



**WEST WINDSOR-PLAINSBORO REGIONAL SCHOOL DISTRICT
ADMINISTRATION & FACILITIES COMMITTEE**

**MINUTES
February 5, 2018**

**7:00 P.M.
Central Office**

<u>Committee:</u> Michele Kaish (Chair) Martin Whitfield Isaac Cheng	<u>Administration Liaison:</u> Gerard Dalton Dave Aderhold	<u>Guests:</u>
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- Policies and Regulations for review in accordance with Strauss Esmay Alert 214:
The following list of policies and regulations represent updates and new items from the latest policy alert. The Committee recommends the following for First Reading:

P3437	Military Leave (Teaching Staff Members) - Revision
P4437	Military Leave (Support Staff Members) - Revision
P5516.01	Student Tracking Devices - New
P7440/R7440	School District Security - Revision
P7441/R7441	Electronic Surveillance in School Buildings and on School Grounds - Revision
P8507	Breakfast Offer versus Serve - New
P8630/R8630	Bus Driver-Bus Aide Responsibility - Revision
P9242	Use of Electronic Signatures - New
- Following minor edits for clarification of the role of the principal or designee within the regulation, the Committee recommends the following for Second Reading:

R 5350	Student Suicide Prevention
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- The Committee will discuss the following at the March 13th meeting:

P2330/R2330 – Homework was discussed and minor modifications were recommended to Administration.

Bylaw 0169.02 - Board Member Use of Social Networks and Regulation 5460.1 High School Transcripts will be discussed following feedback from the Committee and Administration.

- Staff Member Attendance at Tenure & Seniority Seminar – Human Resources:
The Committee discussed the approval for Charity Fues, Director of Human Resources, Patrick Duncan, Special Assistant for Labor Relations and Alison Milone, Human Resources Specialist to attend the

Tenure and Seniority Seminar 2018 by Califon Consultants, LLC on March 23, 2018 at the cost of \$325 for the first attendee and \$225 for each additional attendee, this would represent a total cost of \$775.
- Parent University – Future Programs:
Assistant Superintendent, Gerard Dalton shared information related to upcoming Parent University programs. On March 12, 2018, a session will be held to educate parents on the increased incidence of vaping, a topic that has been in the news and of concern with adolescent students. Attitudes In Reverse has offered to provide a Parent University session related to social and emotional learning, the title of the program is being finalized; the program is tentatively scheduled for late April.
- School Expansion Projects – Maurice Hawk & Town Center – questions from presentation, topics related to residential growth:
Dr. Aderhold updated the Committee on the work of demographer, Dr. Gripp. Dr. Gripp is currently awaiting the judicial decision related to the impact of the Council on Affordable Housing (COAH) and the impact of housing numbers. The topic will be discussed at a future meeting.

Item(s) not on the agenda:

- Right of Way Plainsboro Township:
Plainsboro Township has been approved for a grant that would fund the completion of a sidewalk across district property at Millstone River School and Community Middle School. District and township officials met to discuss the process necessary to formalize the approval to allow the Township the right of way to construct the sidewalk. Further investigation is underway to determine if approval is required by the New Jersey Department of Education. The grant funded project must be completed by the end of 2018.
- Memorandum of Understanding – Pure Edge:
As a follow-up to the county-wide Call to Action, Dr. Aderhold has been in communication with Pure Edge Incorporated. The organization is offering 15 days of professional development focused on teacher self-care funded through grants. Their approach follows the Collaborative for Academic, Social and Emotional Learning (CASEL) model. These professional development opportunities will be offered to all Mercer County Schools. West Windsor-Plainsboro Regional School District will serve as the lead agency on the agreement with Pure Edge Incorporated.

NEXT MEETING: March 13, 2018 – 7:00 p.m. at Central Office