



## **WEST WINDSOR-PLAINSBORO REGIONAL SCHOOL DISTRICT**

**321 Village Road East, P.O. Box 505, West Windsor, NJ 08550-0505**

### **Mission Statement**

*Building upon our tradition of excellence, the mission of the West Windsor-Plainsboro Regional School District is to empower all learners to thoughtfully contribute to a diverse and changing world with confidence, strength of character and love of learning.*

## **SEPTEMBER 26, 2017: BOARD OF EDUCATION MEETING**

### **Central Office**

**321 Village Road East, West Windsor, NJ 08550**

### **ACTION MAY BE TAKEN**

**6:30 PM Closed Executive – Room C110/111**

**7:30 Public Meeting – Multi-Purpose Room**

### **Board of Education**

Anthony Fleres, President

Michele Kaish, Vice-President

Isaac Cheng

Carol Herts

Louisa Ho

Rachel Juliana

Dana Krug

Yingchao Zhang

Yu “Taylor” Zhong

### **Student Representatives**

Dillon Henry, High School North

Alexandra Vena, High School South

### **Liaison Appointments**

New Jersey School Boards Association: Yingchao Zhang

Plainsboro Township Committee: Rachel Juliana

Superintendent’s Advisory Council: Dana Krug

West Windsor-Plainsboro Education Foundation: Michele Kaish

West Windsor Board of Recreation Commissioners: Dana Krug

West Windsor Township Council: Louisa Ho

West Windsor-Plainsboro Regional School District PTA-PTSA: Michele Kaish

### **Administration**

David Aderhold, EdD, Superintendent of Schools

Christopher Russo, EdD, Assistant Superintendent, Finance/Board Secretary

Martin Smith, Assistant Superintendent, Curriculum & Instruction

Gerard Dalton, Assistant Superintendent, Pupil Services/Planning

Charity Fues, Director, Human Resources/Affirmative Action Officer

Russell Schumacher, Special Assistant for Labor Relations

Gerri Hutner, Director, Communications

I. **OPENING/CALL TO ORDER**

In accordance with the State’s Sunshine Law, adequate notice of this meeting was provided by sending a notice of the time, date, location, and, to the extent known, the agenda of this meeting on January 3, 2017, and on September 22, 2017, to *The Princeton Packet*, *The Times*, *The Home News Tribune*, and West Windsor and Plainsboro Public Libraries. Copies of the notice also have been placed in the Board Office and in each of the district schools on January 3, 2017, and on September 22, 2017, and sent to Plainsboro and West Windsor township clerks on January 3, 2017, and on September 22, 2017.

**RECESS INTO CLOSED EXECUTIVE SESSION**

WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances;

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session;

NOW THEREFORE BE IT RESOLVED by the West Windsor-Plainsboro Regional School District Board of Education that it is necessary to meet in executive session to discuss certain items involving:

1. Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically:	<b>Personnel Matters</b>
2. Matters in which the release of information would impair the right to receive government funds, and specifically:	
3. Matters which, if publicly disclosed, would constitute and unwarranted invasion of individual privacy, and specifically:	
4. Matters concerning negotiations, and specifically:	
5. Matters involving the purchase of real property and/or the investment of public funds, and specifically:	
6. Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically:	
7. Matters involving anticipated or pending litigation, including matters of attorney client privilege, and specifically:	
8. Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically:	<b>Personnel Issues, and as noted on the agenda</b>
9. Matters involving quasi-judicial deliberations, and specifically:	<b>HIB Review</b>

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

BE IT FURTHER RESOLVED that the Board will return to open session to conduct business at the conclusion of the executive session, if necessary.

II. **PRESENTATIONS/REPORTS**

- A. Board President's Comments
- B. Superintendent's Comments
- C. Report of Student Graduation Rates

III. **FIRST OPPORTUNITY FOR PUBLIC COMMENTS**

The Board invites thoughts and reactions on agenda items and items of concern from members of our community who are present. Each participant is asked to give his or her name and address prior to making a statement, which will be limited to three minutes. All statements shall be directed to the presiding officer. This public comment period shall be limited to 60 minutes.

IV. **BOARD OF EDUCATION COMMITTEE REPORTS**

- Administration & Facilities Committee
- Finance Committee

V. **MEETING**

A. **ADMINISTRATION**

*To be voted on 09/26/17:* Recommend approval of the following resolutions:

**Policies and Regulations: Second Reading and Approval**

1. Second reading and approval of the following policy and regulation:

- P3126 District Mentoring Plan
- R3126 District Mentoring Plan

**Non-Public School Security Aid Program**

2. Approve security expenditures in the amount of \$1,206.94 for Children's House of the Windsors as part of the FY 2017 New Jersey Nonpublic School Security Aid Program.

**Special Services**

3. Accept initial state aid funding under Chapters 192 & 193 as amended:

State aid for services under Chapter 193 as follows:

Initial exam and class	\$6,366.00
Annual exam and class	\$1,824.00
Corrective speech	\$4,464.00
Supplementary instruction	\$3,172.00

**Integrated Marketing and Communications Project**

4. Approve M/Studio to provide the following services: Visual Brand Identity (\$9,600); Brand Guidelines Manual (\$3,000); and Graphic Design Support for Posters, Direct Mail, and Brochures (\$5,380).

**Educational Services Commission of New Jersey**

5. Approve the third year of a five-year agreement with Educational Services Commission of New Jersey to provide comprehensive, collaborative educational services.

**The ARC Mercer, Inc.**

6. Approve job training/counseling as follows:  
  
\$50 per day, per student without teaching assistant presence  
\$25 per day, per student with a teaching assistant provided by the West Windsor-Plainsboro Regional School District

**B. CURRICULUM AND INSTRUCTION**

*To be voted on 09/26/17:* Recommend approval of the following resolutions:

**Nonpublic Grant - Technology**

1. Approve the expenditure of the FY 2018 NJ Nonpublic School Technology Initiative as follows:

French American School of Princeton	\$ 5,870.00
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**C. FINANCE**

*To be voted on 09/26/17:* Recommend approval of the following resolutions:

**Business Services**

1. Payment of bills as follows:
  - a) Bill List General for September 26, 2017 (run on 9-20-17) in the amount of \$12,421,659.94.
2. Budget transfers as follows:
  - a) 2017-2018 school year as shown on the expense account adjustments for August 2017 (run on 9-07-17) (Adjustment Numbers 081-135).
3. Accept the following reports this will become a permanent part of the Board Minutes:

A-148 Report of the Secretary to the Board of Education as of July 31, 2017, indicating that no major account is over-expended and the Board secretary certifies that no line item is over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

**Donation**

- Acknowledge the donation of a 2,000 gallon above ground fuel storage tank from West Windsor Township; the tank was formerly located at the Wallace Road property.

**Equipment Disposal**

- Approve the disposal of obsolete equipment that has met the district’s life expectancy. [The age and/or physical condition of the equipment render it ineffective.]

Technology

Axis 225FD Fixed Dome Network Camera – 3

Axis P3301-V Surveillance/Network Camera - Color, Without Power Supply – 8

**Transportation**

Quotes – Special Education

- Award the Out of District Special Needs Transportation Contract-Multi Contract Number SEARCH to A-1 Limousine, Inc. for the 2017-2018 school year as follows:

<u>Route</u>	<u>Destination</u>	<u>Cost per Diem</u>	<u>#Days</u>	<u>Aide per Diem</u>	<u>Inc/Dec</u>
SEARCH	Search Day School	\$92.58	2	\$35.00	\$ 0.00

- Award the Out of District Special Needs Transportation Contract-Multi Contract Number CENTER to A-1 Limousine, Inc. for the 2017-2018 school year as follows:

<u>Route</u>	<u>Destination</u>	<u>Cost per Diem</u>	<u>#Days</u>	<u>Aide per Diem</u>	<u>Inc/Dec</u>
CENTER	Center School	\$ 61.90	1	\$ 61.90	\$ 0.00

- Award the Out of District Special Needs Transportation Contract-Multi Contract Number RUGBY to A-1 Limousine, Inc. for the 2016-2017 school year as follows:

<u>Route</u>	<u>Destination</u>	<u>Cost per Diem</u>	<u>#Days</u>	<u>Aide per Diem</u>	<u>Inc/Dec</u>
RUGBY	Rugby School	\$ 297.58	49	\$ 90.00	\$ 2.50

Quotes –To and From School

- Award the Student Transportation Contract-Multi Contract Number 18-SJCOR1 to Good Dove, LLC for the 2017-2018 school year as follows:

<u>Route</u>	<u>Destination</u>	<u>Cost per Diem</u>	<u>#Days</u>	<u>Aide per Diem</u>	<u>Inc/Dec</u>
18-SJCOR1	Various	\$ 87.00	1	N/A	\$ 2.00

- Award the Student Transportation Contract-Multi Contract Number SJCOREV to Good Dove, LLC for the 2017-2018 school year as follows:

<u>Route</u>	<u>Destination</u>	<u>Cost per Diem</u>	<u>#Days</u>	<u>Aide per Diem</u>	<u>Inc/Dec</u>
SJCOREV	Various	\$120.00	36	N/A	\$ 2.00

11. Award the Student Transportation Contract-Multi Contract Number KCMD to A-1 Limousine, Inc. for the 2017-2018 school year as follows:

<u>Route</u>	<u>Destination</u>	<u>Cost per Diem</u>	<u>#Days</u>	<u>Aide per Diem</u>	<u>Inc/Dec</u>
KCMD	High School North	\$ 65.02	143	N/A	\$ 2.85

12. Award the Student Transportation Contract-Multi Contract Number BRU to A-1 Limousine, Inc. for the 2017-2018 school year as follows:

<u>Route</u>	<u>Destination</u>	<u>Cost per Diem</u>	<u>#Days</u>	<u>Aide per Diem</u>	<u>Inc/Dec</u>
BRU	Various	\$ 65.02	40	N/A	\$ 2.81

Cancellation - Renewal

13. Cancel 2017-2018 Student Transportation Contract – Multi Contract Number IR-PUB15-3, route RUGBY12 awarded to Irvin Raphael, Inc. on June 27, 2017. Total route cost is \$9,231.90.
14. Cancel 2017-2018 Student Transportation Contract – Multi Contract Number HN-PUB16-5, route NBCM awarded to H & N Transportation on July 25, 2017. Total route cost is \$0.00.

Agreements/Jointures

15. Approve the following agreements/jointures payable by the West Windsor-Plainsboro Regional School District to Lawrence Township Public Schools for the 2017-2018 school year as follows:

<u>Route</u>	<u>Location</u>	<u># Students</u>	<u>Total Expenditure</u>
RUB-1	Thomas Rubino Academy	2	\$ 23,731.20

16. Approve a 2017-2018 Joint Transportation Agreement; West Windsor-Plainsboro Regional School District Board of Education serving as host district to South Brunswick School District as follows:

<u>Route</u>	<u>Location</u>	<u># Host Students</u>	<u># Joiner Students</u>	<u>Revenue</u>
NEW12	Newgrange School	1	1	\$ 17,089.33

Agreements/Jointures - Adjustment

17. Adjustment to Revenue for 2017-2018 Joint Transportation Agreement between West Windsor-Plainsboro Regional School District serving as host to East Windsor Regional School District, route number NEW12, approved June 27, 2017 to reflect ADDITION of students from another district reducing the cost for East Windsor. Adjusted Revenue for this route is \$17,089.33.

**D. PERSONNEL**

*To be voted on 09/26/17:* Recommend approval of the following resolutions:

**Personnel**

1. Personnel Items:
  - A. Administrators
  - B. Certificated Staff
  - C. Non-Certificated Staff
  - D. Substitutes/Other
  - E. Extracurricular/Extra Pay
  - F. Community Education Staff
  - G. Emergent Hiring

**VI. APPROVAL OF BOARD OF EDUCATION MINUTES**

*To be voted on 09/26/17:*

- A. September 12, 2017 Meeting
- B. September 12, 2017 Executive Closed Session

**VII. BOARD LIAISON REPORTS**

**VIII. NEW BUSINESS**

**IX. SECOND OPPORTUNITY FOR PUBLIC COMMENTS**

Fifteen minutes will be provided at the end of the meeting for public comments. All statements shall be directed to the presiding officer. This public comment period shall be limited to 15 minutes.

**X. ADJOURNMENT**