



WEST WINDSOR-PLAINSBORO REGIONAL SCHOOL DISTRICT ADMINISTRATION & FACILITIES COMMITTEE

Minutes

July 16, 2013
7:00 P.M.
Central Office

Committee:

Michele Kaish (Chair)
Manikandan Alapakham
Hemant Marathe

Administration Liaison:

Dave Aderhold
Russ Schumacher
Gerard Dalton

Guests:

AGENDA:

- Updates:

- Summer Capital Projects
- HSS
 - Pool Handicapped Lift – Awaiting pricing
 - Carpet – Not to be completed this year
 - Roof – Addition and connecting link – COMPLETED
 - Tennis courts were damaged during Hurricane Sandy, fabric has separated, approximate cost of \$185,000. Currently in demolition phase.
- HSN
 - Fire Alarm Panel – Work began this week
 - Roof seaming – Complete. May have to address fireproofing, could lead to ceiling replacement. Eventual replacement of larger section of the roof
 - Stair Hardware Replacement – Complete
- CMS
 - Roof Replacement 700/800 Wing – Work began this week
 - HVAC Replacement of 2 units – First week of August
 - Lighting in hallways – First week of August
- GMS
 - Fire Alarm Panel Replacement (actually full system, all components) – Work has started
 - Novar System Upgrade (HVAC control system) - Still awaiting further information from vendor
 - Water Furnace Heating Pumps – Only a purchase of parts to keep in stock for repairs, in process.
- WIC
 - Driveway – Complete, concern about number of seams, working on a resolution between architect and contractor
 - Carpet – Not to be completed this year

- DN
 - Boiler Replacement – This is an ongoing multiple component project. The ultimate goal is working toward the removal of unit ventilators as the source of fresh air to roof top units that would also alleviate the need for window unit AC. Stage for this summer in process.
 - Walking Path – Bid received was too high for the budgeted amount, awaiting other bids.
- MH
 - Aux. Gym Door Replacement - Jim Stives is addressing this item through Buildings and Grounds funds.
 - Roof Replacement Front Canopy – To be completed in conjunction with CMS roof project, need for larger drain openings as part of the replacement of the roofing material.
- VIL
 - Art Room Floor – Still being assessed by Jim Stives
 - Chiller Replacement – Mostly complete, a couple of vent changes still needed. (Completed early due to failure during school year)
- District/BOE Office
 - Security System – Not to be completed
 - Card Swipe System – Not to be completed
 - New Truck – Dependent on funding
 - Gas Tank Replacement – Not to be completed
- School Security Updates
 - Cameras
 - 42 Cameras have been purchased. Currently obtaining vendor pricing for installation from a State of NJ approved contract vendor. Site licenses for software to increase the number of users have been purchased.
 - Eyes on the Door
 - The Committee discussed the recommendation by administration to continue Eyes on the Door at the 4-5 level and increase the program to include the 6-8 level to include hours with consideration for the after school use of the middle schools. Dr. Aderhold and Mr. Dalton met with a representative from the Davis Group on 7/16/13. The Davis Group is a State of NJ approved contract vendor for security services. The Davis Group will submit sample contracts to be reviewed by legal counsel. The per hour rate for security guards is \$14.88. Although slightly higher than the hourly rate for the district employees, it's all-inclusive. The District would not need to address benefits, pension and other such costs. All security guards would need to complete a 3-day certificated training course along with meeting district requirements for criminal history background verification.
- Student Project Proposals
 - The Committee reviewed an Eagle Scout Project that sought to enhance the center grass areas outside the main entrance to HSS. The project would include plantings and benches. Dr. Aderhold and Mr. Lepold met with the student to review the scope of the project and to prioritize the list of improvements.
 - The Committee reviewed an Eagle Scout Project that sought to repair and improve the CMS Environmental Center. The outdoor instructional area suffered damage from Hurricane Sandy and some components have aged beyond functional life. The project would include repairs to the instructional area, cleaning and the installation of a cabinet containing a white board for instructional purposes. The student engaged science faculty at CMS for the development of the project. Mr. Dalton met with this student prior to his departure from CMS.
 - Dr. Aderhold and Mr. Dalton met with two HSS students who seek to provide swimming lessons for students identified as in need. During the meeting it was determined that the students would research organizations to sponsor and oversee their community service project.

- 9000 Series
 - The 9100 series of policies were reviewed.
 - The 9200 series will be reviewed at a later meeting

 - Future meeting dates
 - 8/13/13
 - 8/27/13
 - 9/16/13
 - 10/1/13
 - 10/15/13
 - 11/19/13
 - 12/10/13
 - 1/14/13

NEXT MEETING: August 13 – 7:00 p.m. at Central Office