



WEST WINDSOR-PLAINSBORO REGIONAL SCHOOL DISTRICT ADMINISTRATION & FACILITIES COMMITTEE

MINUTES

December 2, 2014

6:30 P.M.

Central Office

Committee:

Michele Kaish (Chair)
Rachel Juliana
Louisa Ho

Administration Liaison:

Gerard Dalton
Russ Schumacher
Dave Aderhold

Guests:

- **School Calendars** – The Committee reviewed proposed changes to the 2015-16 school calendar relating to conference days and discussed initial proposals for the 2016-17 school calendar. They provided input for further review by Administration.
- **Policies and Regulations**
 - Independent Educational Evaluations P2468 – The Committee reviewed the proposed version of the policy. The Special Services administration and district attorney were consulted in the development of the policy and recommended minor changes.
 - Attendance P5200 and R5200 – The Committee reviewed the latest draft of the attendance policy and discussion focused on the excused absences with explanations of vacation, death in the family, family emergencies and other such reasons. Further consultation with the district attorney will follow before the final draft is moved forward for the first reading.
- **Capital Projects and Building Visits** – There were no changes to the capital projects list from the last meeting. The Committee will visit Millstone River School and Community Middle School in the next few weeks to gain a greater understanding of future capital projects and the transition of the 3rd grade from Town Center to Millstone River School.
- **Grades 4 & 5** – The Committee discussed concerns related to the transportation challenges at the 4/5 schools created by the current transportation demands and the double-tiered busing system. The administration is researching options, collaborating with building administrators and other stakeholders to determine the best course of action for future years.
- **BOE Email Accounts** – The Committee discussed the option of having direct assigned email accounts for Board members; but felt that further discussion is necessary on this topic.

NEXT MEETING: January 20, 2015 - 6:30 p.m. at Central Office