



WEST WINDSOR-PLAINSBORO REGIONAL SCHOOL DISTRICT

321 Village Road East, P.O. Box 505, West Windsor, NJ 08550-0505

Mission Statement

Building upon our tradition of excellence, the mission of the West Windsor-Plainsboro Regional School District is to empower all learners to thoughtfully contribute to a diverse and changing world with confidence, strength of character and love of learning.

NOVEMBER 14, 2017: BOARD OF EDUCATION MEETING

Central Office

321 Village Road East, West Windsor, NJ 08550

ACTION MAY BE TAKEN

6:30 PM Executive Closed Session – C110-111

7:30 Public Meeting – Multipurpose Room

Board of Education

Anthony Fleres, President

Michele Kaish, Vice-President

Isaac Cheng

Carol Herts

Louisa Ho

Rachel Juliana

Dana Krug

Yingchao “YZ” Zhang

Yu “Taylor” Zhong

Student Representatives

Dillon Henry, High School North

Alexandra Vena, High School South

Liaison Appointments

New Jersey School Boards Association: Yingchao Zhang

Plainsboro Township Committee: Rachel Juliana

Superintendent’s Advisory Council: Dana Krug

West Windsor-Plainsboro Education Foundation: Michele Kaish

West Windsor Board of Recreation Commissioners: Dana Krug

West Windsor Township Council: Louisa Ho

West Windsor-Plainsboro Regional School District PTA-PTSA: Michele Kaish

Administration

David Aderhold, EdD, Superintendent of Schools

Christopher Russo, EdD, Assistant Superintendent, Finance/Board Secretary

Martin Smith, Assistant Superintendent, Curriculum & Instruction

Gerard Dalton, Assistant Superintendent, Pupil Services/Planning

Charity Fues, Director, Human Resources/Affirmative Action Officer

Russell Schumacher, Special Assistant for Labor Relations

Gerri Hutner, Director, Communications

I. **OPENING/CALL TO ORDER**

In accordance with the State’s Sunshine Law, adequate notice of this meeting was provided by sending a notice of the time, date, location, and, to the extent known, the agenda of this meeting on January 3, 2017, and on November 8, 2017, to *The Princeton Packet*, *The Times*, *The Home News Tribune*, and West Windsor and Plainsboro Public Libraries. Copies of the notice also have been placed in the Board Office and in each of the district schools on January 3, 2017, and on November 8, 2017, and sent to Plainsboro and West Windsor township clerks on January 3, 2017, and on November 8, 2017.

RECESS INTO CLOSED EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances;

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session;

NOW THEREFORE BE IT RESOLVED by the West Windsor-Plainsboro Regional School District Board of Education that it is necessary to meet in executive session to discuss certain items involving:

1. Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically:	Personnel Matters
2. Matters in which the release of information would impair the right to receive government funds, and specifically:	
3. Matters which, if publicly disclosed, would constitute and unwarranted invasion of individual privacy, and specifically:	
4. Matters concerning negotiations, and specifically:	Negotiations with WWPEA and WWPSA
5. Matters involving the purchase of real property and/or the investment of public funds, and specifically:	
6. Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically:	
7. Matters involving anticipated or pending litigation, including matters of attorney client privilege, and specifically:	
8. Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically:	Personnel Issues, and as noted on the agenda
9. Matters involving quasi-judicial deliberations, and specifically:	HIB Review

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

BE IT FURTHER RESOLVED that the Board will return to open session to conduct business at the conclusion of the executive session, if necessary.

II. **PRESENTATIONS/REPORTS**

- A. Board President's Comments
- B. Superintendent's Comments
- C. Students Representatives' Reports

III. **FIRST OPPORTUNITY FOR PUBLIC COMMENTS**

The Board invites thoughts and reactions on agenda items and items of concern from members of our community who are present. Each participant is asked to give his or her name and address prior to making a statement, which will be limited to three minutes. All statements shall be directed to the presiding officer. This public comment period shall be limited to 60 minutes.

IV. **BOARD OF EDUCATION COMMITTEE REPORTS** (*None*)

V. **MEETING**

A. **ADMINISTRATION**

To be voted on 11/14/17: Recommend approval of the following resolutions:

Harassment, Intimidation, and Bullying

1. Affirm the superintendent of school's recommendation for disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Bill of Rights for a report dated November 7, 2017, for the following case numbers: WIC110617002; WIC110617001; VES101617001; TCE110217001; HSS102717001; HSS101717001; HSN110317004; HSN110317003; HSN110317002; HSN110317001; HSN103117001; HSN102617001; GMS102717001; GMS102317001; DNE110317001; HSS100317002; HSS100217003; HSS100217002; and HSS100217001.

School Security Drills

2. Acknowledge the following fire and security drills were performed in October 2017 in compliance with *N.J.S.A. 18A:41-1*:

<u>Fire Date</u>	<u>Security Date</u>	<u>School</u>
10/23/17	10/25/17	Dutch Neck Elementary School
10/6/17	10/18/17	Maurice Hawk Elementary School
10/4/17	10/25/17	Town Center Elementary School
10/6/17	10/17/17	J.V.B. Wicoff Elementary School
10/16/17	10/5&10/23	Millstone River School
10/11/17	10/20/17	Village School
10/16/17	10/2/17	Community Middle School
10/5/17	10/13/17	Thomas Grover Middle School
10/2/17	10/23/17	WW-P High School North
10/12/17	10/25/17	WW-P High School South

CJPRIDE

3. Approve a shared services and membership agreement for CJPRIDE (Central Jersey Program for the Recruitment of Diverse Educators) with East Windsor Regional School District, Ewing Public Schools, Franklin Township Public Schools, Hamilton Township School District, Hopewell Valley Regional School District, Jackson School District, Lawrence Township Public Schools, Mercer County Special Services School District, Mercer County Technical Schools, Montgomery Township Schools, North Brunswick Township Public Schools, Princeton Public Schools, Robbinsville Public School District, South Brunswick School District, Trenton Public School District, Watchung Hills Regional High School District, and West Windsor-Plainsboro Regional School District, for the period September 1, 2017, to June 30, 2018, at a cost of \$50; West Windsor-Plainsboro Regional School District serves as the facilitating school district.

Professional Services Rates

4. Approve the rate for the following professional services and consultant/evaluator for the 2017-2018 school year:

Special Services Consultants/Evaluators

- a) Approve Dr. Elliott Gusky to provide psychiatric evaluations at a cost of \$600 per evaluation.

B. CURRICULUM AND INSTRUCTION

To be voted on 11/14/17: Recommend approval of the following resolutions:

STARTALK Grant

1. Recommend the submission of the 2018 STARTALK grant application for Hindi/Urdu Summer Immersion Camp in the amount of approximately \$89,956.08. [WW-P will serve as lead agency.]
2. Recommend the submission of the 2018 STARTALK grant application for Pre-Kindergarten Mandarin Jump-Start Program in the amount of approximately \$50,660. [WW-P will serve as lead agency.]

Donation

3. Accept the donation of one Krakauer Bros upright piano, piano bench, and lamp, for use by the district from Richard Nichols, a resident of West Windsor and parent of former district students. [Dutch Neck Elementary School will be responsible for the moving fees, not to exceed \$250.]

C. FINANCE

To be voted on 11/14/17: Recommend approval of the following resolutions:

Business Services

1. Payment of bills as follows:
 - a) Bill List General for November 14, 2017 (run on 11-06-17) in the amount of \$7,128,273.88.
 - b) Bill List Capital for November 14, 2017 in the amount of \$0.

Equipment Disposal

2. The disposal of obsolete equipment that has met the district’s life expectancy. [The age and/or physical condition of the equipment rendered it ineffective.]

Grover Middle School

Bullhorn, Amplivox
 Charging Base for Walkie Talkies - 3
 Desks, Student - 9
 Table, 4 foot round
 Walkie Talkies, Motorola - 2

Millstone River School

AV Cart - 2
 Cassette Recorder-4
 DVD Player - 2
 DVD VCR Combo - 2
 Globe, 16” - 2
 Headphones - 8
 Laminator
 Monopod
 Overhead Projector - 3
 Projection Screen
 Tripod - 2
 TV/VCR Combo - 2
 VCR

Procurement of Goods and Services

3. Be it resolved by the Board of Education of the West Windsor-Plainsboro Regional School District pursuant to Title 18A: 18A-10, and *N.J.A.C. 5:34-7.29(c)*, on timely basis, to procure goods and services utilizing state contract vendors to meet the needs of the school district who agree to sell goods and services to the Board of Education in accordance with all conditions of the individual state contract that may or may not exceed the bid threshold in the aggregate.

The duration of the contracts between the West Windsor-Plainsboro Regional School District and the referenced State Contract Vendors shall be for the 2017-2018 School Year as amended from time to time by the Division of Purchase and Property in the Department of the Treasury, Cooperative Purchasing Program.

<u>Commodity/Service</u>	<u>Vendor</u>	<u>State Contract No. or Co-op</u>
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Bus & Heavy Duty Vehicles Maintenance & Repair Services ESCNJ 16/17-59		
Ken’s Body Works		Co-op

Award - Request for Quotes: Yearbooks 2018-2019 School Year

- Award the October 13, 2017, Request for Quotes for the Yearbook 2018-2019 School Year, Quote No. 07, issued on October 25, 2017, to Walsworth Yearbooks for a total price per book of \$59.00 for high schools and \$29.00 for middle schools, contingent upon attorney review and approval.

Other Quotes: Balfour \$45.00 high schools/\$16.00 middle schools
 Jostens, Inc. \$63.57 high schools/\$22.31 middle schools

Transportation – Bus Co-Op Purchase

- Authorize the purchase of four 54 passenger buses from H.A. DeHart & Sons, Inc., Thorofare, New Jersey, through the Hunterdon County Educational Services Commission Bid #HCECSC-Trans-17-01b, in the amount of \$87,993.25 each for a total of \$351,973.00.

Transportation

Bus Evacuation Drills - Fall

- Acknowledge the following bus evacuation drills were performed in compliance with *N.J.A.C. 6A: 27-11.2*:

Date	Time	School	Location	Routes	Overseer
10/26/2017	7:25	HS North	90 Grovers Mill Rd	HN1-32/NC50-58	J. Dauber
10/23/2017	8:40/ 12:40	Maurice Hawk	303 Clarksville Rd	MH1-18/MH52-53 MHK90-94	T. Buell
10/25/2017	8:40	Millstone River	75 Grovers Mill Rd	MR1-24 MR50-54	R. Bonino
10/25/2017	8:40/ 12:40	Wicoff	510 Plainsboro Rd	WE1-10/WE51-52 WEK90-91	M. Wellborn
10/26/2017	8:40/ 12:40	Town Center	700 Wyndhurst Dr	TC1-17/TC50-57 TCK 90-92	J. Bowes
10/25/2017	7:25	CMS	95 Grovers Mill Rd	CM1-CM26 NC50-58	S. Carter
10/25/2017	7:25	TGMS	10 Southfield Rd	TG1-25/TG50-51	L. Thomas
10/25/2017	8:40	Village	601 New Village Rd	VE1-20 VE51	B. Gould
10/25/2017	7:25	HS South	326 Clarksville Rd	HS1-26/HS50-54	D. Lepold
10/23/2017	8:40/ 12:40	Dutch Neck	392 Village Rd E	DN1-18/ DN50 DNK90-93	D. Argese

Addendum - Cancellation

- Cancel Student Transportation Contract – Multi Contract Number RB-ESY13, route SBE12 awarded to Rick Bus Company on June 27, 2017, for the 2017-2018 school year. Total route cost is \$7,611.66.

Quotes – To and From School

8. Award the Student Transportation Contract-Multi Contract Number TGMS to A-1 Limousine, Inc. for the 2017-2018 school year as follows:

<u>Route</u>	<u>Destination</u>	<u>Cost per Diem</u>	<u>#Days</u>	<u>Aide per Diem</u>	<u>Inc/Dec</u>
TGMS	Thomas Grover School	\$ 130.04	20	N/A	\$ 3.50

9. Award the Student Transportation Contract-Multi Contract Number DD5PM to George Dapper, Inc. for the 2017-2018 school year as follows:

<u>Route</u>	<u>Destination</u>	<u>Cost per Diem</u>	<u>#Days</u>	<u>Aide per Diem</u>	<u># of Aides</u>	<u>Inc/Dec</u>
DD5PM	Douglass Develop	\$ 114.70	10	\$ 48.00	2	\$ 2.50

10. Award the Student Transportation Contract-Multi Contract Number MH54 to George Dapper, Inc for the 2017-2018 school year as follows:

<u>Route</u>	<u>Destination</u>	<u>Cost per Diem</u>	<u>#Days</u>	<u>Aide per Diem</u>	<u>Inc/Dec</u>
MH54	Maurice Hawk Elementary	\$ 294.43	19	\$ 48.00	\$ 2.50

11. Award the Student Transportation Contract-Multi Contract Number PACSHUTTLE to Rick Bus Company for the 2017-2018 school year as follows:

<u>Route</u>	<u>Destination</u>	<u>Cost per Diem</u>	<u>#Days</u>	<u>Aide per Diem</u>	<u>Inc/Dec</u>
PACSHUTTLE	Princeton Alliance Church	\$ 82.00	48	N/A	\$ 3.00

12. Award the Student Transportation Contract-Multi Contract Number SJCOR2 to Good Dove, LLC for the 2017-2018 school year as follows:

<u>Route</u>	<u>Destination</u>	<u>Cost per Diem</u>	<u>#Days</u>	<u>Aide per Diem</u>	<u>Inc/Dec</u>
SJCOR2	Various	\$117.00	34	N/A	\$ 2.00

13. Award the Student Transportation Contract-Multi Contract Number KCSR to George Dapper, Inc. for the 2017-2018 school year as follows:

<u>Route</u>	<u>Destination</u>	<u>Cost per Diem</u>	<u>#Days</u>	<u>Aide per Diem</u>	<u>Inc/Dec</u>
KCSR	High School North	\$ 84.90	24	N/A	\$ 2.50

14. Award the Student Transportation Contract-Multi Contract Number MRSHUTTLE to Rick Bus Company for the 2017-2018 school year as follows:

<u>Route</u>	<u>Destination</u>	<u>Cost per Diem</u>	<u>#Days</u>	<u>Aide per Diem</u>	<u>Inc/Dec</u>
MRSHUTTLE	Millstone Elementary	\$ 82.00	54	N/A	\$ 3.00

Cancellation – Jointure

15. Cancel Joint Transportation Agreement between West Windsor-Plainsboro Regional School District serving as host to Lawrence Township approved on September 12, 2017, for route HCC2A for the 2017-2018 school year. Total revenue: \$0.00

Agreements/Jointures

16. Approve 2017-2018 Joint Transportation Agreement; West Windsor-Plainsboro Regional School District Board of Education serving as host district to Lawrence Township as follows:

<u>Route</u>	<u>Destination</u>	<u>#Host Students</u>	<u>#Joiner Students</u>	<u>Revenue</u>
HCC1A	Health Career Center	1	2	\$ 9,815.87

Correction-Contract

17. School year correction to A-1 Limousine, Inc. Multi Contract Number RUGBY approved September 26, 2017 as follows: School year should be 2017-2018.

Cancellation – Renewal

18. Cancel 2017-2018 Student Transportation Contract – Multi Contract Number DA-PUB16-3, route MH53A awarded to George Dapper, Inc on June 27, 2017 and its addendum awarded on June 27, 2017. Total adjusted cost is \$10,615.33.

Agreements

19. Enter into an agreement between West Windsor-Plainsboro Regional School District and George Dapper, Inc. for use of a bus aide to cover a Special Ed route as needed for \$48.00 per diem; total cost will not exceed \$1,680.00.
20. Enter into an agreement between West Windsor-Plainsboro Regional School District and Rick Bus Company for use of a bus aide to cover a Special Ed route as needed for \$70.00 per diem; total cost will not exceed \$2,450.00.
21. Enter into an agreement between West Windsor-Plainsboro Regional School District and Rick Bus Company for use of a bus driver, for emergencies only, as needed for \$180.00 per diem; total cost will not exceed \$6,300.00.

Travel and Related Expenses Reimbursement

22. As required, pursuant to *N.J.S.A. 18A:11-12*, Board Policy 6471 requires the Board of Education to approve in advance certain travel expenditures of Board members and school district employees. Travel expenditures incurred by the Board of Education or reimbursed to Board members or employees must comply with the requirements and limitations contained in *N.J.S.A. 18A:11-12*, the aforementioned Board bylaw and policies, and are subject to the annual limitation on the district's travel expenditures

established by the Board of Education. All requests for approval of travel by school district employees that require the approval of the Board of Education have been reviewed and approved by the Superintendent of Schools.

- a) Approve attendance of three administrators and three staff members at HIB Prevention Training on October 31, 2017, and November 1, 2017, in Toms River, New Jersey, at a total cost of \$570, plus mileage.
- b) Approve attendance of a staff member to Microsoft Excel: Beyond the Basics on December 8, 2017, in Princeton, New Jersey, at a cost of \$99 plus travel.

D. PERSONNEL

To be voted on 11/14/17: Recommend approval of the following resolutions:

Personnel

1. Personnel Items:
 - A. Administrators
 - B. Certificated Staff
 - C. Non-Certificated Staff
 - D. Substitutes/Other
 - E. Extracurricular/Extra Pay
 - F. Community Education Staff
 - G. Emergent Hiring

VI. APPROVAL OF BOARD OF EDUCATION MINUTES

To be voted on 11/14/17:

- A. October 17, 2017 Public Hearing on VV&HIB & Meeting
- B. October 17, 2017 Executive Closed Session

VII. BOARD LIAISON REPORTS

VIII. NEW BUSINESS

IX. SECOND OPPORTUNITY FOR PUBLIC COMMENTS

Fifteen minutes will be provided at the end of the meeting for public comments. Each participant is asked to give his or her name and address prior to making a statement, which will be limited to three minutes. All statements shall be directed to the presiding officer. This public comment period shall be limited to 15 minutes.

X. ADJOURNMENT