



## WEST WINDSOR-PLAINSBORO REGIONAL SCHOOL DISTRICT ADMINISTRATION & FACILITIES COMMITTEE

MINUTES  
September 4, 2018

7:00 P.M.  
Central Office

Committee:

Michele Kaish (Chair)  
Martin Whitfield  
Isaac Cheng

Administration Liaison:

James Earle  
David Aderhold

Guests:

- 2020 – 2021 Academic Calendar

The Superintendent reviewed the first draft of the 2020 – 2021 calendar with the Committee. Committee members discussed the highlights noting that September 8, 2020 was the first day of school and that professional development for teachers was scheduled on September 2<sup>nd</sup> and 3<sup>rd</sup>. The Committee also noted the long winter break as opposed to the last few years. The Superintendent explained to the Committee that June 18, 2021 was the “tentative” date of graduation and that district staff would be reaching out to secure the date with Sun Bank Arena. The Committee felt the calendar looks good unless June 18<sup>th</sup> is not feasible for graduation.

- Summer Construction Projects

The Superintendent gave an overview of summer projects completed and still in progress. **Wicoff:** Bleacher installation is completed and the crew has demobilized. The doors have been repaired and the trim at the stage is being installed. Aramark crew is installing climbing wall and power would be installed and activated through the district technician. **HS North:** Roof dumpster has been removed from the site and the School Store Door- Hardware was installed on Friday. A camera near the door has been installed for security of entry and exit to the room. The field is completed and presently in use. **Community MS:** Bus Loop Road is completed and a test run was done with a school bus and it was successful. **HS South:** Field/Track-Track striping is complete and contractor confirmed he will be removing his dumpster today. Toilet Rooms- one set of toilets will be available for use on the first day of school and the other is two weeks away. The four rooms on the library side should have their plumbing mostly completed by Friday, 8/31. The tile crew continues work on the rooms on the other side (adjacent to TV/Radio studio).

- Maurice Hawk Expansion Project

The Superintendent gave an update from the 9/4 walk through with contractors and district officials. Bus loop is completely paved to Clarksville Road. Contractor is placing crushed concrete along curb line at parking spaces. Parking lot has received one sweeping (another to follow). Paving and striping was in progress during the walk through today. The contractor erected one temporary egress tunnel at the front of the building and building another on 9/5 (Wednesday). The Superintendent explained that egress tunnels will be used only in an emergency to guide students out of the building to a safe location in the event of an evacuation. Contractor has completed sidewalks and curbs and fencing, signage and remaining access sidewalks will be installed between by tomorrow (9/5). Areas outside of doors will be leveled and made safe.

- Update on District Security

The Assistant Superintendent for Planning & Pupil services updated the Committee on the progress of Technology Upgrades, Class III Officers and Eyes on the Door Security. **Technology Upgrades:** Principals have provided input regarding locations of cameras, strobes and message boards in each building. This information will be provided to Millennium and Matrix to prepare for installation. Raptor technologies will be introduced during “Eyes on the Door” security training on 9/5. Cameras strobes and message boards have been ordered and should begin arriving in the next few weeks with installing scheduled to begin in mid to late October. **Class III Officers:** West Windsor Police Department met with Assistant Superintendents to discuss funding for supplies, equipment and compensation for Class III officers. **Eyes on the Door Security:** Training will be provided for EOD security which includes access and using Raptor Technology. Raptor will allow EOD to scan visitor ID prior to entry into schools.

- Recess Bill – 847\_R3

The Committee was provided and a copy of the new “Recess Bill” and the Superintendent informed the Committee that district monitor schools to ensure that they are following the procedure outlined in the bill.

- Policy & Regulation Review

The Committee discussed that the Policies were presented for first reading. The Committee received no written concerns regarding the policies and members were in agreement to move forward with the second reading without adjustments. The Superintendents explained that the Committee would rescind the “old” policy because the board approved the “5512 Update.”

P1613 & R1613	Disclosure and Review of Applicant's Employment History
P5561 & R5561	Use of Physical Restraint and Seclusion Techniques for Students with Disabilities
5512	HIB Update
Rescind R5512 HIB	

**NEXT MEETING:** October 16, 2018 - 7:00 p.m. at Central Office