



**WEST WINDSOR-PLAINSBORO REGIONAL SCHOOL DISTRICT
ADMINISTRATION & FACILITIES COMMITTEE**

**MINUTES
Tuesday, February 9, 2016**

**6:30 P.M.
Central Office**

<u>Committee:</u> Michele Kaish (Chair) Rachel Juliana Isaac Cheng	<u>Administration Liaison:</u> Gerard Dalton Dave Aderhold	<u>Guests:</u> George Duthie Dana Krug
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Capital Projects – The Committee reviewed an executive summary and comprehensive list of capital projects presented by Assistant Superintendent Gerard Dalton and Architect George Duthie. The reports provide information for district-wide and site specific capital projects and are prioritized based on current information. Discussion focused on the continued monitoring and how prioritization may be impacted through regular inspection and conditions of facilities and equipment.

Naming Request for CMS - The Committee continued the review of materials for the naming request. The discussion will continue at the next A&F Committee meeting on March 1, 2016.

Videotaping of Meetings – The Committee continued discussion related to the videotaping of meetings and reviewed potential costs of various recording capabilities. The Committee has authorized a test recording of one of the March meetings, which will then be viewed by the Committee to further inform their decision.

2017-18 Calendar – The Committee reviewed the process for calendar development along with calendars for prior years. Feedback was provided for administration to develop a draft calendar for further review at the next Committee meeting.

Enrollment Projections – The Superintendent reviewed the 2016-17 enrollment projections for all grade levels in preparation for budget planning and staffing.

Transgender Policy – The Committee reviewed input from Board members and made some changes to wording.

NEXT MEETING: Tuesday, March 1, 7:00 p.m. at Central Office