



WEST WINDSOR-PLAINSBORO REGIONAL SCHOOL DISTRICT ADMINISTRATION & FACILITIES COMMITTEE

Minutes

**February 11, 2014
7:00 P.M.
Central Office**

Committee:

Michele Kaish (Chair)
Rachel Juliana
Louisa Ho

Administration Liaisons:

Gerard Dalton
Russ Schumacher
Dave Aderhold

Guests:

- Enrollment projections
 - The administration and Committee reviewed enrollment projections based on the analysis of the October 15 count, principal recommendations, and central administration review. The projections will guide the determination of class sections for 2014-2015 scheduling.
- Community Education Program Review
 - The District received the final copy of the report from GID Consulting. Recent changes in the leadership structure of Community Education were in progress simultaneously to the finalization of the report. The Board and administration will continue to review the recommendations in the report.
- Pride Survey – Health Risk Factor Survey (substance use)
 - The Mercer Council on Alcohol and Drug Addiction would like to administer an anonymous Pride Survey to students in grades 6-12. [The survey provides county-wide statistical data regarding the use, perception of risk, and disapproval of substance abuse.] Schools willing to participate are randomly selected and, therefore, all schools may not participate. Parents will be notified if their children are selected and parents will be offered an opportunity to opt-out.
- Policy Status
 - Strauss Esmay provided the District with an account of policies to be completed; the District reviewed its account and developed a reconciled list. The Committee will schedule dates to complete the work on the policies based upon priorities recommended by that administration.

- Eyes on Door Update
 - The Davis Group moved to implement Eyes on Door officers at all schools beginning on February 10, 2014. The schools new to the program await the installation of intercom systems for the officers. Bids for the equipment and installation were received and purchase orders have been processed. To date, building administrators report positive feedback on the security presence.

- FamilyID Update
 - The program to facilitate online registration for athletics has netted positive results within the first week, when over 360 athletic packages were processed. Feedback received indicated the need for a “save” function so that data is not lost on entry; the vendor is working on that feature and it will be offered in late summer or early fall.

- Beth Chaim
 - Congregation Beth Chaim responded to the request of Village School principal to utilize field space during the Village Expansion Project. Permission has been granted to use the fields provided the district provides proper insurance coverage.

NEXT MEETING: March 18, 7:00 p.m. at Central Office



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