



WEST WINDSOR-PLAINSBORO REGIONAL SCHOOL DISTRICT

321 Village Road East, P.O. Box 505, West Windsor, NJ 08550-0505

Mission Statement

Building upon our tradition of excellence, the mission of the West Windsor-Plainsboro Regional School District is to empower all learners to thoughtfully contribute to a diverse and changing world with confidence, strength of character and love of learning.

OCTOBER 17, 2017: PUBLIC HEARING & BOARD OF EDUCATION MEETING

Central Office

321 Village Road East, West Windsor, NJ 08550

ACTION WILL BE TAKEN

6:30 PM Closed Executive Session – Room C110/111

**7:30 PM Public Hearing on Annual Report of Violence and Vandalism, and
HIB & Public Meeting – Multi-Purpose Room**

Board of Education

Anthony Fleres, President
Michele Kaish, Vice-President
Isaac Cheng
Carol Herts
Louisa Ho
Rachel Juliana
Dana Krug
Yingchao “YZ” Zhang
Yu “Taylor” Zhong

Student Representatives

Dillon Henry, High School North
Alexandra Vena, High School South

Liaison Appointments

New Jersey School Boards Association: Yingchao Zhang
Plainsboro Township Committee: Rachel Juliana
Superintendent’s Advisory Council: Dana Krug
West Windsor-Plainsboro Education Foundation: Michele Kaish
West Windsor Board of Recreation Commissioners: Dana Krug
West Windsor Township Council: Louisa Ho
West Windsor-Plainsboro Regional School District PTA-PTSA: Michele Kaish

Administration

David Aderhold, EdD, Superintendent of Schools
Christopher Russo, EdD, Assistant Superintendent, Finance/Board Secretary
Martin Smith, Assistant Superintendent, Curriculum & Instruction
Gerard Dalton, Assistant Superintendent, Pupil Services/Planning
Charity Fues, Director, Human Resources/Affirmative Action Officer
Russell Schumacher, Special Assistant for Labor Relations
Gerri Hutner, Director, Communications

I. OPENING/CALL TO ORDER

In accordance with the State’s Sunshine Law, adequate notice of this meeting was provided by sending a notice of the time, date, location, and, to the extent known, the agenda of this meeting on January 3, 2017, and on October 13, 2017, to *The Princeton Packet*, *The Times*, *The Home News Tribune*, and West Windsor and Plainsboro Public Libraries. Copies of the notice also have been placed in the Board Office and in each of the district schools on January 3, 2017, and on October 13, 2017, and sent to Plainsboro and West Windsor township clerks on January 3, 2017, and on October 13, 2017.

RECESS INTO CLOSED EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances;

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session;

NOW THEREFORE BE IT RESOLVED by the West Windsor-Plainsboro Regional School District Board of Education that it is necessary to meet in executive session to discuss certain items involving:

1. Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically:	Personnel Matters
2. Matters in which the release of information would impair the right to receive government funds, and specifically:	
3. Matters which, if publicly disclosed, would constitute and unwarranted invasion of individual privacy, and specifically:	
4. Matters concerning negotiations, and specifically:	
5. Matters involving the purchase of real property and/or the investment of public funds, and specifically:	
6. Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically:	
7. Matters involving anticipated or pending litigation, including matters of attorney client privilege, and specifically:	Doc. No. MID-L-005658-17; Doc. No. MID-L-4293-17; Doc. No. MER-L-562-17; review of attorney recommendations
8. Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically:	Personnel Issues, and as noted on the agenda
9. Matters involving quasi-judicial deliberations, and specifically:	HIB Review

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

BE IT FURTHER RESOLVED that the Board will return to open session to conduct business at the conclusion of the executive session, if necessary.

II. **SPECIAL PUBLIC HEARING ON THE 2016-2017 ANNUAL DISTRICT REPORT OF VIOLENCE AND VANDALISM, AND HARASSMENT, INTIMIDATION, AND BULLYING**

III. **SPECIAL OPPORTUNITY FOR PUBLIC COMMENT ON THE 2016-2017 ANNUAL DISTRICT REPORT OF VIOLENCE AND VANDALISM, AND HARASSMENT, INTIMIDATION, AND BULLYING**

Three minutes per speaker to a maximum of ten minutes will be provided for public comments on the items under violence and vandalism report, and harassment, intimidation, and bullying.

APPROVAL OF THE REPORT

To be voted on 10/17/17: Recommend approval of the following resolution:

1. To accept the “2016-2017 Annual District Report of Violence and Vandalism and Harassment, Intimidation, and Bullying” as required by the New Jersey State Department of Education (*N.J.S.A. 18A:17-46* and *N.J.A.C. 6A:16-5.3(f)*).

IV. **ADJOURNMENT OF SPECIAL PUBLIC HEARING ON THE 2016-2017 ANNUAL DISTRICT REPORT OF VIOLENCE AND VANDALISM, AND HARASSMENT, INTIMIDATION, AND BULLYING**

V. **PRESENTATIONS/REPORTS**

- A. Board President's Comments
- B. Superintendent's Comments
- C. Student Representatives' Comments
- D. State Testing Report

VI. **FIRST OPPORTUNITY FOR PUBLIC COMMENTS**

The Board invites thoughts and reactions on agenda items and items of concern from members of our community who are present. Each participant is asked to give his or her name and address prior to making a statement, which will be limited to three minutes. All statements shall be directed to the presiding officer. This public comment period shall be limited to 60 minutes.

VII. **BOARD OF EDUCATION COMMITTEE REPORTS**

- Administration & Facilities Committee
- Curriculum Committee
- Finance Committee

VIII. MEETING

A. ADMINISTRATION

To be voted on 10/17/17: Recommend approval of the following resolutions:

Professional Services

1. Whereas the Public School Contracts Law (*N.J.S.A. 18A: 18A-5*) requires a resolution authorizing the award of contracts/agreements for “professional services” without competitive bids; it is recommended that approval be given to adopt the following resolutions for the 2017-2018 school year:

Legal Services

- a) Authorize execution of an agreement with the Law Offices of Zhiyu Hu, P.C. to provide professional services for court review, appeals, and auditing notice at a total legal fee not to exceed \$6,000.
- b) Authorize execution of an agreement with the Law Offices of Gurnani & Gurnani to provide professional services for court review, appeals, and auditing notice at a total legal fee not to exceed \$5,500.

Medical Services

- c) Authorize execution of an agreement with the Center for Behavioral Health MD PA and Dr. Rajeswari Muthuswamy, MD, to provide evaluations at a cost not to exceed \$525 per evaluation.

Professional Services Rates

2. Approve rates for the following professional services and consultants for the 2017-2018 school year:

Special Services Consultants

- a) Approve Toby Karten, TAMKA Educational Products LLC, to provide four co-teaching workshops during the 2017-2018 school year at a cost of \$7,500 plus travel.
- b) Approve Professional Education Services, Inc. to provide bedside instruction during the 2017-2018 school year at a cost of \$47.097/hour.
- c) Approve Silvergate Prep to provide bedside instruction during the 2017-2018 school year at a cost of \$55/hour.
- d) Approve Pyramid Educational Consultants, Inc. to provide training on a Picture Exchange Communication System at a cost not to exceed \$5,500.
- e) Approve Handle With Care Behavior Management to provide training during the 2017-2018 school year at a cost not to exceed \$2,700.
- f) Approve Lighthouse Guild International, Inc. to provide Braille transcription during the 2017-2018 school year at a cost of \$7/page, at a cost not to exceed \$500.

NJ QSAC - Statement of Assurance

- 3. Authorize the submission of the West Windsor-Plainsboro Regional School District Board of Education’s New Jersey Quality Single Accountability Continuum (NJQSAC) Statement of Assurance for the 2017-2018 school year to the New Jersey Department of Education upon the recommendation of the Superintendent of Schools, pursuant to *N.J.A.C. 6A:30-3.2(f)*.

NJ QSAC - Comprehensive Maintenance Plan

- 4. Authorize the submission of the district’s Annual Comprehensive Maintenance Plan for the West Windsor-Plainsboro Regional School District to the County Office in compliance with the New Jersey State Department of Education requirements, pursuant to *N.J.A.C. 6A:26A-3.1*.

School Security Drills

- 5. Acknowledge the following fire and security drills were performed in September 2017 in compliance with *N.J.S.A. 18A:41-1*:

<u>Fire Date</u>	<u>Security Date</u>	<u>School</u>
9/12/17	9/19/17	Dutch Neck Elementary School
9/12/17	9/18/17	Maurice Hawk Elementary School
9/12/17	9/19/17	Town Center Elementary School
9/12/17	9/19/17	J.V.B. Wicoff Elementary School
9/15/17	9/13/17	Millstone River School
9/12/17	9/15/17	Village School
9/12/17	9/13/17	Community Middle School
9/20/17	9/14/17	Thomas Grover Middle School
9/12/17	9/15/17	WW-P High School North
9/8/17	9/12/17	WW-P High School South

Harassment, Intimidation, and Bullying

- 6. Affirm the superintendent of school’s recommendation for disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Bill of Rights for a report dated October 11, 2017, for the following case numbers: HSS100217001; HSS100417001; VES092817001; VES092217001; and CMS091417001.

B. CURRICULUM AND INSTRUCTION

To be voted on 10/17/17: Recommend approval of the following resolutions:

Curriculum Revisions

- 1. Approve the following revised curricula:
 - a) Grade 8 STEM
 - b) Marketing
 - c) Principles of Engineering
 - d) AP Language and Composition
 - e) AP Literature and Composition

Community Education

2. Approve the following winter 2017-2018 Community Education Adult and Youth Programs:

Adult Program

Ed2Go

Youth Programs

Acrylics Painting

Acting I

After School Chess

Art Sampler

Bharatanatyam

Bollywood Dance

Bricks Challenge- Classic Mechanics

Cartoon Drawing

Chess

Circus Dance

Clay & Bead Pendants

Crochet

Elementary Drawing

EV3 Robotics: Rescue Robots & Introduction to VEX IQ Robotics Education

Combo

From Pages to Stages

Fun Science!

Indoor Soccer

Introduction to Web Design Using HTML/CSS

Jr. Makey Makey: Musical Adventures & Jr. Robotics: Move it... Move it! Combo

LEGO Educational Life Science

Let's Dance Academy's Bollywood Dance

Mad Science System 3

Make Art!

Mindful Movement

Mosaic Table Art

On the Court Basketball

Robotics Fun with Cubelets & Ozobots

Sockey

TGA Premier Cheer

TGA Premier Sports Medley

TGA Premier Tennis

Wheels in Motion

Winter Nature Art

Writing for the Imagination

Grant

3. Accept the 2017-2018 NRG Grant Award in the amount of \$5,000 to the FIRST Robotics Competition Team.

Professional Development – Consultant

4. Approve Jennifer W. Lempp to provide a one-day on-site training workshop for Grades 5 and 6 teachers of Mathematics entitled “Math Workshop Model” in February 2018, at a cost of \$3,000.

Internet Safety Management System

5. Purchase Gaggle Safety Management System for the 2017-2018 school year for a total cost of \$25,395.

Field Trips

6. Approve the following overnight field trips:

Community Middle School/Grover Middle School

- a) Grade 8 German class students to Washington, D.C., from April 27, 2018, to April 28, 2018. The cost of the trip is approximately \$275 per student.
- b) Community Middle School Band and Orchestra to Washington, D.C., from June 1, 2018, to June 3, 2018. The total cost of the trip is approximately \$480 per student.

High School North

- c) Model United Nations to Northwestern University in Evanston, Illinois, from April 12, 2018, to April 15, 2018. The cost of the trip is approximately \$600 per student.

High School South

- d) Model United Nations to Princeton, New Jersey, from November 16, 2017, to November 19, 2017. The cost of the trip is approximately \$300 per student.
- e) Model United Nations to the Rutgers University, New Brunswick, New Jersey, from November 30, 2017, to December 3, 2017. The cost of the trip is approximately \$300 per student.
- f) Model United Nations to University of Pennsylvania in Philadelphia, Pennsylvania, from January 25, 2018 to January 28, 2018. The cost of the trip is approximately \$350 per student.
- g) Model United Nations to Georgetown University, Washington, D.C., from February 15, 2018, to February 18, 2018. The cost of the trip is approximately \$450 per student.
- h) Model United Nations to Cornell University, Ithaca, New York, from April 19, 2018, to April 22, 2018. The cost of the trip is approximately \$450 per student.
- i) Future Problem Solvers to University of Wisconsin, La Crosse, Wisconsin, from June 6, 2018, to June 10, 2018. The cost of the trip is approximately \$1,200 per student.

C. FINANCE

To be voted on 10/17/17: Recommend approval of the following resolutions:

Business Services

1. Payment of bills as follows:
 - a) Bill List General for October 17, 2017 (run on 10-11-17) in the amount of \$13,721,360.46.
 - b) Bill List Capital for October 17, 2017 in the amount of \$0.
2. Budget adjustments as follows:
 - a) 2017-2018 school year as shown on the expense account adjustments for September 2017 (run on 10-05-17) (Adjustment Numbers 136 - 205).
3. Accept the following reports, which will become a permanent part of the Board Minutes:
 - a) A-148 Report of the Secretary to the Board of Education as of August 31, 2017, indicating that no major account is over-expended and the board secretary certifies that no line item is over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.
 - b) A-149 Report of the Treasurer of School Monies to the Board of Education as of August 31, 2017.

Equipment Disposal

4. Disposal of obsolete equipment that has met the district's life expectancy. [The age and/or physical condition of the equipment render it ineffective.]

Community Middle School

Maps, wall, various – 60
Spotlight, theatre, rolling
Tables, 7x4 – 2

Grover Middle School

Book shelf, circular, wood and plastic
Chairs, rolling office - 2
Table, 6' round cafeteria
Trees, artificial – 4
White Board, 6ft
White Board Stand

High School North

Analytical Balance
Balance, .001g - 4
Balance, .01g - 4
Balance, .1g - 3
Balance, unknown scale
Book cases, wooden – 6
Cabinets, assorted – 6
Cabinets, filing, metal assorted sizes – 8
Cabinets, storage, small wooden – 4

Centrifuge
Desk corner pieces, wooden – 6
Desk top attachments, metal – 3
Desk top attachments, wooden – 3
Desks, metal – 7
Desks, wooden – 6
Dialogram Balance
Spectrophotometer- 2
Stethoscope
Spygmomanometer-2

Maurice Hawk Elementary School

Walkie Talkie Battery Pack, Motorola
Walkie Talkie Charging Stand, Mag One
Walkie Talkie Charging Stand, Motorola – 5
Walkie Talkie w/charger/adaptor cords, Motorola – 4

Village Elementary School

Carrel, wooden, student 30x36
Cart, Library
Chairs, plastic/metal, student - 70
Desks, laminate/metal, student – 17
File cabinet, 4-drawer, vertical
Projector, overhead, Elmo – 12
Table, kidney shaped

Change Orders

5. Change Order No. 1 – Single overall contract of American Athletic Courts, Inc., for the HSN Track Repair and Sidewalk Restoration (Architects/Planners Project No. 4888-High School North Track Repair, and No. 4896-High School North Sidewalk Restoration), as recommended by Fraytak Veisz Hopkins Duthie, P.C., as a credit to the unused allowance and reduced scope of work from that scope as included in the contract and as determined and directed in the field (based on line item unit costs and quantities), in the amount of \$26,005.00. This change order decreases the contract amount of \$351,316.30 to \$325,311.30.

Procurement of Goods and Services

6. Be it resolved by the Board of Education of the West Windsor-Plainsboro Regional School District pursuant to Title 18A: 18A-10, and N.J.A.C. 5:34-7.29(c), on timely basis, to procure goods and services utilizing state contract vendors to meet the needs of the school district who agree to sell goods and services to the Board of Education in accordance with all conditions of the individual state contract that may or may not exceed the bid threshold in the aggregate.

The duration of the contracts between the West Windsor-Plainsboro Regional School District and the referenced State Contract Vendors shall be for the **2017-2018** School Year as amended from time to time by the Division of Purchase and Property in the Department of the Treasury, Cooperative Purchasing Program.

Commodity/Service

Vendor

State Contract No. or Co-op

Textbook Services #65MCECCPS Distribution of Textbook Services

Bid # ESCNJ 17/18-32

Debjo Sales dba Book-It Distribution

Co-op

Travel and Related Expenses Reimbursement

- 7. As required, pursuant to *N.J.S.A. 18A:11-12*, Board Policy 6471 requires the Board of Education to approve in advance certain travel expenditures of Board members and school district employees. Travel expenditures incurred by the Board of Education or reimbursed to Board members or employees must comply with the requirements and limitations contained in *N.J.S.A. 18A:11-12*, the aforementioned Board bylaw and policies, and are subject to the annual limitation on the district's travel expenditures established by the Board of Education. All requests for approval of travel by school district employees that require the approval of the Board of Education have been reviewed and approved by the Superintendent of Schools. To approve the following:
 - a) The director of Buildings and Grounds to attend the annual New Jersey School Boards Association Workshop in Atlantic City, New Jersey, on October 23-26, 2017, and authorize overnight travel and related expenses particular to attendance at these workshops. [The costs include a total group registration cost of \$1,500; and individual costs not to exceed \$500.]
 - b) One Community Education administrator to attend NJSACC's Thinking Outside the Box Conference in Princeton, New Jersey, on November 17, 2017, at a cost of \$163, plus mileage.
 - c) Seven Community Education group leaders to attend NJSACC's Thinking Outside the Box Conference in Princeton New Jersey, on November 18, 2017, at a total cost of \$1,141, plus mileage.
 - d) Four additional science teachers (for a total of seven) to participate in the Rider University Science and Literacy Center's (SELECT) NGSS assessment learning series at Rider University in Lawrenceville, New Jersey. No additional cost will be incurred.

Transportation

Agreements/Jointures

- 8. Approve 2017-2018 Joint Transportation Agreement; West Windsor-Plainsboro Regional School District Board of Education serving as host district to Robbinsville Township Board of Education as follows:

<u>Route</u>	<u>Destination</u>	<u>#Host Students</u>	<u>#Joiner Students</u>	<u>Revenue</u>
CS12-2	Center School	5	1	\$10,543.00

D. PERSONNEL

To be voted on 10/17/17: Recommend approval of the following resolutions:

Personnel

1. Personnel Items:
 - A. Administrators
 - B. Certificated Staff
 - C. Non-Certificated Staff
 - D. Substitutes/Other
 - E. Extracurricular/Extra Pay
 - F. Community Education Staff
 - G. Emergent Hiring

IX. APPROVAL OF BOARD OF EDUCATION MINUTES

To be voted on 10/17/17:

- A. September 26, 2017 Meeting

X. BOARD LIAISON REPORTS

XI. NEW BUSINESS

XII. SECOND OPPORTUNITY FOR PUBLIC COMMENTS

Fifteen minutes will be provided at the end of the meeting for public comments. All statements shall be directed to the presiding officer. This public comment period shall be limited to 15 minutes.

XIII. ADJOURNMENT