



WEST WINDSOR-PLAINSBORO REGIONAL SCHOOL DISTRICT ADMINISTRATION & FACILITIES COMMITTEE

MINUTES

**August 19, 2014
6:30 P.M.
Central Office**

Committee:

Michele Kaish (Chair)
Rachel Juliana
Louisa Ho

Administration Liaison:

Gerard Dalton
Dave Aderhold

Guests:

Geena Molinaro

Second Reading Policies – Three policies that had a first reading at the Board meeting on July 22, 2014, will be moving forward for a second reading and approval with no changes. The proposed policies have been shared with all building administrators in preparation for discussion with all district staff. The policies include:

- 3283 – Electronic Communications Between Teaching Staff Members and Students
- 4283 – Electronic Communications Between Support Staff Members and Students
- 5533 – Pupil Smoking

Policy Discussion

- 5200 – Attendance. The New Jersey Department of Education has mandated a new policy related to the reporting of excused and unexcused absences. The A&F Committee is reviewing the proposed policy in light of the existing policy; a proposed policy will be forthcoming. Due to the requirement by the New Jersey Department of Education, schools will begin using the new coding in Infinite Campus at the opening of this school year.
- 5112 – Entrance Age. There have been inquiries from parents regarding the October 1 date for entrance age with requests for exemption to the policy. Administration continues to follow the policy and is reviewing other policies and practices of other districts.

Capital Projects Update – The Committee reviewed the most recent progress report from the district architect.

Field Naming Request – The A&F Committee has authorized a sharing of the findings from the Ad Hoc Naming Committee with the full Board at its meeting on August 26, 2014; no action will be taken at the Board meeting. Following a Board discussion, the Board can decide if it would like to take action at a future meeting.

NEXT MEETING: September 9, 2014 - 6:30 p.m. at Central Office