



**WEST WINDSOR-PLAINSBORO REGIONAL SCHOOL DISTRICT
ADMINISTRATION & FACILITIES COMMITTEE**

**MINUTES
March 13, 2018**

**7:00 P.M.
Central Office**

Committee:

Michele Kaish (Chair)
Martin Whitfield
Isaac Cheng

Administration Liaison:

Gerard Dalton
Dave Aderhold

Guests:

Policies and Regulations for review:

The Committee reviewed the following bylaw, policies and regulations and recommended moving these items for First Reading:

Review Bylaw 0169.02 – Board Member Use of Social Networks

Revisit P/R 7441 – Electronic Surveillance in School Buildings and On School Grounds

Revisit P/R 2330 – Homework

Revisit P3282 – Use of Social Networking Sites (for Teaching Staff Members)

NJ DOE County Office – Approval of Middle School LLD Special Education Program

Administration discussed the application to the Mercer County Office of Special Services for the approval of a Language Learning Disabilities program at the middle level. The program had run in prior years, but has not been in place for the past two years. Districts must seek approval when opening new programs.

Town Center Expansion –The Committee continued discussion of the proposed expansion project at Town Center School as previously discussed at the budget presentation and the Board retreat.

School Security-School Resource Officers - The Committee discussed the possibility of adding Class III Officers to schools. Class III Officers are a special class of officer permitted by the state and must meet specific requirements for employment. These officers must be retired police officers from a New Jersey agency.

School Visitor Protocols – The Committee discussed increasing requirements for school visitors consistent with the practices of other districts around the state. Administration will continue to review new protocols with building principals and any changes would be communicated to parents, faculty and staff in writing.

Visitor Management Systems – In coordination with school visitor protocols and the review of security communication systems, the Technology Department is researching the various visitor information systems that allow for electronic check-in and monitoring of school visitors. As further information is gathered, it will be shared with the Committee before a final recommendation is brought to the Board.

Additional Items

Parent University

The Committee received an update on the Parent University Session – Vaping: What your kids don't want you to know. Over 100 attendees participated in the session presented by Nicki Francis of Wellspring Center for Prevention, Mr. Dalton, district student assistance counselors and a health teacher. A future program on the topic of maintaining a healthy brain and resiliency is scheduled for April 25th. Administration is currently planning an additional offering for May.

School Capacity Report - Dr. Aderhold presented a draft version of the School Capacity Report. The report will be presented at the March 20th Board of Education meeting.

NEXT MEETING: April 17, 2018 - 7:00 p.m. at Central Office