



## WEST WINDSOR-PLAINSBORO REGIONAL SCHOOL DISTRICT ADMINISTRATION & FACILITIES COMMITTEE

MINUTES  
April 18, 2017

7:00 P.M.  
Central Office

<u>Committee:</u> Michele Kaish (Chair) Carol Herts Isaac Cheng – By phone	<u>Administration Liaison:</u> Gerard Dalton Dave Aderhold	<u>Guests:</u>
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- Policies and Regulations for Policy Alert 211:
  - . **Bylaw 0000.02** – The “Introduction” Bylaw provides definitions for terms used throughout policy and regulation that have been revised by the New Jersey Department of Education. The introduction provides for definition or translation from former to current terms.
  - . **P2415.06** – Unsafe School Choice Option – The policy is mandated by the New Jersey Department of Education and had revisions in December 2016. The district had not previously adopted the policy.
  - . **P2467** – Surrogate Parents and Foster Parents – The policy is mandated by the New Jersey Department of Education and updates required by the New Jersey Department of Education and must be adopted by May 2017.
  - . **P2622** – Student Assessment – The policy is mandated by the New Jersey Department of Education and replaces terms addressed in the above reference bylaw. New code references the requirement for student participation in PARCC are included.
  - . **P & R5116** – Education of Homeless Children – The policy and regulation have been updated to remove the term “awaiting foster care placement” from the definition of homelessness. Students in foster care are addressed in Policy 2467.
  - . **P5460** – High School Graduation – The policy is mandated and includes updated terms as defined in the above reference Bylaw. The new policy addresses the end-of-course PARCC requirements and alternate assessments necessary for graduation. The changes to the policy also include requirements for early graduation thereby abolishing Policy 5465.
  - . **P8350** – Records Retention – The policy is recommended and the district does comply with the requirements of record retention by the New Jersey Department of Treasury.
  - . **R2460.16** – Special Education – Instructional Material to Blind or Print-Disabled - The policy was included along with all other mandated policies for Special Education. This policy did not have any changes, but is to be readopted along with all other special education policies.
  - . **P7446** – School Security Program – Tabled

Feedback from the Director of Guidance and Legal Counsel:

• **R2418** – Section 504 of the Rehabilitation Act of 1973 – Students  
Regulation 2418 was previously approved in February 2017. Further review by the Director of Guidance and 504 Coordinators at the buildings necessitated minor changes that were reviewed and approved by the district legal counsel.

- Additional Policy Discussion:
  - **P2460** Special Education – The policy was submitted for first reading at the March 28<sup>th</sup> meeting. At the meeting, a member of the public raised concern to a change in language in item 18 where the word “not” indicated that a parent would be unable to submit a request for referral via email. The word “not” was removed and the wording from the prior version of the policy has replaced the version submitted for March 28<sup>th</sup>.
  - **P2468** Independent Educational Evaluations – The policy was further reviewed by legal counsel. Item 3f has been removed the requirement of an independent evaluator being required to communicate with the pupil’s case manager. In “Additional Considerations” language that limited the timeframe from the date of an eligibility conference to 12 months to request and Independent Educational Evaluation has been removed.
- Maurice Hawk School Expansion – Administration discussed the recommendation to designate capital reserve in the amount of \$12.5 million for the purpose of expansion at Maurice Hawk School.
- Review 2018-19 School Calendar: The Committee further reviewed the most recent version of the proposed calendar for the 2018-19 school year. The calendar is to be reviewed with PTA leadership and the Superintendent’s Advisory Council on April 25<sup>th</sup>. The Committee plans to recommend a final calendar for approval in May.

**NEXT MEETING:** May 16, 2017 – 7:00 p.m. at Central Office