



**WEST WINDSOR-PLAINSBORO REGIONAL SCHOOL DISTRICT
ADMINISTRATION & FACILITIES COMMITTEE**

**MINUTES
August 15, 2017**

**7:00 P.M.
Central Office**

Committee:

Michele Kaish (Chair)
Carol Herts
Isaac Cheng (By phone)
Anthony Fleres

Administration Liaison:

Gerard Dalton
Dave Aderhold

Guests:

- **Branding Proposals** – The district received four proposals for branding, to include a district logo, representation of the district mission statement, strategic plan and goals. The Committee reviewed three proposals that met the requirements of the request. Administration will interview the three firms and provide an update to the Committee at a future meeting.
- **Summer Building Projects Updates** – The Committee reviewed the project status report supplied by district architect George Duthie. The report outlines progress on project by school building. Summer projects are progressing and will continue to be monitored by Mr. Duthie and Director of Buildings and Grounds, Thomas Daly. Administration continues to meet with the district architect.
- **Policies and Regulations for Review:**
 - P 2270 Religion in Schools – The Committee had provided feedback on this policy and requested legal counsel on one paragraph. Legal counsel provided input on the policy and the edited version is being moved forward for first reading.
 - The policies in the 3000 series were updated based on changes to requirements from the New Jersey Department of Education and communicated through Strauss Esmay policy Alert 212. The edits related to updated terminology and timelines.
 - P&R 3126 District Mentoring Program
 - P&R 3221 Evaluation Of Teachers
 - P&R 3222 Evaluation Of Teaching Staff Members
 - P&R 3223 Evaluation Of Administrators
 - P&R 3224 Evaluation of Principals

NEXT MEETING: September 19, 2017 – 7:00 p.m. at Central Office