



WEST WINDSOR-PLAINSBORO REGIONAL SCHOOL DISTRICT ADMINISTRATION & FACILITIES COMMITTEE

MINUTES
Tuesday, April 5, 2016

6:30 P.M.
Central Office

<u>Committee:</u> Michele Kaish (Chair) Rachel Juliana Isaac Cheng	<u>Administration Liaison:</u> Gerard Dalton Dave Aderhold	<u>Guests:</u>
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Recording at BOE meetings and Bylaws – The Committee viewed samples of recent videos supplied by Mr. Watson and discussed options which included: audio recording, single camera recording and multiple camera recording; the costs associated with these options were also reviewed. The Committee has requested Administration review Bylaw 0168 Recording Board Meetings in collaboration with the district’s legal counsel.

The Committee also reviewed Bylaws 0164 Conduct of Board Meetings and 0167 Public Participation in Board Meetings; Administration and the Committee are seeking input from the district’s legal counsel on possible changes to the Bylaws based on the most recent policy alert from Strauss Esmay.

CMS Renaming Discussion– The Committee reviewed Policy 7250 School and Facility Names and respects the decisions made by previous Boards. In reviewing the written request, the Committee did not feel it demonstrated substantial and compelling reasons to recommend the request to the Board for further consideration. The Committee does, however, recognize the contributions of Dr. Downs and recommends that the petitioners consider providing alternative requests for the Committee to review. If any board member has further questions or comments on this topic, they are to be directed to the Committee Chair.

2016-2017 and 2017-18 Calendars – The Committee reviewed the changes to the conference dates for the 2016-17 and 2017-18 school calendars as related to the changes to the K-5 report cards and recommended changes to the middle school conferences. Both calendars are on the April 12 BOE agenda for approval.

Eyes on the Door – The Committee discussed the continuance of Eyes on the Door for the 2016-17 school year. A contract from a security vendor will be presented at the May BOE meeting.

Policy 3240 Professional Development for Teachers and School Leaders – This policy was previously reviewed as part of the policy audit from Strauss Esmay; it is on the April 12 BOE agenda for First Reading.

Donation – The Committee reviewed a letter of donation from the WW-P Education Foundation for the purchase of an Audioarts Air4 12-channel broadcast console and the needed cables for the high school radio station. The WW-P Education Foundation will receive the funding from an anonymous donor to fund this donation.

Merit Goal – The Committee reviewed the completion of merit goals for Assistant Superintendent for Pupil Services, Gerard Dalton. At previous meetings, as well as at the last board retreat, Mr. Dalton presented findings related to facilities based goals. The completion of these goals is on the April 12 BOE agenda for approval for submission to the Executive County Superintendent.

Substitute Rates – Substitute rates will be discussed at a future meeting.

NEXT MEETING: Tuesday, May 3, 6:30 p.m. at Central Office