



**WEST WINDSOR-PLAINSBORO REGIONAL SCHOOL DISTRICT
ADMINISTRATION & FACILITIES COMMITTEE**

MINUTES

**September 9, 2014
6:30 P.M.
Central Office**

Committee:

Michele Kaish (Chair)
Rachel Juliana
Louisa Ho

Administration Liaison:

Gerard Dalton
Russ Schumacher
Dave Aderhold

Guests:

- 2014-15 MOA with Law Enforcement Officials – The Committee discussed the annual signing of Memorandum of Agreement between the school district and local law enforcement. The approval of the MOA by the full Board will appear on the October 7, 2014 agenda. Initially created to address drug and alcohol abuse concerns, the MOA fosters a commitment by both professional communities to school safety and security, harassment, intimidation and bullying, hazing, gang reporting, computer crimes, station house adjustments, school law enforcement units, School Violence Awareness Week and other current issues of concern and provide clarification on issues such as child abuse reporting.
- Attendance Policy – The district received notification from Strauss-Esmay of updated policy language for Policy 5200 – Attendance. Due to reporting requirements, the district moved forward with the requirement in recording attendance in Infinite Campus. Following ongoing dialogue with Strauss-Esmay and various officials at the New Jersey Department of Education, we await further guidance on the development of the policy to meet reporting requirements for state and federal guidelines.
- Field Naming Policy – The Committee discussed process and wording for the request to name the baseball field at High School North. The proposed language for the agenda states: To approve the naming of the High School North Baseball Field to be named the David J. Bachner Baseball Field.
- Village School ADDITION Naming – The Committee will provide a list of four potential names to the Board for the addition to Village School that will house the central office staff, special services, guidance director, community education, central registration and transportation. The architect and contractor have requested the topic to be settled in the near future for planning and ordering purposes.

- ‘Tabled’ Policies/Regulations – The Committee reviewed a list of previously tabled policies to prioritize the first group to be reviewed. The following policies will be discussed at the next meeting:
 - 2624 – Gifted and Talented Pupils
 - 3221 – Evaluation of Non-tenured Teaching Staff
 - 3222 – Evaluation of Tenured Teaching Staff
 - 3223.1 – Evaluation of Non-tenured Administrators
 - 3223.2 - Evaluation of Tenured Administrators
 - 3232 – Tutorial Services
 - 3270 – Professional Responsibilities

NEXT MEETING: October 14, 2014 - 6:30 p.m. at Central Office