



**WEST WINDSOR-PLAINSBORO REGIONAL SCHOOL DISTRICT  
ADMINISTRATION & FACILITIES COMMITTEE**

**MINUTES**

**November 10, 2015**

**6:30 P.M.**

**Central Office**

Committee:

Michele Kaish (Chair)  
Rachel Juliana  
Yingchao Zhang

Administration Liaison:

Gerard Dalton

Guests:

|                  |                  |
|------------------|------------------|
| Donna Gil        | Faith Scibienski |
| Lynn Fisher      | Mort Levine      |
| Colleen Pedersen | Patrick Lepore   |
| Ellen Burgess    |                  |

- Public Discussion on Facility Naming – CMS
  - The Committee requested a more detailed written proposal from the requestors by the December 8th committee meeting.
- Donation - Mercer County Tournament Association (Touchpads)
  - The Athletic Director has submitted a request to accept a donation of \$3,282 from the Mercer County Tournament Association to help defray the cost of underwater touchpads, for HS North. These pads are used for our county meet, in addition to all of our home swim meets and they are in need of replacement. This donation is half of the total cost of the touchpads; Athletics will pay the remaining balance.
- Review of Policies and Regulations
  - The following policies and regulations have been placed on the November 17<sup>th</sup> BOE agenda for First Reading. These policies are from the 2000 and 5000 series and were recommended through the audit by Strauss Esmay. Of these policies, 2340 Field Trips and 5850 Social Events and Class Trips were in existence, but were in need of updating. All others are not currently existing policies.

P 2340 Field Trips

R 2340 Field Trips

P 2363 Student Use of Privately-Owned Technology

P 2432 School Sponsored Publications

R 2432 School Sponsored Publications

P 2551 Musical Instruments

P 5561 Use of Physical Restraint

R 5561 Use of Physical Restraint

P 5850 Social Events and Class Trips

R 5850 Social Events and Class Trips

- QSAC Review
  - Administration discussed the submission of the New Jersey Quality Single Accountability Continuum (NJQSAC) Statement of Assurance for the 2015-2016 school year to the New Jersey Department of Education. In 2014-15, the district completed the full monitoring process with the NJDOE, this year and next year, the district is responsible to complete the self-assessment for submission.
- Ewing Hockey Agreement
  - Administration has put forth an agenda item to authorize entering into an agreement with Ewing Township Board of Education regarding the cooperative ice hockey team of High School North and Ewing High School for the 2015-2016 school year. This item represents a second year agreement for the participation of 2 student athletes from Ewing High School to become members of the district team.
- Sabbatical Leave Request
  - Administration discussed a recent request from a district staff member for a sabbatical leave. Dr. Aderhold will investigate the request further prior to any recommendation.
- BOE Resolution for Sustainable Schools
  - On Monday, November 16<sup>th</sup> the district will be hosting a conversation regarding sustainable practices for representatives from each Mercer County municipalities' Green Team, school district officials from 6 of 9 school districts, representatives from Sustainable Jersey and our district architect. The Administration will be bringing forward a draft resolution to the A&F Committee at our December 8<sup>th</sup> meeting. In order to participate in Sustainable Jersey's program, a school must pass a resolution that states its intention to pursue Sustainable Jersey for Schools certification and designate a person to be the formal liaison to the Sustainable Jersey for Schools program. Sustainable Jersey for Schools program is a voluntary program. Participation does not obligate the school district to any specific time commitment or budgetary obligations. Districts and schools may choose to cease program participation at any time.

NEXT MEETING: Tuesday, December 8 - 6:30 p.m. at Central Office