



## WEST WINDSOR-PLAINSBORO REGIONAL SCHOOL DISTRICT ADMINISTRATION & FACILITIES COMMITTEE

MINUTES  
October 10, 2016

6:30 P.M.  
Central Office

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| <u>Committee:</u><br>Michele Kaish (Chair)<br>Rachel Juliana<br>Isaac Cheng (Phone) | <u>Administration Liaison:</u><br>Gerard Dalton<br>Russ Schumacher<br>Dave Aderhold | <u>Guests:</u> |
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- QSAC - Administration discussed the submission of the New Jersey Quality Single Accountability Continuum (NJQSAC) Statement of Assurance for the 2016-2017 school year to the New Jersey Department of Education. In 2014-15, the district completed the full monitoring process with the NJDOE, this year and next year, the district is responsible to complete the self-assessment for submission.
- OPRA Request Discussion - The Committee continued to review the number of OPRA requests. As of Friday, October 7, 2016 there were 51 requests. Of those requests, 15 required attorney review. Legal bills for the month of July totaled \$288. Legal billing for August and September are still being processed.
- 2018-19 Calendar - The Committee discussed an initial draft for the 2018-19 school calendar. The Committee requested review of past and future calendars to be utilized for comparison at a future meeting.
- Potential Future Housing Developments – Administration discussed the continued monitoring of potential housing developments in West Windsor Township. The Committee proposed a Board liaison for the planning boards in both townships.
- Policies and Regulations
  - P 2417 Student Intervention and Referral Services – Policy 2417 was last adopted by the Board in 2012. Changes to New Jersey Administrative Code necessitated revision to the policy to include references to the updated code references.
  - P 2481 & R 2481 Home or Out-of-School Instruction for a General Education Student for Reasons Other Than a Temporary or Chronic Health Condition - Policy and Regulation 2481 were last adopted by the Board in 2012. Changes to New Jersey Administrative Code necessitated revision to the policy to include references to the updated code references.

**NEXT MEETING:** November 1, 2016 at 6:30 p.m. at Central Office