



**WEST WINDSOR-PLAINSBORO REGIONAL SCHOOL DISTRICT
ADMINISTRATION & FACILITIES COMMITTEE**

**MINUTES
January 19, 2016**

**6:30 P.M.
Central Office**

<u>Committee:</u> Michele Kaish (Chair) Rachel Juliana Isaac Cheng	<u>Administration Liaison:</u> Gerard Dalton Russ Schumacher Dave Aderhold	<u>Guests:</u>
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Policy 5756 Transgendered Students – The Committee reviewed the proposed policy along with legal guidance from the District’s attorney – the policy will be placed on the 1-26-16 BOE agenda for First Reading.

Bylaws 0167 and 0168 – The bylaws were reviewed in conjunction with discussion on videotaping of BOE meetings. The Committee will review the bylaws further and await guidance from the District’s attorney on any possible revisions. Further discussions related to the bylaws will continue at future meetings.

Policies and Regulations – The following policies were not in existence and were suggested based on the audit from Strauss Esmay. The policies have been modified by administration to reflect current district practices.

P3270 Lesson Plans and Plan Books
P3244 In-Service Training

R3270 Lesson Plans and Plan Books
R3244 In-Service Training

Videotaping Meetings – The Committee discussed the topic of videotaping meetings and reviewed some other districts’ videotaped and audio-recorded meetings. The Committee requested further information for options related to equipment needed and the various types of levels of complexity. Administration has requested further information from the appropriate staff.

Donation from Fencing Booster Club – The Committee reviewed the donation of \$3,302 from the Fencing Booster Club for the purchase of warm-up suits. The Committee recommends acceptance of the donation.

NJSIAA Cooperative Hockey Agreement 2016-17 and 2017-18 Seasons – The Athletic Director recommended the cooperative agreement for HSN and HSS hockey teams due to the declining number of participants. The Committee recommends approval of the cooperative agreement and the agreement will be finalized with NJISAA.

CMS Renaming Request – The Committee began the review of the packet of materials received from the requestors. Further review and conversation will continue at the February committee meeting.

Future Committee Dates –

February 9
March 1
April 5
May 3
June 7
July 19
August 16
September 9
October 10 (Monday)
November 1
December 6
January 17, 2017

NEXT MEETING: Tuesday, February 9, 2016 – 6:30 p.m. at Central Office