



**WEST WINDSOR-PLAINSBORO REGIONAL SCHOOL DISTRICT
ADMINISTRATION & FACILITIES COMMITTEE**

**Minutes
August 13, 2013**

**7:00 P.M.
Central Office**

Committee:

Michele Kaish (Chair)
Hemant Marathe

Administration Liaison:

Gerard Dalton
Russ Schumacher
Dave Aderhold

Guests:

Rachelle Feldman Hurwitz
Dana Krug

- Policy 9200 Section
 - Go back to 9191 – Booster Clubs – DELETE policy
 - 9200 – Cooperation Between Parents and School – Open houses should say back to school nights.
 - 9210 – Parent Organizations – DELETE policy
 - 9230 – Parent Responsibilities – DELETE policy
 - 9240 – Rights of Parents - KEEP
 - 9260 – Parental Liability for Vandalism – REMOVE the middle paragraph
 - 9270 – Home Schooling an Equivalent Education Outside the Schools (M) – As is
 - 9280 – Parent Conferences – DELETE policy
- Tutoring/Conflict of Interest/Complaint Policy
 - The Conflict of Interest Policy was discussed as it relates to tutoring and private music lesson situations and possible violations due to such happening on school grounds or with students currently assigned to those teachers. The issue was highlighted with a recent official complaint through the Complaint and Grievance Policy. The conflicting point is the expectation of families that tutors are available. Further discussion by the Committee will follow in future meetings. The topic was discussed with all administrators at retreat.
- School Security
 - A contract for the Davis Group will be on the 8/20 agenda. Those who worked for the district for the Eyes on the Door program will be able to apply for employment through the company. Due to timing, we may not have this in place at the 4-5 and 6-8 buildings for the opening of school. Work orders have been processed for upgrades or additional connections for door access phones and intercom phones.

- Summer Construction Updates
 - Progress is being made on all projects.
 - DN - There may be delays with some of the finish details at Dutch Neck related to the HVAC project. Those finishing details may be completed after the school year begins.
 - HSN – The fire proofing insulation is moving along, but did delay the completion of the roofing project. Most likely, the work will be completed within the next week.
 - GMS – The fire alarm replacement has not started, but may begin soon.

- One to One Initiative Insurance
 - As the Chromebook pilot begins at VS and MRS, we are looking at possible plans to address abuse or loss. This same topic was discussed with the finance committee. There are a variety of options:
 - District assumes cost
 - Treat as if it's a textbook and they will be responsible for damage or replacement costs
 - Insurance cost about \$65 per year for parents
 - Self-insurance cost about \$40 per parent and we would handle the difference based on lower claim expectation. (We would need to have everyone participate in this plan)
 - Feedback – There should be a cost of some sort to the families toward building responsibilities. The \$40 version seems more reasonable. Clarification – either pay the \$40 or accept responsibility.
 - New law related to big brother monitoring of the use of the device.

- Village School Update
 - DCA and DOE submissions are on target for the next couple of weeks. The project should go out for bid in November.
 - Recent meetings – Dr. Aderhold, Gerard Dalton, Larry Shanok, George Duthie and other representatives met with West Windsor Township to share the project. Positive feedback was received and questions focused on logistical issues and a plan for communication.
 - Use of new classrooms – How will we utilize the additional space at VS to support programs across the district and to alleviate space concerns? The answer to this question will be ongoing.

- October Meeting Change
 - Change 10/1/13 meeting to 9/30/13

NEXT MEETING: Tuesday, August 27, 7:00 p.m. at Central Office