



WEST WINDSOR-PLAINSBORO REGIONAL SCHOOL DISTRICT ADMINISTRATION & FACILITIES COMMITTEE

MINUTES
November 21, 2017

6:30 P.M.
Central Office

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| <u>Committee:</u> Michele Kaish (Chair) Isaac Cheng | <u>Administration Liaison:</u> Gerard Dalton Dave Aderhold | <u>Guests:</u> |
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- Capital Projects Review – Administration reviewed the capital projects recommended for consideration during the summer of 2018 and the budget planning process.
- Policy and Regulation Review: 7424 Bed Bugs – The committee reviewed the suggested policy from Strauss Esmay that provides guidance on bed bugs in schools. The policy was reviewed by district nursing and maintenance staff for their feedback. The procedures outlined in the regulation are consistent with district practices.
- 2019-20 Calendar Review – The calendar has been reviewed and feedback has been provided by District Administrators, the Superintendent’s Advisory Council and PTA Leadership. The committee recommends the calendar for approval at the November 28, 2017 Board of Education meeting.
- Parent University – *How to parent in the age of social media?* – Gerard Dalton updated the committee on the recent Parent University offering. Over one hundred parents were in attendance at the program facilitated by Gerard Dalton, Director of Guidance, Lee McDonald and Director of Technology, Rick Cave. Additional guest speakers included two high school students who provided the student perspective.
- Annual Memorandum of Agreement with Law Enforcement – The committee discussed the delayed approval of the Memorandum of Agreement with Law Enforcement. Typically, the approval would have occurred during the summer. Districts across the state were advised to hold on the approval as the New Jersey Department of Education planned to modify the agreement. Recently, districts received notification that the planned modifications had not occurred and guidance was given for districts to move forward with the agreement in its prior form. The one addition to the document was a list of contacts from local law enforcement that communicates who would have access to district security cameras in emergency situations.

NEXT MEETING: Monday, December 11, 2017 - 7:00 p.m. at Central Office