



## WEST WINDSOR-PLAINSBORO REGIONAL SCHOOL DISTRICT ADMINISTRATION & FACILITIES COMMITTEE

MINUTES  
April 21, 2015

6:30 P.M.  
Central Office

Committee:

Michele Kaish (Chair)  
Rachel Juliana  
Yingchao Zhang

Administration Liaison:

Gerard Dalton  
Russ Schumacher  
Dave Aderhold

Guests:

Dr. Joelle McConlogue  
Dr. Katherine Heavers

- Dr. Joelle McConlogue requested to present to the Administration and Facilities Committee on the topic of sleep deprivation in adolescents. She discussed findings from a Technical Report from the American Association of Pediatrics on three main categories: sleep patterns in adolescents, factors contributing to chronic sleep loss and health related consequences. Also joining the discussion were Dr. Heavers from High School South and four of her students who have been studying the topic in class.
- Policies and Regulations
  - Policy 7250 School and Facility Names was discussed and the Committee has recommended restructuring for clarity and rewording of some sections. The administration will prepare the changes for future discussion.
  - Policy and Regulation 2464 Gifted and Talented Pupils was discussed following a prior discussion and consultation with Mr. Smith, Assistant Superintendent for Curriculum and Instruction and Dr. Joan Ruddiman, Coordinator of Gifted and Talented Programs, the Committee has recommended the policy for First Reading.
  - Bylaw 0669 Email Addresses for Board Members was reviewed along with Policy 8311 Managing Electronic Mail. The Committee discussed the mandatory Bylaw and reviewed the district's responsibility for maintaining emails through an archival process as required by law. The Committee recommends Bylaw 0169 for First Reading.
- F1 Student from Italy
  - A request for an exchange student, through an exchange organization, was reviewed and denied.

- Dow Jones Donation
  - The Committee discussed the acceptance of a donation of audio mixers and equipment racks from Dow Jones Corp. The equipment was reviewed by the Director of Technology and determination was made that such equipment would be beneficial for the district.
  
- Pride Surveys
  - Pride Surveys were reviewed by the Committee. The Pride Surveys are an online survey through The Safe and Drug-Free Schools and Communities Act (SDFSCA) and supports states and local education agencies in creating safe, disciplined and drug-free learning environments. The district will be analyzing the results to inform the work of our student assistant counselors, guidance staff and administration in developing preventive programs for students, staff and parents.
  
- Unified Bowling Stipend
  - Administration negotiated a stipend for the advisors of the unified bowling team that serves students with special needs to participate with peers in after school and weekend bowling events. The stipend will fund two advisors at a cost of \$1,000 per advisor. The district received a grant in the amount of \$3,000 from Special Olympics to defray the stipends and other associated costs.

**NEXT MEETING:** May 4, 2015 at 6:30 p.m. at Central Office