



WEST WINDSOR-PLAINSBORO REGIONAL SCHOOL DISTRICT ADMINISTRATION & FACILITIES COMMITTEE

CONFIDENTIAL MINUTES

October 2, 2013

7:30 P.M.

Central Office

Committee:

Michele Kaish (Chair)
Alapakkam Manikandan

Administration Liaison:

Gerard Dalton
Russ Schumacher
Dave Aderhold

Guests:

Confidential

- CMS Trophies – During the summer, the trophy cases at CMS were cleaned along with other projects including the painting of the cafeteria. A plan was put in place to clean and rearrange the trophies since there were trophies collected for many years and some were not able to fit into the trophy case. The plan included the display of the 3 most current years of trophies for all received and all other trophies would be packed and stored. The trophies were packed in 3-4 boxes and packing was overseen by office staff.

When the school year began, a club advisor mentioned the desire to show trophies to children. Following a lengthy search, the boxes were not located. A custodian was assigned to place them in storage, but that custodian is no longer employed and was released from service around the time that trophy cases were cleaned.

Aramark has searched the building as well. We have requested that Aramark interview all employees regarding the events. As well, it has been requested that the former employee be contacted to ascertain if there is any knowledge of the whereabouts of the trophies.

Concern arose about the remaining trophies and the representation of the various activities. CMS has confirmed: the past 3 years of trophies for Science Olympiad, Math League, Chess, Future Problem Solvers and Lego League are represented. Aramark has been asked to contact their former employee to ascertain his recollection of the situation. As well, they will be speaking with all of those who worked at CMS during the cleaning of the trophy cases.

- Jewish Community Center – Central office representatives and George Duthie visited the site following contact by the developer with Dr. Aderhold. Following a tour of the facility, it has been determined that the site would not meet the needs of our educational programs.
- Village Expansion/Classroom Utilization – Central office is continuing our discussions with special services and principals around the utilization of space and the possible movements of programs to maximize resources and to create logical progressions within buildings.
- Buildings and Grounds – The search for a co-director has been re-opened and the administration is reviewing the salary of the current director based on current market conditions impacting the ability to find a suitable candidate



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Policy

- Alert Policies - The latest policy alerts from Strauss Esmay were reviewed. The new HIB Policy provides some minor updates that the committee agreed were appropriate.
- Future meetings on policy will focus on the tabled policies.

Memorandum of Agreement

- The documentation for the MOA between the district and the West Windsor and Plainsboro Police Departments has been prepared and signatures from the agencies have been obtained. BOE acceptance of the MOA is on the October 8th agenda.

NEXT MEETING: October 15, 2013, 7:00 p.m. at Central Office