



WEST WINDSOR-PLAINSBORO REGIONAL SCHOOL DISTRICT ADMINISTRATION & FACILITIES COMMITTEE

MINUTES
July 18, 2017

7:00 P.M.
Central Office

<u>Committee:</u> Michele Kaish (Chair) Carol Herts Isaac Cheng	<u>Administration Liaison:</u> Gerard Dalton Dave Aderhold	<u>Guests:</u>
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- Eagle Project for HS South – The Committee reviewed a proposal from an Eagle Scout to construct carts for marching band equipment. Based on the recommendation of the principal, Mr. Lepold and band director, Mr. Argenziano, the Committee recommends moving forward with the project.
- 2017-18 Merit Goals for Superintendent and Assistant Superintendent – The Committee reviewed proposed merit goals for the Superintendent and Assistant Superintendent for Pupil Services. The Committee provided feedback for further consideration. The goals will be forwarded to Executive County Superintendent for approval.
- Summer Building Projects Updates – The Committee reviewed the project status report, supplied by district architect George Duthie. The report outlines progress on project by school building. Summer projects are progressing and will continue to be monitored by Mr. Duthie and Director of Buildings and Grounds, Thomas Daly. In addition to summer projects, summer painting continues throughout the district schools and has progressed as anticipated.
- Public Relations/Media – The Committee discussed the possibility of engaging a public relations firm to assist with the “visual communication” of the district given the recent development of a new mission statement and strategic goals. Administration has been in conversation with organizations that can provide branding through logo design, icons, print material and various other media. Administration will continue to narrow the focus of the scope of the work and bring forth proposed plans.
- Review of District Goal 4 – Dr. Aderhold reviewed modifications to district goal 4 following feedback from the Board retreat on June 20, 2017. The Committee supported the modifications to reorganize tasks and measurable indicators.

NEXT MEETING: August 15, 2017 – 7:00 p.m. at Central Office

FUTURE MEETING: October 10, 2017 meeting has been moved to October 11, 2017