESCHOOL (3-5 yr. olds)	\$55,270	0	\$55,270

### **Send Hunger Packing**

18. Approve the Memorandum of Agreement with Mercer Street Friends for the 2018-2019 Send Hunger Packing Program. The program provides weekend meals for participating families.

### **Policies and Regulations: First Reading**

19. First reading of the following policies and regulations:

#### Policies

- 1613 Disclosure and Review of Applicant's Employment History
- 5512 Harassment, Intimidation, and Bullying
- 5561 Use of Physical Restraint and Seclusion Techniques for Students with Disabilities

#### Regulations

- 1613 Disclosure and Review of Applicant's Employment History
- 5561 Use of Physical Restraint and Seclusion Techniques for Students with Disabilities

## **B. CURRICULUM AND INSTRUCTION**

*To be voted on 08/28/18:* Recommend approval of the following resolutions:

### **Cable TV Interlocal Services**

1. Authorize entering into the first year of a five-year Interlocal Services Agreement between Plainsboro Township and the West Windsor-Plainsboro Regional School District for cable television dated July 11, 2018.

### **Statement of Assurance for District Professional Development Plan and District Mentoring Plan**

2. Recommend submission of the West Windsor-Plainsboro Regional School District Board of Education's District Professional Development Plan and District Mentoring Plan Statement of Assurance for the 2018-2019 school year to the New Jersey Department of Education, pursuant to *N.J.A.C. 6A:9C-4.2*.

### **Disposal of Instructional Materials**

3. The disposal of the following obsolete items in accordance with R7300.1[All items are so worn and/or damaged as to preclude effective use and economical repair or restoration]:
  - a) 445 books from the Dutch Neck Elementary School Media Center
  - b) 1271 books from the Town Center Elementary School Media Center
  - c) 730 books from the Millstone River Media Center
  - d) 111 Long Playing Records from the Maurice Hawk Music Room
  - e) 27 Compact Disks from the Maurice Hawk Music Room
  - f) 38 Cassette Tapes from the Maurice Hawk Music Room
  - g) 6 boxes of Overhead Transparencies from Maurice Hawk

### **Startalk Grant Hindi/Urdu Summer Program**

4. The following consultants to provide services in relation to, and funded by, the 2018-2019 Startalk Hindi/Urdu Summer Program:

Neetu Pal– Teaching Assistant  
Aditi Pal, Khaula Butt, Parnika Puri, Asha Omarzai-Junior Teachers

### **Technology**

5. Approval of the following online resources:
- a) A one-year agreement with Exemplars Library to provide online resources for Dutch Neck School in Spanish language, from September 1, 2018, through August 31, 2019, at a total cost of \$250.
  - b) A one-year pilot of the Better World Education Program, a social and emotional/global learning resource, at a cost of approximately \$2,600.

### **Non-Public Technology Expenditure**

6. Approval for expenditures of the FY 2019 NJ Nonpublic School Technology Initiative as follows:

Children’s House of Windsors	\$ 958.99
Montessori Country Day	\$ 775.78

### **Professional Development**

7. Approval of the following professional development:
- a) Innovative Designs for Education to provide training sessions and instructional resources on student-centered learning to support the District Planning Team for Goal #1 during the 2018-2019 school year at a total cost not to exceed \$29,950.
  - b) Expenses related to Asia Society Center for Global Education training sessions on global competence during the 2018-2019 school year at a cost not to exceed \$5,000.

### **Overnight Field Trips**

8. Approval of the following overnight field trips:

#### **High School North**

- a) Junior Statesmen of America to Woodbridge, New Jersey, from November 17, 2018, to November 18, 2018. The cost of the trip is approximately \$200 per student.
- b) Model United Nations to Rutgers University in New Brunswick, New Jersey, from November 29, 2018, to December 2, 2018. The cost of the trip is approximately \$300 per student.
- c) Model United Nations to University of Pennsylvania in Philadelphia, Pennsylvania, from January 31, 2019, to February 3, 2019. The cost of the trip is approximately \$300 per student.
- d) Model United Nations to Washington, DC, from February 14, 2019, to February 17, 2019. The cost of the trip is approximately \$450 per student.



- e) Junior Statesmen of America to Washington DC, from February 22, 2019, to February 24, 2019. The cost of the trip is approximately \$450 per student.
- f) Washington Seminar Students to Washington, DC, from March 19, 2019, to March 23, 2019. The total cost of the trip is approximately \$775 per student.
- g) Senior Class to Walt Disney World in Orlando, Florida, from March 20, 2019, to March 25, 2019. The cost of the trip is approximately \$1,500 per student.
- h) Junior Statesmen of America to Woodbridge, New Jersey, from April 13, 2019, to April 19, 2019. The total cost of the trip is approximately \$380 per student.

High School South

- i) Junior Statesmen of America to Woodbridge, New Jersey, from November 17, 2018, to November 18, 2018. The cost of the trip is approximately \$200 per student.
- j) Junior Statesmen of America to Washington DC, from February 22, 2019, to February 24, 2019. The cost of the trip is approximately \$450 per student.
- k) Washington Seminar Students to Washington, DC, from March 5, 2019, to March 9, 2019. The total cost of the trip is approximately \$775 per student.
- l) Junior Statesmen of America to Woodbridge, New Jersey, from April 13, 2019, to April 19, 2019. The total cost of the trip is approximately \$380 per student.

Athletics

- m) High School North Cheerleaders to Pine Forest Cheer Camp in Greeley, Pennsylvania, from August 20, 2018, to August 23, 2018. The total cost of the trip is approximately \$270 per student.
- n) High School North Cheerleaders to the National Cheerleading Competition in Orlando, Florida, from February 6, 2019, to February 11, 2019. The cost of the trip is approximately \$975 per student.

**C. FINANCE –REFERENDUM RESOLUTION**

*To be voted on 08/28/18:* Recommend approval of the following resolutions:

**RESOLUTION PROVIDING FOR A PROPOSAL TO BE SUBMITTED AT THE ANNUAL SCHOOL DISTRICT ELECTION TO BE HELD ON NOVEMBER 6, 2018, FOR CONSIDERATION BY THE LEGALLY QUALIFIED VOTERS OF THE SCHOOL DISTRICT**

**BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE WEST WINDSOR-PLAINSBORO REGIONAL SCHOOL DISTRICT, NEW JERSEY** (with not less than a majority of the full membership of the Board concurring) **AS FOLLOWS:**

- 1. It is hereby determined that a proposal shall be submitted for voter approval at the annual school district election to be held on November 6, 2018 between the hours of 6:00 a.m. and 8:00 p.m. as required by law. The form of the proposal shall read substantially as follows with such adjustments as may be provided by bond counsel:

## PROPOSAL

The Board of Education of the West Windsor-Plainsboro Regional School District, New Jersey is authorized: (a) to undertake renovations, alterations, and improvements and to construct an addition at High School North, High School South, Community Middle School, Grover Middle School and Wicoff Elementary School, including all fixtures, furnishings, equipment, site work and related work, and to undertake renovations, alterations and improvements at Dutch Neck Elementary School, Maurice Hawk Elementary School, Millstone River Elementary School, Town Center Elementary School and Village Elementary School including all fixtures, furnishings, equipment, site work and related work; (b) to appropriate \$114,875,000 for such purposes; and (c) to issue bonds of the school district in the principal amount of \$114,875,000.

The final eligible costs of the projects approved by the Commissioner of Education are \$64,425,210 (with \$16,637,154 allocated to High School North, \$11,670,455 allocated to High School South, \$14,251,335 allocated to Community Middle School, \$3,921,400 allocated to Grover Middle School, \$4,466,866 allocated to Wicoff Elementary School, \$1,656,000 allocated to Dutch Neck Elementary School, \$675,000 allocated to Maurice Hawk Elementary School, \$9,055,000 allocated to Millstone River Elementary School, \$947,000 allocated to Town Center Elementary School and \$1,145,000 allocated to Village Elementary School). The proposed improvements include \$9,468,745 (\$3,074,357 allocated to High School South and \$6,394,388 allocated to Community Middle School) for school construction elements in addition to the facilities efficiency standards developed by the Commissioner of Education or not otherwise eligible for State support pursuant to N.J.S.A. 18A:7G-5(g). The State debt service aid percentage will equal 40% of the annual debt service due with respect to the final eligible costs of the projects. The Board of Education is authorized to transfer funds among the projects approved at this annual election.

2. This Board of Education hereby approves and adopts the proposal set forth above, and, subject to the approval of the legal voters of the school district, hereby determines to carry out the improvements described therein (the "Projects").
3. This Board of Education hereby acknowledges and confirms that in accordance with *N.J.S.A. 18A:24-16* and *18A:24-17* the supplemental debt statement has been prepared by the chief financial officer of the Township of West Windsor and the Township of Plainsboro (the "Constituent Municipalities"), giving effect to the proposed authorization of bonds of the School District in the maximum amount of bonds authorized in the proposals. The supplemental debt statement has been filed in the offices of the Constituent Municipalities respective Clerks and in the office of the Assistant Superintendent for Finance/Board Secretary of this Board of Education prior to the final adoption of the proposals and will be filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs prior to the date of the School Election.
4. The Assistant Superintendent for Finance/Board Secretary is hereby authorized and directed to send a certified copy of the proposal to the County Clerk as required by N.J.S.A. 19:60-2, to request the County Clerk to submit the proposal to the voters at the school district election and to seek the assistance of the county officials and the municipal clerk in conducting the school district election.
5. The Board of Education hereby acknowledges receipt of the Preliminary Eligible Costs (PEC) letters for the Projects from the Department of Education. The Board hereby elects to receive debt service aid pursuant to Section 9 of the Educational Facilities Construction and Financing Act, *N.J.S.A. 18A:7G-1 et seq.* (the "Act"). The Board further agrees to accept the determination of the preliminary eligible costs as final eligible costs as set forth in the PEC letters by the Department of Education and not to appeal. The Assistant Superintendent for

Finance/Board Secretary is authorized, if necessary, to notify the Department of Education of the Board's election with respect to the eligible costs and its election to receive debt service aid.

6. Fraytak Veisz Hopkins Duthie, P.C., the School District's appointed architect for the Projects (the "Project Architect"), has heretofore been authorized and delegated the responsibility to prepare the plans and specifications for the Projects in consultation with and under the supervision of the Assistant Superintendent for Finance/Board Secretary, who has heretofore been delegated the responsibility to work with the Project Architect for this purpose on behalf of the Board of Education, in accordance with the requirements of *N.J.S.A. 18A:18A-16*, and such authorizations and delegations are hereof reconfirmed.
7. The educational plans, where required, and the schematic plans for the construction of the Projects have heretofore been approved by this Board of Education, and such approval is hereby reconfirmed.
8. The Board President, the Superintendent of Schools, the Assistant Superintendent for Finance/Board Secretary, the Project Architect, Bond Counsel and other appropriate representatives of the Board of Education (the "Board Representatives") have heretofore been authorized, and such authorization is hereby reconfirmed, to submit the educational plans, where required, and the schematic plans for the Projects, together with such other information as may be required, to the State Department of Education for approval and to make application to the Commissioner of Education for approval of the educational plans, where required, the schematic plans and the Projects and, if necessary, any required amendment to the long-range facilities plan, in accordance with the requirements of the Act and *N.J.A.C. 6A:26-2.1(f)*, *6A:26-2.3*, *6A:26-3.1* and *6A:26-3.2*.
9. The Board Representatives have heretofore been and are hereby further authorized and directed to submit the plans and any other required information to the Planning Board and the Department of Environmental Protection for review and comment, if necessary, and such authorization and direction are hereby reconfirmed.
10. This Board of Education hereby makes the following covenants and declarations with respect to obligations determined to be issued by the Assistant Superintendent for Finance/Board Secretary through a public offering or private placement or through a conduit borrower on a tax-exempt basis. The Board of Education hereby covenants that it will comply with any conditions subsequent imposed by the Internal Revenue Code of 1986, as amended (the "Code"), in order to preserve the exemption from taxation of interest on its bonds or notes if issued as tax exempt, including, if necessary, the requirement to rebate all net investment earnings on the gross proceeds above the yield on its bonds or notes. The Assistant Superintendent for Finance/Board Secretary is hereby authorized to act on behalf of the Board of Education to deem the obligations authorized herein as bank qualified for the purposes of Section 265 of the Code, when appropriate. The Board of Education hereby declares the intent of the Board of Education to issue bonds or temporary notes in the amount not to exceed the amount set forth in the bond proposal approved by the voters as set forth in Section 1 and to use the proceeds to pay or to reimburse expenditures for the costs of the school capital projects authorized therein. This resolution is a declaration of intent within the meaning and for purposes of Treasury Regulations §1.150-2 or any successor provisions of federal income tax law.
11. The Board Representatives are hereby authorized to take all steps necessary to implement this resolution. Any actions authorized herein and taken prior hereto are hereby ratified. The Assistant Superintendent for Finance/Board Secretary is further authorized to act on behalf of the Board of Education to make such determinations required of the Board of Education for the conduct of the election as may become necessary.
12. The reference to officers of this school district herein includes any interim, acting or successor officer holding that position.

13. This resolution shall take effect immediately.

**C. FINANCE**

*To be voted on 08/28/18:* Recommend approval of the following resolutions:

**Business Services**

1. Payment of bills as follows:

- a) Bills List General for August 28, 2018 (run on 8-20-18) in the amount of \$10,553,615.76.
- b) Bills List Capital for August 21, 2018 (run on 8-07-18) in the amount of \$4,626.50.

2. Budget transfers as follows:

- a) 2018-2019 school year as shown on the expense account adjustments for July 31, 2018 (run on 8-08-18) (Adjustment Numbers 001-107).

3. Accept the following reports this will become a permanent part of the Board Minutes:

A-148 Report of the Secretary to the Board of Education as of June 30, 2018, indicating that no major account is over-expended and the Board secretary certifies that no line item is over-expended and that sufficient funds are available to meet the district’s financial obligations for the remainder of the year.

A-149 Report of the Treasurer of School Monies to the Board of Education as of June 30, 2018.

**Nonpublic Grant - Textbooks**

4. Accept the Nonpublic Grant from the State of New Jersey, Department of Education, Division of Finance, for Nonpublic Textbook Aid for fiscal year 2017-2018, as follows:

Children’s House of the Windsors	\$ 1,602.00
French American School of Princeton	\$ 9,131.00
Montessori Corner at Princeton Meadows	\$ 267.00
Montessori Country Day	\$ 1,602.00

**Regularly Operating District (ROD) Grants - Concluded**

5. West Windsor-Plainsboro Regional School District Board of Education acknowledges the below listed ROD Grants have been completed and the district has received confirmation from the State of New Jersey Schools Development Authority that all requirements of the agreements have been met and final disbursements made and authorizes the return of any unspent funds back to its original funding source.

<u>School Name</u>	<u>Project</u>	<u>Grant</u>	<u>DOE Number</u>
Millstone River	Fire Alarm Panel	G5-3562	5715-150-09-1022 (OZFQ)
Town Center Elem	Metal Panels EIFA	G5-3563	5715-130-09-1024 (OZPM)
Village Elementary	Parking Lot-Driveway	G5-3564	5715-160-09-1015 (OZPN)

## Capital Projects – Bid Awards

6. Award the following bids:

- a) August 9, 2018 bid for Addition and Renovations to Town Center Elementary School, as recommended by Fraytak Veisz Hopkins Duthie, PC, (Architects/Planners Project No. 5054-Additions/Renovations at Town Center), for Contract No. 1: General Construction Work – C008 or C009 to R. Wilkinson & Sons Construction, Inc. for a bid award of \$2,292,966 (Base Bid \$2,284,966, Alt Bid GC-1 \$8,000) contingent upon attorney review and approval of bid documents and final approval from the State of New Jersey Department of Education and/or State of New Jersey Department of Community Affairs.

		<u>Base Bid</u>	<u>Alt Bid</u>
Other Bids:	Dandrea Construction	\$2,392,000	\$ 9,150
	Duall Building Restoration	\$2,299,000	\$18,000
	Levy Construction	\$2,529,400	\$ 5,000
	McCauley Construction	\$2,629,000	\$14,000
	Pharos Enterprises	\$2,677,000	\$13,000

- b) August 9, 2018 bid for Addition and Renovations to Town Center Elementary School, as recommended by Fraytak Veisz Hopkins Duthie, PC, (Architects/Planners Project No. 5054-Additions/Renovations at Town Center), for Contract No. 2: Structural, Miscellaneous Steel & Iron Work – C029 to Mastercraft Iron, Inc. for a bid award of \$349,000 contingent upon attorney review and approval of bid documents and final approval from the State of New Jersey Department of Education and/or State of New Jersey Department of Community Affairs.

Other Bids:	J.V. Palmonari, Inc.	\$369,000
	Southern New Jersey Steel	\$393,393

- c) August 9, 2018 bid for Addition and Renovations to Town Center Elementary School, as recommended by Fraytak Veisz Hopkins Duthie, PC, (Architects/Planners Project No. 5054-Additions/Renovations at Town Center), for Contract No. 3: Plumbing, Drainage, Gas Fittings & Sprinkler System Work – C030 to Preferred Plumbing, LLC for a bid award of \$275,000 contingent upon attorney review and approval of bid documents and final approval from the State of New Jersey Department of Education and/or State of New Jersey Department of Community Affairs.

Other Bids:	Three G's Plumbing & Heating	\$294,400
	Kaser Mechanical	\$304,000
	Harold Marks Plumbing	\$310,000
	Chappelle Mechanical	\$355,000
	Aero Plumbing & Heating	\$444,490

- d) August 9, 2018 bid for Addition and Renovations to Town Center Elementary School, as recommended by Fraytak Veisz Hopkins Duthie, PC, (Architects/Planners Project No. 5054-Additions/Renovations at Town Center), for Contract No. 4: Heating, Ventilating, A/C & Refrigeration Work – C032 to the second lowest bidder, Kaser Mechanical, LLC, for a bid award of \$660,000, contingent upon final approval from the State of New Jersey Department of Education and/or State of New Jersey Department of Community Affairs. Upon review by the board architect and attorney, it was determined that the bid from the lowest bidder, Comfort Mechanical Corporation, had a material defect, as the Ownership Disclosure Certification was incomplete and

failed to name the company. The Ownership Disclosure form is required to be submitted with the bid in accordance with N.J.S.A. 52:25-24.2, and therefore the bid must be rejected.

Other Bids:	Comfort Mechanical Corp	\$626,350 (material defect)
	Industrial Cooling Corp.	\$663,700
	Gaudelli	\$681,000
	Preferred Mechanical	\$732,000
	Performance Mechanical	\$742,000
	Driscoll	\$747,000
	GBA T/A Thermal Piping	\$749,000
	AMCO	\$767,000

- e) August 9, 2018 bid for Addition and Renovations to Town Center Elementary School, as recommended by Fraytak Veisz Hopkins Duthie, PC, (Architects/Planners Project No. 5054-Additions/Renovations at Town Center), for Contract No. 5: Electrical Work – C047 to the second lowest bidder, Electrical Design & Construction Corp., for a Base Bid only award of \$386,200, contingent upon final approval from the State of New Jersey Department of Education and/or State of New Jersey Department of Community Affairs. Upon review by the board architect and attorney, it was determined that the bid from the lowest bidder, MJF Electrical Contracting, Inc., had a material defect and must be rejected because it was missing the “Disclosure of Investment Activities in Iran” form, which is required to be submitted with the bid as per the Bidder’s Checklist and is automatic cause for rejection of the bid.

		<u>Base Bid</u>
Other Bids:	MJF Electrical Contracting & Maint.	\$379,500 (material defect)
	G&G Electric	\$405,000
	DEE-EN Electrical Contr.	\$457,000
	Zsenak Electric	\$514,000

### **Equipment Disposal**

7. The disposal of obsolete equipment that has met the district’s life expectancy. [The age and/or physical condition of the equipment rendered it ineffective.]

#### Community Middle School

Desk, Metal Teacher

#### Grover Middle School

Chairs, student – 2

Desk, metal

Toner, Printer, Okidata - 6

#### High School North

Network Firewall

#### Maurice Hawk Elementary School

Chairs, student – 90

Desks, student - 50

Film Strips - 18

Map Scrolls, world - 2

Porta-Scribe

Printer, HP – 3

Projector, film  
Recorder and earphones

Transportation

Car Seats, expired – 7

Town Center Elementary School

Cabinet, Metal, CD, 8 drawer

Desk, student computer – 8

Dukane

Shampooer, Concord HP Plus

VHD/DVD Cassette, Sony

Tripod, Table Top – 2

Tripod - 4

Screen, pull down – 2

Projector, overhead – 2

Video Converter w/Audio Cable – 2

**Travel and Related Expenses Reimbursement**

8. As required, pursuant to *N.J.S.A. 18A:11-12*, Board Policy 6471 requires the Board of Education to approve in advance certain travel expenditures of Board members and school district employees. Travel expenditures incurred by the Board of Education or reimbursed to Board members or employees must comply with the requirements and limitations contained in *N.J.S.A. 18A:11-12*, the aforementioned Board bylaw and policies, and are subject to the annual limitation on the district's travel expenditures established by the Board of Education. All requests for approval of travel by school district employees that require the approval of the Board of Education have been reviewed and approved by the Superintendent of Schools. To approve the following:
  - a) District supervisor to attend 26th Annual Payroll Conference on October 19, 2018, in Iselin, New Jersey, at a cost not to exceed \$225 plus mileage.
  - b) District employee to attend MS Excel 2016 Classes on September 11, 2018, September 13, 2018, September 18, 2018, and September 20, 2018, in West Windsor, New Jersey, at a cost not to exceed \$550 plus mileage.
  - c) District staff member to attend the National Association of College Admissions Conference, from September 26, 2018 through September 30, 2018, at the Calvin L. Rampton Salt Palace Convention Center in Salt Lake City, Utah, at a total cost not to exceed \$1,647.

**Transportation**

**Cancellations - Renewals**

9. Cancel all routes included on the 2018-2019 Student Transportation Contract Renewal – Multi Contract Number PH-PUB15-1 awarded to Phoenix Transportation, LLC, on June 12, 2018 for failure to produce a Surety Bond.
10. Cancel all routes included on the 2018-2019 Student Transportation Contract Renewal – Multi Contract Number PH-PUB16-3 awarded to Phoenix Transportation, LLC, approved on June 12, 2018, for failure to produce a Surety Bond.

11. Cancel all routes included on the 2018-2019 Student Transportation Contract Renewal – Multi Contract Number PH-PUB17-1 awarded to Phoenix Transportation, LLC, approved on June 12, 2018, for failure to produce a Surety Bond.

Addendum - Cancellations (Bid Award)

12. Cancel 2018-2019 Student Transportation Contract – Multi Contract Number IR-PUB18-1, route CS12-18A awarded to Irvin Raphael, INC. on June 12, 2018 for the 2018-2019 school year. Total route cost is \$1,648.00.
13. Cancel Student Transportation Contract – Multi Contract Number DA-PUB-18-1, route AU2A awarded to George Dapper, Inc. on June 12, 2018 for the 2018-2019 school year. Total route cost is \$3,648.60.

Bid Award - Public Route & Special Education

14. Award the August 14, 2018, Bid Number PUB18-3, Student Transportation Contract – Multi Contract for the 2018-2019 school year effective July 1, 2018, through June 30, 2019, as follows:

- a) Student Transportation Contract-Multi Contract Number DA-PUB18-3 to George Dapper, Inc.:

<u>Route</u>	<u>Destination</u>	<u>Cost per Diem</u>	<u>#Days</u>	<u>Aide per Diem</u>	<u>Inc/Dec</u>
HN04A	High School North	\$197.98	180	N/A	\$2.50
MR08A	Millstone River School	\$197.98	180	N/A	\$2.50
HS10A	High School South	\$198.98	180	N/A	\$2.50
TC08A	Town Center Elementary Sch	\$198.98	180	N/A	\$2.50
HS13A	High School South	\$197.78	180	N/A	\$2.50
MR10A	Millstone River School	\$197.78	180	N/A	\$2.50

- b) Student Transportation Contract-Multi Contract Number IR-PUB18-3 to Irvin Raphael, Inc.:

<u>Route</u>	<u>Destination</u>	<u>Cost per Diem</u>	<u>#Days</u>	<u>Aide per Diem</u>	<u>Inc/Dec</u>
CM03A	Community Middle School	\$194.50	180	N/A	\$1.95
MR04A	Millstone River School	\$194.50	180	N/A	\$1.95
CM05A	Community Middle School	\$194.50	180	N/A	\$1.95
MR20A	Millstone River School	\$194.50	180	N/A	\$1.95
CM09A	Community Middle School	\$194.50	180	N/A	\$1.95
TC07A	Town Center Elementary Sch	\$194.50	180	N/A	\$1.95
CM11A	Community Middle School	\$194.50	180	N/A	\$1.95
MR17A	Millstone River School	\$194.50	180	N/A	\$1.95
CM12A	Community Middle School	\$194.50	180	N/A	\$1.95
WE01A	Wicoff Elementary School	\$194.50	180	N/A	\$1.95
CM13A	Community Middle School	\$194.50	180	N/A	\$1.95
MR11A	Millstone River School	\$194.50	180	N/A	\$1.95
CM21A	Community Middle School	\$194.50	180	N/A	\$1.95
MR18A	Millstone River School	\$194.50	180	N/A	\$1.95
HN05A	High School North	\$194.50	180	N/A	\$1.95
MR21A	Millstone River School	\$194.50	180	N/A	\$1.95
HN07A	High School North	\$194.50	180	N/A	\$1.95
MR09A	Millstone River School	\$194.50	180	N/A	\$1.95



Adjustment – Bid

15. Adjust Number of days on Student Transportation Contract – Multi Contract Number GD-PUB17-6, route number EMTN12A awarded to Good Dove, LLC on June 12, 2018 to 183 days.
16. Adjust number of days on 2018-2019 Student Transportation Contract Renewal, Multi Contract Number DA-PUB17-3, route HCC2A awarded to George Dapper, Inc. on June 12, 2018 to 0 (zero) days.

Renewals –Non-Public

17. Award 2018-2019 Student Transportation Contract Renewal, Multi Contract Number RB-PUB12 to Rick Bus Company with a 1.51% increase as follows:

<u>Route</u>	<u>Destination</u>	<u>Cost per Diem</u>	<u># Days</u>	<u>Aide per Diem</u>	<u>Inc/Dec</u>
HCH1	Hun/Chapin	\$226.67	180	N/A	\$2.00

Quotes – ESY

18. Award the 2018-2019 Student Transportation Contract-Route Number ESY05 to Irvin Raphael, Inc. for the 2018-2019 extended school year as follows:

<u>Route</u>	<u>Destination</u>	<u>Cost per Diem</u>	<u>#Days</u>	<u>Aide per Diem</u>	<u>Inc/Dec</u>
ESY05	Town Center Elementary	\$425.00	8	\$ 75.00	\$1.95

19. Award the 2018-2019 Student Transportation Contract-Route Number ESY06 to Irvin Raphael, Inc. for the 2018-2019 extended school year as follows:

<u>Route</u>	<u>Destination</u>	<u>Cost per Diem</u>	<u>#Days</u>	<u>Aide per Diem</u>	<u>Inc/Dec</u>
ESY06	Town Center Elementary	\$425.00	8	\$ 75.00	\$ 1.95

20. Award the 2018-2019 Student Transportation Contract-Route Number ESY07 to Irvin Raphael, Inc. for the 2018-2019 extended school year as follows:

<u>Route</u>	<u>Destination</u>	<u>Cost per Diem</u>	<u>#Days</u>	<u>Aide per Diem</u>	<u>Inc/Dec</u>
ESY07	Town Center Elementary	\$425.00	8	\$ 75.00	\$ 1.95

21. Award the 2018-2019 Student Transportation Contract-Route Number AU3 to George Dapper, Inc. for the 2018-2019 extended school year as follows:

<u>Route</u>	<u>Destination</u>	<u>Cost per Diem</u>	<u>#Days</u>	<u>Aide per Diem</u>	<u>Inc/Dec</u>
AU3	Town Center Elementary	\$400.00	8	\$ 89.00	\$ 2.50

Quotes –To and From School & Special Education

22. Award the 2018-2019 Student Transportation Contract-Multi Contract Number NC50/TC55 to ABC Trans Corp as follows:

<u>Route</u>	<u>Destination</u>	<u>Cost per Diem</u>	<u>#Days</u>	<u>Aide per Diem</u>	<u>Inc/Dec</u>
NC50/TC55	High School North/ Community Middle Sch Town Center School	\$295.00	48	\$65.00	\$3.00

23. Award the 2018-2019 Student Transportation Contract-Multi Contract Number HN13/MR15 to ABC Trans Corp as follows:

<u>Route</u>	<u>Destination</u>	<u>Cost per Diem</u>	<u>#Days</u>	<u>Aide per Diem</u>	<u>Inc/Dec</u>
HN13/MR15	High School North Millstone River School	\$395.00	48	N/A	N/A

24. Award the 2018-2019 Student Transportation Contract-Multi Contract Number TG02/MR02 to ABC Trans Corp as follows:

<u>Route</u>	<u>Destination</u>	<u>Cost per Diem</u>	<u>#Days</u>	<u>Aide per Diem</u>	<u>Inc/Dec</u>
TG02/MR02	Thomas Grover/ Millstone River School	\$395.00	47	N/A	N/A

25. Award the 2018-2019 Student Transportation Contract-Multi Contract Number HN18/VE12 to ABC Trans Corp as follows:

<u>Route</u>	<u>Destination</u>	<u>Cost per Diem</u>	<u>#Days</u>	<u>Aide per Diem</u>	<u>Inc/Dec</u>
HN18/VE12	High School North/ Village School	\$395.00	48	N/A	N/A

26. Award the 2018-2019 Student Transportation Contract-Multi Contract Number HN02/MR13 to ABC Trans Corp as follows:

<u>Route</u>	<u>Destination</u>	<u>Cost per Diem</u>	<u>#Days</u>	<u>Aide per Diem</u>	<u>Inc/Dec</u>
HN02/MR13	High School North/ Millstone River School	\$395.00	48	N/A	N/A

27. Award the 2018-2019 Student Transportation Contract-Multi Contract Number TG12/DN03 to ABC Trans Corp as follows:

<u>Route</u>	<u>Destination</u>	<u>Cost per Diem</u>	<u>#Days</u>	<u>Aide per Diem</u>	<u>Inc/Dec</u>
TG12/DN03	Thomas Grover School/ Dutch Neck School	\$395.00	47	N/A	N/A

28. Award the 2018-2019 Student Transportation Contract-Multi Contract Number HN23/MH10 to ABC Trans Corp as follows:

<u>Route</u>	<u>Destination</u>	<u>Cost per Diem</u>	<u>#Days</u>	<u>Aide per Diem</u>	<u>Inc/Dec</u>
HN23/MH10	High School North/ Maurice Hawk School	\$395.00	48	N/A	N/A

29. Award the 2018-2019 Student Transportation Contract-Multi Contract Number NC52/DN50 to ABC Trans Corp as follows:

<u>Route</u>	<u>Destination</u>	<u>Cost per Diem</u>	<u>#Days</u>	<u>Aide per Diem</u>	<u>Inc/Dec</u>
NC52/DN50	High School North / Community Middle Sch/ Dutch Neck School	\$275.00	48	\$55.00	\$3.00

Agreements/Jointures

30. Approve 2018-2019 Joint Transportation Agreement; West Windsor-Plainsboro Regional School District Board of Education serving as host district to Cranbury School District as follows:

<u>Route</u>	<u>Destination</u>	<u>Students</u>	<u>#Host Students</u>	<u>#Joiner Revenue</u>
SPND	Norte Dame HS	77	2	\$2,000.00

31. Approve the following agreements/jointures payable by the West Windsor-Plainsboro Regional School District to Lawrence Township Schools for 2018-2019 extended school year as follows:

<u>Route</u>	<u>Location</u>	<u># Students</u>	<u>Total Expenditure</u>
Bridge-1	Bridge Academy	1	\$805.60

**D. PERSONNEL**

*To be voted on 8/28/18:* Recommend approval of the following resolutions:

**Comprehensive Equity Plan**

1. Approve the Comprehensive Equity Plan Annual Statement of Assurance for the 2018-2019 school year.

**Interns**

2. Approve the following Guidance interns for the 2018-2019 school year, with no requirement for edTPA videotaping, pending background clearances:
  - a) Vanessa Bernal: Maurice Hawk Elementary School
  - b) Dana Kneiss: Community Middle School
  - c) Sharon DiSebastian: High School South and Grover Middle School
  - d) Daniel Brack: High School South

3. Approve the following school psychologist interns for the 2018-2019 school year, with no requirement for edTPA videotaping, pending background clearance:
  - a) Jenna Minerly: High School North
  - b) Brianna McGettigan: High School North
  - c) Caitlyn Petrizzo, High School North

**Personnel**

4. Personnel Items:
  - A. Administrators
  - B. Certificated Staff
  - C. Non-Certificated Staff
  - D. Substitutes/Other
  - E. Extracurricular/Extra Pay
  - F. Community Education Staff
  - G. Emergent Hiring

**VI. APPROVAL OF BOARD OF EDUCATION MINUTES**

*To be voted on 8/28/18:*

- A. July 24, 2018 Executive Session
- B. July 24, 2018 Meeting

**VII. BOARD LIAISON REPORTS**

**VIII. NEW BUSINESS**

**IX. SECOND OPPORTUNITY FOR PUBLIC COMMENTS**

Fifteen minutes will be provided at the end of the meeting for public comments. Each participant is asked to give his or her name and address prior to making a statement, which will be limited to three minutes. All statements shall be directed to the presiding officer. This public comment period shall be limited to 15 minutes.

**X. ADJOURNMENT**