



WEST WINDSOR-PLAINSBORO REGIONAL SCHOOL DISTRICT ADMINISTRATION & FACILITIES COMMITTEE

Minutes
January 22, 2014
7:00 P.M.
Central Office

<u>Committee:</u> Michele Kaish (Chair) Rachel Juliana – Not present Louisa Ho	<u>Administration Liaisons:</u> Gerard Dalton Russ Schumacher Dave Aderhold	<u>Guests:</u> George Duthie Jim Stives
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- Village School Expansion
 - George Duthie of Fraytak Veisz Hopkins Duthie and Jim Stives attended the meeting and discussed the bid opening. We received approximately 70 bids, which includes subcontractor bids.
 - ◆ G&P Parlamas is to be awarded the bid for the general construction work.
 - ◆ Mastercraft Iron is to be awarded the bid for the steel and iron work.
 - ◆ Annese Mechanical is to be awarded the bid for plumbing, drainage, gas fittings and sprinkler.
 - ◆ Thassian Mechanical is to be awarded the bid for heating, ventilation and air conditioning.
 - ◆ MJF Electrical – worked at DN, HSS and some other projects. The district has had good results with them.
 - We will have Charlie DeFranco from Fraytak Veisz Hopkins Duthie on site; he worked on the HSS project and is familiar with the district.
 - Hard costs and soft costs were explained along with how the costs will be tracked during construction.
- Capital projects were reviewed for all ten facilities with recommendations from Buildings and Grounds, the district architect and building administrators. A prioritized list was recommended based on the combined priorities and the district ROD Grant approvals. Approximately \$597,000 will be received in ROD Grants.
- Eyes on the Door will be expanded to the remaining schools on or about February 2, 2014.
- Family ID has been proposed by Athletic Director, Jean Marie Seal. Family ID is an online system that allows parents to complete sports package paperwork online and all information will be maintained for future seasons. This low cost program will eliminate duplicated paperwork and more efficient submission of paperwork. The cost is: \$2,100. The high schools will begin using the system for the spring and the middle schools will be phased in for the fall 2014.

NEXT MEETING: Tuesday, February 11, 2014 - 7:00 p.m. at Central Office