



WEST WINDSOR-PLAINSBORO REGIONAL SCHOOL DISTRICT ADMINISTRATION & FACILITIES COMMITTEE

MINUTES
January 16, 2018

7:00 P.M.
Central Office

Committee:

Michele Kaish (Chair)
Martin Whitfield
Isaac Cheng

Administration Liaison:

Gerard Dalton
Dave Aderhold

Guests:

- Regulation Review: 5350 Student Suicide - The Board adopted Policy 5350 – Student Suicide Prevention at the July 2017 meeting. The associated regulation was omitted from that adoption. Director of Guidance, Lee McDonald reviewed the regulation with guidance staff and made minor alterations to the Strauss Esmay model to be consistent with district practices. The Committee recommends Regulation 5350 – Student Suicide Prevention for a First Reading.
- 2018-19 Enrollment Review/Discussion – The Committee reviewed preliminary enrollment numbers for the 2018-19 school year based on the information available in the student information system, Genesis. Kindergarten registration opened earlier in the month and therefore the number of kindergarten students is not predicted at this time. The Committee also discussed information related to student mobility for students entering and exiting the district.
- Hourly Rate Chart – The Committee reviewed modifications to the hourly rate chart impacted by recent changes to the minimum wage in the state. Hourly rates are utilized for payment of employees not covered by negotiated contractual agreements and usually for part-time or temporary work.
- Turf Discussion – The Committee discussed the purchasing process for the turf field replacement at both high schools. At the last Board meeting, the district’s attorney requested a delay on the approval to review the cooperative purchasing requirements. Following a thorough review, the district will proceed with the cooperative purchasing of the field through the Educational Services Commission of New Jersey. The Committee reviewed literature associated with the product offered by the vendor Field Turf and supports moving forward with this vendor which will allow the work to be completed during the summer of 2018.
- Upcoming Transgender Training for Staff – The Committee discussed training sessions to be offered to all principals, assistant principals, school counselors and child study team members working with transgender students. The provider, Dr. Paula Rodriguez-Rust will provide a general training session on the topic in four half-day sessions to be followed with two full day sessions for all school counselors and child study team members. The sessions are scheduled on January 29th and 30th and February 5th and 6th. The total cost for four days of professional development for up to 90 faculty members will be \$4,500.

- Potential Classroom Addition-Town Center School – The Committee reviewed a timeline for a potential classroom addition to Town Center School. The timeline was received from the district architect after the agenda for the meeting had already been distributed and was not reflected on the agenda.
- Future A&F Dates:

2/5/18	8/14/18
3/13/18	9/4/18
4/17/18	10/16/18
5/15/18	11/13/18
6/18/18	12/4/18
7/17/18	1/15/19

NEXT MEETING: Monday, February 5, 2018 – 7:00 p.m. at Central Office