



WEST WINDSOR-PLAINSBORO REGIONAL SCHOOL DISTRICT ADMINISTRATION & FACILITIES COMMITTEE

MINUTES

**April 8, 2014
6:30 P.M.
Central Office**

Committee:

Michele Kaish (Chair)
Rachel Juliana
Louisa Ho

Administration Liaison:

Gerard Dalton
Russ Schumacher
Dave Aderhold

Guests:

- Exchange student request with updated information for consideration – The committee has discussed a request for the placement of an exchange student through Youth for Understanding. The committee did not recommend permission for the placement based on the fact that the host family has a current placement in the district and this request would be the second in two years.
- CMS atrium beautification update – The student council and the art department will be placing student sculptures in the atrium areas at Community Middle School that display a patriotic theme related to the theme If Not Me, Then Who. The theme relates to the ongoing character education work with the Travis Manion Foundation.
- Buildings & Grounds and Village School updates – Mr. Stives provided an updated list sharing that all summer projects are progressing and bid openings for projects will occur on April 23rd. The Village Expansion Project weekly update from Fraytak, Veisz, Hopkins and Duthie was reviewed.
- Janet's Law preparation for September – The district nurses have prepared documentation to meet the requirements of Janet's Law effective September 2014. Janet's Law provides specific guidance related to CPR training and Automatic External Defibrillator (AED) protocols for schools.
- Emergency closing days during the 2014-2015 school year – The committee reviewed calendars for the 2014-15 and 2015-16 school years and discussed options to address additional emergency closing days.
- Piano donation – The district will be receiving the donation of a piano from the Princeton Alliance Church. Jeff Santoro, Arts Supervisor and Michael Zapicchi, Principal, supported the acceptance of the donation and will allocate funds through the budget for transporting and tuning the piano.

- Tech policy as it relates to the 1-1 based on lessons learned from the pilot – The committee requested further information on the pilot program related to:
 - Data from success of the program from the parent, student and teacher perspectives with consideration of a survey.
 - Data related to theft, loss, damage and insurance claims.

- Closed Session – Pending Litigation

NEXT MEETING: May 13 - 6:30 p.m. at Central Office