



WEST WINDSOR-PLAINSBORO REGIONAL SCHOOL DISTRICT ADMINISTRATION & FACILITIES COMMITTEE

MINUTES
June 18, 2018

5:30 P.M.
Central Office

<u>Committee:</u> Michele Kaish (Chair) Martin Whitfield	<u>Administration Liaison:</u> Gerard Dalton Dave Aderhold	<u>Guests:</u>
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- Parking License Agreement – The Committee discussed the continued authorization of the fourth year of a five-year agreement with the trustees of the First Presbyterian Church of Plainsboro.
- Superintendent’s Merit Goals – Dr. Aderhold, Superintendent, reviewed his five merit goals for submission and approval by the Mercer County Executive Superintendent of Schools.
- Assistant Superintendent Merit Goals - Gerard Dalton, Assistant Superintendent for Pupil Services, reviewed his two merit goals for submission and approval by the Mercer County Executive Superintendent of Schools.
- Class III Officers – The Committee discussed a draft of the proposed agreement between West Windsor and Plainsboro Townships and the school district for Class III Officers. Committee members asked clarifying questions and discussed the format of the agreement. Additional discussion focused on the budgeted costs for implementation of the program.
- Discussion – Eyes on The Door – Dr. Aderhold discussed options for staffing the Eyes on the Door program based on the concerns that have existed with the current vendor. A proposed job description was reviewed for placement on the agenda at the June 26th Board meeting.
- Policies (general discussion on a variety of policies) – Gerard Dalton shared information on the reconciliation of old policies and new policies as listed on the district website. The eventual goal to have only one link to currently adopted policies will be addressed over the next few weeks.
- Retreat Visit Debrief – There was no further discussion of the recent retreat of the Board of Education.

Added Agenda Items:

- School Based Counseling – Administration presented the proposals from Rutgers UBHC and High Focus Centers. Based on the proposals and the requirements the district seeks in the services, Administration recommends the proposal from Rutgers UBHC as their proposal is more inclusive.

- Job Description – Administration reviewed a newly proposed job description for the position of Special Education Instructional Assistant/Bus Driver. The new job description will facilitate the transportation of students with special needs to job placement activities for community-based instruction. The job description will continue to be reviewed and will be placed on a future Board agenda.

NEXT MEETING: July 17, 2018 - 7:00 p.m. at Central Office